



NOTICE OF AGENDA

CITY COUNCIL MEETING

[City of Forest Lake - Link to Meeting Livestream](#)

Forest Lake City Center – Council Chambers
Forest Lake, Minnesota

January 22, 2024 – 7:00 PM

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approve the Agenda (Action)
5. Open Forum - Citizen Petitions, Requests and Concerns: Please sign in at the front table.
The Open Forum is available for residents to express personal opinions for any item of business. Please limit your comments to three (3) minutes.
6. Consent Agenda Considerations (Action Items)*
 - a) Approve City Bills
 - b) Approve Minutes from January 8, 2024 City Council Meeting
 - c) Approve Payout of Termination Benefits to Patrick Casey (no packet materials)
 - d) Resolution 1-22-24-01 - Presidential Nomination Primary Election Judges Appointments
 - e) Contractor's Request for Payment
 1. 2022-2023 Lift Station and Force Main Improvements Project - Request for Payment No 13
 2. 2022-2023 Lift Station and Force Main Improvements Project – Change Order No. 2
 3. Water Treatment Plant No. 4 - Request for Payment No 20
 - f) Letters of Credit
 1. 880 15th Street SW - Letter of Credit Reduction No 1
 2. Culvers Site Improvements - Letter of Credit Reduction No 1
 - g) Special Events
 1. Resolution No. 01-22-24-02 Granting Access to Forest Lake First Lake for 2024 Kids Pro Ice Racing Event
 2. Resolution No. 01-22-24-03 Granting Access to Forest Lake First Lake for 2024 Rotary Winter Plunge

h) Business Licensing and Permits

1. Gambling Permits
 - A. White Bear Lake Area High School Wrestling Boosters – LG220 Gambling Exempt Permit
2. Massage Business License Renewals
 - A. Essential Massage
 - B. La Grande Salon
 - C. Massage by K's Caring Hands
 - D. Melo LLC
3. Massage Individual License Renewals
 - A. Abigail Schlecht
 - B. Charles Bachman
 - C. Kay Ketchum
 - D. Kaylee Gale
 - E. Laura Olds
 - F. Theresa Tryman
4. Tobacco License Renewals
 - A. DB Liquor LLC dba Liquor Works
 - B. FKG Oil Company dba Forest Lake MotoMart
 - C. Forest Lake Tobacco Inc. – 668 Lake St S
 - D. Holiday Stationstore #2746253
 - E. Holiday Stationstore #2746311
 - F. Hwy 61 Stop and Go
 - G. KSIALL Company dba MGM Wine & Spirits
 - H. Kwik Trip Inc dba Kwik Trip #429
 - I. Northern Tier Retail LLC dba Speedway #4370
 - J. Walgreen Co. dba Walgreens #07111
 - K. Walmart Inc. dba Walmart #2274
 - L. Wine & Roses Liquors Inc dba Wine & Roses Liquors
5. Liquor License Renewals
 - A. Ashew Holdings LLC dba Friar Tucks
 - B. D & D of Minnesota Inc. dba Famous Dave's
 - C. Forest Lake VFW Post 4210 dba VFW Post
 - D. KSIALL Company dba MGM Wine & Spirits
 - E. Kwik Trip Inc dba Kwik Trip #429
 - F. Mallards MN LLC dba Mallards
 - G. Morales Food Inc dba Stellas on 97
 - H. New Joy Garden MN Inc dba Joy Garden (3.2 beer)
 - I. New Joy Garden MN Inc dba Joy Garden (wine)
 - J. Northern Tier Retail LLC dba Speedway #4370
 - K. Old Log Cabin Inc. dba Old Log Cabin
 - L. Other Guy's LLP dba Norman Quacks
 - M. VR Companies LLC dba The Grillium
 - N. Wine & Roses Liquors Inc dba Wine & Roses Liquors

*Council may remove any item from the consent agenda for specific consideration.

7. Regular Agenda (Action Items)
 - a) Kristina Handt Interim Administrator Contract (under separate cover)
 - b) Resolution 01-22-24-04 – Accepting Donation from Tired Iron Collision Center
 - c) Resolution 01-22-24-05 – Accepting Donation from Forest Lake American Legion Post 225
 - d) Approving Police Officer – New Hire
8. Discussion
 - a) City Administrator Search (no packet materials)
 - b) Deputy Clerk Position (no packet materials)
 - c) Public Meeting Virtual Attendance Options
 - d) 2024 Local Board of Appeal and Equalization Meeting Date
 - e) 2024 New State Funding
9. Staff Updates
10. Mayor and City Council Updates
11. Closed Session pursuant to Minn. Stat. 13D.05, subd 3(b) for a confidential attorney-client discussion regarding threatened litigation re contract dispute with Taylor West contract for the Downtown Stormwater BMP's 0N1.126684.
12. Adjourn

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INVOICE APPROVAL BY INVOICE REPORT FOR FOREST LAKE
EXP CHECK RUN DATES 01/09/2024 - 01/22/2024
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

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Vendor Code	Vendor Name		Amount
	Invoice	Description	
99686	20/20 GENESYSTEMS INC		
	6997	ONE TEST COMMERCIAL	7,320.00
TOTAL FOR: 20/20 GENESYSTEMS INC			7,320.00
10007	A-1 TIRE SERVICE		
	89402	BRUSH TRUCK #1 - TIRE ROTATION AND BALANCE & TIRE	69.00
TOTAL FOR: A-1 TIRE SERVICE			69.00
10036	ADVANCED GRAPHIX INC		
	213175	DRIVER AND PASSENGER SIDE LETTERING FOREST LAKE PUB	205.00
TOTAL FOR: ADVANCED GRAPHIX INC			205.00
10102	AMERICAN IMPORTS		
	42442	SQUAD 2208 - CHANGE OIL & TIRE ROTATION	47.18
TOTAL FOR: AMERICAN IMPORTS			47.18
10174	ASPEN MILLS		
	325725	C. JOHNSON - SA BODY ARMOR ULW II PALADIN LEVEL II	1,177.85
TOTAL FOR: ASPEN MILLS			1,177.85
10185	AT & T MOBILITY		
	287284342696X12192	AT & T MOBILITY - DECEMBER	379.53
TOTAL FOR: AT & T MOBILITY			379.53
10201	AXON ENTERPRISE INC		
	INUS215574	PRO LICENSE BUNDLE	955.50
	INUS215618	2024 PRO LICENSE BUNDLE - EVIDENCE.COM & REDACTION	14,774.40
TOTAL FOR: AXON ENTERPRISE INC			15,729.90

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Vendor Code	Vendor Name	Invoice	Description	Amount
14018	BANK OF MONTREAL - BMO			
	Amazon.Com 9h9b57r	Flir	TIC charging mount for CH2 vehicle.	245.49
	Amzn Mktp US Me2f0	USB	extension cords	20.97
	Amzn Mktp US Mk6zw	Office	Supplies	38.57
	Amzn Mktp US X94cw	Emergency Management iPad Accessories-		93.40
	Amzn Mktp US Xw6kn	Employee recognition supplies.		21.38
	Apple.Com/Bill	Apple iStorage Dec 2023-		2.99
	Autozone #4337	multimeter for shop		112.70
	Bca Training Educ	MN BCA DMT Training-		150.00
	Best Buy 00000075	Returned TV's for Budget Open House		(659.94)
	Board Of Accountar	Renewal of inactive CPA License		27.00
	Coon Rapids Chrys	Televising Van vehicle repairs		217.68
	Dept Of Agricultur		Pesticide License	10.22
	Dollar Tree	Shop With a Cop		43.35
	Dunaway Custom Arm	Rfiles & Rifle Accessories & Range Hearing Protecti		3,068.00
	Icma Online	Full Membership ICMA		1,124.00
	Identisys Incorpor	Identisys Supplies (ID Cards)		71.25
	In Forest Lake Pri	Winter parking warning placards for patrol		195.00
	In Marie Ridgeway	Mandatory Police Officer Check-Ins		480.00
	Ionos Inc.	FL Safety Camp Website		83.54
	Less Annoying Crm	CRM for I-Pads.		60.00
	Mailchimp	Mailchimp monthly subscription		26.50
	Minnesota Chiefs C	2024 MNCPA ETI Conference Dues-		1,027.00
	Motomart 3304	Paid in error. Not fire department fuel. Motor ma		45.01
	Police Records Mgm	Records & Redaction Training - Michelle Smith		458.00
	Psn Minnesota Rwa	Water Training - Sam Swenson		700.00
	Ruddys Party Town	Missing Parts		301.02
	Simplifile.Com	Interlachen Vacation Resolution Recording		257.30
	Sp Desktopsupplies	Permit card Paper		38.49
	Stapls76215015190	MISCELLANEOUS OFFICE SUPPLIES		187.05
	Stapls76221774890	Cosco 3-in-1 Assist Series Hand Truck		215.19
	Stapls76221774890	First-Aid Supplies for Warming Houses		21.70
	Stapls76221875390	Office Supplies		57.88
	Subway 37732	2023 Shop with a Cop-Subway Sandwiches (reimbursed		148.22
	Target.Com	HDMI Ethernet Cable		26.75
	The Ups Store 5692	water samples		19.57
	Thomson West Tcd	CLEAR Investigations 12012023-12312023		1,622.62
	U Of M Contlearnir	CEU's for Nate and Bob		900.00
	Uline Ship Supplie	Evidence Room - Flammable Storage Unit		912.33
	Walgreens #7111	2023 Shop with a Cop-Photos (reimbursed through don		7.02
	Wal-Mart #2274	Supplies		351.10
	Walmart.Com	Shop with a Cop - laundry baskets for food donation		43.98
	Washington County	Squad #1406 Tabs		37.67
	Wm Supercenter #22	Shop with a Cop-Chips & Drinks (reimbursed through		700.37
	Zayo Group,llc	November Allstream Invoice		2,926.44
TOTAL FOR: BANK OF MONTREAL - BMO				16,436.81
14059	BENEFIT EXTRAS INC			
	119641	COBRA NOTIFICATIONS PACKET & MONTHLY PARTICIPATION		1,181.25
	12192023	CLAIM REIMBURSEMENT		259.60
	12232023	SETTLE PURCHASE		1,600.00
	12282023	CLAIM REIMBURSEMENT		1,700.00
	12292023	CLAIM REIMBURSEMENT		5,132.00
TOTAL FOR: BENEFIT EXTRAS INC				9,872.85

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14065	BERGAN KDV	1215735	ANALYSIS OF UTILITY BILLING	21,500.00
TOTAL FOR: BERGAN KDV				21,500.00
14128	BOLTON & MENK INC	0328097	AIRPORT GENERAL/ROUTING ENG	300.00
		0328165	LAND USE PLAN UPDATE 2023	3,111.50
TOTAL FOR: BOLTON & MENK INC				3,411.50
14186	BRUCE'S FOODS INC	0236 12-19-23	24 PK OF WATER QUANTITY - 6	23.94
TOTAL FOR: BRUCE'S FOODS INC				23.94
18019	CAPITAL ONE TRADE CREDIT	541201360239998	179266-DRILL PUMP	10.44
		541202360237277	106870-M18 GEN2 GRINDER PADDLE	189.05
		541202360237278	29126-TORPEDO LEVEL & 19748-20" CHAINSAW BAR COVER	42.70
TOTAL FOR: CAPITAL ONE TRADE CREDIT				242.19
18024	CARGILL INC	2908959771	KD CRSE SO BULK NSF 60 - 49,580.00 LB	6,561.12
TOTAL FOR: CARGILL INC				6,561.12
18061	CENTENNIAL PLAZA	VERIFIED CLAIM	PARCAL A & B & C PAYGO PAYMENT	3,722.97
TOTAL FOR: CENTENNIAL PLAZA				3,722.97
18074	CENTURY COLLEGE	00777478	BLOODBORNE PATHOGENS LECTURE & RIGHT TO KNOW LECTUR	500.00
TOTAL FOR: CENTURY COLLEGE				500.00
18077	CENTURY LINK	NOVEMBER 2023	SENIOR CENTER TELEPHONE - NOVEMBER 2023	138.05
TOTAL FOR: CENTURY LINK				138.05
18305	CHASE PAYMENTECH	SERVICEB-12312023	SERVICE FEE PAYMENTS-DECEMBER BLD	301.95
		SERVICES012023	SERVICE FEE PAYMENTS-JANUARY UB	474.97
		SERVICES022023	SERVICE FEE PAYMENTS-FEBRUARY UB	1,434.51
		SERVICES032023	SERVICE FEE PAYMENTS-MARCH UB	672.61
		SERVICES042023	SERVICE FEE PAYMENTS-APRIL UB	77.33
		SERVICES052023	SERVICE FEE PAYMENTS-MAY UB	1,076.57
		SERVICES062023	SERVICE FEE PAYMENTS-JUNE UB	1,219.41
		SERVICES072023	SERVICE FEE PAYMENTS-JULY UB	482.40
		SERVICES072023	SERVICE FEE PAYMENTS-JULY UB	482.40
		SERVICES082023	SERVICE FEE PAYMENTS-AUGUST UB	1,631.23
		SERVICES092023	SERVICE FEE PAYMENTS-SEPTEMBER UB	332.85
		SERVICES102023	SERVICE FEE PAYMENTS-OCTOBER UB	716.18
		SERVICES112023	SERVICE FEE PAYMENTS-NOVEMBER UB	1,579.86
		SERVICES122023	SERVICE FEE PAYMENTS-DECEMBER UB	344.51
TOTAL FOR: CHASE PAYMENTECH				10,826.78

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18113	CINTAS CORPORATION			
		4178838707	UNIFORM & CLOTHING - M.WELSH	73.76
		4179445126	UNIFORM & CLOTHING - M.WELSH	73.76
TOTAL FOR: CINTAS CORPORATION				147.52
18122	CITY OF FOREST LAKE			
		7105322	4TH QTR 2023 PAYMENT 20500 FOREST RD N HANGAR	171.53
		7111540	4TH QTR 2023 PAYMENT 21350 FOREST BLVD N	342.76
TOTAL FOR: CITY OF FOREST LAKE				514.29
MISC	COMES INVESTMENTS			
		VERIFIED CLAIM	OVERPAYMENT OF LIQUOR LICENSE	200.00
TOTAL FOR: COMES INVESTMENTS				200.00
18176	COMPANION ANIMAL CONTROL			
		DECEMBER 2023	ANIMAL CONTROL - CONTRACTUAL SERVICES DECEMBER 2023	881.35
TOTAL FOR: COMPANION ANIMAL CONTROL				881.35
18181	CONNEXUS ENERGY			
		NOVEMBER 2023	NOVEMBER 2023 ENERGY BILLING	2,303.47
TOTAL FOR: CONNEXUS ENERGY				2,303.47
18192	CORE & MAIN LP			
		INV0004846	HACH HARDNESS CHEMKEY® REAGENTS LOW RANGE 3-100 MG/	623.73
		U169077	VALVE STEM OILER KIT	266.11
TOTAL FOR: CORE & MAIN LP				889.84
18249	CUSTOMIZED SAFETY TRAINING LLC			
		87234	FOREST LAKE FD INITIAL EMR CLASS FOR THREE & REGIST	1,500.00
TOTAL FOR: CUSTOMIZED SAFETY TRAINING LLC				1,500.00
22000	D & G TIRE RECYCLE LLC			
		7081	TIRES ON RIM & SEMI & TRACTION	614.00
TOTAL FOR: D & G TIRE RECYCLE LLC				614.00
22040	DAVID D. DREWS			
		DECEMBER 2023	CLEANING SERVICES FOR DECEMBER 2023 FL SENIOR CENTE	850.00
TOTAL FOR: DAVID D. DREWS				850.00

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22128	DVS RENEWAL		
	100802	1977 CHEV VAN - EXPIRES FEB 2026	21.25
	185953	2002 FELG TRL - EXPIRES FEB 2026	21.25
	185957	2005 FELL TRL - EXPIRES FEB 2026	21.25
	188094	1996 AMER TRL - EXPIRES FEB 2026	21.25
	189507	2001 FELL TRL - EXPIRES FEB 2026	21.25
	189511	2021 FLNG TRAILER FT - EXPIRES FEB 2026	21.25
	197229	1919 HIGH - EXPIRES FEB 2026	21.25
	200069	2019 FELLING TRAILER - EXPIRES FEB 2026	21.25
	201513	2021 FELLING TRL - EXPIRES FEB 2026	21.25
	201515	2020 HMDE - EXPIRES FEB 2026	21.25
	201523	2023 PJTM T8222 - EXPIRES FEB 2026	21.25
	201525	2023 PJTM CARHAULER - EXPIRES FEB 2026	21.25
	201526	2023 CSST 7.5X12 TA-ALPHA - EXPIRES FEB 2026	21.25
	903328	2000 CHEV GM4 - EXPIRES FEB 2026	21.25
	903340	2002 STRG STE - EXPIRES FEB 2026	21.25
	919565	2006 FRHT FM2 - EXPIRES FEB 2026	21.25
	922455	2007 FREI TRL - EXPIRES FEB 2026	21.25
	922477	2008 CHEV SIL - EXPIRES FEB 2026	21.25
	922481	2008 CHEV SIL - EXPIRES FEB 2026	21.25
	940876	2013 CHEV SIL - EXPIRES FEB 2026	21.25
	940877	2013 FRHT SD - EXPIRES FEB 2026	21.25
	941777	941777 - EXPIRES FEB 2026	21.25
	941786	2015 CHEV EQU - EXPIRES FEB 2026	21.25
	941791	2015 GMC SIE - EXPIRES FEB 2026	21.25
	941794	2016 FRHT SD - EXPIRES FEB 2026	21.25
	947427	2016 RAM RCH - EXPIRES FEB 2026	21.25
	949724	2016 GMC SIE - EXPIRES FEB 2026	21.25
	955798	2018 PTRB TRK - EXPIRES FEB 2026	21.25
	957586	2017 GMC SIE - EXPIRES FEB 2026	21.25
	957587	2017 GMC SIE - EXPIRES FEB 2026	21.25
	957588	2017 GMC SIE - EXPIRES FEB 2026	21.25
	961606	2018 FRHT 999 - EXPIRES FEB 2026	21.25
	961607	2019 GMC SIERRA - EXPIRES FEB 2026	21.25
	961895	2018 FORD F15 - EXPIRES FEB 2026	21.25
	965613	2020 CHEV SLV - EXPIRES FEB 2026	21.25
	965614	2020 CHEV SLV - EXPIRES FEB 2026	21.25
	967277	2021 FORD F550 - EXPIRES FEB 2026	21.25
	967515	2020 RAM PRM - EXPIRES FEB 2026	21.25
	967881	2021 CHEV SILVERADO - EXPIRES FEB 2026	21.25
	967882	2021 GMC SIERRA - EXPIRES FEB 2026	21.25
	967885	2021 CHEV SILVERADO - EXPIRES FEB 2026	21.25
	970767	2019 FORD F15 - EXPIRES FEB 2026	21.25
	972301	2019 FORD F250 - EXPIRES FEB 2026	21.25
	972303	2020 PTRB 348 - EXPIRES FEB 2026	21.25
	973379	2024 FRHT 114SD - EXPIRES FEB 2026	21.25
	974207	2022 CHEV SILVERADO - EXPIRES FEB 2026	21.25
	974939	2021 PTRB 348 - EXPIRES FEB 2026	21.25
	974941	2014 FREI - EXPIRES FEB 2026	21.25
	977945	2023 FORD F350 - EXPIRES FEB 2026	21.25
	977946	2023 FORD F350 - EXPIRES FEB 2026	21.25
TOTAL FOR: DVS RENEWAL			1,062.50
26013	ECM PUBLISHERS INC		
	979266	ORDINANCE NO. 730 - 2024 FEE SCHEDULE	29.15
TOTAL FOR: ECM PUBLISHERS INC			29.15

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30013	FASTENAL COMPANY	MNTC3228293	C PROCELL ALK BTRY	15.92
TOTAL FOR: FASTENAL COMPANY				15.92
30041	FIRE SAFETY USA INC	181477	TENDER 1 - CUSTOMER STATED PUMP IS CONTINUOUSLY LEA	716.00
		181478	ENGINE 3 - CUSTOMER STATED PUMP IS CONTINUOUSLY LEA	271.25
TOTAL FOR: FIRE SAFETY USA INC				987.25
30045	FIRST ADVANTAGE OCCUPATIONAL HEALTH	2502212312	ANNUAL ENROLLMENT - M. WELSCH & D. ADAMS	73.42
TOTAL FOR: FIRST ADVANTAGE OCCUPATIONAL HEALTH				73.42
30060	FLEETPRIDE, INC	113058894	SABA SLACK & TYPE 24 SERVICE CHAMBER LONG & STROKE	228.50
		113377732	NYLON AIR BRAKE UNION 5/8 & 5/8" NYLON TUBING-BLK-	57.96
TOTAL FOR: FLEETPRIDE, INC				286.46
30073	FOREST LAKE ACE HARDWARE	63611/3	HB ELBOW 90 3/8X1/4 LF	8.99
		63652/3	SHARKBITE DEPTH GAUGE & GREASE SILICONE 0.5OZ	22.98
		63672/3	FASTENERS	4.62
TOTAL FOR: FOREST LAKE ACE HARDWARE				36.59
30083	FOREST LAKE CABLE COMMISSION	DECEMBER 2023	FRANCHISE FEE	8,220.24
TOTAL FOR: FOREST LAKE CABLE COMMISSION				8,220.24
34061	GOPHER STATE ONE-CALL	3120401	FTP TICKETS (73); CANCELLED TICKETS (1); TOTAL BILL	97.20
TOTAL FOR: GOPHER STATE ONE-CALL				97.20
34075	GRAINGER INC	9944972679	FLUID STORAGE CONTAINER, DRUM, HDPE, 5 & 10 L & STUMP	329.11
TOTAL FOR: GRAINGER INC				329.11
34079	GRANNY MAYS	16122	MEAL SERVICES FOR DECEMBER	204.00
TOTAL FOR: GRANNY MAYS				204.00
38044	HAWKINS INC	6654103	LPC-4 & SODIUM HYDROXIDE 50% DIAPHRAGM & CHLORINE -	4,873.05
TOTAL FOR: HAWKINS INC				4,873.05
38049	HEALTH PARTNERS	CLAIMS010324	HPAI SELF INSURED CLAIMS 15657 - JANUARY 2024	2,268.88
		CLAIMS122723	HPAI SELF INSURED CLAIMS 15657 - DECEMBER 2023	550.21
TOTAL FOR: HEALTH PARTNERS				2,819.09
38057	HEBERT AND WELCH PA	313	LEGAL SERVICES FOR DECEMBER 2023	10,791.00
TOTAL FOR: HEBERT AND WELCH PA				10,791.00

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38110	HOTSY MINNESOTA	19564	TRUCK & EQUIPMENT WASH BULK	310.75
TOTAL FOR: HOTSY MINNESOTA				310.75
38126	HUGO EQUIPMENT COMPANY	201059	MS391 64.1CC 20" CHAIN SAW & HEX NUT & PRO MARK HEL	838.94
		201152	HTA86 POLE SAW TEL 10" BATTERY & TOP HANDLE AP BATT	1,084.95
TOTAL FOR: HUGO EQUIPMENT COMPANY				1,923.89
42005	IEDITWEB INC	01010588	SENIOR CENTER HOSTING WEBSITE 12/26/23 - 01/25/24	34.95
TOTAL FOR: IEDITWEB INC				34.95
42025	INTEGRITY EMPLOYEE BENEFITS LLC	BC220	2024 BENEFITS CONNECT SHARED SERVICE-ACA MANAGER	2,495.70
TOTAL FOR: INTEGRITY EMPLOYEE BENEFITS LLC				2,495.70
42050	INVOICE CLOUD INC	2468-2023_12	UTILITY BILLING PAYMENT FEES - DECEMBER	949.65
TOTAL FOR: INVOICE CLOUD INC				949.65
MISC-UB	JOHN REISDORF	7114589	UB refund for account: 7114589	64.88
TOTAL FOR: JOHN REISDORF				64.88
45092	JUSTIN TAYLOR COMPANIES LLC	6381	PULVERIZED BLACK DIRT, 3. 12 YARD LOADS PICKED UP	720.00
TOTAL FOR: JUSTIN TAYLOR COMPANIES LLC				720.00
49141	KATIE SMITH	REIMB 2023-6	MILEAGE REIMBURSEMENT FOR TRIPS TO THE BANK FOR NOV	5.63
TOTAL FOR: KATIE SMITH				5.63
49064	KODIAK POWER SYSTEMS	KPS1453	LIFT STATION #10 - PERFORM COOLING SYSTEM OVERHAUL	2,986.22
TOTAL FOR: KODIAK POWER SYSTEMS				2,986.22
49077	KRAMER MECHANICAL	29509	BELTZ PARK ICE RINK - REPLACE CONTROL BOARD AND IGN	570.75
		29540	BELTZ PARK WARMING HOUSE - CHECK REZNOR UNIT HEATER	231.00
TOTAL FOR: KRAMER MECHANICAL				801.75
49091	KUSTOM SIGNALS	608380	RADARS	2,589.31
TOTAL FOR: KUSTOM SIGNALS				2,589.31
53054	LEAGUE OF MINNESOTA CITIES	397536	MN CITIES STORMWATER COALITION CONTRIBUTIONS	1,370.00
		397719	2024 - PEACE OFFICER ACCREDITED TRAINING ONLINE (PA	2,340.00
TOTAL FOR: LEAGUE OF MINNESOTA CITIES				3,710.00

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
53076	LEVANDER, GILLEN & MILLER PA		
	35000-01000E	MAYOR/COUNCIL	5,075.50
	35000-01040E	LIQUOR LICENSE MATTERS	116.00
	35000-01046E	CODE ENFORCEMENT AND PUBLIC NUISANCES	174.00
	35000-01047E	HWY 61/BROADWAY TITLE RESEARCH PROJECT	217.50
	35000-03000E	FINANCE	72.50
	35000-04000E	DEVELOPMENT	1,236.00
	35000-05000E	INSPECTIONS	72.50
	35000-05008E	920 6TH STREET (463 ACTION)	130.50
	35000-06000E	PLANNING	1,061.10
	35000-06062E	SHIELDS PARK SWAP	35.00
	35000-06086E	21885 HEALY AVE LOT LINE ADJUSTMENT	99.00
	35000-06088E	PROCEEDING SUBSEQUENT FOR SHIELDS LAKE PROPERTY AC	739.50
	35000-06097E	HIDDEN CREEK PLAT	140.25
	35000-09000E	PUBLIC WORKS	2,610.00
	35000-09023E	LAKE VIEW FARMS QUIET TITLE ACTION	362.50
	35000-11007E	CASTLEWOOD GOLF COURSE	29.00
	35000-12004E	843 4TH ST SW OLD WATER TOWER AND LEASES	29.00
TOTAL FOR: LEVANDER, GILLEN & MILLER PA			12,199.85
53077	LEXIPOL LLC		
	INVPR1231658	POLICEONE ACADEMY ANNUAL RATE WITH OLL SERVICES	2,284.10
TOTAL FOR: LEXIPOL LLC			2,284.10
53087	LIGHTHOUSE LOFTS APARTMENTS, LLC		
	VERIFIED CLAIM	LIGHTHOUSE LOFTS PAYGO NOTE PAYMENT	109,895.81
TOTAL FOR: LIGHTHOUSE LOFTS APARTMENTS, LLC			109,895.81
53092	LINDE GAS & EQUIPMENT INC		
	40336957	INDUSTRIAL ACETYLENE IND HIGH PRESSURE > 100CF - RE	185.80
TOTAL FOR: LINDE GAS & EQUIPMENT INC			185.80
57008	MADDEN GALANTER HANSEN ATTORNEYS AT		
	DECEMBER 2023	SERVICES RENDERED - 12/01/23 - 12/31/23	560.00
TOTAL FOR: MADDEN GALANTER HANSEN ATTORNEYS AT			560.00
MISC-UB	MANDI MCMANN		
	7114949	UB refund for account: 7114949	271.65
TOTAL FOR: MANDI MCMANN			271.65
57403	MASTER MECHANICAL, INC		
	75188	UPPER POLICE STATION NOT KEEPING UP - FOUND 3 OFFIC	696.25
TOTAL FOR: MASTER MECHANICAL, INC			696.25

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57106	MENARDS			
	24240		MF-3PC ADJ WRENCH SET & 24" MAG I-BEAM LVL & 12" CH	662.12
	24251		GDSM 2000L RECRG SPOTLIGHT	149.91
	24371		76 QT STACKER BOX	16.99
	24675		GS RUBBING ALCOHOL 70% & Q-TIPS COTTON SWABS	5.95
	24974		8' AL STEP LADDER TL	99.99
	25052		CORDLESS POWER SCRUBBER & PEERLESS LAUNDRY FAUCET CH	50.98
	25060		3.5 GAL MENARD PAIL & CLOROX BLEACH FOAMER 30OZ	12.57
	25122		3/4" 90DEG COPPER ELBOW & 3/4"COPPER FEMALE ADAPTER	21.89
	25156		3/4XL/2 PIPE FACE BUSHING & 3/4MIPX3/8"FIP BRASS BU	15.60
	25161		27 GALLON TOTE & FOLGERS CLASSIC ROAST & 5/16X6 SL	100.31
TOTAL FOR: MENARDS				1,136.31
57410	MERCHANT BANK FEES			
	FEE010224		MERCH SERV BANKCRD FEES-JANUARY	64.10
TOTAL FOR: MERCHANT BANK FEES				64.10
57118	METRO CITIES			
	1725		METRO CITIES 2024 MEMBERSHIP DUES	7,510.00
TOTAL FOR: METRO CITIES				7,510.00
57123	METRO SALES INC			
	INV2440654		RICOH/IM 350F COPIER	89.82
TOTAL FOR: METRO SALES INC				89.82
57401	METRO-INET			
	1675		USER, COMPUTER & EMAIL SUPPORT	22,637.00
TOTAL FOR: METRO-INET				22,637.00
57131	METROPOLITAN COUNCIL - ENVIRONMENTA			
	0001166784		WASTE WATER SERVICES DEF REC - FEBRUARY 2024	143,589.25
TOTAL FOR: METROPOLITAN COUNCIL - ENVIRONMENTA				143,589.25
57158	MIDCONTINENT COMMUNICATIONS			
	14014890113729		AIPORT PHONE DECEMBER 2023	164.09
TOTAL FOR: MIDCONTINENT COMMUNICATIONS				164.09
57166	MIDWESTONE BANK			
	PP102023		POSITIVE PAY MONTHLY FEE-OCTOBER	52.40
	PP122023		POSITIVE PAY MONTHLY FEE-DECEMBER	56.70
	WIREFEE012024		WIRE TRANSFER FEE	10.00
	WIREFEE122023		WIRE TRANSFER FEE	10.00
TOTAL FOR: MIDWESTONE BANK				129.10
57405	MINGER CONSTRUCTION CO., INC			
	PAY REQUEST 13		CONTRACTOR'S PAY REQUEST #13 - 2022-2023 LS & FM PR	37,734.71
TOTAL FOR: MINGER CONSTRUCTION CO., INC				37,734.71
57208	MINNESOTA DEPARTMENT OF LABOR & IND			
	ABR0322690X		PRESSURE VESSEL & BOILER	30.00
	FEBRUARY 2023		SURCHARGE ALLOCATION	259.25
TOTAL FOR: MINNESOTA DEPARTMENT OF LABOR & IND				289.25

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Vendor Code	Vendor Name	Invoice	Description	Amount
57241	MINNESOTA RECREATION & PARK ASSOCIA	02772	REGISTRATION FOR AGENCY MEMBERSHIP NOV 29 2023 - DE	180.00
TOTAL FOR: MINNESOTA RECREATION & PARK ASSOCIA				180.00
57262	MINNESOTA UI FUND	16529534	MN UI Q3 2023	3,950.21
TOTAL FOR: MINNESOTA UI FUND				3,950.21
57264	MINNESOTA VALLEY TESTING LABS	1233655	COLIFORM, MF - WATER	143.00
TOTAL FOR: MINNESOTA VALLEY TESTING LABS				143.00
57279	MNSPECT LLC	175956	STATE DELEGATION - BUILDING / SCOTT QUALLE EVERTON	350.00
TOTAL FOR: MNSPECT LLC				350.00
57411	MORRIE'S FOREST LAKE CHEVROLET	128044	REPLACE AUXILARY BATTERY IN THE REAR OF THE TAHOE F	301.88
		129355	OIL CHANGE & TIRE ROTATION FOR 2021 CHEVY TAHOE SQU	114.67
TOTAL FOR: MORRIE'S FOREST LAKE CHEVROLET				416.55
57311	MUNICIPAL BUILDERS INC	PAY REQUEST 20	CONTRACTOR'S PAY REQUEST #20 - WTP4	74,415.88
TOTAL FOR: MUNICIPAL BUILDERS INC				74,415.88
57312	MUNICIPAL EMERGENCY SERVICES	IN1984554	CUSTOM TECGEN51-COAT & PANT QTY-3	3,169.44
		IN1988671	THERMOPLASTIC STRUCTURAL FIRE HELMET WITH FACESHIEL	1,576.60
TOTAL FOR: MUNICIPAL EMERGENCY SERVICES				4,746.04
61007	NAPA AUTO PARTS	189637	TOPLINK BUSHINGS & STROKE CONTROL KIT	41.10
		189851	TOPLINK BUSHINGS 3-2	14.84
		190179	ADAPTERS & HYD HOSE FITTINGS & 8MXTXREEL & BULK TRA	410.32
		190292	RV MARINE ANTIFREEZE	25.86
		190304	AM-FM MP3 BLUETH HDUT	55.24
		191182	2YR WTY BAT & CORE DEPOSIT	1,012.77
		191487	BRACKET	7.36
		191490	LED SS-S M LAMP	18.06
TOTAL FOR: NAPA AUTO PARTS				1,585.55
61017	NATIONAL RECREATION AND PARK ASSOCI	2024 MEMBERSHIP	PROFESSIONAL MEMBERSHIP - MEMBER ID # 313071	180.00
TOTAL FOR: NATIONAL RECREATION AND PARK ASSOCI				180.00
61122	NORTHSTAR MEDIA PARTNERS	1	AD CREATIVE DEVELOPMENT	630.00
TOTAL FOR: NORTHSTAR MEDIA PARTNERS				630.00

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65002	O'REILLY AUTO PARTS			
	1517-228048		BATTERY & CORE CHARGE	157.62
	1517-234034		HYD FITTING	15.02
	1517-234242		HYD FITTING	38.00
	1517-234258		BATTERY & CORE CHARGE	146.98
TOTAL FOR: O'REILLY AUTO PARTS				357.62
69177	PEACHIIE MARKETING LLC			
	0000079		SOCIAL MEDIA MANAGEMENT & EMAIL MARKETING SERVICES	3,500.00
TOTAL FOR: PEACHIIE MARKETING LLC				3,500.00
69087	PITNEY BOWES INC			
	1024072621		DM100I RED INK CTG 1 BOX # 793-5	210.07
TOTAL FOR: PITNEY BOWES INC				210.07
69088	PITNEY BOWES POSTAGE			
	POSTAGE012024		PITNEY BOWES POSTAGE JANUARY 2024	450.00
TOTAL FOR: PITNEY BOWES POSTAGE				450.00
69093	PLANT & FLANGED EQUIPMENT COMPANY			
	0085470-IN		3" & 4" FL X FL DIP 4' 0" CL RPX - 3" & 4" FF POSI-	1,212.75
TOTAL FOR: PLANT & FLANGED EQUIPMENT COMPANY				1,212.75
69116	PRECISE MRM LLC			
	IN200-1046506		5MB FLAT DATA PLAN US WITH NAF C-US-5MB	20.00
TOTAL FOR: PRECISE MRM LLC				20.00
74020	RAPID PRESS			
	72856		HOMETOWN HOLIDAY SIGNS - 22X28 - 4/0 - COROPLAST -	292.00
TOTAL FOR: RAPID PRESS				292.00
78019	SALES TAX MN DEPT REVENUE EFT			
	113023		NOVEMBER 2023 SALES TAX	337.00
TOTAL FOR: SALES TAX MN DEPT REVENUE EFT				337.00
MISC-UB	SHARON SCHAUB			
	7100714		UB refund for account: 7100714	8.43
TOTAL FOR: SHARON SCHAUB				8.43
78101	SHRED-IT USA			
	8005705436		SHREDDING SERVICES FOR DECEMBER 2023	476.32
TOTAL FOR: SHRED-IT USA				476.32

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78176	STAPLES INC			
	3555605199		WATER WHEAVY DUTY FLOOR SQUEEG	34.29
	3555605200		SQUEEGEE FLOOR HV RBR 22 & 20LB PICTURE HANGING STR	94.10
	3555605201		CHOCK FULL O NUTS COFFEE 30.5 & COMMAND LARGE PIC S	149.53
	3556288691		SPILL CLEAN-UP PACK	12.89
	3556354109		SUPER-SORB LIQUID SPILL ABSORB & DISN WIPE FRSH&LEM	119.00
	3556433696		TWIST TIE PAPER 6X3/16 WHITE	16.59
	3556433697		BLEACH LIQUID CONC 121 OZ 3CT	25.39
	3556433698		FIRST RESPONDER FLUID SPILL KT & SPILL CLEAN-UP PAC	54.08
	3556433699		EMERGENCY BLANKET	11.53
	3556675543		24IN BLUE FLOOR SQUEEGEE 6PK	137.29
	3556675544		CW 60X15/16 HANDLE BLCK NYLON & TOWEL C FOLD 179001	126.34
	3556749735		PAPERMATE FLAIR MED RED 12 & CATALOG ENV P&S KRFT 9	53.75
	3556749736		NXT 4-PORT USB-A2.0TRAVELHUBBL	25.96
	3556815192		BLEACH LIQUID CONC 121 OZ 3CT & CWP JRT 1-PLY	64.11
TOTAL FOR: STAPLES INC				924.85
MISC-UB	STEVEN & SARA BETH MCCULLOUGH			
	7112740		UB refund for account: 7112740	31.61
TOTAL FOR: STEVEN & SARA BETH MCCULLOUGH				31.61
82240	TAYLOR WEST LLC			
	FINAL PAYMENT		FINAL PAYMENT FOR DOWNTOWN STORMWATER BMP PROJECT	23,122.28
TOTAL FOR: TAYLOR WEST LLC				23,122.28
82241	TIMESAVER OFF SITE SECRETARIAL INC			
	M28816		DEC. 11 2023 - EDA MEETING & TNT MEETING & CITY COU	514.75
TOTAL FOR: TIMESAVER OFF SITE SECRETARIAL INC				514.75
82161	TRI-STATE BOBCAT INC			
	A30724		SEAL KIT	181.44
TOTAL FOR: TRI-STATE BOBCAT INC				181.44
82242	TUNHEIM PARTNERS			
	INT2310348		CITY OF FOREST LAKE - MARKETING MATERIAL - PROFESSI	2,405.00
TOTAL FOR: TUNHEIM PARTNERS				2,405.00
86001	ULINE, INC			
	172688917		TWISTED POLYPROPYLENE ROPE - 3/4" X 600' & ULINE BL	392.41
TOTAL FOR: ULINE, INC				392.41
86013	UNITED PROPERTIES RESIDENTIAL LLC			
	VERIFIED CLAIM		CHERRYWOOD POINT PAYGO NOTE PAYMENT	72,141.86
TOTAL FOR: UNITED PROPERTIES RESIDENTIAL LLC				72,141.86
88036	VECTOR SOLUTIONS			
	INV88340		VGS-GTEPMS - GUARDIAN TRACKING	1,817.10
TOTAL FOR: VECTOR SOLUTIONS				1,817.10
88017	VERIZON WIRELESS			
	9951379251		VERIZON WIRELESS NOV 11 - DEC 10 2023	5,991.97
TOTAL FOR: VERIZON WIRELESS				5,991.97

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
88025	VIKING INDUSTRIAL CENTER		
	3281509	200' KESSON OPEN REAL TAPE MEASURE	66.85
TOTAL FOR: VIKING INDUSTRIAL CENTER			66.85
90045	WASHINGTON COUNTY FIRE CHIEFS ASSOC		
	2024-003	2024 MEMBERSHIP DUES	50.00
TOTAL FOR: WASHINGTON COUNTY FIRE CHIEFS ASSOC			50.00
90100	WINNICK SUPPLY INC		
	034134	29 PIECE DRILL BIT ULTRA-DEX & MILWAUKEE 80PC SHOCK	287.97
TOTAL FOR: WINNICK SUPPLY INC			287.97
94003	XCEL ENERGY		
	853973949	51-5193672-4 ~ LIFT STATIONS	305.03
	853987048	51-5193677-9 ~ LIFT STATIONS	2,996.37
	855363427	51-0012039653-5/4938 HEADWATERS PKWY	33.77
	855928275	51-8383920-1 ~ 5515 - 206TH ST -PARK WELL	226.29
	855928751	51-9849041-6 ~ 20500 FOREST RD N U#1-AIRPORT	55.94
	856057365	51-0239647-6 ~ 1198 W BROADWAY AVE-TRAFFIC	51.59
	856058004	51-0239654-5 ~ 797 WEST BROADWAY AVE-ELEC	39.63
	856060184	51-0239656-7 ~ 795 WEST BROADWAY AVE-ELEC	40.01
	856103370	51-5193666-6 ~ CITY GARAGE	1,080.65
	856122841	51-5193669-9 ~ 777 4TH ST SW RINK & WARMING HOUSE	87.80
	856131137	51-5193671-3 ~ PUBLIC WORKS FACILITY	608.91
	856148113	51-5193668-8 ~ 720 - 11TH AVE SE-ICE	67.51
	856234112	51-0013971904-6 ~ 6195 210TH ST N	27.50
	856379320	51-0010746167-3/CITY CENTER	6,647.58
TOTAL FOR: XCEL ENERGY			12,268.58
98001	ZAYO GROUP LLC		
	2024010011268	TELECOMMUNICATIONS SERVICE	41,131.94
TOTAL FOR: ZAYO GROUP LLC			41,131.94
98006	ZIEGLER INC		
	IN001307653	CATERPILLAR 140JOY-BR	200,310.00
	IN001310936	COUPLING-QDI & CAP AS	500.05
	IN001310977	COUPLING-QDI	447.13
	IN001314059	PLUG A & SOCKET	197.34
	IN001315942	1/4 BUTTON PROBE & ZIEG004 SOS 12PACK	216.39
TOTAL FOR: ZIEGLER INC			201,670.91
TOTAL - ALL VENDORS			948,380.88



City Council

Regular Meeting

~ Minutes ~

1408 Lake Street South
Forest Lake, MN 55025
www.ci.forest-lake.mn.us

Monday, January 8, 2024

7:00 PM

City Center - Council Chamber

[City of Forest Lake - Livestream and Recorded Meetings](#)

1. Call to Order

2. Roll Call

Attendee Name	Title	Status	Arrived
Mara Bain	Mayor	Present	
Sam Husnik	Councilmember	Present	
Hanna Valento	Councilmember	Present	
Leif Erickson	Councilmember	Present	
Blake Roberts	Councilmember	Present	

3. Pledge of Allegiance

4. Approve the Agenda (Action)

Motion: Councilmember Valento made a Motion to Approve the Agenda as presented.
Motion seconded by Councilmember Roberts. Motion carried 5-0.

5. Open Forum – Citizen Petitions, Requests, and Concerns

*The Open Forum is available for residents to express personal opinions for any item of business.
Please limit your comments to three (3) minutes.*

Comments: None.

6. Consent Agenda Considerations (Action Items)

- a. Approve City Bills
- b. Approve Minutes
 - 1) Approve Minutes from December 11, 2023 Regular Council Meeting
 - 2) Approve Minutes from December 11, 2023 Special Council Meeting
- c. Resolutions
 - 1) Resolution 01-08-24-01 – 2024 Designation of Official Newspaper
 - 2) Resolution 01-08-24-02 – 2024 Designation of Depositories for Funds
 - 3) Resolution 01-08-24-03 – Designation of Emergency Management Director
 - 4) Resolution 01-08-24-04 Granting Access to Forest Lake First Lake for the 2024 NSSR, Inc. Event
 - 5) Resolution 01-08-24-05 – Granting Access to Forest Lake First Lake for the 2024 Forest Lake Fishing Classic Event
- d. Business Permits
 - 1) Gambling Permits
 - A. Forest Lake Hockey Association – LG 214 and LG 215 Gambling Permits
 - B. Rocky Mountain Elk Foundation – LG 220 Gambling Exempt Permit



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- C. White Bear Ducks Unlimited – LG 220 Gambling Exempt Permit
- 2) Liquor License – Temporary
 - A. American Legion – 1 to 4-Day Temporary On-Sale Liquor License for 02-03-2024
- 3) Liquor License Renewals
 - A. American Legion 225 dba American Legion Post
 - B. Apple Minnesota LLC dba Applebee’s Neighborhood Grill & Bar
 - C. Carse Inc. dba Keys in Forest Lake
 - D. Comes Investment Inc. dba Pizza Hut
 - E. DB Liquor LLC dba Liquor Works
 - F. Don Julio Inc dba Don Julio Authentic Mexican Restaurant
 - G. Forest Hills Golf Club Inc dba Forest Hills Golf Club
 - H. Forest Lake 2000 LLC dba Cub Foods
 - I. Forever Green Liquors LLC dba Westlake Warehouse Liquors
 - J. Foursome Golf Management Group LLC dba Castlewood Golf Course
 - K. Horizon Enterprise LLC dba Circle E Wine & Spirits
 - L. Karmon Incorporated dba Karls Korner
 - M. Muddy Cow Forest Lake dba Lone Oak Grill
 - N. Pizza Pub of Forest Lake LLC dba Pizza Pub
 - O. Rasa Ruela LLC dba Rancho Loco Mexican Bar & Grill
 - P. Tanners Brook LLP dba Tanners Brook Golf Club
- 4) Tobacco License Renewals
 - A. Forest Lake 2000 LLC dba Cub Foods
 - B. Forest Lake E-Cig dba Fog E-Cig
 - C. Forest Lake Tobacco Inc – 221 12th St. SW
 - D. Forever Green Liquors LLC dba Westlake Warehouse Liquors
 - E. Holiday Stationstores LLC #236
 - F. Horizon Enterprises LLC dba Circle E Wine & Spirits
 - G. Karmon Incorporated dba Karls Korner
 - H. SBD Collective LLC dba Nothing but Hemp
 - I. Tanners Brook LLP dba Tanners Brook Golf Club

Motion: Mayor Bain made a Motion to Approve the Consent Agenda Items 6.a.
Motion seconded by Councilmember Husnik. Motion carried 5-0.

Motion: Mayor Bain made a Motion to Approve the Consent Agenda Items 6.b.
Motion seconded by Councilmember Valento. Motion carried 5-0.

Motion: Mayor Bain made a Motion to Approve the Consent Agenda Items 6.c.
Motion seconded by Councilmember Erickson. Motion carried 5-0.

Motion: Mayor Bain made a Motion to Approve the Consent Agenda Items 6.d.
Motion seconded by Councilmember Husnik. Motion carried 5-0.



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7. Regular Agenda (Action Items)

a) Ordinance No. 733 – Nuisance Ordinances

City Attorney Amanda Johnson provided an overview of the changes made to the new ordinance for public nuisances, abatement, and administrative citations. Johnson noted the code enforcement officer may be implemented in 2025. The administrative citations were established by the fee schedule approved at the previous City Council meeting.

Councilmember Husnik stated this is a complaint-based system.

Mayor Bain clarified that outdoor boat storage was allowed in the ordinance.

City Attorney Amanda Johnson agreed that the system is a complaint-based system that the City will triage to find the worst offenders and resolve situations.

Councilmember Roberts shared concerns with the portion about stacking wood.

City Attorney Amanda Johnson shared other cities do not specifically refer to firewood. Johnson shared this could be helpful when a resident breaks multiple ordinances.

Councilmember Roberts noted since this is a complaint-based system, it will not turn into a neighbor attacking a neighbor about small issues.

Motion: Councilmember Husnik made a Motion to Adopt Ordinance No. 773 that repeals and replaces the City's existing public nuisance, administrative citation, and abatement ordinances. Motion seconded by Councilmember Roberts. Motion carried 5-0.

b) Encroachment Agreement Relating to Outlot D, Forest Hills Farms 1st Addition, in the City of Forest Lake, Washington County, Minnesota

City Attorney Amanda Johnson reviewed the encroachment agreement for Outlot D. The encroachment agreement covers a small portion of Outlot D for Forest Hills Farms to use.

Mayor Bain stated this topic has been well-vetted.

Motion: Mayor Bain made a Motion to Approve Encroachment Agreement Relating to Outlot D, Forest Hills Farms 1st Addition, in the City of Forest Lake, Washington County, Minnesota. Motion seconded by Councilmember Erickson. Motion carried 4-0-1 (Roberts abstained).

c) Earned Sick and Safe Time Policy

City Administrator Patrick Casey reviewed the new sick and safe time policy based on the new law passed during the 2023 legislative session by the State of Minnesota. Casey noted the changes to the sick time policy for all employees. There may be changes in the future when working with unions.



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Councilmember Erickson asked if the sick time hours are paid out at the end of the year.

City Administrator Casey confirmed the sick time hours are not paid out.

Motion: Councilmember Husnik made a Motion to Approve the earned sick and safe time policy as presented in line with the State statute.

Motion seconded by Councilmember Valento. Motion carried 5-0.

d) Acting Mayor Appointment (presented during meeting) – Mayor Bain

Mayor Bain asked Councilmember Husnik to serve as the Acting Mayor.

Motion: Mayor Bain made a Motion to Appoint Councilmember Husnik as the Acting Mayor.

Motion seconded by Councilmember Valento. Motion carried 4-0 (Husnik abstained).

e) Council Liaison Appointments (presented during meeting) – Mayor Bain

Mayor Bain shared the Council Liaison Appointments list. There were no changes to this list from 2023. There is a staff review in process and Mayor Bain suggested putting a pause on the Personnel Committee so City Council may review these decisions.

Motion: Councilmember Valento made a Motion to Approve the Council Liaison Appointments as presented by Mayor Bain.

Motion seconded by Councilmember Husnik. Motion carried 5-0.

8. Discussion

None.

9. Staff Updates

City Attorney Amanda Johnson provided an update on the Lakeview Farms and Forest Hills Farm. The deeds have been signed and the association president is coming in tomorrow to sign the agreement.

Finance Director Kevin Knopik shared the utility bills were electronically sent last week. The paper bills will be sent out this week.

10. Mayor and City Council Updates

Councilmember Husnik attended the EDA meeting tonight and the school board meeting last week. The school board collected approximately \$34,000 in donations.

Councilmember Erickson asked about a fence damaged over the weekend due to a car accident.

City Administrator Patrick Casey shared there were some repairs to the fence today and it should be fully repaired by the end of the week.



City Council

Regular Meeting

~ Minutes ~

1408 Lake Street South
Forest Lake, MN 55025
www.ci.forest-lake.mn.us

Monday, January 8, 2024

7:00 PM

City Center - Council Chamber

Councilmember Erickson asked for the status of the shoreline study paid for in the City bills.

Community Development Director Abbi Wittman stated they have recommendations from the consultant, but they have not been presented to the City Council because it recommends acquisition of private land. City Administrator Casey and Community Development Director Wittman have reached out to the private landowners first.

Mayor Bain shared there was discussion of City property to sell in the EDA meeting tonight.

11. Closed Session

Motion: Mayor Bain made a Motion to Move into Closed Session Pursuant to Minnesota Statutes §13D.05 Subdivision (b) for a confidential attorney-client discussion regarding threatened litigation re contract dispute with Taylor West contract for the Downtown Stormwater BMP's ON1.126684. Motion seconded by Councilmember Erickson. Motion carried 5-0.

Motion: Mayor Bain made a Motion to Move into Closed Session Pursuant to Minnesota Statutes §13D.05 Subdivision (b) for the annual performance evaluation of City Administrator Patrick Casey Motion seconded by Councilmember Erickson. Motion carried 5-0.

Closed Session ended.

Council reconvened the regular meeting to Adjourn.

Administration Department



Date: January 22, 2024

To: Mayor Bain and City Councilors

Re: March 5, 2024 Presidential Nomination Primary Election Judges

Washington County Office of Taxpayer Services and Elections has provided the City with the list of March 5, 2024 Presidential Nomination Primary Election Judges. The Council should move to approve the enclosed Resolution, appointing judges of election for the Presidential Nomination Primary on March 5, 2024.

**CITY OF FOREST LAKE
WASHINGTON COUNTY,
MINNESOTA**

RESOLUTION NO. 01-22-24-01

**RESOLUTION APPOINTING ELECTION JUDGES FOR THE MARCH 5, 2024
PRESIDENTIAL NOMINATION PRIMARY**

BE IT RESOLVED by the City Council of City of Forest Lake, Minnesota, that:

1. The individuals specified on EXHIBIT A attached hereto, each of whom is qualified to serve as an election judge, are hereby appointed as judges of election for the Presidential Nomination Primary on March 5, 2024 to act as such at the polling places listed on said exhibit.
2. The election judges shall act as clerks of election, count the ballots cast, and submit the results to the county for canvass in the manner provided by Minnesota State Election Law.
3. The city clerk is hereby authorized to appoint additional election judges, as needed, to fill vacancies that may occur on or before Election Day.

Adopted by the City Council of the City of Forest Lake this 22nd day of January 2024.

Mara Bain, Mayor

Attest:

Kristina Handt, Interim City Administrator

EXHIBIT A

Position	Last Name	First Middle	Precinct
HJ	MILLER	RONALD	Forest Lake P-1
EJ	HENK	KIA	Forest Lake P-1
EJ	WEISS	JEAN	Forest Lake P-1
EJ	HINDS	TERI	Forest Lake P-1
EJ	MEYER	HOLLY	Forest Lake P-1
EJ	HELLER	MELISSA	Forest Lake P-1
EJ	PAETZNICK	LINDA	Forest Lake P-1
HJ	SAUVE	MELINDA	Forest Lake P-2
CJ	KRONMILLER	IRENE	Forest Lake P-2
EJ	ENGVALL	GERALDINE	Forest Lake P-2
EJ	FISKUM	GERALD	Forest Lake P-2
EJ	KLUK	ROBERT	Forest Lake P-2
EJ	SCHMIDT	GERALD	Forest Lake P-2
EJ	BLANC	MARIE	Forest Lake P-2
EJ	CLARK	PAMELA	Forest Lake P-2
EJ	WIKSTROM	STEVEN	Forest Lake P-2
EJ	SCHULTZ	BEATTA	Forest Lake P-2
EJ	SEVERSON	JULIA	Forest Lake P-2
EJ	ZIMMERMANN	STEPHEN	Forest Lake P-2
HJ	FEIST	DEBORAH	Forest Lake P-3
CJ	OCHS	JANICE	Forest Lake P-3
EJ	ARNOLD	LUCILLE	Forest Lake P-3
EJ	INGERSOLL	LISA	Forest Lake P-3
EJ	KLOOS	JENNIFER	Forest Lake P-3
EJ	MUSKE	MICHELE	Forest Lake P-3
EJ	ROMIE	BRUCE	Forest Lake P-3
EJ	BRANNAN	PATRICIA	Forest Lake P-3
HJ	JACKSON	LAURA	Forest Lake P-4
CJ	ZAUNER	DENISE	Forest Lake P-4
EJ	MORATZKA	LYNNE	Forest Lake P-4
EJ	SCHROEDER	TINA	Forest Lake P-4
EJ	WALZ	WENDY	Forest Lake P-4
EJ	AAMOT	CYNTHIA	Forest Lake P-4
EJ	BILLMAYER	MARK	Forest Lake P-4
EJ	SCHMID	CATHRYN	Forest Lake P-4
EJ	GAVIN	GUDRUN	Forest Lake P-4
EJ	PAULSON	DAVID	Forest Lake P-4
EJ	ZIMMERMANN	JO	Forest Lake P-4
HJ	OTTERSON	MITCHELL	Forest Lake P-5

CJ	CUNNINGHAM	JESSICA	Forest Lake P-5
EJ	GIBBONS	KATHLEEN	Forest Lake P-5
EJ	LEROUX	ANGELA	Forest Lake P-5
EJ	VICKERMAN	DANIEL	Forest Lake P-5
EJ	CREA-RIFFEL	DEBRA	Forest Lake P-5
EJ	GLASENAPP	NANCY	Forest Lake P-5
EJ	ARMSTRONG	MARCIA	Forest Lake P-5
EJ	BOETTCHER	MARGARET	Forest Lake P-5

**Office of Engineering**

1408 Lake Street South
Forest Lake, MN 55025
www.ci.forest-lake.mn.us

January 10, 2024

Honorable Mayor and City Council
City of Forest Lake
1408 Lake Street South
Forest Lake, MN 55025

RE: Contractor's Request for Payment No. 13
2022-2023 Lift Station and Force Main Improvements

Dear Mayor and Council:

We recommend the council approve Contractor's Request for Payment No.13 and pay \$37,734.71 to Minger Construction Companies, Inc for the services they provided on the above referenced project. The request includes withholding of 5% retainage of the work completed.

This estimate will fully compensate the contractor for the generators at Lift Stations 13T and 31T after successful startup and load testing. This estimate will also compensate the contractor for supplying the materials for lift station 25T that is unable to be constructed under this contract due to local and federal agency project review delays.

Please call me at 612-597-7140 if you have any questions or concerns regarding this Contractor's payment request.

Sincerely,

Ryan J. Goodman, P.E.
City Engineer

Enclosures: Contractor's Request for Payment No. 13

Contractor's Application for Payment

Owner: <u>City of Forest Lake</u>	Owner's Project No.: _____
Engineer: <u>Bolton & Menk, Inc.</u>	Engineer's Project No.: <u>ON1.124726</u>
Contractor: <u>Minger Construction Companies, Inc.</u>	Agency's Project No.: _____
Project: <u>2022-2023 Lift Station and Forcemain Improvements</u>	
Contract: _____	
Application No.: <u>13</u>	Application Date: <u>1/5/2024</u>
Application Period: From <u>11/23/2023</u> to <u>1/5/2024</u>	

1. Original Contract Price	\$ 3,978,710.00
2. Net change by Change Orders	\$ 97,873.31
3. Current Contract Price (Line 1 + Line 2)	\$ 4,076,583.31
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 3,765,203.51
5. Retainage	
a. 5% X \$ 3,765,203.51 Work Completed	\$ 188,260.18
b. 5% X \$ - Stored Materials	\$ -
c. Total Retainage (Line 5.a + Line 5.b)	\$ 188,260.18
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 3,576,943.33
7. Liquidated Damages	\$ 21,115.00
8. Less previous payments	\$ 3,518,093.62
9. Amount due this application	\$ 37,734.71
10. Balance to finish, including retainage (Line 3 - Line 4)	\$ 311,379.80

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: _____

Signature: _____ **Date:** _____

Name: _____ **Title:** _____

Recommended by Engineer**Approved by Owner**

By: _____ Name: _____ Title: _____ Date: _____	By: _____ Name: _____ Title: _____ Date: _____
---	---

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Forest Lake										Owner's Project No.:						
Engineer:	Bolton & Menk, Inc.										Engineer's Project No.: 0N1.124726						
Contractor:	Minger Construction Companies, Inc.										Agency's Project No.:						
Project:	2022-2023 Lift Station and Forcemain Improvements																
Contract:																	
Application No.:		13		Application Period:		From 11/23/23 to 01/05/24		Application Date: 01/05/24									
A	B					C	D	E	F	F1	F2	G	H	I	J	K	L
Bid Item No.	Description	Contract Information				Previous Estimate		Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)				
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)								
Original Contract																	
BASE BID:																	
PART 1: LIFT STATION IMPROVEMENTS (BONDING BILL)																	
1	LIFT STATION 1T	1.00	LUMP SUM	350,000.00	350,000.00	0.99	346,500.00	0.99	346,500.00	-	346,500.00	99%	3,500.00				
2	LIFT STATION 7T	1.00	LUMP SUM	33,000.00	33,000.00	0.99	32,670.00	0.99	32,670.00	-	32,670.00	99%	330.00				
3	LIFT STATION 13T	1.00	LUMP SUM	194,500.00	194,500.00	0.90	175,050.00	0.99	192,555.00	-	192,555.00	99%	1,945.00				
4	LIFT STATION 28T	1.00	LUMP SUM	180,000.00	180,000.00	0.99	178,200.00	0.99	178,200.00	-	178,200.00	99%	1,800.00				
5	LIFT STATION 31T	1.00	LUMP SUM	295,000.00	295,000.00	0.93	274,350.00	0.99	292,050.00	-	292,050.00	99%	2,950.00				
6	LIFT STATION 2C	1.00	LUMP SUM	110,000.00	110,000.00	1.00	110,000.00	1.00	110,000.00	-	110,000.00	100%	-				
7	LIFT STATION 5C	1.00	LUMP SUM	307,000.00	307,000.00	0.99	303,930.00	0.99	303,930.00	-	303,930.00	99%	3,070.00				
8	LIFT STATION 8C	1.00	LUMP SUM	350,000.00	350,000.00	0.99	346,500.00	0.99	346,500.00	-	346,500.00	99%	3,500.00				
9	LIFT STATION 10C	1.00	LUMP SUM	290,000.00	290,000.00	0.99	287,100.00	0.99	287,100.00	-	287,100.00	99%	2,900.00				
10	LIFT STATION 11C	1.00	LUMP SUM	335,000.00	335,000.00	0.99	331,650.00	0.99	331,650.00	-	331,650.00	99%	3,350.00				
	TOTAL PART 1: LIFT STATION IMPROVEMENTS				2,444,500.00		2,385,950.00		2,421,155.00	-	2,421,155.00						
PART 2: LIFT STATION IMPROVEMENTS (CITY FUNDS)																	
11	LIFT STATION 21T	1.00	LUMP SUM	50,000.00	50,000.00	0.99	49,500.00	0.99	49,500.00	-	49,500.00	99%	500.00				
12	LIFT STATION 22T	1.00	LUMP SUM	220,000.00	220,000.00	0.98	215,600.00	0.98	215,600.00	-	215,600.00	98%	4,400.00				
13	LIFT STATION 30T	1.00	LUMP SUM	180,000.00	180,000.00	0.99	178,200.00	0.99	178,200.00	-	178,200.00	99%	1,800.00				
14	LIFT STATION 3C	1.00	LUMP SUM	350,000.00	350,000.00	0.99	346,500.00	0.99	346,500.00	-	346,500.00	99%	3,500.00				
15	LIFT STATION 9C	1.00	LUMP SUM	16,000.00	16,000.00	1.00	16,000.00	1.00	16,000.00	-	16,000.00	100%	-				
16	GENERAL CONSTRUCTION AND UTILITY ALLOWANCE	1.00	LUMP SUM	150,000.00	150,000.00	0.3916	58,740.00	0.3916	58,740.00	-	58,740.00	39%	91,260.00				
	TOTAL PART 2: LIFT STATION IMPROVEMENTS				966,000.00		864,540.00		864,540.00	-	864,540.00						
PART 3: LIFT STATION 24T FORCE MAIN IMPROVEMENTS (CITY FUNDS)																	
17	MOBILIZATION	1.00	LUMP SUM	45,000.00	45,000.00	1.00	45,000.00	1.00	45,000.00	-	45,000.00	100%	-				
18	TRAFFIC CONTROL	1.00	LUMP SUM	2,250.00	2,250.00	1.00	2,250.00	1.00	2,250.00	-	2,250.00	100%	-				
19	ABANDON EXISTING FORCE MAIN	3,000.00	LIN FT	6.00	18,000.00	2,900.00	17,400.00	2,900.00	17,400.00	-	17,400.00	97%	600.00				
20	CLASS 2 AGGREGATE DRIVEWAY SURFACING	40.00	TON	39.00	1,560.00	15.00	585.00	15.00	585.00	-	585.00	38%	975.00				
21	POTHOLE EXISTING FORCE MAIN	30.00	EACH	535.00	16,050.00	30.00	16,050.00	30.00	16,050.00	-	16,050.00	100%	-				
22	CONNECT TO EXISTING FORCE MAIN	1.00	EACH	11,000.00	11,000.00	1.00	11,000.00	1.00	11,000.00	-	11,000.00	100%	-				
23	CORE DRILL CONNECT TO EXISTING MANHOLE	1.00	EACH	780.00	780.00	1.00	780.00	1.00	780.00	-	780.00	100%	-				
24	6" HDPE FORCE MAIN DIRECTIONALLY DRILLED	3,000.00	LIN FT	50.00	150,000.00	2,900.00	145,000.00	2,900.00	145,000.00	-	145,000.00	97%	5,000.00				
25	BYPASS PUMPING	1.00	LUMP SUM	2,500.00	2,500.00	1.00	2,500.00	1.00	2,500.00	-	2,500.00	100%	-				
26	CORROSION PROTECTION LINER (4' DIA)	9.00	LIN FT	7,000.00	63,000.00	1.40	9,800.00	1.40	9,800.00	-	9,800.00	16%	53,200.00				
27	ADJUST MANHOLE CASTING	1.00	EACH	2,100.00	2,100.00	1.00	2,100.00	1.00	2,100.00	-	2,100.00	100%	-				
28	6" GATE VALVE AND BOX	2.00	EACH	4,200.00	8,400.00	0.13	533.40	0.13	533.40	-	533.40	6%	7,866.60				
29	STREET PATCHING	120.00	SQ YD	82.00	9,840.00	74.00	6,068.00	74.00	6,068.00	-	6,068.00	62%	3,772.00				
30	TURF RESTORATION	210.00	SQ YD	13.00	2,730.00	811.10	10,544.30	811.10	10,544.30	-	10,544.30	386%	(7,814.30)				
	TOTAL PART 3: LIFT STATION 24T FORCE IMPROVEMENTS				333,210.00		269,610.70		269,610.70	-	269,610.70						
ALTERNATE NO. 1: LIFT STATION 25T IMPROVEMENTS (CITY FUNDS)																	
A.1	LIFT STATION 25T	1.00	LUMP SUM	235,000.00	235,000.00	0.03	5,875.00	0.48	112,024.50	-	112,024.50	48%	122,975.50				
	TOTAL ALTERNATE NO. 1				235,000.00		5,875.00		112,024.50	-	112,024.50						
TOTAL BASE BID + ALTERNATE NO. 1					\$ 3,978,710.00		\$ 3,525,975.70		\$ 3,667,330.20	\$ -	\$ 3,667,330.20	92%	\$ 311,379.80				

Progress Estimate - Unit Price Work**Contractor's Application for Payment**

Owner:		City of Forest Lake								Owner's Project No.:			
Engineer:		Bolton & Menk, Inc.								Engineer's Project No.: 0N1.124726			
Contractor:		Minger Construction Companies, Inc.								Agency's Project No.:			
Project:		2022-2023 Lift Station and Forcemain Improvements											
Contract:													
Application No.: 13		Application Period:		From	11/23/23	to	01/05/24	Application Date: 01/05/24					
A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
Bid Item No.	Description	Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Previous Estimate		Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
						Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
CHANGE ORDER NO. 1													
CO. 1	LIFT STATION ELECTRICAL SERVICE UPGRADES (LS-1T, 22T, 28T,	1.00	LUMP SUM	97,873.31	97,873.31	1.00	97,873.31	1.00	97,873.31		97,873.31	100%	-
					-				-		-		-
TOTAL CHANGE ORDER NO. 1					\$ 97,873.31		\$ 97,873.31		\$ 97,873.31	\$ -	\$ 97,873.31	100%	\$ -
BASE BID + ALTERNATE + CHANGE ORDER													
TOTAL					\$ 4,076,583.31		\$ 3,623,849.01		\$ 3,765,203.51	\$ -	\$ 3,765,203.51	92%	\$ 311,379.80

**Office of Engineering**

1408 Lake Street South
Forest Lake, MN 55025
www.ci.forest-lake.mn.us

January 15, 2024

Honorable Mayor and City Council
City of Forest Lake
1408 Lake Street South
Forest Lake, MN 55025

RE: Change Order No. 2
2022-2023 Lift Station and Forcemain Improvements

Dear Mayor and Council:

We recommend the council approve Change Order No. 2 regarding the change in substantial completion for lift stations 13T and 31T, the extension of the final completion date, and the deletion of the construction of lift station 25T due to permit delays.

The contractor was not able to take delivery of the generators for lift stations 13T and 31T until the end of November due to the availability of parts to build the generators to the specifications. This delay required a change to the substantial completion for those lift stations until the generators were installed and tested. The generators were tested and put into operation on December 27, 2023. The substantial completion date for all other lift stations remains at September 1, 2023. The final completion date change is needed for the contractor to restore the gas service trenches at 13T and 31T as well as restore lift stations that did not grow during the drought conditions of 2023.

Lift station 25T was not able to be constructed under the contract due to permit delays from the MNDNR and federal government for the new electrical service for the lift station. Since materials had already been purchased prior to knowing that there would be delays to the permitting for the lift station, it was decided by public works to purchase all the materials for the lift station and have them delivered to the City for installation and construction under another contract, once permit approval is granted in 2024.

Please call me at 612-597-7140 if you have any questions or concerns regarding this Contractor's payment request.

Sincerely,

Ryan J. Goodman, P.E.
City Engineer

Enclosures: Change Order No. 2

Owner	City of Forest Lake
Engineer	Bolton & Menk, Inc.
Contractor	Minger Construction Co., Inc.
Contractor's Bonding Co.	Great American Insurance Co.

CHANGE ORDER NO. 2

PROJECT: 2022-2023 Lift Station and Forcemain Improvements
BMI PROJECT NO.: ON1.124726
OWNER: City of Forest Lake **DATE:** 1/8/2024
CONTRACTOR: Minger Construction Co., Inc.

This Change Order deletes the construction of LS 25T and extends the Substantial Completion date for LS 13T and 31T and the Final Completion date for the project.

25T Construction Deletion - Due to delays in permit approval with no known date for approval of the new electrical service at lift station 25T, it was agreed upon by the City and Contractor to delete the construction of lift station 25T from the contract and pay for the materials already purchased (structures, control panel, pumps, piping) for future construction of the lift station under another contract, once permit approval is attained.

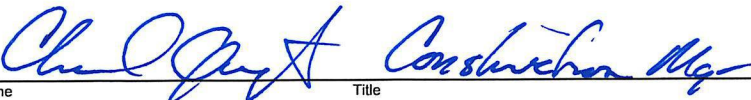
DESCRIPTION: Substantial Completion date for LS 13T and 31T and Final Completion Date Changes - Due to supply chain constraints, the contractor was not able to install and successfully start up the generators at 13T and 31T until December 27, 2023 which requires a change to the Substantial Completion date to December 28, 2023 for those two lift stations. The Substantial Completion Date for all other lift stations remains September 1, 2023. A change in the Final Completion date to June 30, 2024, is needed to allow for the final restoration at 13T and 31T as well as the re-restoration of the remaining lift stations due to the drought conditions during the growing season of 2023.

Revised Substantial Completion Date for LS 13T & 31T: December 28, 2023
 Revised Final Completion Date: June 30, 2024

Item No.	Description	Estimated Quantity	Unit	Unit Price	Change in Contract Amount
1	Deletion of Construction of 25T	1	LS	-\$122,975.50	\$ (122,975.50)
2	Substantial Completion Date Change for LS 13T & 31T and Final Completion Date extensions				
				Subtotal	\$ (122,975.50)
Revised Contract Amount					\$4,076,583.31
Change Order No. 2					-\$122,975.50
New Contract Amount					\$3,953,607.81

APPROVED:

Bolton & Menk, Inc.:


 Name: _____ Title: _____ Date: 1/5/24

Minger Construction Co., Inc.:


 Name: _____ Title: Project Manager Date: 1/15/24

City of Forest Lake:

Name: _____ Title: _____ Date: _____

**Office of Engineering**

1408 Lake Street South
Forest Lake, MN 55025
www.ci.forest-lake.mn.us

January 3, 2024

Honorable Mayor and City Council
City of Forest Lake
1408 Lake Street South
Forest Lake, MN 55025

RE: Contractor's Request for Payment No. 20
Water Treatment Plant No. 4

Dear Mayor and Council:

We recommend the council approve Contractor's Pay Request No. 20 and pay \$74,415.88 to Municipal Builders, Inc. for the services and materials they provided on the above referenced project. The request includes withholding of 5% retainage of the work completed.

Over the past month, the Contractor has completed installation of the main distribution panel and switchgear, continued associated electrical and controls installation, interior coating systems, caulking, and door/hardware installation. The Contractor anticipates being ready for plant startup by the end of January, which coincides with completion of the well drilling work.

Please call me at 612-597-7140 if you have any questions or concerns regarding this Contractor's payment request.

Sincerely,

Ryan J. Goodman, P.E.
City Engineer

Enclosures: Contractor's Pay Request No. 20

Owner:	City of Forest Lake		Owner's Project No.:		
Engineer:	Bolton & Menk, Inc.		Engineer's Project No.:	N13.120880	
Contractor:	Municipal Builders, Inc.		Agency's Project No.:		
Project:	Water Treatment Plan No. 4				
Contract:					
Application No.:	20	Application Date:	1/2/2024		
Application Period:	From	11/29/2023	to	12/29/2023	

1. Original Contract Price	\$	8,479,757.00
2. Net change by Change Orders	\$	275,565.12
3. Current Contract Price (Line 1 + Line 2)	\$	8,755,322.12
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	8,412,409.82
5. Retainage		
a. 5% X \$ 8,412,409.82 Work Completed	\$	420,620.49
b. X \$ - Stored Materials	\$	-
c. Total Retainage (Line 5.a + Line 5.b)	\$	420,620.49
6. Amount eligible to date (Line 4 - Line 5.c)	\$	7,991,789.33
7. Less previous payments	\$	7,917,373.45
8. Amount due this application	\$	74,415.88
9. Balance to finish, including retainage (Line 3 - Line 4)	\$	342,912.30

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Municipal Builders, Inc.

Signature:

Date:

Name:

Title:

Recommended by Bolton & Menk, Inc.

Approved by Forest Lake

By:

By:

Name: Jake R. Pichelmann, P.E.

Name:

Title: Project Manager

Title:

Date: 01-03-2024

Date:

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	City of Forest Lake					Owner's Project No.:			
Engineer:	Bolton & Menk, Inc.					Engineer's Project No.:	N13.120880		
Contractor:	Municipal Builders, Inc.					Contractor's Project No.:			
Project:	Water Treatment Plant No. 4								
Contract:									

Application No.:	20	Application Period:	From	11/29/23	to	12/29/23	Application Date:	01/02/24
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A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
Original Contract								
1	CONSTRUCTION OF ALL FACILITIES AS SHOWN ON THE CONTRACT DRAWINGS AND AS SPECIFIED IN THE CONTRACT SPECIFICATIONS	8,479,757.00	8,058,512.20	78,332.50		8,136,844.70	96%	342,912.30
						-		-
						-		-
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						-		-
Original Contract Totals		\$ 8,479,757.00	\$ 8,058,512.20	\$ 78,332.50	\$ -	\$ 8,136,844.70	96%	\$ 342,912.30

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	City of Forest Lake					Owner's Project No.:			
Engineer:	Bolton & Menk, Inc.					Engineer's Project No.:	N13.120880		
Contractor:	Municipal Builders, Inc.					Contractor's Project No.:			
Project:	Water Treatment Plant No. 4								
Contract:									
Application No.:	20	Application Period:	From	11/29/23	to	12/29/23	Application Date:	01/02/24	
A	B	C	D	E	F	G	H	I	
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)	
			(D + E) From Previous Application (\$)	This Period (\$)					
Change Orders									
1	Change Order No. 1	184,474.57	184,474.57			184,474.57	100%	-	
2	Change Order No. 2	91,090.55	91,090.55			91,090.55	100%	-	
						-	-	-	
						-	-	-	
						-	-	-	
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						-	-	-	
Change Order Totals		\$ 275,565.12	\$ 275,565.12	\$ -	\$ -	\$ 275,565.12	100%	\$ -	
Original Contract and Change Orders									
Project Totals		\$ 8,755,322.12	\$ 8,334,077.32	\$ 78,332.50	\$ -	\$ 8,412,409.82	96%	\$ 342,912.30	

**Office of Engineering**

1408 Lake Street S.
Forest Lake, MN 55025
651.325.5066
651.464.6874 fax
www.ci.forest-lake.mn.us

January 10, 2024

Honorable Mayor and City Council
City of Forest Lake
1408 Lake Street S
Forest Lake, MN 55025

RE: 880 15th Street SW
Letter of Credit Reduction Request No. 1

Dear Mayor and Council:

The Representatives from 880 15th Street SW Site Improvements have requested a reduction in their financial surety for the site improvements that have been completed to date for the Planned Site Improvements.

The reduction includes completion of the site utilities, site grading, parking lot improvements, and related work identified within the attached estimate. Remaining work includes final site restoration and landscaping review for acceptance in the spring, erosion control maintenance, and withholding funds for record plans as required by CLFLWD.

The current Letter of Credit is for the amount of \$66,000.00. The estimated value of the remaining site work is \$10,000.

We request that the City Council consider the request to reduce the financial securities for the site improvements to an amount no less than \$10,000 for this project. Please contact me if you have any questions regarding this letter of credit reduction.

Sincerely,

Ryan J. Goodman, P.E.
City Engineer
(612) 597-7140

Enclosure: Letter of Credit Estimate – Reduction No. 1

Letter of Credit Cost Estimate for Site Improvements
880 15th Street SW Parking Lot Expansion
January 2024 - Letter of Credit Reduction No. 1

Item No.	Description	Unit	Estimated Quantity	Unit Price	Total Price
Part 1 - Private Improvements					
1	Mobilization/Traffic Control	LS	0.10	\$5,000.00	\$500.00
2	Grading	LS	0	\$5,000.00	\$0.00
3	Wear Course Paving	LS	0	\$25,000.00	\$0.00
4	Erosion Control	LS	0.3	\$5,000.00	\$1,500.00
5	Turf Restoration	LS	0.5	\$5,000.00	\$2,500.00
6	Landscaping	LS	0.5	\$5,000.00	\$2,500.00
7	Signing & Striping	LS	0	\$1,500.00	\$0.00
8	Record Plans	LS	1	\$1,000.00	\$1,000.00
Part 1 - Private Improvements Total Estimated Construction Costs					\$8,000.00
Part 2 -Public Improvements					
	Not Applicable				\$0.00
Part 2 - Public Improvements Total Estimated Construction Costs					\$0.00

Summary:

Part 1 - Private Improvements Total Estimated Construction Costs	\$8,000.00
Part 2 - Public Improvements Total Estimated Construction Costs	\$0.00
Total Site Improvements Cost Estimate	\$8,000.00

Amount to be entered into Agreement (125%) \$10,000.00

**Office of Engineering**

1408 Lake Street S.

Forest Lake, MN 55025

651.325.5066

651.464.6874 fax

www.ci.forest-lake.mn.us

January 11, 2024

Honorable Mayor and City Council
City of Forest Lake
1408 Lake Street S
Forest Lake, MN 55025

RE: Culver's Site Improvements
Letter of Credit Reduction Request No. 1

Dear Mayor and Council:

The Representatives from Culver's Site Improvements have requested a reduction in their financial surety for the site improvements that have been completed to date for the Planned Site Improvements.

The reduction includes completion of the site utilities, site grading, parking lot improvements, and related work identified within the attached estimate. Remaining work includes final site restoration and landscaping review for acceptance in the spring, erosion control maintenance, and withholding funds for record plans as required by CLFLWD.

The current Letter of Credit is for the amount of \$116,000.00. The estimated value of the remaining site work is \$8,000.

We request that the City Council consider the request to reduce the financial securities for the site improvements to an amount no less than \$8,000 for this project. Please contact me if you have any questions regarding this letter of credit reduction.

Sincerely,

Ryan J. Goodman, P.E.
City Engineer
(612) 597-7140

Enclosure: Letter of Credit Estimate – Reduction No. 1

Letter of Credit Cost Estimate for Site Improvements
Culver's Drive-Thru
Janaury 2024 - Letter of Credit Reduction No. 1

Item No.	Description	Unit	Estimated Quantity	Unit Price	Total Price
Part 1 - Private Improvements					
1	Mobilization/Traffic Control	LS	0.25	\$5,000.00	\$1,250.00
2	Wear Course Paving	LS	0	\$55,000.00	\$0.00
3	Erosion Control	LS	0.25	\$5,000.00	\$1,250.00
4	Turf Restoration	LS	0.25	\$5,000.00	\$1,250.00
5	Landscaping	LS	0.25	\$5,000.00	\$1,250.00
6	Signing & Striping	LS	0	\$2,500.00	\$0.00
7	Record Plans	LS	1	\$1,000.00	\$1,000.00
Part 1 - Private Improvements Total Estimated Construction Costs					\$6,000.00

Part 2 -Public Improvements					
8	Remove and Replace Concrete Curb & Gutter	LF	0	\$30.00	\$0.00
9	Concrete Driveway Apron	SF	0	\$10.00	\$0.00
10	Street Patching	SY	0	\$100.00	\$0.00
11	Turf Restoration	LS	0	\$2,000.00	\$500.00
Part 2 - Public Improvements Total Estimated Construction Costs					\$500.00

Summary:

Part 1 - Private Improvements Total Estimated Construction Costs	\$6,000.00
Part 2 - Public Improvements Total Estimated Construction Costs	\$500.00
Total Site Improvements Cost Estimate	\$6,500.00

Amount to be entered into Agreement (125%) **\$8,000.00**

Parks and Recreation Division

*Staff Memo*

Date: January 22, 2024

To: Mayor, and Members of the City Council

From: Jamie Muscha, Park and Recreation Supervisor

Re: Granting Access to Forest Lake First Lake for Privately-Sponsored Public Events

Staff have received two Event Permits that indicate privately-sponsored public events will take place on Forest Lake First Lake. The following two resolutions are included for City Council consideration of approval to grant access to Forest Lake First Lake from public property.

- Resolution 01-22-24-02 Granting Access to Forest Lake First Lake for the 2024 Kids Pro Ice Racing Event.
- Resolution 01-22-24-03 Granting Access to Forest Lake First Lake for the 2024 Rotary Winter Plunge.

Council Action: Approve Resolution 01-22-24-02 and 01-22-24-03 granting Lake Access from public property for the Kids Pro Ice Racing and Rotary Winter Plunge Events.

**CITY OF FOREST LAKE
WASHINGTON COUNTY, MINNESOTA**

RESOLUTION NO. 01-22-24-02

**A RESOLUTION GRANTING ACCESS TO FOREST LAKE FIRST LAKE FOR
THE 2024 KIDS PRO ICE RACING EVENT**

WHEREAS, the City of Forest Lake (“City”) recognizes the positive impact privately-sponsored public events provide to the residents and visitors through enjoyable social activities that have the potential to boost the local economy; and

WHEREAS, the City promotes the health, safety and welfare of all residents and recognizes the need to review proposed privately-sponsored events to prevent disturbances, nuisances, or potential risks to life, health and property, disruption to traffic or threatened damage to private or public property; and

WHEREAS, the City requires lake access approval and a permit for events to minimize the event’s negative impact upon the health, safety, welfare of the general public, and the related government services including but not limited to fire department, law enforcement, transportation systems, and utilities; and

WHEREAS, the City collects information regarding privately-sponsored public events through issuance of a City of Forest Lake Event Permit (“Event Permit”) application, that in turn is reviewed and approved by the City; and

WHEREAS, Jill Graven representing Kids Pro Ice (“Event Organizer”) desires to hold a public event to be called Kids Pro Ice Racing to be held on Saturday, February 17, 2024 at/on Forest Lake First Lake (“Event”); and

WHEREAS, the Event Organizer has submitted required information to the City to hold the Event; and

WHEREAS, upon review of the Event Organizer’s submitted materials, the City has approved the Forest Lake First Lake access with the following conditions.

NOW, THEREFORE, BE IT RESOLVED by the City of Forest Lake, State of Minnesota, that the Kids Pro Ice is granted access to Forest Lake First Lake, subject to the following conditions:

1. The Event shall not include any activities not identified on the Event Permit application and site plan. All permitted Event activities shall be in locations as identified on the submitted site plan.
2. Access to Forest Lake First Lake shall be permitted through the City’s boat launch in Lakeside Memorial Park at the Event Organizer’s own risk. Event Organizer shall not

alter in any manner or block the boat launch at any time, including the days leading up to and after the event, unless specifically approved in Event Permit.

3. Event Organizer is required to set up and clean up Event as identified in the Event Organizer's Event Permit. Clean up shall consist of any and all activities necessary to restore the Event site and its surroundings to a state of appearance prior to the Event.
4. Event Organizer shall be responsible for ensuring the Event site is safe for the public after the Event.
5. Within ten business days prior to the Event, the Event Organizer shall provide the City's Park and Recreation Supervisor with final event details including, but not be limited to, estimated participants and attendance, schedule of events, and any additional information not previously provided to the City.
6. Within seven calendar days prior to the Event, the Event Organizer shall submit to the City a Certificate of Insurance with the required insurance minimums as specified by the City and with the City listed as an additional insured.
7. Event Organizer shall coordinate with City Fire, Police, and Public Works personnel in an onsite meeting scheduled by the Event Organizer with the City's designated Emergency Manager at least 72 hours prior to the event and as needed to meet the City's requirements and conditions and any other governmental agency approvals as required.
8. Although the City will endeavor to provide at least a seven day notice, the City's Emergency Manager has the exclusive authority to cancel the Event at any time, based on industry best practices for adverse site or weather conditions or any other public safety concerns.

Adopted by the Forest Lake City Council on this 22nd day of January, 2024.

CITY OF FOREST LAKE

Mara Bain
Its: Mayor

Attest:

Kristina Handt
Its: Interim City Administrator

**CITY OF FOREST LAKE
WASHINGTON COUNTY, MINNESOTA**

RESOLUTION NO. 01-22-24-03

**A RESOLUTION GRANTING ACCESS TO FOREST LAKE FIRST LAKE FOR
THE 2024 ROTARY WINTER PLUNGE EVENT**

WHEREAS, the City of Forest Lake (“City”) recognizes the positive impact privately-sponsored public events provide to the residents and visitors through enjoyable social activities that have the potential to boost the local economy; and

WHEREAS, the City promotes the health, safety and welfare of all residents and recognizes the need to review proposed privately-sponsored events to prevent disturbances, nuisances, or potential risks to life, health and property, disruption to traffic or threatened damage to private or public property; and

WHEREAS, the City requires lake access approval and a permit for events to minimize the event’s negative impact upon the health, safety, welfare of the general public, and the related government services including but not limited to fire department, law enforcement, transportation systems, and utilities; and

WHEREAS, the City collects information regarding privately-sponsored public events through issuance of a City of Forest Lake Event Permit (“Event Permit”) application, that in turn is reviewed and approved by the City; and

WHEREAS, Angie Comstock representing Forest Lake Rotary (“Event Organizer”) desires to hold a public event to be called Rotary Winter Plunge to be held on Saturday, February 17, 2024 at/on Forest Lake First Lake (“Event”); and

WHEREAS, the Event Organizer has submitted required information to the City to hold the Event; and

WHEREAS, upon review of the Event Organizer’s submitted materials, the City has approved the Forest Lake First Lake access with the following conditions.

NOW, THEREFORE, BE IT RESOLVED by the City of Forest Lake, State of Minnesota, that the Forest Lake Rotary is granted access to Forest Lake First Lake, subject to the following conditions:

1. The Event shall not include any activities not identified on the Event Permit application and site plan. All permitted Event activities shall be in locations as identified on the submitted site plan.
2. Access to Forest Lake First Lake shall be permitted through the City’s public beach in Lakeside Memorial Park at the Event Organizer’s own risk.

3. Event Organizer is required to set up and clean up Event as identified in the Event Organizer's Event Permit. Clean up shall consist of any and all activities necessary to restore the Event site and its surroundings to a state of appearance prior to the Event.
4. Event Organizer shall be responsible for ensuring the Event site is safe for the public after the Event.
5. Within ten business days prior to the Event, the Event Organizer shall provide the City's Park and Recreation Supervisor with final event details including, but not be limited to, estimated participants and attendance, schedule of events, and any additional information not previously provided to the City.
6. Within seven calendar days prior to the Event, the Event Organizer shall submit to the City a Certificate of Insurance with the required insurance minimums as specified by the City and with the City listed as an additional insured.
7. Event Organizer shall coordinate with City Fire, Police, and Public Works personnel in an onsite meeting scheduled by the Event Organizer with the City's designated Emergency Manager at least 72 hours prior to the event and as needed to meet the City's requirements and conditions and any other governmental agency approvals as required.
8. Although the City will endeavor to provide at least a seven day notice, the City's Emergency Manager has the exclusive authority to cancel the Event at any time, based on industry best practices for adverse site or weather conditions or any other public safety concerns.

Adopted by the Forest Lake City Council on this 22nd day of January, 2024.

CITY OF FOREST LAKE

Mara Bain
Its: Mayor

Attest:

Kristina Handt
Its: Interim City Administrator



Forest Lake
AS GOOD AS IT SOUNDS

GENERAL CORPORATE LICENSE 24-0301

STATE OF MINNESOTA - COUNTY OF WASHINGTON - CITY OF FOREST LAKE

Whereas, WHITE BEAR LAKE AREA HIGH SCHOOL WRESTLING BOOSTERS,
has complied with all requirements of the Ordinances of the City of Forest Lake, including
payment of the required \$0 necessary for obtaining this general corporate license:

GAMBLING - CHARITABLE

Now, therefore, by order of the City Council and by virtue hereof, WHITE BEAR LAKE AREA HIGH SCHOOL
WRESTLING BOOSTERS,

is hereby licensed and authorized to practice said licensure in Forest Lake for the period of User Defined starting
02/03/2024 and ending on 02/03/2024, subject to all provisions of said Ordinances.

Given under by hand and the corporate seal of the City of
Forest Lake on 01/22/2024.

Approved: Mara Bain, Mayor

Attest: City Administrator



Forest Lake
AS GOOD AS IT SOUNDS

GENERAL CORPORATE LICENSE 24-0216

STATE OF MINNESOTA - COUNTY OF WASHINGTON - CITY OF FOREST LAKE

Whereas, ESSENTIAL MASSAGE THERAPY,
has complied with all requirements of the Ordinances of the City of Forest Lake, including
payment of the required \$75 necessary for obtaining this general corporate license:

MASSAGE THERAPIST - LOCATION

Now, therefore, by order of the City Council and by virtue hereof, ESSENTIAL MASSAGE THERAPY,
is hereby licensed and authorized to practice said licensure in Forest Lake for the period of Annual starting
02/01/2024 and ending on 01/31/2025, subject to all provisions of said Ordinances.

Given under by hand and the corporate seal of the City of
Forest Lake on 01/22/2024.

Approved: Mara Bain, Mayor

Attest: City Administrator



Forest Lake
AS GOOD AS IT SOUNDS

GENERAL CORPORATE LICENSE 24-0071

STATE OF MINNESOTA - COUNTY OF WASHINGTON - CITY OF FOREST LAKE

Whereas, LA GRANDE SALON,
has complied with all requirements of the Ordinances of the City of Forest Lake, including
payment of the required \$75 necessary for obtaining this general corporate license:

MASSAGE THERAPIST - LOCATION

Now, therefore, by order of the City Council and by virtue hereof, LA GRANDE SALON,
is hereby licensed and authorized to practice said licensure in Forest Lake for the period of Annual starting
02/01/2024 and ending on 01/31/2025, subject to all provisions of said Ordinances.

Given under by hand and the corporate seal of the City of
Forest Lake on 01/22/2024.

Approved: Mara Bain, Mayor

Attest: City Administrator



Forest Lake
AS GOOD AS IT SOUNDS

GENERAL CORPORATE LICENSE 24-0078

STATE OF MINNESOTA - COUNTY OF WASHINGTON - CITY OF FOREST LAKE

Whereas, MASSAGE BY K'S CARING HANDS,
has complied with all requirements of the Ordinances of the City of Forest Lake, including
payment of the required \$75 necessary for obtaining this general corporate license:

MASSAGE THERAPIST - LOCATION

Now, therefore, by order of the City Council and by virtue hereof, MASSAGE BY K'S CARING HANDS,
is hereby licensed and authorized to practice said licensure in Forest Lake for the period of Annual starting
02/01/2024 and ending on 01/31/2025, subject to all provisions of said Ordinances.

Given under by hand and the corporate seal of the City of
Forest Lake on 01/22/2024.

Approved: Mara Bain, Mayor

Attest: City Administrator



Forest Lake
AS GOOD AS IT SOUNDS

GENERAL CORPORATE LICENSE 24-0270

STATE OF MINNESOTA - COUNTY OF WASHINGTON - CITY OF FOREST LAKE

Whereas, MELO LLC,
has complied with all requirements of the Ordinances of the City of Forest Lake, including
payment of the required \$75 necessary for obtaining this general corporate license:

MASSAGE THERAPIST - LOCATION

Now, therefore, by order of the City Council and by virtue hereof, MELO LLC,
is hereby licensed and authorized to practice said licensure in Forest Lake for the period of Annual starting
02/01/2024 and ending on 01/31/2025, subject to all provisions of said Ordinances.

Given under by hand and the corporate seal of the City of
Forest Lake on 01/22/2024.

Approved: Mara Bain, Mayor

Attest: City Administrator



Forest Lake
AS GOOD AS IT SOUNDS

GENERAL CORPORATE LICENSE 24-0295

STATE OF MINNESOTA - COUNTY OF WASHINGTON - CITY OF FOREST LAKE

Whereas, ABIGAIL SCHLECHT,
has complied with all requirements of the Ordinances of the City of Forest Lake, including
payment of the required \$75 necessary for obtaining this general corporate license:

MASSAGE THERAPIST - INDIVIDUAL

Now, therefore, by order of the City Council and by virtue hereof, ABIGAIL SCHLECHT,
is hereby licensed and authorized to practice said licensure in Forest Lake for the period of Annual starting
02/01/2024 and ending on 01/31/2025, subject to all provisions of said Ordinances.

Given under by hand and the corporate seal of the City of
Forest Lake on 01/22/2024.

Approved: Mara Bain, Mayor

Attest: City Administrator



Forest Lake
AS GOOD AS IT SOUNDS

GENERAL CORPORATE LICENSE 24-0085

STATE OF MINNESOTA - COUNTY OF WASHINGTON - CITY OF FOREST LAKE

Whereas, CHARLES BACHMAN,
has complied with all requirements of the Ordinances of the City of Forest Lake, including
payment of the required \$75 necessary for obtaining this general corporate license:

MASSAGE THERAPIST - INDIVIDUAL

Now, therefore, by order of the City Council and by virtue hereof, CHARLES BACHMAN,
is hereby licensed and authorized to practice said licensure in Forest Lake for the period of Annual starting
02/01/2024 and ending on 01/31/2025, subject to all provisions of said Ordinances.

Given under by hand and the corporate seal of the City of
Forest Lake on 01/22/2024.

Approved: Mara Bain, Mayor

Attest: City Administrator



Forest Lake
AS GOOD AS IT SOUNDS

GENERAL CORPORATE LICENSE 24-0076

STATE OF MINNESOTA - COUNTY OF WASHINGTON - CITY OF FOREST LAKE

Whereas, KAY KETCHUM,
has complied with all requirements of the Ordinances of the City of Forest Lake, including
payment of the required \$75 necessary for obtaining this general corporate license:

MASSAGE THERAPIST - INDIVIDUAL

Now, therefore, by order of the City Council and by virtue hereof, KAY KETCHUM,
is hereby licensed and authorized to practice said licensure in Forest Lake for the period of Annual starting
02/01/2024 and ending on 01/31/2025, subject to all provisions of said Ordinances.

Given under by hand and the corporate seal of the City of
Forest Lake on 01/22/2024.

Approved: Mara Bain, Mayor

Attest: City Administrator



Forest Lake
AS GOOD AS IT SOUNDS

GENERAL CORPORATE LICENSE 24-0294

STATE OF MINNESOTA - COUNTY OF WASHINGTON - CITY OF FOREST LAKE

Whereas, KAYLEE GAYLE,
has complied with all requirements of the Ordinances of the City of Forest Lake, including
payment of the required \$75 necessary for obtaining this general corporate license:

MASSAGE THERAPIST - INDIVIDUAL

Now, therefore, by order of the City Council and by virtue hereof, KAYLEE GAYLE,
is hereby licensed and authorized to practice said licensure in Forest Lake for the period of Annual starting
02/01/2024 and ending on 01/31/2025, subject to all provisions of said Ordinances.

Given under by hand and the corporate seal of the City of
Forest Lake on 01/22/2024.

Approved: Mara Bain, Mayor

Attest: City Administrator



Forest Lake
AS GOOD AS IT SOUNDS

GENERAL CORPORATE LICENSE 24-0271

STATE OF MINNESOTA - COUNTY OF WASHINGTON - CITY OF FOREST LAKE

Whereas, LAURA OLDS,
has complied with all requirements of the Ordinances of the City of Forest Lake, including
payment of the required \$50 necessary for obtaining this general corporate license:

MASSAGE THERAPIST - INDIVIDUAL

Now, therefore, by order of the City Council and by virtue hereof, LAURA OLDS,
is hereby licensed and authorized to practice said licensure in Forest Lake for the period of Annual starting
02/01/2024 and ending on 01/31/2025, subject to all provisions of said Ordinances.

Given under by hand and the corporate seal of the City of
Forest Lake on 01/22/2024.

Approved: Mara Bain, Mayor

Attest: City Administrator



Forest Lake
AS GOOD AS IT SOUNDS

GENERAL CORPORATE LICENSE 24-0215

STATE OF MINNESOTA - COUNTY OF WASHINGTON - CITY OF FOREST LAKE

Whereas, THERESA TRYMAN,
has complied with all requirements of the Ordinances of the City of Forest Lake, including
payment of the required \$75 necessary for obtaining this general corporate license:

MASSAGE THERAPIST - INDIVIDUAL

Now, therefore, by order of the City Council and by virtue hereof, THERESA TRYMAN,
is hereby licensed and authorized to practice said licensure in Forest Lake for the period of Annual starting
02/01/2024 and ending on 01/31/2025, subject to all provisions of said Ordinances.

Given under by hand and the corporate seal of the City of
Forest Lake on 01/22/2024.

Approved: Mara Bain, Mayor

Attest: City Administrator



Forest Lake
AS GOOD AS IT SOUNDS

GENERAL CORPORATE LICENSE 24-0083

STATE OF MINNESOTA - COUNTY OF WASHINGTON - CITY OF FOREST LAKE

Whereas, DB LIQUOR LLC DBA LIQUOR WORKS,
has complied with all requirements of the Ordinances of the City of Forest Lake, including
payment of the required \$250 necessary for obtaining this general corporate license:

TOBACCO

Now, therefore, by order of the City Council and by virtue hereof, DB LIQUOR LLC DBA LIQUOR WORKS,

is hereby licensed and authorized to practice said licensure in Forest Lake for the period of Annual starting
02/01/2024 and ending on 01/31/2025, subject to all provisions of said Ordinances.

Given under by hand and the corporate seal of the City of
Forest Lake on 01/22/2024.

Approved: Mara Bain, Mayor

Attest: City Administrator



Forest Lake
AS GOOD AS IT SOUNDS

GENERAL CORPORATE LICENSE 24-0043

STATE OF MINNESOTA - COUNTY OF WASHINGTON - CITY OF FOREST LAKE

Whereas, FKG OIL COMPANY DBA FOREST LAKE MOTOMART,
has complied with all requirements of the Ordinances of the City of Forest Lake, including
payment of the required \$300 necessary for obtaining this general corporate license:

TOBACCO

Now, therefore, by order of the City Council and by virtue hereof, FKG OIL COMPANY DBA FOREST LAKE MOTOMART,

is hereby licensed and authorized to practice said licensure in Forest Lake for the period of Annual starting
02/01/2024 and ending on 01/31/2025, subject to all provisions of said Ordinances.

Given under by hand and the corporate seal of the City of
Forest Lake on 01/22/2024.

Approved: Mara Bain, Mayor

Attest: City Administrator



Forest Lake
AS GOOD AS IT SOUNDS

GENERAL CORPORATE LICENSE 24-0174

STATE OF MINNESOTA - COUNTY OF WASHINGTON - CITY OF FOREST LAKE

Whereas, FOREST LAKE TOBACCO INC - 668 LAKE ST S,
has complied with all requirements of the Ordinances of the City of Forest Lake, including
payment of the required \$275 necessary for obtaining this general corporate license:

TOBACCO

Now, therefore, by order of the City Council and by virtue hereof, FOREST LAKE TOBACCO INC - 668 LAKE ST S,

is hereby licensed and authorized to practice said licensure in Forest Lake for the period of Annual starting
02/01/2024 and ending on 01/31/2025, subject to all provisions of said Ordinances.

Given under by hand and the corporate seal of the City of
Forest Lake on 01/22/2024.

Approved: Mara Bain, Mayor

Attest: City Administrator



Forest Lake
AS GOOD AS IT SOUNDS

GENERAL CORPORATE LICENSE 24-0063

STATE OF MINNESOTA - COUNTY OF WASHINGTON - CITY OF FOREST LAKE

Whereas, HOLIDAY STATIONSTORES LLC #253,
has complied with all requirements of the Ordinances of the City of Forest Lake, including
payment of the required \$275 necessary for obtaining this general corporate license:

TOBACCO

Now, therefore, by order of the City Council and by virtue hereof, HOLIDAY STATIONSTORES LLC #253,

is hereby licensed and authorized to practice said licensure in Forest Lake for the period of Annual starting
02/01/2024 and ending on 01/31/2025, subject to all provisions of said Ordinances.

Given under by hand and the corporate seal of the City of
Forest Lake on 01/22/2024.

Approved: Mara Bain, Mayor

Attest: City Administrator



Forest Lake
AS GOOD AS IT SOUNDS

GENERAL CORPORATE LICENSE 24-0065

STATE OF MINNESOTA - COUNTY OF WASHINGTON - CITY OF FOREST LAKE

Whereas, HOLIDAY STATIONSTORES LLC #311,
has complied with all requirements of the Ordinances of the City of Forest Lake, including
payment of the required \$275 necessary for obtaining this general corporate license:

TOBACCO

Now, therefore, by order of the City Council and by virtue hereof, HOLIDAY STATIONSTORES LLC #311,

is hereby licensed and authorized to practice said licensure in Forest Lake for the period of Annual starting
02/01/2024 and ending on 01/31/2025, subject to all provisions of said Ordinances.

Given under by hand and the corporate seal of the City of
Forest Lake on 01/22/2024.

Approved: Mara Bain, Mayor

Attest: City Administrator



Forest Lake
AS GOOD AS IT SOUNDS

GENERAL CORPORATE LICENSE 24-0045

STATE OF MINNESOTA - COUNTY OF WASHINGTON - CITY OF FOREST LAKE

Whereas, HWY 61 STOP AND GO,
has complied with all requirements of the Ordinances of the City of Forest Lake, including
payment of the required \$275 necessary for obtaining this general corporate license:

TOBACCO

Now, therefore, by order of the City Council and by virtue hereof, HWY 61 STOP AND GO,
is hereby licensed and authorized to practice said licensure in Forest Lake for the period of Annual starting
02/01/2024 and ending on 01/31/2025, subject to all provisions of said Ordinances.

Given under by hand and the corporate seal of the City of
Forest Lake on 01/22/2024.

Approved: Mara Bain, Mayor

Attest: City Administrator



Forest Lake
AS GOOD AS IT SOUNDS

GENERAL CORPORATE LICENSE 24-0028

STATE OF MINNESOTA - COUNTY OF WASHINGTON - CITY OF FOREST LAKE

Whereas, KSIALL COMPANY DBA MGM WINE AND SPIRITS OF FOREST LAKE,
has complied with all requirements of the Ordinances of the City of Forest Lake, including
payment of the required \$275 necessary for obtaining this general corporate license:

TOBACCO

Now, therefore, by order of the City Council and by virtue hereof, KSIALL COMPANY DBA MGM WINE AND SPIRITS OF
FOREST LAKE,

is hereby licensed and authorized to practice said licensure in Forest Lake for the period of Annual starting
02/01/2024 and ending on 01/31/2025, subject to all provisions of said Ordinances.

Given under by hand and the corporate seal of the City of
Forest Lake on 01/22/2024.

Approved: Mara Bain, Mayor

Attest: City Administrator



Forest Lake
AS GOOD AS IT SOUNDS

GENERAL CORPORATE LICENSE 24-0068

STATE OF MINNESOTA - COUNTY OF WASHINGTON - CITY OF FOREST LAKE

Whereas, KWIK TRIP INC DBA KWIK TRIP #429,
has complied with all requirements of the Ordinances of the City of Forest Lake, including
payment of the required \$275 necessary for obtaining this general corporate license:

TOBACCO

Now, therefore, by order of the City Council and by virtue hereof, KWIK TRIP INC DBA KWIK TRIP #429,

is hereby licensed and authorized to practice said licensure in Forest Lake for the period of Annual starting
02/01/2024 and ending on 01/31/2025, subject to all provisions of said Ordinances.

Given under by hand and the corporate seal of the City of
Forest Lake on 01/22/2024.

Approved: Mara Bain, Mayor

Attest: City Administrator



Forest Lake
AS GOOD AS IT SOUNDS

GENERAL CORPORATE LICENSE 24-0167

STATE OF MINNESOTA - COUNTY OF WASHINGTON - CITY OF FOREST LAKE

Whereas, NORTHERN TIER RETAIL LLC DBA SPEEDWAY #4370,
has complied with all requirements of the Ordinances of the City of Forest Lake, including
payment of the required \$275 necessary for obtaining this general corporate license:

TOBACCO

Now, therefore, by order of the City Council and by virtue hereof, NORTHERN TIER RETAIL LLC DBA SPEEDWAY
#4370,

is hereby licensed and authorized to practice said licensure in Forest Lake for the period of Annual starting
02/01/2024 and ending on 01/31/2025, subject to all provisions of said Ordinances.

Given under by hand and the corporate seal of the City of
Forest Lake on 01/22/2024.

Approved: Mara Bain, Mayor

Attest: City Administrator



Forest Lake
AS GOOD AS IT SOUNDS

GENERAL CORPORATE LICENSE 24-0053

STATE OF MINNESOTA - COUNTY OF WASHINGTON - CITY OF FOREST LAKE

Whereas, WALGREENS CO DBA WALGREENS #07111,
has complied with all requirements of the Ordinances of the City of Forest Lake, including
payment of the required \$275 necessary for obtaining this general corporate license:

TOBACCO

Now, therefore, by order of the City Council and by virtue hereof, WALGREENS CO DBA WALGREENS #07111,

is hereby licensed and authorized to practice said licensure in Forest Lake for the period of Annual starting
02/01/2024 and ending on 01/31/2025, subject to all provisions of said Ordinances.

Given under by hand and the corporate seal of the City of
Forest Lake on 01/22/2024.

Approved: Mara Bain, Mayor

Attest: City Administrator



Forest Lake
AS GOOD AS IT SOUNDS

GENERAL CORPORATE LICENSE 24-0018

STATE OF MINNESOTA - COUNTY OF WASHINGTON - CITY OF FOREST LAKE

Whereas, WALMART INC DBA WALMART #2274,
has complied with all requirements of the Ordinances of the City of Forest Lake, including
payment of the required \$275 necessary for obtaining this general corporate license:

TOBACCO

Now, therefore, by order of the City Council and by virtue hereof, WALMART INC DBA WALMART #2274,

is hereby licensed and authorized to practice said licensure in Forest Lake for the period of Annual starting
02/01/2024 and ending on 01/31/2025, subject to all provisions of said Ordinances.

Given under by hand and the corporate seal of the City of
Forest Lake on 01/22/2024.

Approved: Mara Bain, Mayor

Attest: City Administrator



Forest Lake
AS GOOD AS IT SOUNDS

GENERAL CORPORATE LICENSE 24-0059

STATE OF MINNESOTA - COUNTY OF WASHINGTON - CITY OF FOREST LAKE

Whereas, WINE & ROSES LIQUORS INC,
has complied with all requirements of the Ordinances of the City of Forest Lake, including
payment of the required \$275 necessary for obtaining this general corporate license:

TOBACCO

Now, therefore, by order of the City Council and by virtue hereof, WINE & ROSES LIQUORS INC,
is hereby licensed and authorized to practice said licensure in Forest Lake for the period of Annual starting
02/01/2024 and ending on 01/31/2025, subject to all provisions of said Ordinances.

Given under by hand and the corporate seal of the City of
Forest Lake on 01/22/2024.

Approved: Mara Bain, Mayor

Attest: City Administrator



Forest Lake
AS GOOD AS IT SOUNDS

GENERAL CORPORATE LICENSE 24-0035

STATE OF MINNESOTA - COUNTY OF WASHINGTON - CITY OF FOREST LAKE

Whereas, ASHEW HOLDINGS LLC DBA FRIAR TUCKS,
has complied with all requirements of the Ordinances of the City of Forest Lake, including
payment of the required \$3225 necessary for obtaining this general corporate license:

ON SALE INCLUDING SUNDAY - CITY

Now, therefore, by order of the City Council and by virtue hereof, ASHEW HOLDINGS LLC DBA FRIAR TUCKS,

is hereby licensed and authorized to practice said licensure in Forest Lake for the period of Annual starting
02/01/2024 and ending on 01/31/2025, subject to all provisions of said Ordinances.

Given under by hand and the corporate seal of the City of
Forest Lake on 01/22/2024.

Approved: Mara Bain, Mayor

Attest: City Administrator



Forest Lake
AS GOOD AS IT SOUNDS

GENERAL CORPORATE LICENSE 24-0036

STATE OF MINNESOTA - COUNTY OF WASHINGTON - CITY OF FOREST LAKE

Whereas, D & D OF MINNESOTA INC DBA FAMOUS DAVES,
has complied with all requirements of the Ordinances of the City of Forest Lake, including
payment of the required \$850 necessary for obtaining this general corporate license:

MALT AND WINE ON SALE

Now, therefore, by order of the City Council and by virtue hereof, D & D OF MINNESOTA INC DBA FAMOUS DAVES,

is hereby licensed and authorized to practice said licensure in Forest Lake for the period of Annual starting
02/01/2024 and ending on 01/31/2025, subject to all provisions of said Ordinances.

Given under by hand and the corporate seal of the City of
Forest Lake on 01/22/2024.

Approved: Mara Bain, Mayor

Attest: City Administrator



Forest Lake
AS GOOD AS IT SOUNDS

GENERAL CORPORATE LICENSE 24-0040

STATE OF MINNESOTA - COUNTY OF WASHINGTON - CITY OF FOREST LAKE

Whereas, FOREST LAKE VFW POST 4210,
has complied with all requirements of the Ordinances of the City of Forest Lake, including
payment of the required \$525 necessary for obtaining this general corporate license:

CLUB ON SALE INCLUDING SUNDAY - CITY

Now, therefore, by order of the City Council and by virtue hereof, FOREST LAKE VFW POST 4210,
is hereby licensed and authorized to practice said licensure in Forest Lake for the period of Annual starting
02/01/2024 and ending on 01/31/2025, subject to all provisions of said Ordinances.

Given under by hand and the corporate seal of the City of
Forest Lake on 01/22/2024.

Approved: Mara Bain, Mayor

Attest: City Administrator



Forest Lake
AS GOOD AS IT SOUNDS

GENERAL CORPORATE LICENSE 24-0027

STATE OF MINNESOTA - COUNTY OF WASHINGTON - CITY OF FOREST LAKE

Whereas, KSIALL COMPANY DBA MGM WINE AND SPIRITS OF FOREST LAKE,
has complied with all requirements of the Ordinances of the City of Forest Lake, including
payment of the required \$225 necessary for obtaining this general corporate license:

OFF SALE - CITY

Now, therefore, by order of the City Council and by virtue hereof, KSIALL COMPANY DBA MGM WINE AND SPIRITS OF
FOREST LAKE,

is hereby licensed and authorized to practice said licensure in Forest Lake for the period of Annual starting
02/01/2024 and ending on 01/31/2025, subject to all provisions of said Ordinances.

Given under by hand and the corporate seal of the City of
Forest Lake on 01/22/2024.

Approved: Mara Bain, Mayor

Attest: City Administrator



Forest Lake
AS GOOD AS IT SOUNDS

GENERAL CORPORATE LICENSE 24-0067

STATE OF MINNESOTA - COUNTY OF WASHINGTON - CITY OF FOREST LAKE

Whereas, KWIK TRIP INC DBA KWIK TRIP #429,
has complied with all requirements of the Ordinances of the City of Forest Lake, including
payment of the required \$200 necessary for obtaining this general corporate license:

3.2 OFF SALE - CITY

Now, therefore, by order of the City Council and by virtue hereof, KWIK TRIP INC DBA KWIK TRIP #429,

is hereby licensed and authorized to practice said licensure in Forest Lake for the period of Annual starting
02/01/2024 and ending on 01/31/2025, subject to all provisions of said Ordinances.

Given under by hand and the corporate seal of the City of
Forest Lake on 01/22/2024.

Approved: Mara Bain, Mayor

Attest: City Administrator



Forest Lake
AS GOOD AS IT SOUNDS

GENERAL CORPORATE LICENSE 24-0097

STATE OF MINNESOTA - COUNTY OF WASHINGTON - CITY OF FOREST LAKE

Whereas, MALLARDS,
has complied with all requirements of the Ordinances of the City of Forest Lake, including
payment of the required \$3225 necessary for obtaining this general corporate license:

ON SALE INCLUDING SUNDAY - CITY

Now, therefore, by order of the City Council and by virtue hereof, MALLARDS,
is hereby licensed and authorized to practice said licensure in Forest Lake for the period of Annual starting
02/01/2024 and ending on 01/31/2025, subject to all provisions of said Ordinances.

Given under by hand and the corporate seal of the City of
Forest Lake on 01/22/2024.

Approved: Mara Bain, Mayor

Attest: City Administrator



Forest Lake
AS GOOD AS IT SOUNDS

GENERAL CORPORATE LICENSE 24-0122

STATE OF MINNESOTA - COUNTY OF WASHINGTON - CITY OF FOREST LAKE

Whereas, MORALES FOOD INC DBA STELLAS ON 97,
has complied with all requirements of the Ordinances of the City of Forest Lake, including
payment of the required \$3225 necessary for obtaining this general corporate license:

ON SALE INCLUDING SUNDAY - CITY

Now, therefore, by order of the City Council and by virtue hereof, MORALES FOOD INC DBA STELLAS ON 97,

is hereby licensed and authorized to practice said licensure in Forest Lake for the period of Annual starting
02/01/2024 and ending on 01/31/2025, subject to all provisions of said Ordinances.

Given under by hand and the corporate seal of the City of
Forest Lake on 01/22/2024.

Approved: Mara Bain, Mayor

Attest: City Administrator



Forest Lake
AS GOOD AS IT SOUNDS

GENERAL CORPORATE LICENSE 24-0231

STATE OF MINNESOTA - COUNTY OF WASHINGTON - CITY OF FOREST LAKE

Whereas, NEW JOY GARDEN MN INC,
has complied with all requirements of the Ordinances of the City of Forest Lake, including
payment of the required \$200 necessary for obtaining this general corporate license:

3.2 BEER

Now, therefore, by order of the City Council and by virtue hereof, NEW JOY GARDEN MN INC,
is hereby licensed and authorized to practice said licensure in Forest Lake for the period of Annual starting
02/01/2024 and ending on 01/31/2025, subject to all provisions of said Ordinances.

Given under by hand and the corporate seal of the City of
Forest Lake on 01/22/2024.

Approved: Mara Bain, Mayor

Attest: City Administrator



Forest Lake
AS GOOD AS IT SOUNDS

GENERAL CORPORATE LICENSE 24-0233

STATE OF MINNESOTA - COUNTY OF WASHINGTON - CITY OF FOREST LAKE

Whereas, NEW JOY GARDEN MN INC,
has complied with all requirements of the Ordinances of the City of Forest Lake, including
payment of the required \$525 necessary for obtaining this general corporate license:

WINE - CITY

Now, therefore, by order of the City Council and by virtue hereof, NEW JOY GARDEN MN INC,
is hereby licensed and authorized to practice said licensure in Forest Lake for the period of Annual starting
02/01/2024 and ending on 01/31/2025, subject to all provisions of said Ordinances.

Given under by hand and the corporate seal of the City of
Forest Lake on 01/22/2024.

Approved: Mara Bain, Mayor

Attest: City Administrator



Forest Lake
AS GOOD AS IT SOUNDS

GENERAL CORPORATE LICENSE 24-0201

STATE OF MINNESOTA - COUNTY OF WASHINGTON - CITY OF FOREST LAKE

Whereas, NORTHERN TIER RETAIL LLC DBA SPEEDWAY #4370,
has complied with all requirements of the Ordinances of the City of Forest Lake, including
payment of the required \$225 necessary for obtaining this general corporate license:

OFF SALE - CITY

Now, therefore, by order of the City Council and by virtue hereof, NORTHERN TIER RETAIL LLC DBA SPEEDWAY
#4370,

is hereby licensed and authorized to practice said licensure in Forest Lake for the period of Annual starting
02/01/2024 and ending on 01/31/2025, subject to all provisions of said Ordinances.

Given under by hand and the corporate seal of the City of
Forest Lake on 01/22/2024.

Approved: Mara Bain, Mayor

Attest: City Administrator



Forest Lake
AS GOOD AS IT SOUNDS

GENERAL CORPORATE LICENSE 24-0081

STATE OF MINNESOTA - COUNTY OF WASHINGTON - CITY OF FOREST LAKE

Whereas, OLD LOG CABIN,
has complied with all requirements of the Ordinances of the City of Forest Lake, including
payment of the required \$3225 necessary for obtaining this general corporate license:

ON SALE INCLUDING SUNDAY - CITY

Now, therefore, by order of the City Council and by virtue hereof, OLD LOG CABIN,
is hereby licensed and authorized to practice said licensure in Forest Lake for the period of Annual starting
02/01/2024 and ending on 01/31/2025, subject to all provisions of said Ordinances.

Given under by hand and the corporate seal of the City of
Forest Lake on 01/22/2024.

Approved: Mara Bain, Mayor

Attest: City Administrator



Forest Lake
AS GOOD AS IT SOUNDS

GENERAL CORPORATE LICENSE 24-0069

STATE OF MINNESOTA - COUNTY OF WASHINGTON - CITY OF FOREST LAKE

Whereas, OTHER GUY'S LLP DBA NORMAN QUACKS,
has complied with all requirements of the Ordinances of the City of Forest Lake, including
payment of the required \$3250 necessary for obtaining this general corporate license:

ON SALE INCLUDING SUNDAY - CITY

Now, therefore, by order of the City Council and by virtue hereof, OTHER GUY'S LLP DBA NORMAN QUACKS,

is hereby licensed and authorized to practice said licensure in Forest Lake for the period of Annual starting
02/01/2024 and ending on 01/31/2025, subject to all provisions of said Ordinances.

Given under by hand and the corporate seal of the City of
Forest Lake on 01/22/2024.

Approved: Mara Bain, Mayor

Attest: City Administrator



Forest Lake
AS GOOD AS IT SOUNDS

GENERAL CORPORATE LICENSE 24-0066

STATE OF MINNESOTA - COUNTY OF WASHINGTON - CITY OF FOREST LAKE

Whereas, VR COMPANIES LLC DBA THE GRILLIUM,
has complied with all requirements of the Ordinances of the City of Forest Lake, including
payment of the required \$3225 necessary for obtaining this general corporate license:

ON SALE INCLUDING SUNDAY - CITY

Now, therefore, by order of the City Council and by virtue hereof, VR COMPANIES LLC DBA THE GRILLIUM,

is hereby licensed and authorized to practice said licensure in Forest Lake for the period of Annual starting
02/01/2024 and ending on 01/31/2025, subject to all provisions of said Ordinances.

Given under by hand and the corporate seal of the City of
Forest Lake on 01/22/2024.

Approved: Mara Bain, Mayor

Attest: City Administrator



Forest Lake
AS GOOD AS IT SOUNDS

GENERAL CORPORATE LICENSE 24-0060

STATE OF MINNESOTA - COUNTY OF WASHINGTON - CITY OF FOREST LAKE

Whereas, WINE & ROSES LIQUORS INC,
has complied with all requirements of the Ordinances of the City of Forest Lake, including
payment of the required \$225 necessary for obtaining this general corporate license:

OFF SALE - CITY

Now, therefore, by order of the City Council and by virtue hereof, WINE & ROSES LIQUORS INC,
is hereby licensed and authorized to practice said licensure in Forest Lake for the period of Annual starting
02/01/2024 and ending on 01/31/2025, subject to all provisions of said Ordinances.

Given under by hand and the corporate seal of the City of
Forest Lake on 01/22/2024.

Approved: Mara Bain, Mayor

Attest: City Administrator

**CITY OF FOREST LAKE
WASHINGTON COUNTY, MINNESOTA**

RESOLUTION NO. 01-22-24-04

RESOLUTION ACCEPTING DONATION

WHEREAS, Tired Iron Collision Center has submitted a donation to the City of Forest Lake Police Department in the amount of \$1,200.00; and,

WHEREAS, Tired Iron Collision Center made the donation to the police department to be specifically utilized for the Shop with a Cop Event; and,

WHEREAS, the Forest Lake City Council is appreciative of the donation and finds that it is appropriate to accept the donation offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Forest Lake, Minnesota, that:

1. The donation is accepted and acknowledged with gratitude; and
2. The donation will be appropriated for the City of Forest Lake as designated; and,
3. The Finance Director is authorized to make the appropriate budget adjustment to account for the donation and related expenses.

Adopted by the City Council of the City of Forest Lake this 22nd day of January 2024.

Mara Bain, Mayor

Attest:

Kristina Handt, Interim City Administrator

**CITY OF FOREST LAKE
WASHINGTON COUNTY, MINNESOTA**

RESOLUTION NO. 01-22-24-05

RESOLUTION ACCEPTING DONATION

WHEREAS, Forest Lake American Legion Post 225 has submitted a donation to the City of Forest Lake Police Department in the amount of \$100.00; and,

WHEREAS, Forest Lake American Legion Post 225 made the donation to the police department to be specifically utilized for the Shop with a Cop Event; and,

WHEREAS, the Forest Lake City Council is appreciative of the donation and finds that it is appropriate to accept the donation offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Forest Lake, Minnesota, that:

1. The donation is accepted and acknowledged with gratitude; and
2. The donation will be appropriated for the City of Forest Lake as designated; and,
3. The Finance Director is authorized to make the appropriate budget adjustment to account for the donation and related expenses.

Adopted by the City Council of the City of Forest Lake this 22nd day of January 2024.

Mara Bain, Mayor

Attest:

Kristina Handt, Interim City Administrator

Memorandum

Date: January 22, 2024

To: Honorable Mayor and City Council Members

From: Richard R. Peterson, Chief of Police

Re: Police Officer Hiring Recommendation

The Forest Lake Police Department currently has a qualified candidate on an eligibility list for the open position of police officer. The candidate has completed our police officer hiring process, which included an interview panel with police officers and sergeants, and then a final interview with the Captain and Chief of Police. The candidate was forwarded on in the hiring process and completed/passed a background investigation, a medical exam and a psychological exam. The candidate, Zachary Boesel, accepted a conditional offer of employment with the Forest Lake Police Department.

Zachary Boesel has over six years of experience as a sheriff's deputy with the Washington County Sheriff's Office and the Chisago County Sheriff's Office. He is very excited to start his new career with the Forest Lake Police Department.

If approved by the city council, Zachary Boesel's first day of employment would be February 3, 2024.

Staff Recommendation

Approve the hiring of Zachary Boesel to fill the open position of police officer at Pay Grade 9 and Step 5 (\$45.27/hour) pursuant to the 2023-2025 LELS Local #111 Labor Contract.



Date: January 22, 2024

To: Mayor Bain and City Councilors

Re: Public Meeting Virtual Attendance Options

At the Council's last regularly-scheduled meeting on January 8, 2024, there was inappropriate content stated and shared by someone who was let into the virtual meeting by staff. One reason this occurred is staff mistakenly did not require pre-registration for the meeting. We have changed meeting settings to require pre-registration as well as restrict people from screen sharing and unmuting themselves. In the future, people will have to raise their hand for staff to unmute; screen sharing will never be allowed.

Prior to COVID, meeting participation was limited to in-person attendance or sending comments in advance. The City utilizes the Zoom meeting option for the City's YouTube page live feed; we will continue to have the Zoom meeting link for this purpose. However, the Council should discuss if it would like to revert back/limit participation to in-person or in-writing only. If the Council would like to continue to offer Zoom meeting links to the public, we will continue to set them up with the security features missing from the last meeting.



Date: January 22, 2024
To: Mayor Bain and City Councilors
Re: 2024 Board of Appeal and Equalization

Washington County Assessor's Office has preliminarily set the City's 2024 Board of Appeal and Equalization meeting for April 8th from 5:30-6:30 pm. However, the 2024 City Meeting Calendar published the meeting for April 15th or 29th, depending on coordination with the County. City staff is seeking direction from the Council on the preferred meeting date. Based on Council's decision, staff will notify the County, update the meeting calendar accordingly, and properly notice for the meeting.

Please note:

- A quorum of the Council must be in attendance at the meeting; and
- A trained certified Council member must be present for the City to be in compliance.

Staff Memo

Date: January 22, 2024
To: Honorable Mayor and Councilmembers
From: Kevin Knopik, Finance Director
Re: 2024 New State Funding

The 2023 Minnesota Legislature enacted a one-time Public Safety Aid for aids payable in 2023. The one-time appropriation of \$300 million is allocated among all counties, cities, townships of a population of 10,000 or more, and Minnesota's 11 federally recognized tribal governments. The City received \$918,572 in public safety aid funding on December 26, 2023.

Eligible uses of these funds include:

- Community violence prevention and intervention programs
- Community engagement
- Mental health crisis responses
- Victim services
- Training programs
- First responder wellness
- Equipment related to fire, rescue, and emergency services
- To pay other personnel or equipment costs

Staff have had preliminary discussions on us of these funds.

Last year the state passed the Omnibus Housing Finance and Policy Bill which included financial assistance to metropolitan local government to develop and preserve affordable housing. As a result, it is estimated the City will receive the Local Affordable Housing Aid (LAHA):

FY2024	FY2025	FY2026	FY2027
\$ 209,645	\$ 324,881	\$ 334,600	\$ 344,318

LAHA payments, collected through new sales and use tax in the metro area, will be made twice a year (July 20 and December 26) and the City has three years to use the fund. Unused funds must be returned to the State though funds deposited into a local housing trust fund are considered spent.

Funds can be used for rental assistance, new construction/redevelopment and/or rehabilitation of rental or owner-occupied housing; additionally, funds can be transferred to a local housing trust fund. Each use has its own stipulations. Staff is reviewing each option and exploring opportunities for partnership with other local and state agencies and organizations that may be able to assist the City in fund distribution. Staff anticipates having more detailed analysis and recommendations for the Council discussion prior to the City's first payment distribution.

Council Considerations: Presented for the purpose of discussion and information.