

## NOTICE OF AGENDA

### CITY COUNCIL MEETING

[City of Forest Lake - Link to Meeting Livestream](#)

Forest Lake City Center – Council Chambers  
Forest Lake, Minnesota

**July 8, 2024 – 7:00 PM**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approve the Agenda (Action)
5. Open Forum - Citizen Petitions, Requests and Concerns: Please sign in at the front table.  
*The Open Forum is available for residents to express personal opinions on any item of business. Please limit your comments to three (3) minutes.*
6. Consent Agenda Considerations (Action Items)\*
  - a. Approve City Bills
  - b. Approve Minutes from June 20, 2024 Council Special Meeting
  - c. Approve Exempt Gambling Application: Ducks Unlimited
  - d. Approve Resolution 07-08-24-01: Appointing Election Judges
  - e. Approve Hire of Police Officer
  - f. Interim City Administrator Contract Amendment
  - g. Final Project Acceptance: Bridge Academy Daycare Site Improvements
  - h. Downtown Stormwater BMP Project Revisions – Contractor’s Request for Payment No. 1
  - i. 2024 Street Pavement Maintenance Project – Contractor’s Request for Payment No. 1
  - j. Approve First Amendment to Rockin Hollywoods Entertainment Agreement
  - k. Approve DDA Termination and Release Agreement

\*Council may remove any item from the consent agenda for specific consideration.

7. Discussion
  - a. 2025-2026 Capital Improvement Plan Presentation-Kevin Knopik

b. One-Way Streets

8. Staff Updates

9. Mayor and City Council Updates

10. Closed Session Pursuant to Minn. Stat. § 13D.05, Subd. 3(b) and the attorney-client privilege for discussion with the attorney representing the City in connection with the threatened litigation matter of Forstner v. City of Forest Lake, et al.

11. Closed Session Pursuant to Minn. Stat. 13D.05, subd 3(b) for a confidential attorney-client discussion regarding threatened litigation by Northern Planes Aviation Inc.

12. Adjourn

07/02/2024 03:59 PM  
User: ANGELA.CAMPBELL  
DB: Forest Lake

INVOICE APPROVAL BY INVOICE REPORT FOR FOREST LAKE  
EXP CHECK RUN DATES 07/08/2024 - 07/08/2024  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

Page: 1/11  
3

Vendor Code	Vendor Name	Description	Amount	Check #	Check Date
	Invoice				
10102	AMERICAN IMPORTS				
	44076	SQUAD 1809 - RECHECK FOR LEAK AROUND PTU & TRANSFER CASE ASSEMBLY	2,690.98	115436	07/08/2024
	44322	SQUAD 2104 - CHANGE OIL & 4 WHEEL COMPUTERIZED ALIGNMENT	118.03	115436	07/08/2024
	44361	SQUAD 2104 - INSTALL 2 NEW TIRES MOUNT & BALANCE	335.90	115436	07/08/2024
	44365	SQUAD 1809 - REPLACED WHEEL BEARINGS	837.01	115436	07/08/2024
TOTAL FOR: AMERICAN IMPORTS			3,981.92		
10120	ANCOM COMMUNICATIONS INC				
	122314	MINITOR VI VHF 1CH PAGER PKG - REPAIR AS NEEDED & SENT TO DEPOT NW	130.00	115437	07/08/2024
	122315	MINITOR VI VHF 1CH PAGER PKG - MISSING CHANNEL KNOB, REPAIR ALL ELSE AS NEEDED	150.00	115437	07/08/2024
TOTAL FOR: ANCOM COMMUNICATIONS INC			280.00		
10175	ASPHALT SURFACE TECHNOLOGIES CORPOR				
	PAY REQUEST 1	CONTRACTOR'S PAY REQUEST #1 - 2024 STREET PAVEMENT MAINTENANCE PROJECT	285,276.32	115438	07/08/2024
TOTAL FOR: ASPHALT SURFACE TECHNOLOGIES CORPOR			285,276.32		
10247	AVENPITCH MUSIC LLC				
	07-16-2024	ARTS IN THE PARK ENTERTAINMENT PAYMENT	250.00	115439	07/08/2024
TOTAL FOR: AVENPITCH MUSIC LLC			250.00		
14035	BATTERIES PLUS BULBS				
	P73531529	12V 7AH LEAD CTN12-7F-FS	13.95	115440	07/08/2024
TOTAL FOR: BATTERIES PLUS BULBS			13.95		
14065	BERGAN KDV				
	1232672	FINAL 2023 AUDIT BILL	10,250.00	115441	07/08/2024
TOTAL FOR: BERGAN KDV			10,250.00		
14186	BRUCE'S FOODS INC				
	0109 06-11-2024	24 PK OF WATER QUANTITY - 6 & GATORADE	41.11	115442	07/08/2024
TOTAL FOR: BRUCE'S FOODS INC			41.11		
14260	BULLFROG INDUSTRIES LLC				
	FL2024	REPAINTING OF LIGHT POLE BASES APPROX TO 5' & REPAINTING OF BANNER POLE BASES APPROX TO 5'	15,900.00	115443	07/08/2024
TOTAL FOR: BULLFROG INDUSTRIES LLC			15,900.00		

07/02/2024 03:59 PM  
User: ANGELA.CAMPBELL  
DB: Forest Lake

INVOICE APPROVAL BY INVOICE REPORT FOR FOREST LAKE  
EXP CHECK RUN DATES 07/08/2024 - 07/08/2024  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

Page: 2/11  
4

Vendor Code	Vendor Name	Description	Amount	Check #	Check Date
	Invoice				
MISC-UB	CAPITAL RELOCATION SERVICES				
	7117208	UB refund for account: 7117208	31.60	115444	07/08/2024
		*UB refund for account: 7117208			
TOTAL FOR: CAPITAL RELOCATION SERVICES			31.60		
18024	CARGILL INC				
	2909663701	KD CRSE SO BULK NSF 60 - 50,400.00 LB	6,873.55	115445	07/08/2024
TOTAL FOR: CARGILL INC			6,873.55		
MISC-UB	CATHY RUNTSCH				
	7105755	UB refund for account: 7105755	22.36	115446	07/08/2024
		*UB refund for account: 7105755			
TOTAL FOR: CATHY RUNTSCH			22.36		
MISC-UB	CHANCE NORBY				
	7115244	WATER CONSERVATION REBATE	250.00	115447	07/08/2024
		*UB refund for account: 7115244			
TOTAL FOR: CHANCE NORBY			250.00		
18305	CHASE PAYMENTECH				
	SERVICES062024	SERVICE FEE PAYMENTS-JUNE UB	1,853.06	1845	06/04/2024
TOTAL FOR: CHASE PAYMENTECH			1,853.06		
18311	CHURCH OF CASH				
	07-09-2024	ARTS IN THE PARK ENTERTAINMENT PAYMENT	3,000.00	115448	07/08/2024
TOTAL FOR: CHURCH OF CASH			3,000.00		
18113	CINTAS CORPORATION				
	4196036410	UNIFORM & CLOTHING - M.WELSH	73.76	115449	07/08/2024
	4196714259	UNIFORM & CLOTHING - M.WELSH	73.76	115449	07/08/2024
TOTAL FOR: CINTAS CORPORATION			147.52		
18170	COMMERCIAL PLUMBING & HEATING INC				
	WO-00089719	BASEMENT IS FLOODING - SUMP PUMP APPEARS TO NOT BE FUNCTIONING	903.45	115450	07/08/2024
TOTAL FOR: COMMERCIAL PLUMBING & HEATING INC			903.45		
18181	CONNEXUS ENERGY				
	MAY 2024	MAY 2024 ENERGY BILLING	2,503.38	1843	06/24/2024
	MAY 2024-3	MAY 2024 ENERGY BILL - PUMP	18.02	1842	06/21/2024
	MAY 2024-4	MAY 2024 ENERGY BILL - WTP #4	2,627.37	1842	06/21/2024
TOTAL FOR: CONNEXUS ENERGY			5,148.77		



07/02/2024 03:59 PM  
User: ANGELA.CAMPBELL  
DB: Forest Lake

INVOICE APPROVAL BY INVOICE REPORT FOR FOREST LAKE  
EXP CHECK RUN DATES 07/08/2024 - 07/08/2024  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

Page: 3/11  
5

Vendor Code	Vendor Name	Description	Amount	Check #	Check Date
	Invoice				
MISC-UB	DAVID JEFFREY LEWIS				
	7104870	WATER CONSERVATION REBATE	250.00	115451	07/08/2024
		*UB refund for account: 7104870			
TOTAL FOR: DAVID JEFFREY LEWIS			250.00		
MISC	DIANE DIETSCH				
	VERIFIED CLAIM	MIKE'S BAIT GIFT CARD - FOR SAFELY CAMP PRESENTER	51.08	115452	07/08/2024
		& THANK YOU CARD			
TOTAL FOR: DIANE DIETSCH			51.08		
22196	DIANE WOLFE				
	06-18-2024	ARTS IN THE PARK ENTERTAINMENT PAYMENT	500.00	115453	07/08/2024
TOTAL FOR: DIANE WOLFE			500.00		
22128	DVS RENEWAL				
	KGR349	2023 DODG DURANGO - EXPIRES JULY 2025	16.25	115454	07/08/2024
TOTAL FOR: DVS RENEWAL			16.25		
26013	ECM PUBLISHERS INC				
	1001136	JUNE 12 PH FL FORD - SIGN VAR	21.20	115455	07/08/2024
	1001137	JUNE 12 PH COMP PLAN MAP	21.20	115455	07/08/2024
TOTAL FOR: ECM PUBLISHERS INC			42.40		
26036	ELECTRO WATCHMAN INC				
	424869	FIRE ALARM SYSTEM MONITORING SENIOR CENTER	148.35	115456	07/08/2024
		07/01/24 - 09/30/24			
TOTAL FOR: ELECTRO WATCHMAN INC			148.35		
26048	EMERGENCY AUTOMOTIVE TECHNOLOGIES				
	SERV24387	SERVICES ON 2020 FORD UTILITY - UNIT 2005	582.55	115457	07/08/2024
TOTAL FOR: EMERGENCY AUTOMOTIVE TECHNOLOGIES			582.55		
MISC-UB	FA ASSETS INC				
	7117424	UB refund for account: 7117424	186.89	115458	07/08/2024
		*UB refund for account: 7117424			
TOTAL FOR: FA ASSETS INC			186.89		
30013	FASTENAL COMPANY				
	MNTC3231259	VEHICLE CLEANER 1GAL	60.07	115459	07/08/2024
TOTAL FOR: FASTENAL COMPANY			60.07		

07/02/2024 03:59 PM  
User: ANGELA.CAMPBELL  
DB: Forest Lake

INVOICE APPROVAL BY INVOICE REPORT FOR FOREST LAKE  
EXP CHECK RUN DATES 07/08/2024 - 07/08/2024  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

Page: 4/11  
6

Vendor Code	Vendor Name	Description	Amount	Check #	Check Date
	Invoice				
30026	FERGUSON WATERWORKS #2518				
	0531776	R900 BELT CLIP BATTERY	252.35	115460	07/08/2024
	0531880	LF 1 T10 MTR P/C R900I USG	526.61	115460	07/08/2024
	0531881	LF 1 FIP CPHN L/ SWVL W/ NUT	145.21	115460	07/08/2024
	0532043	2 MACH10 R900I USG 15-1/4 LL *X	1,200.77	115460	07/08/2024
TOTAL FOR: FERGUSON WATERWORKS #2518			2,124.94		
30038	FIRE LOSS MANAGEMENT LLC				
	24-039	FIRE ALARM SYSTEM PLAN REVIEW - MISTER CAR WASH	50.00	115461	07/08/2024
TOTAL FOR: FIRE LOSS MANAGEMENT LLC			50.00		
30073	FOREST LAKE ACE HARDWARE				
	64356/3	CORNR BRACE 1-1/2"ZN4PK & CORNR BRACE 2X5/8"ZN 4PK	9.58	115462	07/08/2024
	64377/3	FASTENERS	6.00	115462	07/08/2024
	64382/3	PVC CHEM GLOVE GRN & GLOVE BLUETTES NEO L	17.98	115462	07/08/2024
	64394/3	CORD REPL 16/3 SJTW 8' & FASTENERS	13.32	115462	07/08/2024
TOTAL FOR: FOREST LAKE ACE HARDWARE			46.88		
30083	FOREST LAKE CABLE COMMISSION				
	MAY 2024	FRANCHISE FEE	8,407.95	115463	07/08/2024
TOTAL FOR: FOREST LAKE CABLE COMMISSION			8,407.95		
34005	GALLAGHER BENEFIT SERVICES INC				
	313940	JUNE 2024 CONSULTING SERVICES	1,200.00	115464	07/08/2024
TOTAL FOR: GALLAGHER BENEFIT SERVICES INC			1,200.00		
34075	GRAINGER INC				
	9152181831	HAND SOAP,BLU,1 L,FRESH APPLE,PK6	188.18	115465	07/08/2024
TOTAL FOR: GRAINGER INC			188.18		
38044	HAWKINS INC				
	6783326	150 LB CHLORINE CYLINDER BARCODE 060830	10.00	115466	07/08/2024
	6791270	LPC-4 & SODIUM HYDROXIDE 50% DIAPHRAGM & CHLORINE - EPA REG. NO. 7870-2	3,168.57	115466	07/08/2024
TOTAL FOR: HAWKINS INC			3,178.57		
38153	HD SOD INC				
	13166	SOD - WHOLESALE DELIVERY	1,695.00	115467	07/08/2024
TOTAL FOR: HD SOD INC			1,695.00		

07/02/2024 03:59 PM  
User: ANGELA.CAMPBEL  
DB: Forest Lake

INVOICE APPROVAL BY INVOICE REPORT FOR FOREST LAKE  
EXP CHECK RUN DATES 07/08/2024 - 07/08/2024  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

Page: 5/11  
7

Vendor Code	Vendor Name	Description	Amount	Check #	Check Date
	Invoice				
42005	IEDITWEB INC				
	101011408	SENIOR CENTER HOSTING WEBSITE 06/26/24 - 07/25/24	39.95	115468	07/08/2024
TOTAL FOR: IEDITWEB INC			39.95		
MISC-UB	J JOHNSON DEVELOPMENT LLC				
	7116645	UB refund for account: 7116645	36.89	115469	07/08/2024
		*UB refund for account: 7116645			
TOTAL FOR: J JOHNSON DEVELOPMENT LLC			36.89		
45022	JEFFERSON FIRE & SAFETY INC				
	IN315665	TFT JUMBO SIAMESE 4.0"STORZ X 4.0"STORZ DBL SWIVEL TO SWIVEL	1,157.90	115470	07/08/2024
TOTAL FOR: JEFFERSON FIRE & SAFETY INC			1,157.90		
45092	JUSTIN TAYLOR COMPANIES LLC				
	6891	PULVERIZED BLACK DIRT - 1, 12 YARD LOAD PICKED UP & 1, 9 YARD LOAD PICKED UP	420.00	115471	07/08/2024
TOTAL FOR: JUSTIN TAYLOR COMPANIES LLC			420.00		
49049	KIESLER POLICE SUPPLY				
	IN240874	AMERIGLO XL TALL CLASSIC SET, GREEN TRITIUM 3 DOT SIGHT, WHITE OUTLINES, .315" FRONT, .394" REAR FITS	132.36	115472	07/08/2024
TOTAL FOR: KIESLER POLICE SUPPLY			132.36		
49064	KODIAK POWER SYSTEMS				
	KPS1562	LS9 & LS4 & LS6C & LS1 GENERATORS - REPLACE GENERATOR BATTERIES	3,746.19	115473	07/08/2024
TOTAL FOR: KODIAK POWER SYSTEMS			3,746.19		
53076	LEVANDER, GILLEN & MILLER PA				
	35000-01046E	CODE ENFORCEMENT AND PUBLIC NUISANCES	333.50	115474	07/08/2024
	35000-04000E	DEVELOPMENT	1,908.00	115474	07/08/2024
	35000-06000E	PLANNING	1,551.50	115474	07/08/2024
	35000-06097E	HIDDEN CREEK PLAT	49.50	115474	07/08/2024
	35000-06098E	SHADOW CREEK CONCEPT PLAN	742.50	115474	07/08/2024
	35000-11005E	ARTS IN THE PARK MUSIC ENTERTAINMENT CONTRACT	174.00	115474	07/08/2024
	35000-17000E	ECONOMIC DEVELOPMENT AUTHORITY (EDA)	159.50	115474	07/08/2024
TOTAL FOR: LEVANDER, GILLEN & MILLER PA			4,918.50		

07/02/2024 03:59 PM  
User: ANGELA.CAMPBEL  
DB: Forest Lake

INVOICE APPROVAL BY INVOICE REPORT FOR FOREST LAKE  
EXP CHECK RUN DATES 07/08/2024 - 07/08/2024  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

Page: 6/11  
8

Vendor Code	Vendor Name	Description	Amount	Check #	Check Date
	Invoice				
57357	MEGAN OLSTAD				
	REIMB 2024	MILEAGE & MEALS FOR TRAINING MNJOA CONFERENCE IN DULUTH	255.52	115475	07/08/2024
TOTAL FOR: MEGAN OLSTAD			255.52		
MISC-UB	MEGHAN RETZLAFF				
	7114708	UB refund for account: 7114708 *UB refund for account: 7114708	66.17	115476	07/08/2024
TOTAL FOR: MEGHAN RETZLAFF			66.17		
MISC-UB	MEK-MO FAMILY TRS 2022				
	7102596	UB refund for account: 7102596 *UB refund for account: 7102596	229.70	115477	07/08/2024
TOTAL FOR: MEK-MO FAMILY TRS 2022			229.70		
57106	MENARDS				
	35870	.6# RAPID GRASS S/ S & TELESOPING GARDEN RAKE & CHAP SHAKER SPREAD BOTTLE & TOP SOIL	52.83	115478	07/08/2024
	36866	LINOLEUM KNIFE	11.91	115478	07/08/2024
	36870	810Z SOLUTIONS BLEACH	35.90	115478	07/08/2024
TOTAL FOR: MENARDS			100.64		
57123	METRO SALES INC				
	INV2546071	RICHO/IM C3000 C4500 C6000 COLOR COPIERS	1,182.87	115479	07/08/2024
TOTAL FOR: METRO SALES INC			1,182.87		
MISC-UB	MICHELLE K SMITH				
	7116103	WATER CONSERVATION REBATE *UB refund for account: 7116103	250.00	115480	07/08/2024
TOTAL FOR: MICHELLE K SMITH			250.00		
MISC-BD	MICK ROBERTS				
	PB03953	DEMO ESCROW DEPOSIT RETURN FROM 2016 AND 2017	4,300.00	115481	07/08/2024
TOTAL FOR: MICK ROBERTS			4,300.00		
57158	MIDCONTINENT COMMUNICATIONS				
	14014890114072	AIPORT PHONE JUNE 2024	174.09	1844	06/24/2024
TOTAL FOR: MIDCONTINENT COMMUNICATIONS			174.09		
57225	MINNESOTA FIRE SERVICE CERTIFICATIO				
	12934	FIRE APPARATUS OPERATOR-PUMPER CERTIFICATION EXAM TAKEN AT FOREST LAKE 06-01-24	913.50	115482	07/08/2024
TOTAL FOR: MINNESOTA FIRE SERVICE CERTIFICATIO			913.50		

07/02/2024 03:59 PM  
User: ANGELA.CAMPBELL  
DB: Forest Lake

INVOICE APPROVAL BY INVOICE REPORT FOR FOREST LAKE  
EXP CHECK RUN DATES 07/08/2024 - 07/08/2024  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

Page: 7/11  
9

Vendor Code	Vendor Name	Description	Amount	Check #	Check Date
	Invoice				
57264	MINNESOTA VALLEY TESTING LABS				
	1257172	COLIFORM, MF - WATER	151.25	115483	07/08/2024
	1257173	COLIFORM, MF - WATER	27.75	115483	07/08/2024
TOTAL FOR: MINNESOTA VALLEY TESTING LABS			179.00		
57411	MORRIE'S FOREST LAKE CHEVROLET				
	138420	SQUAD 2115 - OIL CHANGE & AUTO TRANS FLUID EXCHANGE	431.95	115484	07/08/2024
TOTAL FOR: MORRIE'S FOREST LAKE CHEVROLET			431.95		
57312	MUNICIPAL EMERGENCY SERVICES				
	IN2071666	DETACHABLE NAME PLATE - APPLICABLE TO JACKETS AND COVERALLS	121.12	115485	07/08/2024
	IN2072018	SILV-EX PLUS FOAM CONCENTRATE 5 GALLON (19L)	315.00	115485	07/08/2024
TOTAL FOR: MUNICIPAL EMERGENCY SERVICES			436.12		
61007	NAPA AUTO PARTS				
	213700	WHEEL CHOCK SET	21.60	115486	07/08/2024
	214101	COOLANT RESERVOIR	52.06	115486	07/08/2024
	214763	VINYL FUEL TUBING	31.00	115486	07/08/2024
	214772	VINYL FUEL TUBING	15.50	115486	07/08/2024
	214900	FUEL LINE HOSE	23.10	115486	07/08/2024
	214904	RETURN - FUEL LINE HOSE	(3.08)	115486	07/08/2024
	215161	BATTERY ACCESSORIES	36.15	115486	07/08/2024
TOTAL FOR: NAPA AUTO PARTS			176.33		
61042	NEWTRAX INC				
	99-63	FOREST LAKE AREA LOOP 05/01 & 05/08 & 05/15 & 05/22 & 05/29	2,125.50	115487	07/08/2024
TOTAL FOR: NEWTRAX INC			2,125.50		
65008	OFFICE OF MN IT SERVICES				
	W24050693	VOICE SERVICES MONTHLY INVOICE MAY 2024	22.05	115488	07/08/2024
TOTAL FOR: OFFICE OF MN IT SERVICES			22.05		
65019	OLSON'S SEWER SERVICE INC				
	103542	EMERGENCY PUMPING AT THE LIFT STATIONS IN FOREST LAKE	1,260.00	115489	07/08/2024
TOTAL FOR: OLSON'S SEWER SERVICE INC			1,260.00		

07/02/2024 03:59 PM  
User: ANGELA.CAMPBELL  
DB: Forest Lake

INVOICE APPROVAL BY INVOICE REPORT FOR FOREST LAKE  
EXP CHECK RUN DATES 07/08/2024 - 07/08/2024  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

Page: 8/11  
10

Vendor Code	Vendor Name	Description	Amount	Check #	Check Date
	Invoice				
69060	PETERSON COMPANIES				
	PAY REQUEST 1	CONTRACTOR'S PAY REQUEST #1 - DOWNTOWN STORMWATER BMP REVISIONS	78,194.66	115490	07/08/2024
TOTAL FOR: PETERSON COMPANIES			78,194.66		
69116	PRECISE MRM LLC				
	IN200-1049428	5MB FLAT DATA PLAN US WITH NAF C-US-5MB	20.00	115491	07/08/2024
TOTAL FOR: PRECISE MRM LLC			20.00		
74020	RAPID PRESS				
	75959	NAME TAG - MAGNETIC BACK - 3"X1.5" SUBLIMATION - D. BUGGE	16.00	115492	07/08/2024
TOTAL FOR: RAPID PRESS			16.00		
MISC-UB	RENEE HAGE				
	7110043	UB refund for account: 7110043 *UB refund for account: 7110043	157.68	115493	07/08/2024
TOTAL FOR: RENEE HAGE			157.68		
74096	RIVARD COMPANIES INC				
	506489	COCO BROWN MULCH & DELIVERY FEES - CWP	710.24	115494	07/08/2024
TOTAL FOR: RIVARD COMPANIES INC			710.24		
MISC-UB	ROB & MELINDA SCHROEDER				
	7104148	WATER CONSERVATION REBATE *UB refund for account: 7104148	250.00	115495	07/08/2024
TOTAL FOR: ROB & MELINDA SCHROEDER			250.00		
MISC-UB	ROBERT FOSTER				
	7108647	UB refund for account: 7108647 *UB refund for account: 7108647	186.89	115496	07/08/2024
TOTAL FOR: ROBERT FOSTER			186.89		
MISC-UB	ROBERT J PECHMANN				
	7100900	WATER CONSERVATION REBATE *UB refund for account: 7100900	100.00	115497	07/08/2024
TOTAL FOR: ROBERT J PECHMANN			100.00		
78291	SAMANTHA GRIMES				
	07-16-2024	ARTS IN THE PARK ENTERTAINMENT PAYMENT	750.00	115498	07/08/2024
TOTAL FOR: SAMANTHA GRIMES			750.00		

07/02/2024 03:59 PM  
User: ANGELA.CAMPBELL  
DB: Forest Lake

INVOICE APPROVAL BY INVOICE REPORT FOR FOREST LAKE  
EXP CHECK RUN DATES 07/08/2024 - 07/08/2024  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

Page: 9/11  
11

Vendor Code	Vendor Name	Description	Amount	Check #	Check Date
	Invoice				
78047	SCHMIDT SECURITY SYSTEMS INC				
	3763	MONITORING CENTRAL STATION & MONITORING STARLINK CONNECT - WATER PLANT #1	371.40	115499	07/08/2024
	3764	MONITORING CENTRAL STATION & MONITORING STARLINK CONNECT - NORTH WATER TOWER #1	371.40	115499	07/08/2024
TOTAL FOR: SCHMIDT SECURITY SYSTEMS INC			742.80		
MISC-UB	SFR ACQUISITIONS 3 LLC				
	7116429	UB refund for account: 7116429 *UB refund for account: 7116429	177.43	115500	07/08/2024
TOTAL FOR: SFR ACQUISITIONS 3 LLC			177.43		
78096	SHERWIN-WILLIAMS COMPANY				
	0607-3	PRO PARK WB YELLOW & HL 2152 FDTP WB WH	4,494.60	115501	07/08/2024
TOTAL FOR: SHERWIN-WILLIAMS COMPANY			4,494.60		
78157	SPS WORKS				
	IV00559216	CITY OF FOREST LAKE APPROVED FOR & D... (SIG) ; MARA... (SIG) (BLUE)	114.31	115502	07/08/2024
TOTAL FOR: SPS WORKS			114.31		
78176	STAPLES INC				
	6004569614	FORK HD PLASTIC WHITE 100PK & KNIFE HD PLASTIC WHITE 100PK & SPOON HD PLASTIC WHITE 100PK	101.40	115503	07/08/2024
	6005173720	FIRST AID KIT 25PERSON 106PIEC & BANDAGE 4444 ADHESIVE FLEX	40.97	115503	07/08/2024
	6005173721	CURAD 200CT VARIETY PACK ASSOR	10.47	115503	07/08/2024
TOTAL FOR: STAPLES INC			152.84		
MISC-BD	STEVE SAUNDERS				
	PB03953	DEMO ESCROW DEPOSIT RETURN FROM 2016 AND 2017	4,300.00	115504	07/08/2024
TOTAL FOR: STEVE SAUNDERS			4,300.00		
MISC	SUSAN BRENTESON				
	PZ22-1158	BD Bond Refund *BD Bond Refund: BD-0033, [REDACTED] [REDACTED] BOND	1,000.00	115505	07/08/2024
TOTAL FOR: SUSAN BRENTESON			1,000.00		
MISC-UB	SUZETTE & QUINTIN STEIN				
	7110076	WATER CONSERVATION REBATE *UB refund for account: 7110076	200.00	115506	07/08/2024
TOTAL FOR: SUZETTE & QUINTIN STEIN			200.00		

07/02/2024 03:59 PM  
User: ANGELA.CAMPBEL  
DB: Forest Lake

INVOICE APPROVAL BY INVOICE REPORT FOR FOREST LAKE  
EXP CHECK RUN DATES 07/08/2024 - 07/08/2024  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

Page: 10/11  
12

Vendor Code	Vendor Name	Description	Amount	Check #	Check Date
	Invoice				
82241	TIMESAVER OFF SITE SECRETARIAL INC M29252	MAY 20 2024 - CITY COUNCIL SPECIAL MEETING & MAY 28 - CITY COUNCIL MEETING	480.25	115507	07/08/2024
TOTAL FOR: TIMESAVER OFF SITE SECRETARIAL INC			480.25		
82235	TOM COULTER REIMB 2024	MILEAGE FOR MN JUVENILE OFFICERS ASSOCIATION CONFERENCE IN DULUTH	174.20	115508	07/08/2024
TOTAL FOR: TOM COULTER			174.20		
82139	TOTAL CONTROL SYSTEMS INC 11248	SLS 4C & FOREST LAKE GOLF COURSE	1,016.40	115509	07/08/2024
TOTAL FOR: TOTAL CONTROL SYSTEMS INC			1,016.40		
82178	TWENTY4SEVEN FIRE & SECURITY CORP 5135	LABOR CHARGE " NON FUNCTIONAL HID PIN PAD / PROX READER WEST ENTRY TO EMERGENCY VEHICLE BAYS	335.00	115510	07/08/2024
TOTAL FOR: TWENTY4SEVEN FIRE & SECURITY CORP			335.00		
86001	ULINE, INC 179396469	ULINE JUMBO BATH TISSUE - 2-PLY & ULINE DELUXE TOILET TISSUE & ULINE DELUXE PAPER TOWELS	679.71	115511	07/08/2024
	179421797	ULINE INDUSTRIAL TRASH LINERS - 55-60 GALLON, 2 MIL, CLEAR	1,081.71	115511	07/08/2024
TOTAL FOR: ULINE, INC			1,761.42		
90018	WASHINGTON CONSERVATION DISTRICT ST. CROIX RIVER WC	REGISTRATION FOR PLANNING COMMISSIONER - D. STEHLE	30.00	115512	07/08/2024
TOTAL FOR: WASHINGTON CONSERVATION DISTRICT			30.00		
90037	WASHINGTON COUNTY 223328	2024 CODE RED SYSTEM	1,444.27	115513	07/08/2024
TOTAL FOR: WASHINGTON COUNTY			1,444.27		
90038	WASHINGTON COUNTY 223274	2 QTR 2024 - RADIO USER FEES - PUBLIC WORKS	1,500.30	115514	07/08/2024
	223282	2ND QTR 2024 - RADIO USER FEES - POLICE	4,600.92	115516	07/08/2024
	223284	2 QTR 2024 - RADIO USER FEES - FIRE	6,701.34	115515	07/08/2024
TOTAL FOR: WASHINGTON COUNTY			12,802.56		



07/02/2024 03:59 PM  
User: ANGELA.CAMPBELL  
DB: Forest Lake

INVOICE APPROVAL BY INVOICE REPORT FOR FOREST LAKE  
EXP CHECK RUN DATES 07/08/2024 - 07/08/2024  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

Page: 11/11  
13

Vendor Code	Vendor Name	Description	Amount	Check #	Check Date
	Invoice				
90075	WEX BANK				
	97910793	POLICE MOTOR FUEL - JUNE 2024	3,730.26	115517	07/08/2024
	97911087	FIRE MOTOR FUEL - JUNE 2024	1,515.65	115518	07/08/2024
	97911361	PUBLIC WORKS MOTOR FUEL - JUNE 2024	8,628.40	115519	07/08/2024
TOTAL FOR: WEX BANK			13,874.31		
90100	WINNICK SUPPLY INC				
	046886	4" COUPLING DRAIN TILE FLEX & TILE TAPE 2"	12.50	115520	07/08/2024
	046941	4" COUPLING DRAIN TILE FLEX	8.52	115520	07/08/2024
	047026	TIE WIRE	6.64	115520	07/08/2024
	047895	SPUNBOND LIGHT DUTY FABRIC 3'X300' FSB2 03300	65.01	115520	07/08/2024
TOTAL FOR: WINNICK SUPPLY INC			92.67		
90142	WOODROW MCBRIDE				
	07-09-2024	ARTS IN THE PARK ENTERTAINMENT PAYMENT	500.00	115521	07/08/2024
	07-16-2024	ARTS IN THE PARK ENTERTAINMENT PAYMENT	500.00	115522	07/08/2024
TOTAL FOR: WOODROW MCBRIDE			1,000.00		
94003	XCEL ENERGY				
	877261360	51-8829533-8 ~ 21036 KAROLINE CT N-LIFT	39.91	1838	06/12/2024
	877643913	51-5193679-1 ~ AIRPORT	30.66	1840	06/14/2024
	877748748	51-5193669-9 ~ AUTO PROTECTIVE LIGHT	9.62	1840	06/14/2024
	877817376	51-5193674-6 ~ LIFT STATIONS	362.43	1841	06/17/2024
	877821300	51-5193663-3 ~ TRAFFIC SIGNALS	200.57	1841	06/17/2024
	877829006	51-5193677-9 ~ LIFT STATIONS	2,797.17	1841	06/17/2024
	881135064	51-0239658-9 ~ LIFT STATIONS	178.30	1839	06/13/2024
TOTAL FOR: XCEL ENERGY			3,618.66		
98006	ZIEGLER INC				
	IN001531370	THIELEN MFG WORKPLAT96	4,300.00	115523	07/08/2024
TOTAL FOR: ZIEGLER INC			4,300.00		
TOTAL - ALL VENDORS			508,005.14		



# City Council

## Special Meeting

~ Minutes ~

1408 Lake Street South  
Forest Lake, MN 55025  
[www.ci.forest-lake.mn.us](http://www.ci.forest-lake.mn.us)

Thursday, June 20, 2024

6:00 PM

City Center - Council Chamber

[City of Forest Lake - Livestream and Recorded Meetings](#)

### 1. Call to Order

Mayor Bain called the meeting to order at 8:30 AM.

Present: Councilmembers Erickson, Husnik, Valento, Roberts, and Mayor Bain.

Mayor Bain and Bart Fisher of DDA provided brief comments on the schedule of events for the day.

Mr. Fisher provided guidance to interview panel participants and answered questions.

### 2. City Administrator Candidate Interviews

Mayor Bain and Bart Fisher of DDA provided brief comments on the schedule of events for the day.

Mr. Fisher provided guidance to interview panel participants and answered questions.

At 9:00 AM, the City Council began interviews of City Administrator candidates in Council Chambers. The Community Stakeholder panel began interviews of City Administrator candidates in the Forest Lake Conference Room and the Department Head panel began interviews of City Administrator candidates in the Clear Lake Conference Room. The following schedule was observed:

<u>Time</u>	<u>City Council Interview Panel</u>	<u>Department Head Interview Panel</u>	<u>Community Stakeholder Interview Panel</u>	<u>Community Tour</u>
9:00AM-9:55AM	Thomas Hutka	Joe Gaa	Eric Johnson	
10:00AM – 10:55AM	Eric Johnson	Thomas Hutka	Joe Gaa	
11:00AM – 11:55AM	Joe Gaa	Eric Johnson	Thomas Hutka	Devin Swanberg, Tariq Al-Rifai, Pat Oman
12:00PM-12:55PM	Lunch	Lunch	Lunch	Lunch
1:00PM-1:55PM	Devin Swanberg	Tariq Al-Rifai	Pat Oman	Thomas Hutka, Joe Gaa, Eric Johnson
2:00PM-2:55PM	Pat Oman	Devin Swanberg	Tariq Al-Rifai	
3:00 PM-3:55PM	Tariq Al-Rifai	Pat Oman	Devin Swanberg	

At 4:30 PM representatives from the panels provided verbal feedback and written summaries of the interviews from the respective panels. Mr. Chris Hoyt, representative of the Community Stakeholder panel, advised that the Community Stakeholder panel recommended the following candidates for consideration: 1) Tariq Al-Rifai; 2) Joe Gaa. Mr. Hoyt also added a personal note that he believed the Council should again consider Kristina Handt (Interim City Administrator).

Police Chief Rick Peterson advised Council that the Department Head panel unanimously recommended Mr. Joe Gaa for appointment consideration based on his experience with similarly situated communities and his experience involving airport management, park and recreation development, and economic growth. Chief Peterson also commented that Mr. Gaa's experience spoke of a history of collaborative teamwork.

Following comments from the panel representatives, Council recessed at 4:50 PM for dinner.



# City Council

## Special Meeting

~ Minutes ~

1408 Lake Street South  
Forest Lake, MN 55025  
[www.ci.forest-lake.mn.us](http://www.ci.forest-lake.mn.us)

Thursday, June 20, 2024

6:00 PM

City Center - Council Chamber

### 3. Council Deliberations and Candidate Selection

At 6:00 PM, Council reconvened in Chambers for deliberations. City Attorney Johnson provided a summary of the day so far. She explained the discussion was to review the top two selections from the City Council for the City Administrator candidate position.

Bart Fischer, Management Consultant for DDA Human Resources, Inc., clarified that one City Council Member only voted for one candidate.

City Attorney Johnson stated that Joe Gaa received four votes for the top choice. City Attorney Johnson stated that Kristina Handt received one vote for the top choice. She commented that Kristina Handt was not part of the interview process.

Councilmember Husnik commented that Kristina Handt had pulled out of the race and had not submitted paperwork for the process.

Councilmember Erickson advocated allowing Kristina Handt to be part of the conversation since she is currently filling the role.

Councilmember Roberts stated that it would be beneficial to consider Kristina Handt since she has filled the role well for the last six months.

Mayor Bain suggested considering all options on the table including the current candidate pool.

City Attorney Johnson stated that Kristina Handt received two votes for number two. Al-Rifai Tariq received a vote for number two. Joe Gaa received one second-choice vote. She stated she did not know if Kristina Handt was interested in the position. There would need to be options for Kristina Handt to weigh in on their interests.

Mr. Fischer stated that there is a two-year guarantee for candidates who have gone through the process, but it would not be in place for a candidate who did not go through the process.

Councilmember Roberts suggested revisiting the conversation on Monday after checking in with the interest from Kristina Handt.

Mayor Bain voiced hesitancy about extending the conversation to Kristina Handt at this point since a majority of the votes are with Joe Gaa.

Councilmember Roberts stated that some residents have expressed the right person is in the role currently.

Mayor Bain asked about the clear sequence of what this would look like.



# City Council

## Special Meeting

### ~ Minutes ~

1408 Lake Street South  
Forest Lake, MN 55025  
[www.ci.forest-lake.mn.us](http://www.ci.forest-lake.mn.us)

Thursday, June 20, 2024

6:00 PM

City Center - Council Chamber

Councilmember Husnik stated he did not understand the purpose of the process since she had pulled out of consideration.

Councilmember Erickson commented that they wanted a comparative pool. It did not rule her out since she had been completing the job. He stated if Kristina Handt was interested, it would be helpful to discuss.

Mayor Bain stated that they received feedback from the department panel that Joe Gaa would be their primary candidate without identifying a second candidate. The community panel had identified Al-Rifai Tariq as their primary candidate with Joe Gaa and Devin Swanberg as their second choice. She stated that since Joe Gaa has risen to the top.

Councilmember Roberts voiced concerns about Joe Gaa working at his previous job for four months before leaving since it was not the right fit. He stated that department heads voiced concerns about Devin Swanberg since he worked in Wisconsin for eighteen months and would have to relearn the Minnesota Code but did not voice this concern about Joe Gaa who lived in Iowa.

Mayor Bain confirmed that this discussion would be finalized on Monday, June 24. She stated that if they are gathering information, it would be beneficial to share it with the full City Council, so all individuals have the same knowledge.

City Attorney Johnson asked if the City Council wanted a firm yes that Kristina Handt would be interested in the position. She asked what information the City Council would want.

Mayor Bain stated that Kristina Handt is currently serving in an interim role. There is a candidate who is available to start as soon as the City Council decides, and she is in favor of starting with a permanent position. Mayor Bain noted this position needs to be filled permanently as soon as possible.

Councilmember Roberts commented that Kristina Handt would need to be willing to commit to a permanent position.

Mayor Bain asked if they are requesting for City Attorney Johnson to hold this conversation.

Councilmember Erickson affirmed this question.

City Attorney Johnson asked if the City Council would like the information for compensation. Kristina Handt had expressed discomfort with the release form that DDA Human Resources, Inc. was requesting and the compensation.

Mayor Bain commented that Joe Gaa knew the range of compensation for the position he interviewed for. She would prefer to know a baseline of the compensation requested for Kristina Handt.



# City Council

## Special Meeting

### ~ Minutes ~

1408 Lake Street South  
Forest Lake, MN 55025  
[www.ci.forest-lake.mn.us](http://www.ci.forest-lake.mn.us)

Thursday, June 20, 2024

6:00 PM

City Center - Council Chamber

City Attorney Johnson stated that she could ask Kristina Handt for the requested compensation or share the advertised range.

Mayor Bain stated it would be good to know if Kristina Handt was comfortable with the advertised compensation range.

Mr. Fischer asked for clarification on the message he should relay to Al-Rifai Tariq and Joe Gaa.

Mayor Bain responded that she would hesitate to jump to a conclusion beyond what was discussed tonight. She was uncomfortable telling any candidate they were no longer considered, as it would not be finalized until the discussion was concluded.

Councilmember Roberts stated that he would like to keep all candidates as an option until the decision is finalized.

Mr. Fischer responded that he would communicate to the candidates that a decision would be made on Monday.

Mayor Bain stated that she did not want to close any doors until there was an accepted offer.

City Attorney Johnson asked if there was any other information that the City Council would request from Kristina Handt and whether the meeting on Monday should be a special meeting. She stated if it was a special meeting, there might be fewer individuals in the room. She asked if Kristina Handt should be present for the conversation.

Mayor Bain recommended this item be at the top of the agenda on Monday and that any candidate would be welcome to attend the meeting. She noted Kristina Handt is a professional and understands the process. She stated if that is uncomfortable for Kristina Handt, they would consider a special meeting.

Councilmember Erickson requested that Kristina Handt be asked about her comfort.

City Attorney Johnson provided a summary of the questions to ask Kristina Handt.

Mayor Bain asked how this information would be provided back to the City Council.

City Attorney Johnson stated she could send an email, but City Council Members could not reply, or she could provide this information at the Monday meeting.

Mayor Bain commented that communication is two-way and it might be a fast answer for Kristina Handt or she might request additional time to consider the information. Mayor Bain thanked those who participated in the interviews throughout the day. She stated the special meeting scheduled for



# City Council

## Special Meeting

~ Minutes ~

1408 Lake Street South  
Forest Lake, MN 55025  
[www.ci.forest-lake.mn.us](http://www.ci.forest-lake.mn.us)

---

Thursday, June 20, 2024

6:00 PM

City Center - Council Chamber

---

Friday, June 21, would be canceled. This discussion will continue Monday, June 24, at 6:30 p.m. in a special meeting.

### 4. Adjourn

**Motion:** Councilmember Erickson made a Motion to Adjourn the Special Council Meeting at 6:36 p.m. Motion seconded by Councilmember Valento. Motion carried 5-0.



**Date:** July 8, 2024

**Agenda Item:** Consent Item – LG220 Exempt Gambling Permit

**To:** Honorable Mayor and City Council

**From:** Jolleen Chaika, City Clerk

---

**BACKGROUND:** White Bear Lake Ducks Unlimited has applied to conduct bingo and a raffle at Friar's on September 7, 2024.

Pursuant to Minn. Stat. 349.166, organizations are eligible to obtain an exempt permit to conduct a raffle without obtaining a full gambling license and without abiding by all provisions required by licensed organizations if:

- The organization conducts lawful gambling on five or less days per year;
- The organization does not award more than \$50,000 in prizes for lawful gambling in a calendar year;
- The organization submits a board-prescribed application and pays a fee of \$100 to the board for each gambling occasion, and receives an exempt permit number from the board...The application must include the date and location of the occasion and the types of lawful gambling to be conducted;
- The organization notifies the local government unit 30 days before the lawful gambling occasion, or 60 days for an occasion held in a city of the first class;
- The organization purchases all gambling equipment and supplies from a licensed distributor; and,
- The organization reports to the board, on a single-page form prescribed by the board, within 30 days of each gambling occasion, the gross receipts, prizes, expenses, expenditures of net profits from the occasion, and the identification of the licensed distributor from whom all gambling equipment was purchased.

Additionally, City Ordinance, Section 116.10 requires that any organization applying for any lawful gambling permit under Minn. Stat. 349.166 must obtain a local (city) permit specific to the dates. No background check is required for exempt or excluded gambling permit approval.

White Bear Lake Ducks Unlimited meets all state and local requirements for approval of the

LG220 application. Staff has not located any information which would allow Council to deny the permit application per code.

**RECOMMENDATIONS:** Approve Application for Exempt Permit and authorize City Clerk to sign the same to return to the MN Gambling Control Board.

**ATTACHMENTS:** LG220 Application



## MINNESOTA LAWFUL GAMBLING

**LG220 Application for Exempt Permit**4/23  
Page 1 of 3

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: White Bear Lake Ducks Unlimited

Previous Gambling Permit Number: X- 95223

Minnesota Tax ID Number, if any: 26-3145912

Federal Employer ID Number (FEIN), if any: 41-1549787

Name of Chief Executive Officer (CEO): Greg Dzieweczynski

CEO Daytime Phone: [REDACTED] CEO Email: [REDACTED]  
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): \_\_\_\_\_

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division  
60 Empire Drive, Suite 100  
St. Paul, MN 55103

Secretary of State website, phone numbers:  
[www.sos.state.mn.us](http://www.sos.state.mn.us)  
651-296-2803, or toll free 1-877-551-6767

☒ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Friar's

Physical Address (do not use P.O. box): 1500 Lake St. S, Forest Lake MN 55025

Check one:

☒ City: Forest Lake Zip: 55025 County: Washington

☐ Township: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Date(s) of activity (for raffles, indicate the date of the drawing): 09-07-2024

Check each type of gambling activity that your organization will conduct:

☒ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.



**LG220 Application for Exempt Permit****LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)****CITY APPROVAL  
for a gambling premises  
located within city limits**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: \_\_\_\_\_

Signature of City Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**The city or county must sign before  
submitting application to the  
Gambling Control Board.**

**COUNTY APPROVAL  
for a gambling premises  
located in a township**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: \_\_\_\_\_

Signature of County Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**TOWNSHIP (if required by the county)**

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: \_\_\_\_\_

Signature of Township Officer: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)**

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Greg Dziewieczynski Date: 06-21-2024  
(Signature must be CEO's signature; designee may not sign)

Print Name: Greg Dziewieczynski**REQUIREMENTS****Complete a separate application for:**

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

**Financial report to be completed within 30 days after the gambling activity is done:**

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

**MAIL APPLICATION AND ATTACHMENTS****Mail application with:**

- \_\_\_\_\_ a copy of your proof of nonprofit status; and
- \_\_\_\_\_ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

**To:** Minnesota Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

**Questions?**

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.



**Date:** July 8, 2024

**Agenda Item:** Consent Item – Resolution Appointing Election Judges

**To:** Honorable Mayor and City Council

**From:** Jolleen Chaika, City Clerk

---

**BACKGROUND:**

Minn. Stat. 204B.20 requires that an appointing authority (City Council) must appoint an election board, comprised of election judges and head judges, 25 days prior to any election. Washington County Elections staff have recruited election judges for the August 13, 2024 Statewide Primary and have requested that Council formally appoint the list of election judges included in Resolution 07-08-24-01.

**RECOMMENDATION:**

Approve Resolution 07-08-24-01 Appointing Election Judges for the August 13, 2024 Statewide Primary.

**ATTACHMENTS:**

Resolution 07-08-24-01

**CITY OF FOREST LAKE  
WASHINGTON COUNTY, MINNESOTA**

**RESOLUTION 07-08-24-01**

**APPOINTMENT OF ELECTION JUDGES FOR THE AUGUST 13, 2024 STATEWIDE PRIMARY**

**WHEREAS**, a Statewide Primary Election will be held on August 13, 2024; and,

**WHEREAS**, pursuant to Minn. Stat. 204B.20, election judges shall be appointed to serve in an election precinct and the appointing authority shall designate a judge to serve as head judge; and,

**WHEREAS**, Minn. Stat. 204B.021, Subd. 2 requires that election judge appointments be made at least 25 days before the election at which the judges will serve and that additional appointments may be made after the 25-day mark should the need arise.

**WHEREAS**, election judges for the 2024 Minnesota Primary Election are listed in Exhibit A, attached hereto.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of Forest Lake Minnesota:

1. The individuals specified on EXHIBIT A attached hereto, each of whom is qualified to serve as an election judge, are hereby appointed as judges of election for the Statewide Primary on August 13, 2024 to act as such at the polling places listed on said exhibit.
2. The election judges shall act as clerks of election, count the ballots cast, and submit the results to the county for canvass in the manner provided by Minnesota State Election Law.
3. The city clerk is hereby authorized to appoint additional election judges, as needed, to fill vacancies that may occur on or before Election Day.

Adopted by the City Council of the City of Forest Lake this 8<sup>th</sup> of July, 2024.

---

Mara Bain, Mayor

ATTEST:

---

Jolleen Chaika, City Clerk

**EXHIBIT A**

Position	Last Name	First Middle	Precinct	Polling Place	Assignment Dt
HJ	SCHMIDT	GERALD	Forest Lake P-1	Forest Lake Senior Center	8/13/2024
EJ	AAMOT	CYNTHIA	Forest Lake P-1	Forest Lake Senior Center	8/13/2024
EJ	HELLER	MELISSA	Forest Lake P-1	Forest Lake Senior Center	8/13/2024
EJ	KROELLS	KEVIN	Forest Lake P-1	Forest Lake Senior Center	8/13/2024
EJ	LORENCE	MARGARET	Forest Lake P-1	Forest Lake Senior Center	8/13/2024
EJ	RATTE	DANIEL	Forest Lake P-1	Forest Lake Senior Center	8/13/2024
EJ	WEISS	JEAN	Forest Lake P-1	Forest Lake Senior Center	8/13/2024
HJ	YOUNG	SUSAN	Forest Lake P-2	Forest Lake City Center	8/13/2024
CJ	KRONMILLER	IRENE	Forest Lake P-2	Forest Lake City Center	8/13/2024
EJ	CLARK	PAMELA	Forest Lake P-2	Forest Lake City Center	8/13/2024
EJ	ENGVALL	GERALDINE	Forest Lake P-2	Forest Lake City Center	8/13/2024
EJ	FISKUM	GERALD	Forest Lake P-2	Forest Lake City Center	8/13/2024
EJ	HILDESTAD	STANLEY	Forest Lake P-2	Forest Lake City Center	8/13/2024
EJ	KLUK	ROBERT	Forest Lake P-2	Forest Lake City Center	8/13/2024
EJ	KROEBER	SANDRA	Forest Lake P-2	Forest Lake City Center	8/13/2024
EJ	McCARTHY	SHANNON	Forest Lake P-2	Forest Lake City Center	8/13/2024
EJ	SCHULTZ	BEATTA	Forest Lake P-2	Forest Lake City Center	8/13/2024
EJ	SEVERSON	JULIA	Forest Lake P-2	Forest Lake City Center	8/13/2024
EJ	THOMPSON	PETER	Forest Lake P-2	Forest Lake City Center	8/13/2024
HJ	FEIST	DEBORAH	Forest Lake P-3	Faith Lutheran Church	8/13/2024
CJ	OCHS	JANICE	Forest Lake P-3	Faith Lutheran Church	8/13/2024
EJ	ARNOLD	LUCILLE	Forest Lake P-3	Faith Lutheran Church	8/13/2024
EJ	BLANC	MARIE	Forest Lake P-3	Faith Lutheran Church	8/13/2024
EJ	BRANNAN	PATRICIA	Forest Lake P-3	Faith Lutheran Church	8/13/2024
EJ	CUNNINGHAM	JESSICA	Forest Lake P-3	Faith Lutheran Church	8/13/2024
EJ	INGERSOLL	LISA	Forest Lake P-3	Faith Lutheran Church	8/13/2024
EJ	KUBAL	GENEVA	Forest Lake P-3	Faith Lutheran Church	8/13/2024
EJ	MUSKE	MICHELE	Forest Lake P-3	Faith Lutheran Church	8/13/2024
EJ	PETERSON	LINDA	Forest Lake P-3	Faith Lutheran Church	8/13/2024
HJ	SUMSTAD	DARIN	Forest Lake P-4	Hosanna Lutheran Church	8/13/2024
CJ	JACKSON	LAURA	Forest Lake P-4	Hosanna Lutheran Church	8/13/2024
EJ	BILLMAYER	MARK	Forest Lake P-4	Hosanna Lutheran Church	8/13/2024
EJ	BRINDAMOOR	JILL	Forest Lake P-4	Hosanna Lutheran Church	8/13/2024
EJ	GAVIN	GUUDRUN	Forest Lake P-4	Hosanna Lutheran Church	8/13/2024
EJ	MORATZKA	LYNNE	Forest Lake P-4	Hosanna Lutheran Church	8/13/2024
EJ	NOWICKI	BARBARA	Forest Lake P-4	Hosanna Lutheran Church	8/13/2024
EJ	PAULSON	DAVID	Forest Lake P-4	Hosanna Lutheran Church	8/13/2024
EJ	SCHROEDER	TINA	Forest Lake P-4	Hosanna Lutheran Church	8/13/2024
EJ	WALZ	WENDY	Forest Lake P-4	Hosanna Lutheran Church	8/13/2024
HJ	DUNCAN	CYNTHIA	Forest Lake P-5	Wash. Co. Headwaters Service Center	8/13/2024
CJ	ZAUNER	DENISE	Forest Lake P-5	Wash. Co. Headwaters Service Center	8/13/2024
EJ	BOETTCHER	MARGARET	Forest Lake P-5	Wash. Co. Headwaters Service Center	8/13/2024
EJ	LEROUX	ANGELA	Forest Lake P-5	Wash. Co. Headwaters Service Center	8/13/2024

Position	Last Name	First Middle	Precinct	Polling Place	Assignment Dt
EJ	MCARDLE	CAMILLE	Forest Lake P-5	Wash. Co. Headwaters Service Center	8/13/2024
EJ	SAUVE	MELINDA	Forest Lake P-5	Wash. Co. Headwaters Service Center	8/13/2024
EJ	VICKERMAN	DANIEL	Forest Lake P-5	Wash. Co. Headwaters Service Center	8/13/2024
EJ	WAHL	GERALD	Forest Lake P-5	Wash. Co. Headwaters Service Center	8/13/2024
EJ	WEINKAUF	SHARON	Forest Lake P-5	Wash. Co. Headwaters Service Center	8/13/2024

Date: July 8, 2024

To: Honorable Mayor and City Council Members

From: Richard R. Peterson, Chief of Police

Re: Police Officer Hiring Recommendation

---

The Forest Lake Police Department currently has a qualified candidate on an eligibility list for the open position of police officer. The candidate has completed our police officer hiring process, which included an interview panel with police officers and sergeants, and then a final interview with the Captain and Chief of Police. The candidate was forwarded on in the hiring process and completed/passed a background investigation, a medical exam and a psychological exam. The candidate, Alec Germann, accepted a conditional offer of employment with the Forest Lake Police Department.

If approved by the city council, Alec Germann's first day of employment would be July 9, 2024.

**Staff Recommendation**

*If Removed from Consent:*

**"Motion to hire Alec Germann to fill the open position of police officer at Step 1 (\$36.77/hour) pursuant to the 2023-2025 LELS Local #111 Labor Agreement effective July 9, 2024.**

**FIRST AMENDMENT TO INTERIM CITYADMINISTRATOR  
EMPLOYMENT AGREEMENT**

**THIS FIRST AMENDMENT TO THE INTERIM CITY ADMINISTRATOR EMPLOYMENT AGREEMENT** (“First Amendment”) is made, entered into and effective as of the \_\_\_\_ day of July, 2024, by and between the City of Forest Lake, a municipal corporation of the State of Minnesota (“City”) and Kristina Handt. (“Employee”); and

**WHEREAS**, City and Employee entered into an Interim City Administrator Employment Agreement (“Agreement”) effective January 16, 2024, whereby the Employee agreed to perform the services of the City Clerk and City Administrator for the City (“Services”) as described in said Agreement; and

**WHEREAS**, the parties desire to amend the Agreement terms related to Employee benefits and length of Agreement; and

**NOW THEREFORE**, in consideration of the mutual promises and covenants of each to the other contained in this First Amendment and other good and valuable consideration, receipt of which is hereby acknowledged, the parties hereto do covenant and agree as follows:

1. **SECTION 3 – TERM OF AGREEMENT shall be replaced in its entirety as follows:**

**SECTION 3 - TERM OF AGREEMENT**

- A. Employee will serve as the Interim City Administrator until September 30, 2024, or the starting date of a permanent City Administrator, whichever comes later, unless the parties agree in writing to extend the term of this Agreement.
- B. After September 1, 2024, either party may terminate this Agreement with thirty days written notice to the other party.
- C. Notwithstanding Section 3(A & B), Employee's tenure, service, and authority as Interim City Administrator of the City shall be subject to termination for cause by the City Council at any time by a majority vote. Cause shall be limited to malfeasance in office, gross misconduct, conviction for a felony, conviction for an illegal act involving personal gain, willful neglect of duties, or public official misconduct.
- D. Upon expiration or termination of this Agreement, neither Party will have any further claim against the other and the City’s employment of Employee will automatically end, unless the Parties enter into a subsequent employment contract.



2. **SECTION 4 – SALARY, PENSION AND BENEFITS shall be replaced in its entirety as follows:**

**SECTION 4 – SALARY, PENSION AND BENEFITS**

- A. During the term of this Agreement, the City will pay the Employee \$7,200 bi-weekly for said services. In the event that this Agreement is terminated or expires during a pay period, the final salary payment to the Employee pursuant to this Agreement shall be prorated to termination date.
- Employee and City acknowledge and agree that the salary provided for as the City Administrator, does not bind the City offer the same or similar salary for a permanent City Administrator position.
- B. Employee shall be eligible for all the benefits provided in the Forest Lake Personnel Manual to any exempt, non-represented employee. Employee shall be considered a fifteen-year, exempt, non-represented employee for the purposes of calculating vacation accrual.
3. Except as provided for above, the terms and provisions of the Agreement shall remain in full force and effect.
4. This First Amendment and all disputes or controversies arising out of or relating to this First Amendment or the transactions contemplated hereby shall be governed by, and construed in accordance with, the internal laws of the State of Minnesota, without regard to the laws of any other jurisdiction that might be applied because of the conflicts of laws principles of the State of Minnesota.
5. Nothing contained herein shall be deemed a waiver by the City of any governmental immunity defenses, statutory or otherwise. Further, any and all claims brought by Employee or their successors or assigns, shall be subject to any governmental immunity defenses of the City and the maximum liability limits provided by Minnesota Statutes, Chapter 466.
6. This First Amendment may be executed in two or more counterparts, all of which shall be considered one and the same instrument and shall become effective when one or more counterparts have been signed by the parties and delivered to the other parties. Delivery of a copy of this First Amendment bearing an original signature by facsimile transmission or by electronic mail in “portable document format” shall have the same effect as physical delivery of the paper document bearing the original signature.
7. This First Amendment shall not be amended, modified or supplemented except by a written instrument signed by an authorized representative of each party.

**IN WITNESS WHEREOF**, the City and Employee have approved and executed this Agreement as of the Effective Date stated above.

**EMPLOYEE**

**CITY OF FOREST LAKE**

---

**KRISTINA HANDT**

---

**MARA BAIN, MAYOR**

**Office of Engineering**

1408 Lake Street South  
 Forest Lake, MN 55025  
[www.ci.forest-lake.mn.us](http://www.ci.forest-lake.mn.us)

June 27, 2024

Honorable Mayor and City Council  
 City of Forest Lake  
 1408 Lake Street South  
 Forest Lake, MN 55025

RE: Bridge Academy Daycare Site Improvements  
 Final Project Acceptance

Dear Mayor and Council:

The Representatives from Bridge Academy Daycare have requested formal acceptance of the site improvements as identified within the Site Improvement Agreement. The project included construction of a new commercial building, parking lot improvements, site utilities, pedestrian facilities, and installation of landscaping enhancements. Improvements were completed in 2022 and final warranty landscaping replacement work was completed in June 2024.

We have reviewed the project with City Staff and Rice Creek Watershed District and has been determined all the constructed improvements are in general conformance with the plans approved by the City. Upon approval signatures will be obtained for the Project Acceptance Form enclosed. Project still seeking approval from DOLI but if site modifications are required amendment to Site Improvement agreement would be required along with new escrows collected.

At this time, we recommend the City Council consider formal Project Acceptance of the private improvements for the Bridge Academy Daycare Improvements. In addition, it would also be appropriate to release the remaining financial surety for the project. Acceptance should be contingent upon payment of any outstanding city or consultant fees for site review and preparation of acceptance documents.

Please feel free to contact me if there are any questions or require any additional information.

Sincerely,

Ryan J. Goodman, P.E.  
 City Engineer  
 612-597-7140

Enclosure: Project Acceptance Form

---

*The City of Forest Lake is dedicated to providing friendly and efficient city services that enhance the quality of life for those who visit, work and live in the community.*



## PROJECT ACCEPTANCE FORM

### Bridge Academy Daycare Site Improvements

#### CITY OF FOREST LAKE

Project No. N15.106081, Phase 093

#### RECOMMENDATION FOR ACCEPTANCE

The project included construction of a new commercial building, parking lot improvements, site utilities, pedestrian facilities, and installation of landscaping enhancements. Improvements were completed in 2022 and final warranty landscaping replacement work was completed in June 2024.

This project was constructed in general conformance with standard policy and procedures of the City of Forest Lake. The work is complete and in general conformance with the plans and specifications. Therefore this project is recommended for formal acceptance by the City Council.

\_\_\_\_\_  
City Engineer **Date:** \_\_\_\_\_

\_\_\_\_\_  
Public Works Director **Date:** \_\_\_\_\_

\_\_\_\_\_  
Finance Director **Date:** \_\_\_\_\_

\_\_\_\_\_  
Community Development Director **Date:** \_\_\_\_\_

**City Council Acceptance Date:** \_\_\_\_\_

**Office of Engineering**

1408 Lake Street South  
Forest Lake, MN 55025  
[www.ci.forest-lake.mn.us](http://www.ci.forest-lake.mn.us)

June 27, 2024

Honorable Mayor and City Council  
City of Forest Lake  
1408 Lake Street South  
Forest Lake, MN 55025

RE: Contractor's Request for Payment No. 1  
Downtown Stormwater BMP Revisions

Dear Mayor and Council:

We recommend the council approve Contractor's Request for Payment No. 1 and pay \$78,194.66 to Peterson Companies for the services they provided on the above referenced project. This estimate also includes 5% retainage.

The contractor has completed the pipe extension, common borrow, common excavation, installation of the new drain tile in basin 7, and has placed topsoil over most of the site in preparation for restoration next week.

Please call me at 612-597-7140 if you have any questions or concerns regarding this Contractor's payment request.

Sincerely,

Ryan J. Goodman, P.E.  
City Engineer

Enclosures: Contractor's Request for Payment No. 1

**Contractor's Application for Payment**

<b>Owner:</b> <u>City of Forest Lake</u> <b>Engineer:</b> <u>Bolton &amp; Menk, Inc.</u> <b>Contractor:</b> <u>Peterson Companies</u> <b>Project:</b> <u>Downtown BMP Project Revisions</u> <b>Contract:</b> _____	<b>Owner's Project No.:</b> _____ <b>Engineer's Project No.:</b> <u>ON1.126684</u> <b>Agency's Project No.:</b> _____																																				
<b>Application No.:</b> <u>1</u> <b>Application Date:</b> <u>6/25/2024</u> <b>Application Period:</b> <b>From</b> <u>6/3/2024</u> <b>to</b> <u>6/27/2024</u>																																					
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">1. Original Contract Price</td> <td style="width: 10%; text-align: right;">\$</td> <td style="width: 30%; text-align: right;">132,622.50</td> </tr> <tr> <td>2. Net change by Change Orders</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">-</td> </tr> <tr> <td>3. Current Contract Price (Line 1 + Line 2)</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">132,622.50</td> </tr> <tr> <td>4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">82,310.17</td> </tr> <tr> <td>5. Retainage</td> <td></td> <td></td> </tr> <tr> <td>    a. 5% X \$ 82,310.17 Work Completed</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">4,115.51</td> </tr> <tr> <td>    b. X \$ - Stored Materials</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">-</td> </tr> <tr> <td>    c. Total Retainage (Line 5.a + Line 5.b)</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">4,115.51</td> </tr> <tr> <td>6. Amount eligible to date (Line 4 - Line 5.c)</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">78,194.66</td> </tr> <tr> <td>7. Less previous payments</td> <td></td> <td></td> </tr> <tr> <td>8. Amount due this application</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">78,194.66</td> </tr> <tr> <td>9. Balance to finish, including retainage (Line 3 - Line 4)</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">50,312.33</td> </tr> </table>		1. Original Contract Price	\$	132,622.50	2. Net change by Change Orders	\$	-	3. Current Contract Price (Line 1 + Line 2)	\$	132,622.50	4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	82,310.17	5. Retainage			a. 5% X \$ 82,310.17 Work Completed	\$	4,115.51	b. X \$ - Stored Materials	\$	-	c. Total Retainage (Line 5.a + Line 5.b)	\$	4,115.51	6. Amount eligible to date (Line 4 - Line 5.c)	\$	78,194.66	7. Less previous payments			8. Amount due this application	\$	78,194.66	9. Balance to finish, including retainage (Line 3 - Line 4)	\$	50,312.33
1. Original Contract Price	\$	132,622.50																																			
2. Net change by Change Orders	\$	-																																			
3. Current Contract Price (Line 1 + Line 2)	\$	132,622.50																																			
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	82,310.17																																			
5. Retainage																																					
a. 5% X \$ 82,310.17 Work Completed	\$	4,115.51																																			
b. X \$ - Stored Materials	\$	-																																			
c. Total Retainage (Line 5.a + Line 5.b)	\$	4,115.51																																			
6. Amount eligible to date (Line 4 - Line 5.c)	\$	78,194.66																																			
7. Less previous payments																																					
8. Amount due this application	\$	78,194.66																																			
9. Balance to finish, including retainage (Line 3 - Line 4)	\$	50,312.33																																			
<b>Contractor's Certification</b> <p>The undersigned Contractor certifies, to the best of its knowledge, the following:</p> <p>(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;</p> <p>(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and</p> <p>(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.</p>																																					
<b>Contractor:</b> <u>Peterson Companies</u>																																					
<b>Signature:</b> _____ <b>Name:</b> _____	<b>Date:</b> _____ <b>Title:</b> _____																																				
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; vertical-align: top;"> <b>Recommended by Bolton &amp; Menk, Inc.</b>   <b>By:</b> _____  <b>Name:</b> _____  <b>Title:</b> _____  <b>Date:</b> _____         </td> <td style="width: 50%; vertical-align: top;"> <b>Approved by City of Forest Lake</b>   <b>By:</b> _____  <b>Name:</b> _____  <b>Title:</b> _____  <b>Date:</b> _____         </td> </tr> </table>		<b>Recommended by Bolton &amp; Menk, Inc.</b>  <b>By:</b> _____ <b>Name:</b> _____ <b>Title:</b> _____ <b>Date:</b> _____	<b>Approved by City of Forest Lake</b>  <b>By:</b> _____ <b>Name:</b> _____ <b>Title:</b> _____ <b>Date:</b> _____																																		
<b>Recommended by Bolton &amp; Menk, Inc.</b>  <b>By:</b> _____ <b>Name:</b> _____ <b>Title:</b> _____ <b>Date:</b> _____	<b>Approved by City of Forest Lake</b>  <b>By:</b> _____ <b>Name:</b> _____ <b>Title:</b> _____ <b>Date:</b> _____																																				

## Progress Estimate - Unit Price Work

## Contractor's Application for Payment

Owner:	City of Forest Lake	Owner's Project No.:	
Engineer:	Bolton & Menk, Inc.	Engineer's Project No.:	0N1.126684
Contractor:	Peterson Companies	Agency's Project No.:	
Project:	Downtown BMP Project Revisions		
Contract:			

Application No.: 1		Application Period:		From	06/03/24	to	06/27/24	Application Date: 06/25/24					
A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
Bid Item No.	Description	Contract Information				Previous Estimate		Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
BASE BID													
1	MOBILIZATION	1.00	LUMP SUM	22,236.00	22,236.00		-	0.75	16,677.00		16,677.00	75%	5,559.00
2	TRAFFIC CONTROL	1.00	LUMP SUM	4,463.50	4,463.50		-	0.75	3,347.63		3,347.63	75%	1,115.87
3	SALVAGE AND REINSTALL 18" RC APRON	1.00	EACH	1,482.00	1,482.00		-	1.00	1,482.00		1,482.00	100%	-
4	REMOVE DRAINAGE STRUCTURE	1.00	EACH	2,494.00	2,494.00		-	1.00	2,494.00		2,494.00	100%	-
5	REMOVE 4" PVC DRAIN TILE	140.00	LIN FT	5.93	830.20		-	80.00	474.40		474.40	57%	355.80
6	COMMON EXCAVATION (EV)	90.00	CU YD	106.00	9,540.00		-	90.00	9,540.00		9,540.00	100%	-
7	COMMON EMBANKMENT (LV)	730.00	CU YD	26.60	19,418.00		-	650.00	17,290.00		17,290.00	89%	2,128.00
8	PLANTING FILTER MEDIA	20.00	CU YD	111.00	2,220.00		-	20.00	2,220.00		2,220.00	100%	-
9	CONNECT TO EXISTING STORM PIPE	2.00	EACH	1,185.50	2,371.00		-	2.00	2,371.00		2,371.00	100%	-
10	4" DRAIN TILE	110.00	LIN FT	27.55	3,030.50		-	110.00	3,030.50		3,030.50	100%	-
11	DRAIN TILE CLEANOUT	4.00	EACH	575.00	2,300.00		-	1.00	575.00		575.00	25%	1,725.00
12	18" CMP APRON	1.00	EACH	611.00	611.00		-	1.00	611.00		611.00	100%	-
13	18" RC PIPE	160.00	LIN FT	38.20	6,112.00		-	176.00	6,723.20		6,723.20	110%	(611.20)
14	IMPROVED PIPE FOUNDATION	160.00	LIN FT	3.28	524.80		-	48.00	157.44		157.44	30%	367.36
15	DITCH CHECK/BIOLOG	180.00	LIN FT	3.85	693.00		-	180.00	693.00		693.00	100%	-
16	INLET PROTECTION	2.00	EACH	165.00	330.00		-	2.00	330.00		330.00	100%	-
17	IRRIGATION PROTECTION AND RE-INSTALLATION	1.00	LUMP SUM	1,853.50	1,853.50		-	-	-		-	-	1,853.50
18	RIP RAP (MnDOT CLASS II)	13.00	CU YD	121.50	1,579.50		-	10.00	1,215.00		1,215.00	77%	364.50
19	TOPSOIL BORROW	480.00	CU YD	30.65	14,712.00		-	400.00	12,260.00		12,260.00	83%	2,452.00
20	SODDING TYPE LAWN	3,250.00	SQ YD	9.24	30,030.00		-	-	-		-	-	30,030.00
21	SEED MIXTURE 35-241, AND BLANKET CAT 25	65.00	SQ YD	47.10	3,061.50		-	-	-		-	-	3,061.50
22	STREET SWEEPER	10.00	HOURL	273.00	2,730.00		-	3.00	819.00		819.00	30%	1,911.00
BASE BID TOTAL:					\$ 132,622.50		\$ -		\$ 82,310.17	\$ -	\$ 82,310.17	62%	\$ 50,312.33

**Office of Engineering**

1408 Lake Street South  
Forest Lake, MN 55025  
[www.ci.forest-lake.mn.us](http://www.ci.forest-lake.mn.us)

June 24, 2024

Honorable Mayor and City Council  
City of Forest Lake  
1408 Lake Street South  
Forest Lake, MN 55025

RE: Contractor's Request for Payment No. 1  
2024 Street Pavement Maintenance Project

Dear Mayor and Council:

We recommend the council approve Contractor's Request for Payment No. 1 and pay \$285,276.32 to Asphalt Surface Technologies Corporation for the services they provided on the above referenced project. This estimate also includes 5% retainage.

The contractor has reclaimed the existing bituminous, removed the excess material, and paved the first lift of bituminous on 184<sup>th</sup> St. The contractor has also completed the storm sewer repairs, milled off the bituminous, removed and replaced the curb and gutter, and added gravel to the streets in the Southview neighborhood (Georgia and Glenbrook), in preparation for paving the first lift of bituminous.

Please call me at 612-597-7140 if you have any questions or concerns regarding this Contractor's payment request.

Sincerely,

Ryan J. Goodman, P.E.  
City Engineer

Enclosures: Contractor's Request for Payment No. 1



**Contractor's Application for Payment**

<b>Owner:</b> <u>City of Forest Lake</u> <b>Engineer:</b> <u>Bolton &amp; Menk, Inc.</u> <b>Contractor:</b> <u>Asphalt Surface Technologies Corporation</u> <b>Project:</b> <u>2024 Street Pavement Maintenance Project</u> <b>Contract:</b> _____	<b>Owner's Project No.:</b> <u>ON1.132399</u> <b>Engineer's Project No.:</b> _____ <b>Agency's Project No.:</b> _____																																				
<b>Application No.:</b> <u>1</u> <b>Application Date:</b> <u>6/21/2024</u> <b>Application Period:</b> <b>From</b> <u>5/20/2024</u> <b>to</b> <u>6/21/2024</u>																																					
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">1. Original Contract Price</td> <td style="width: 10%; text-align: right;">\$</td> <td style="width: 30%; text-align: right;">1,476,743.79</td> </tr> <tr> <td>2. Net change by Change Orders</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">-</td> </tr> <tr> <td>3. Current Contract Price (Line 1 + Line 2)</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">1,476,743.79</td> </tr> <tr> <td>4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">300,290.86</td> </tr> <tr> <td>5. Retainage</td> <td></td> <td></td> </tr> <tr> <td>    a. 5% X \$ 300,290.86 Work Completed</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">15,014.54</td> </tr> <tr> <td>    b. X \$ - Stored Materials</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">-</td> </tr> <tr> <td>    c. Total Retainage (Line 5.a + Line 5.b)</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">15,014.54</td> </tr> <tr> <td>6. Amount eligible to date (Line 4 - Line 5.c)</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">285,276.32</td> </tr> <tr> <td>7. Less previous payments</td> <td></td> <td></td> </tr> <tr> <td>8. Amount due this application</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">285,276.32</td> </tr> <tr> <td>9. Balance to finish, including retainage (Line 3 - Line 4)</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">1,176,452.93</td> </tr> </table>		1. Original Contract Price	\$	1,476,743.79	2. Net change by Change Orders	\$	-	3. Current Contract Price (Line 1 + Line 2)	\$	1,476,743.79	4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	300,290.86	5. Retainage			a. 5% X \$ 300,290.86 Work Completed	\$	15,014.54	b. X \$ - Stored Materials	\$	-	c. Total Retainage (Line 5.a + Line 5.b)	\$	15,014.54	6. Amount eligible to date (Line 4 - Line 5.c)	\$	285,276.32	7. Less previous payments			8. Amount due this application	\$	285,276.32	9. Balance to finish, including retainage (Line 3 - Line 4)	\$	1,176,452.93
1. Original Contract Price	\$	1,476,743.79																																			
2. Net change by Change Orders	\$	-																																			
3. Current Contract Price (Line 1 + Line 2)	\$	1,476,743.79																																			
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	300,290.86																																			
5. Retainage																																					
a. 5% X \$ 300,290.86 Work Completed	\$	15,014.54																																			
b. X \$ - Stored Materials	\$	-																																			
c. Total Retainage (Line 5.a + Line 5.b)	\$	15,014.54																																			
6. Amount eligible to date (Line 4 - Line 5.c)	\$	285,276.32																																			
7. Less previous payments																																					
8. Amount due this application	\$	285,276.32																																			
9. Balance to finish, including retainage (Line 3 - Line 4)	\$	1,176,452.93																																			
<b>Contractor's Certification</b> <p>The undersigned Contractor certifies, to the best of its knowledge, the following:</p> <p>(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;</p> <p>(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and</p> <p>(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.</p>																																					
<b>Contractor:</b> <u>Asphalt Surface Technologies Corporation a/k/a ASTECH Corp.</u>																																					
<b>Signature:</b> _____ <b>Name:</b> _____	<b>Date:</b> _____ <b>Title:</b> _____																																				
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; vertical-align: top;"> <b>Recommended by Bolton &amp; Menk, Inc.</b>   <b>By:</b> _____  <b>Name:</b> _____  <b>Title:</b> _____  <b>Date:</b> _____         </td> <td style="width: 50%; vertical-align: top;"> <b>Approved by City of Forest Lake</b>   <b>By:</b> _____  <b>Name:</b> _____  <b>Title:</b> _____  <b>Date:</b> _____         </td> </tr> </table>		<b>Recommended by Bolton &amp; Menk, Inc.</b>  <b>By:</b> _____ <b>Name:</b> _____ <b>Title:</b> _____ <b>Date:</b> _____	<b>Approved by City of Forest Lake</b>  <b>By:</b> _____ <b>Name:</b> _____ <b>Title:</b> _____ <b>Date:</b> _____																																		
<b>Recommended by Bolton &amp; Menk, Inc.</b>  <b>By:</b> _____ <b>Name:</b> _____ <b>Title:</b> _____ <b>Date:</b> _____	<b>Approved by City of Forest Lake</b>  <b>By:</b> _____ <b>Name:</b> _____ <b>Title:</b> _____ <b>Date:</b> _____																																				

## Progress Estimate - Unit Price Work

## Contractor's Application for Payment

Owner:	City of Forest Lake	Owner's Project No.:	ON1.132399
Engineer:	Bolton & Menk, Inc.	Engineer's Project No.:	
Contractor:	Asphalt Surface Technologies Corporation a/k/a ASTECH Corp.	Agency's Project No.:	
Project:	2024 Street Pavement Maintenance Project		
Contract:			

Application No.:		1	Application Period:		From 05/20/24 to 06/21/24		Application Date:				06/21/24		
A	B	C	D	E	F	F1 F2		G H		I	J	K	L
		Contract Information				Previous Estimate		Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)	Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
BASE BID - IDEAL AVE, SCANDIA TRL, IVYWOOD AVE, GOODVIEW AND GLENBROOK AVE, FOREST RD													
1	MOBILIZATION	1.00	LS	42,000.00	42,000.00		-	0.25	10,500.00		10,500.00	25%	31,500.00
2	TRAFFIC CONTROL	1.00	LS	3,850.00	3,850.00		-	0.25	962.50		962.50	25%	2,887.50
3	RELOCATE EXISTING MAILBOX	10.00	EA	302.50	3,025.00		-	-	-		-		3,025.00
4	SALVAGE EXISTING CASTING	59.00	EA	275.00	16,225.00		-	49.00	13,475.00		13,475.00	83%	2,750.00
5	REMOVE CASTING AND RINGS	12.00	EA	275.00	3,300.00		-	2.00	550.00		550.00	17%	2,750.00
6	CLEAN STORM SEWER PIPE 24" - 30"	1,088.00	LF	8.80	9,574.40		-	-	-		-		9,574.40
7	CLEAN SUMP IN STORM SEWER STRUCTURE	22.00	EA	385.00	8,470.00		-	-	-		-		8,470.00
8	REMOVE STORM SEWER STRUCTURE	7.00	EA	440.00	3,080.00		-	4.00	1,760.00		1,760.00	57%	1,320.00
9	REMOVE STORM PIPE	146.00	LF	9.90	1,445.40		-	64.00	633.60		633.60	44%	811.80
10	REMOVE CONCRETE CURB AND GUTTER - SPOT REPAIR	1,250.00	LF	6.65	8,312.50		-	1,426.00	9,482.90		9,482.90	114%	(1,170.40)
11	REMOVE SIGN AND POST	7.00	EA	27.50	192.50		-	-	-		-		192.50
12	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	495.00	SY	9.57	4,737.15		-	195.00	1,866.15		1,866.15	39%	2,871.00
13	REMOVE TRASH GUARD	2.00	EA	165.00	330.00		-	-	-		-		330.00
14	SAW CUT BITUMINOUS ROADWAY PAVEMENT	960.00	LF	2.50	2,400.00		-	-	-		-		2,400.00
15	IN-PLACE BITUMINOUS RECLAMATION 8"	12,530.00	SY	1.10	13,783.00		-	-	-		-		13,783.00
16	MILL BITUMINOUS PAVEMENT FULL DEPTH 4.0"	22,055.00	SY	1.24	27,348.20		-	19,300.00	23,932.00		23,932.00	88%	3,416.20
17	COMMON EXCAVATION (P)	420.00	CY	27.50	11,550.00		-	-	-		-		11,550.00
18	SUBGRADE EXCAVATION	80.00	CY	29.70	2,376.00		-	-	-		-		2,376.00
19	GEOTEXTILE TYPE 5 NON-WOVEN	250.00	SY	1.80	450.00		-	-	-		-		450.00
20	LOAD, HAUL, PLACE, COMPACT, AND TOLERANCE EXCESS RECLAIM ON CITY GRAVEL ROADS	1,375.00	CY	19.36	26,620.00		-	-	-		-		26,620.00
21	AGGREGATE BASE, CLASS 5	1,880.00	TN	24.64	46,323.20		-	2,037.69	50,208.68		50,208.68	108%	(3,885.48)
22	AGGREGATE SHOULDERING - CLASS 2	220.00	TN	34.98	7,695.60		-	-	-		-		7,695.60
23	AGGREGATE SURFACING CLASS 5	30.00	TN	44.00	1,320.00		-	-	-		-		1,320.00
24	AGGREGATE SURFACING TRAP ROCK 1/2" MINUS	20.00	TN	50.00	1,000.00		-	-	-		-		1,000.00
25	AGGREGATE SURFACING LIMESTONE 3/4" MINUS	10.00	TN	44.00	440.00		-	-	-		-		440.00
26	TOLERANCE AGGREGATE BASE CLASS 5	22,055.00	SY	1.00	22,055.00		-	-	-		-		22,055.00
27	TOLERANCE RECLAIM MATERIAL	12,530.00	SY	1.10	13,783.00		-	-	-		-		13,783.00
28	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C)	3,300.00	TN	88.28	291,324.00		-	-	-		-		291,324.00
29	TYPE SP 12.5 WEARING COURSE MIXTURE (3,C)	4,270.00	TN	85.25	364,017.50		-	-	-		-		364,017.50
30	TYPE SP 9.5 WEARING COURSE MIXTURE (2,C) DRIVEWAY PATCH	590.00	SY	39.60	23,364.00		-	195.00	7,722.00		7,722.00	33%	15,642.00
31	TACK COAT	1,600.00	GAL	2.80	4,480.00		-	-	-		-		4,480.00
32	BITUMINOUS CURB	1,300.00	LF	4.40	5,720.00		-	-	-		-		5,720.00
33	RECONSTRUCT SANITARY INVERT	2.00	EA	1,650.00	3,300.00		-	-	-		-		3,300.00
34	27" STORM SEWER CATCH BASIN W/SUMP	2.00	EA	2,112.00	4,224.00		-	-	-		-		4,224.00
35	2 X 3 STORM SEWER CATCH BASIN	2.00	EA	2,505.80	5,011.60		-	1.50	3,758.70		3,758.70	75%	1,252.90
36	48" STORM SEWER CATCH BASIN MANHOLE	2.00	EA	3,187.80	6,375.60		-	1.50	4,781.70		4,781.70	75%	1,593.90
37	48" STORM SEWER CATCH BASIN MANHOLE W/SUMP	1.00	EA	4,224.00	4,224.00		-	-	-		-		4,224.00
38	CONNECT TO EXISTING STORM STRUCTURE	3.00	EA	660.00	1,980.00		-	3.00	1,980.00		1,980.00	100%	-
39	CONNECT TO EXISTING STORM PIPE	11.00	EA	330.00	3,630.00		-	6.00	1,980.00		1,980.00	55%	1,650.00
40	CONNECT TO EXISTING 4" DRAIN TILE	8.00	EA	275.00	2,200.00		-	8.00	2,200.00		2,200.00	100%	-
41	12" RC PIPE CLASS 5	62.00	LF	70.40	4,364.80		-	40.00	2,816.00		2,816.00	65%	1,548.80
42	12" RC CULVERT PIPE CLASS 5	24.00	LF	99.00	2,376.00		-	-	-		-		2,376.00
43	15" RC CULVERT PIPE CLASS 5	40.00	LF	99.00	3,960.00		-	24.00	2,376.00		2,376.00	60%	1,584.00
44	12" RC FES	2.00	ES	770.00	1,540.00		-	-	-		-		1,540.00
45	15" RC FES	2.00	EA	825.00	1,650.00		-	-	-		-		1,650.00
46	IMPROVED PIPE FOUNDATION	124.00	LF	19.25	2,387.00		-	-	-		-		2,387.00
47	PATCH EXISTING STORM STRUCTURE	12.00	EA	352.00	4,224.00		-	-	-		-		4,224.00
48	POUR INVERT IN EXISTING STORM STRUCTURE WITH SUMP	16.00	EA	445.50	7,128.00		-	-	-		-		7,128.00
49	ADJUST TOP SLAB ON EXISTING STRUCTURE	2.00	EA	275.00	550.00		-	1.00	275.00		275.00	50%	275.00
50	CONCRETE CURB AND GUTTER DESIGN D412 SPOT REPAIR	1,250.00	LF	32.23	40,287.50		-	1,426.00	45,959.98		45,959.98	114%	(5,672.48)
51	CONCRETE CURB AND GUTTER DESIGN D412 MODIFIED - HIGH EARLY	170.00	LF	32.23	5,479.10		-	-	-		-		5,479.10
52	CONCRETE CURB AND GUTTER DESIGN B618 - HIGH EARLY	115.00	LF	57.20	6,578.00		-	-	-		-		6,578.00
53	7" CONCRETE VALLEY GUTTER HIGH EARLY	70.00	SY	176.00	12,320.00		-	-	-		-		12,320.00
54	7" CONCRETE FLUME - HIGH EARLY	1.00	EA	1,210.00	1,210.00		-	-	-		-		1,210.00
55	ADJUST SAN OR STORM MH/CB CASTING INCLUDING HDPE RINGS	51.00	EA	825.00	42,075.00		-	17.00	14,025.00		14,025.00	33%	28,050.00
56	ADJUST SAN OR STORM MH/CB CASTING INCLUDING 1 FOOT CONCRETE RISER AND HDPE RINGS	19.00	EA	990.00	18,810.00		-	8.00	7,920.00		7,920.00	42%	10,890.00
57	ADJUST SAN CASTING INCLUDING 2 - 1 FOOT CONCRETE RISERS AND HDPE RINGS	1.00	EA	1,650.00	1,650.00		-	-	-		-		1,650.00
58	ADJUST GATE VALVE BOX INCLUDING NEW TOP SECTION AND COVER	9.00	EA	550.00	4,950.00		-	-	-		-		4,950.00
59	SUPPLY 3067-V FRAME AND GRATE	2.00	EA	770.00	1,540.00		-	2.00	1,540.00		1,540.00	100%	-
60	SUPPLY 1642 FRAME AND COVER	10.00	EA	550.00	5,500.00		-	-	-		-		5,500.00

## Progress Estimate - Unit Price Work

## Contractor's Application for Payment

Owner:	City of Forest Lake	Owner's Project No.:	ON1.132399
Engineer:	Bolton & Menk, Inc.	Engineer's Project No.:	
Contractor:	Asphalt Surface Technologies Corporation a/k/a ASTECH Corp.	Agency's Project No.:	
Project:	2024 Street Pavement Maintenance Project		
Contract:			

Application No.:	1	Application Period:	From	05/20/24	to	06/21/24	Application Date:	06/21/24					
A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
Bid Item No.	Description	Item Quantity	Contract Information		Value of Bid Item (C X E) (\$)	Previous Estimate		Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
			Units	Unit Price (\$)		Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
61	SIGN PANELS, TYPE C	32.00	SF	60.50	1,936.00		-	-	-		-		1,936.00
62	STREET SIGN (2 BLADES) INCLUDING POST AND HARDWARE	1.00	EA	275.00	275.00		-	-	-		-		275.00
63	STREET SIGN (3 BLADES) INCLUDING POST AND HARDWARE	1.00	EA	440.00	440.00		-	-	-		-		440.00
64	4" DOUBLE SOLID LINE MULT COMP - YELLOW	60.00	LF	14.40	864.00		-	-	-		-		864.00
65	4" SOLID LINE MULTI COMP - WHITE	50.00	LF	6.60	330.00		-	-	-		-		330.00
66	CULVERT MARKERS	20.00	EA	165.00	3,300.00		-	-	-		-		3,300.00
67	STORM DRAIN INLET PROTECTION	29.00	EA	165.00	4,785.00		-	20.00	3,300.00		3,300.00	69%	1,485.00
68	BIOLOGS	100.00	LF	3.30	330.00		-	-	-		-		330.00
69	CULVERT END PROTECTION - TYPE BIOLOG	4.00	EA	275.00	1,100.00		-	-	-		-		1,100.00
70	TOPSOIL BORROW (LV)	100.00	CY	46.20	4,620.00		-	48.00	2,217.60		2,217.60	48%	2,402.40
71	STREET SWEEPER (SELF PROPELLED WITH WATER AND OPERATOR)	10.00	HR	198.00	1,980.00		-	-	-		-		1,980.00
72	WATER FOR DUST CONTROL	25.00	MGAL	45.00	1,125.00		-	-	-		-		1,125.00
73	SEEDING, INCL 25-151 SEED MIX, FERTILIZER, AND HYDROMULCH (SFM)	1,650.00	SY	1.76	2,904.00		-	260.00	457.60		457.60	16%	2,446.40
74	SEEDING, INCL 25-151 SEED MIX, FERTILIZER, AND CAT 20 BLANKET	480.00	SY	3.30	1,584.00		-	-	-		-		1,584.00
	BASE BID TOTAL:				1,195,689.05		-		216,680.41		216,680.41	18%	979,008.64
ALTERNATE 1 - 184TH ST N													
75	MOBILIZATION	1.00	LS	2,200.00	2,200.00		-	0.50	1,100.00		1,100.00	50%	1,100.00
76	TRAFFIC CONTROL	1.00	LS	440.00	440.00		-	0.50	220.00		220.00	50%	220.00
77	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	230.00	SY	9.57	2,201.10		-	135.00	1,291.95		1,291.95	59%	909.15
78	SAW CUT BITUMINOUS ROADWAY PAVEMENT	75.00	LF	2.75	206.25		-	62.00	170.50		170.50	83%	35.75
79	IN-PLACE BITUMINOUS RECLAMATION 8"	7,640.00	SY	1.10	8,404.00		-	7,640.00	8,404.00		8,404.00	100%	-
80	SUBGRADE EXCAVATION	20.00	CY	33.00	660.00		-	-	-		-		660.00
81	LOAD, HAUL, PLACE, COMPACT, AND TOLERANCE EXCESS RECLAIM ON CITY GRAVEL ROADS	595.40	CY	20.35	12,116.39		-	800.00	16,280.00		16,280.00	134%	(4,163.61)
82	AGGREGATE SHOULDERING CLASS 2	210.00	TN	34.98	7,345.80		-	-	-		-		7,345.80
83	AGGREGATE SURFACING CLASS 5	5.00	TN	44.00	220.00		-	-	-		-		220.00
84	TOLERANCE RECLAIM MATERIAL	7,640.00	SY	1.10	8,404.00		-	7,640.00	8,404.00		8,404.00	100%	-
85	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C)	700.00	TN	88.28	61,796.00		-	-	-		-		61,796.00
86	TYPE SP 12.5 WEARING COURSE MIXTURE (3,C)	930.00	TN	85.25	79,282.50		-	560.00	47,740.00		47,740.00	60%	31,542.50
87	TYPE SP 9.5 WEARING COURSE MIXTURE (2,C) DRIVEWAY PATCH	230.00	SY	39.60	9,108.00		-	-	-		-		9,108.00
88	TACK COAT	390.00	GAL	2.80	1,092.00		-	-	-		-		1,092.00
89	CULVERT MARKERS	2.00	EA	165.00	330.00		-	-	-		-		330.00
	ALTERNATE 1 - 184TH ST N TOTAL:				193,806.04		-		83,610.45		83,610.45	43%	110,195.59
ALTERNATE 3 - SOUTH SHOP													
90	MOBILIZATION	1.00	LS	4,700.00	4,700.00		-	-	-		-		4,700.00
91	TRAFFIC CONTROL	1.00	LS	275.00	275.00		-	-	-		-		275.00
92	RELOCATE EXISTING MAILBOX	1.00	EA	302.50	302.50		-	-	-		-		302.50
93	REMOVE STORM PIPE	120.00	LF	9.90	1,188.00		-	-	-		-		1,188.00
94	REMOVE CONCRETE SIDEWALK	11.00	SY	20.00	220.00		-	-	-		-		220.00
95	SAW CUT BITUMINOUS ROADWAY PAVEMENT	140.00	LF	2.50	350.00		-	-	-		-		350.00
96	IN-PLACE BITUMINOUS RECLAMATION 8"	2,950.00	SY	1.65	4,867.50		-	-	-		-		4,867.50
97	SUBGRADE EXCAVATION (EV)	60.00	CY	33.00	1,980.00		-	-	-		-		1,980.00
98	GEOTEXTILE FABRIC, TYPE 5 NON-WOVEN	225.00	SY	1.98	445.50		-	-	-		-		445.50
99	LOAD, HAUL, PLACE, COMPACT, AND TOLERANCE EXCESS RECLAIM ON CITY GRAVEL ROADS	250.00	CY	20.35	5,087.50		-	-	-		-		5,087.50
100	TOLERANCE RECLAIM MATERIAL	1,800.00	SY	2.64	4,752.00		-	-	-		-		4,752.00
101	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C)	220.00	TN	104.28	22,941.60		-	-	-		-		22,941.60
102	TYPE SP 12.5 WEARING COURSE MIXTURE (3,C)	220.00	TN	104.28	22,941.60		-	-	-		-		22,941.60
103	6" CONCRETE SIDEWALK	130.00	SF	23.10	3,003.00		-	-	-		-		3,003.00
104	TACK COAT	150.00	GAL	3.00	450.00		-	-	-		-		450.00
105	15" CMP	60.00	LF	50.60	3,036.00		-	-	-		-		3,036.00
106	15" METAL APRON	2.00	EA	220.00	440.00		-	-	-		-		440.00
107	COMMON EXCAVATION	40.00	CY	33.00	1,320.00		-	-	-		-		1,320.00
108	TOPSOIL BORROW (LV)	125.00	CY	46.20	5,775.00		-	-	-		-		5,775.00
109	SEEDING, INCL 25-151 SEED MIX, FERTILIZER, AND SFM HYDROMULCH	1,250.00	SY	2.20	2,750.00		-	-	-		-		2,750.00
110	4" SOLID LINE PAINT - WHITE	550.00	LF	0.77	423.50		-	-	-		-		423.50
	ALTERNATE 3 - SOUTH SHOP TOTAL:				87,248.70		-		-		-		87,248.70
BASE BID + ALTERNATE 1 & 3:					\$ 1,476,743.79		\$ -		\$ 300,290.86	\$ -	\$ 300,290.86	20%	\$ 1,176,452.93



**Date:** July 8, 2024  
**To:** Mayor Bain and City Councilors  
**From:** Abbi Wittman, Community Development Director  
**Re:** 2024 Arts in the Park Entertainment Agreements

---

In May 2024 the City Council entered into agreement with the Rockin' Hollywoods for their performance at Arts in the Park on August 27, 2024. However, that Agreement was for a dollar value in excess of what the City Council approved. Thus, the enclosed First Amendment to the City of Forest Lake Entertainment Performance Agreement was prepared to rectify the payment discrepancy. The City will now pay the Rockin' Hollywoods \$2,300 for their services on August 27<sup>th</sup>.

**Staff Recommendation**

If the Council elects to remove the enclosed agreement from the Consent Agenda, staff would recommend the City Council ***move to approve the First Amendment to the City of Forest Lake Entertainment Performance Agreement with the Rockin' Hollywoods.***

**FIRST AMENDMENT TO CITY OF FOREST LAKE ENTERTAINMENT  
PERFORMANCE AGREEMENT WITH THE ROCKIN' HOLLYWOODS**

**THIS FIRST AMENDMENT TO CITY OF FOREST LAKE ENTERTAINMENT  
PERFORMANCE AGREEMENT WITH THE ROCKIN' HOLLYWOODS** ("First Amendment") is made, entered into and effective as of the \_\_\_\_ day of June 2024, by and between the City of Forest Lake, a municipal corporation of the State of Minnesota ("City") and The Rockin' Hollywoods ("Performer"); and

**WHEREAS**, City and Performer entered into a City of Forest lake Entertainment Performance Agreement ("Agreement"), dated May 24, 2024; and

**WHEREAS**, the City and Performer desire to amend the Agreement to reflect corrected compensation.

**NOW THEREFORE**, in consideration of the mutual promises and covenants of each to the other contained in this First Amendment and other good and valuable consideration, receipt of which is hereby acknowledged, the parties hereto do covenant and agree as follows:

1. **Fee in Paragraph 1, Performance Details is changed to \$2,300.**
2. Except as provided for above, the terms and provisions of the Agreement shall remain in full force and effect.
3. This First Amendment and all disputes or controversies arising out of or relating to this First Amendment or the transactions contemplated hereby shall be governed by, and construed in accordance with, the internal laws of the State of Minnesota, without regard to the laws of any other jurisdiction that might be applied because of the conflicts of laws principles of the State of Minnesota.
4. Nothing contained herein shall be deemed a waiver by the Lessor of any governmental immunity defenses, statutory or otherwise. Further, any and all claims brought by Promoter or their successors or assigns, shall be subject to any governmental immunity defenses of the Lessor and the maximum liability limits provided by Minnesota Statutes, Chapter 466.
5. This First Amendment may be executed in two or more counterparts, all of which shall be considered one and the same instrument and shall become effective when one or more counterparts have been signed by the parties and delivered to the other parties. Delivery of a copy of this First Amendment bearing an original signature by facsimile transmission or by electronic mail in "portable document format" shall have the same effect as physical delivery of the paper document bearing the original signature.
6. This First Amendment shall not be amended, modified or supplemented except by a written instrument signed by an authorized representative of each party.

**IN WITNESS WHEREOF**, the parties hereto have hereunto set their hands as of the date hereinbefore first written.

**CITY:**

**CITY OF FOREST LAKE**

a municipal corporation of the State of Minnesota

By: \_\_\_\_\_  
Mara Bain  
Its: Mayor

By: \_\_\_\_\_  
Jolleen Chaika  
Its: Clerk

**PERFORMER:****Rockin' Hollywoods**By: Styl L. HyattIts: Lender, mgr, owner

## **TERMINATION AGREEMENT AND RELEASE**

**THIS TERMINATION AGREEMENT AND RELEASE**, (the “Termination”) is fully effective as of July \_\_\_\_, 2024, and is entered into by DDA Human Resources, Inc. (“DDA”) and the City of Forest Lake (the “City”) (collectively, the “Parties”).

### **RECITALS**

**Recital No. 1** DDA submitted a quote (the “Search Quote”) to the City to assist with a search for the City’s next City Administrator. There were multiple adjustments to the scope of services.

**Recital No. 2** The Parties have mutually agreed to end the current professional relationship and although the City did not select a permanent City Administrator, both parties agree that DDA is entitled to just compensation for the work they have performed to date.

**Recital No. 3** The parties mutually agree to this Termination with the terms and conditions stated below.

### **TERMS AND CONDITIONS**

The parties hereby mutually agree to the following terms and conditions:

- 1.1 RELEASE OF CLAIMS.** In consideration of the mutual promises contained within this Agreement and the Search Quote, the sufficiency of each which is hereby acknowledged, the Parties hereby unconditionally, mutually release and forever discharge each other, and each other’s past and present respective owners, members, employees, insurers, agents, elected officials, staff, successors and assigns from any and all Claims that were made, or could have been made, of whatever kind or nature that is in any way connected with the City’s search for a City Administrator (the “Released Claims”). The Parties understand and expressly agree that the Released Claims include all unknown damages and consequences on account of, or because of, the Claims asserted or that could have been asserted.
- 1.2 NO ADMISSION OF DEFAULT.** The parties hereby agree that none of the parties are making an admission of default under the Search Quote.
- 1.3 NO RECRUITMENT RIGHTS.** Upon termination of the Agreement regarding the Search Quote, DDA shall have no exclusive recruitment rights to City’s hiring of a City Administrator.
- 1.4 FEE PAYMENT.** The City shall pay DDA ten thousand dollars (\$10,000) as full and final payment for all the services DDA performed under the Search Quote.
- 1.5 ENTIRE AGREEMENT.** The Parties further understand and agree that this Agreement contains the entire agreement between the Parties with respect to the



Released Claims, and that the terms of this Agreement are contractual and not a mere recital. By their signatures below, the undersigned each represent that they have carefully read this document, know and understand the terms and effect, have fully discussed the terms and effect of this document with their attorneys, have authority to enter into this Agreement, and have signed this Agreement as their free and considered act. The Parties each acknowledge that the terms and conditions and releases set forth in all pages are a material part of this Agreement and are accepted.

**DDA HUMAN RESOURCES, INC.**

---

Bart Fischer, Management Consultant

**CITY OF FOREST LAKE**

---

Mara Bain, Mayor

---

Jolleen Chaika, City Clerk

Date: July 8, 2024  
To: Honorable Mayor and Councilmembers  
From: Kevin Knopik, Finance Director  
Re: 2025-2026 Capital Plan

---

**BACKGROUND:**

The City adopted a 10-year capital plan in December 2023. The 10-year capital plan is an important document that is crucial to the City's annual budget preparation and ensure long-term success of the City. This plan is updated annually by City staff based on new information and needs. City staff presented the 10-year plan at the June 24, 2024 City Council meeting. It was requested by Council to bring back information pertaining to 2025 and 2026 to focus more on upcoming capital items.

**ISSUE BEFORE COUNCIL:**

What questions does the council have about projects proposed for 2025 or 2026? What, if any, changes would the Council suggest to the projects proposed for 2025 and 2026?

**PROPOSAL/ANALYSIS:**

A copy of the plan is included in your packet that includes capital project and purchases for 2025-2026. These include vehicles, machinery, park equipment and improvements and street and utility infrastructure improvements.

**FISCAL IMPACT:**

The total estimated costs of projects and capital purchases for 2025 and 2026 is \$31,856,295 for the 72 projects. Funding sources have been identified for each project and capital purchase.

**DISCUSSION:**

City Council ask staff any questions about the plan presented Provide direction to staff on any changes Council would like to see. This information will be provided to Ehlers to include in the long-range financial management plan presented in July/August.

**ATTACHMENTS:**

- Project by Year
- Funding Source Summary
- Projects by Funding Source
- Projects & Funding Sources by Department
- Project Detail

2025 through 2026  
**Capital Improvement Plan**  
 Forest Lake, MN  
**Projects By Year**

47

Project Name	Department	Project #	Project Cost
<b>2025</b>			
Speed Trailer	<i>Police</i>	*Police-010	<b>30,000</b>
SWAT Bearcat	<i>Police</i>	*Police-011	<b>25,000</b>
Squad #2014	<i>Police</i>	*Police-013	<b>70,000</b>
Squad #2005	<i>Police</i>	*Police-016	<b>70,000</b>
Squad #2115	<i>Police</i>	*Police-017	<b>70,000</b>
Beltz Park	<i>Parks and Trails Improvements</i>	*Parks-002	<b>1,100,000</b>
Tee Box Refurbishing	<i>Golf Course</i>	*Golf-001	<b>80,000</b>
Kulenkamp Park Infield Improvements	<i>Parks and Trails Improvements</i>	*Parks-007	<b>100,000</b>
Lakeside Memorial Park - Veteran's Memorial	<i>Parks and Trails Improvements</i>	*Parks-011	<b>250,000</b>
Manor Park	<i>Parks and Trails Improvements</i>	*Parks-012	<b>125,000</b>
Radio Replacements	<i>Fire</i>	*Fire-001	<b>18,250</b>
Brush 1	<i>Fire</i>	*Fire-006	<b>80,145</b>
Brush 2	<i>Fire</i>	*Fire-007	<b>80,145</b>
Utility 1 (U1)	<i>Fire</i>	*Fire-010	<b>80,145</b>
Skid Loader - Water/Sewer/SWM	<i>Split - Water/Sewer/SWM</i>	*Utilities - 002	<b>93,000</b>
PW - Truck	<i>Public Works Equipment</i>	*PW-001	<b>55,000</b>
PW - One Ton Truck w/ dump body	<i>Public Works Equipment</i>	*PW-012	<b>80,000</b>
PW - Plow Truck	<i>Public Works Equipment</i>	*PW-013	<b>340,000</b>
PW - Trailer	<i>Public Works Equipment</i>	*PW-025	<b>15,000</b>
PW - Tool Cat	<i>Public Works Equipment</i>	*PW-035	<b>75,000</b>
PW - Ag Tractor	<i>Public Works Equipment</i>	*PW-037	<b>200,000</b>
PR - Groundmaster Mower	<i>Parks and Recreation</i>	*PW-046	<b>115,000</b>
PR - Zero Turn Mower	<i>Parks and Recreation</i>	*PW-051	<b>28,000</b>
Electronic Speed Limit Signs	<i>Police</i>	*Police-029	<b>20,000</b>
Electronic Digital Fingerprint Machine	<i>Police</i>	*Police-030	<b>18,000</b>

Project Name	Department	Project #	Project Cost
ADA Sidewalk Repairs	<i>Streets</i>	*Streets-001	30,000
Local Street Maintenance Project	<i>Streets</i>	*Streets-003	1,842,000
Seal Coat and Crack Filling Projects	<i>Streets</i>	*Streets-004	210,000
Sewer Lining Projects	<i>Sewer Fund</i>	*Sewer-016	530,000
Water Softner Rehab #1	<i>Water Fund</i>	*Water-016	185,000
Hwy 97 Reconstruction I-35 and Hwy 61	<i>Streets</i>	*Streets-009	1,655,000
CSAH 32 Reconstruction	<i>Streets</i>	*Streets-010	100,000
Water Tower Rehab	<i>Water Fund</i>	*Water-022	435,000
2025 Airport Project	<i>Airport</i>	*Airport-001	555,000
North Shore Trail Maintenance Project	<i>Streets</i>	*Streets-011	5,900,000
Wellhead Protection Plans	<i>Water Fund</i>	*Water-025	25,000
Median Landscaping	<i>City-wide Improvements</i>	*City-005	375,000
<b>Total for 2025</b>			<b>15,059,685</b>

## 2026

SWM - Trailer	<i>Surface Water Fund</i>	*SWM-006	7,000
SWM - Leaf Vacuum	<i>Surface Water Fund</i>	*SWM-013	200,000
Ebike - Unit 1	<i>Police</i>	*Police-001	8,000
Ebike - Unit 2	<i>Police</i>	*Police-002	8,000
Squad #2011	<i>Police</i>	*Police-015	77,000
Squad #2012	<i>Police</i>	*Police-014	77,000
Squad #2013	<i>Police</i>	*Police-018	77,000
Bayview Park	<i>Parks and Trails Improvements</i>	*Parks-001	450,000
Irrigation System	<i>Golf Course</i>	*Golf-002	700,000
Boat Launch	<i>Parks and Recreation</i>	*Parks-009	500,000
Lakeside Memorial Park Shoreline	<i>Parks and Recreation</i>	*Parks-010	1,400,000
Lakeside Memorial Park - Veteran's Memorial	<i>Parks and Trails Improvements</i>	*Parks-011	450,000
Radio Replacements	<i>Fire</i>	*Fire-001	18,500
Fire Hose	<i>Fire</i>	*Fire-002	20,000
Electric Fans	<i>Fire</i>	*Fire-003	22,862
Air Pack Fill Station	<i>Fire</i>	*Fire-005	27,998
Water - Trailer	<i>Water Fund</i>	*Water-006	7,000
Sewer- Truck	<i>Sewer Fund</i>	*Sewer-001	56,250
Sewer - Trailer	<i>Sewer Fund</i>	*Sewer-006	7,000

Project Name	Department	Project #	Project Cost
Excavator - Water/Sewer/SWM	<i>Split - Water/Sewer/SWM</i>	*Utilities-003	150,000
PW - Truck	<i>Public Works Equipment</i>	*PW-002	57,500
PW - Service/Sign Truck	<i>Public Works Equipment</i>	*PW-016	125,000
PW - Skid Loader	<i>Public Works Equipment</i>	*PW-033	65,000
PW - Ag Tractor	<i>Public Works Equipment</i>	*PW-038	115,000
PW - Wheel Loader	<i>Public Works Equipment</i>	*PW-043	225,000
PR - Groundmaster Mower	<i>Parks and Recreation</i>	*PW-048	130,000
PR - Zero Turn Mower	<i>Parks and Recreation</i>	*PW-052	28,500
ADA Sidewalk Repairs	<i>Streets</i>	*Streets-001	30,000
Local Street Maintenance Project	<i>Streets</i>	*Streets-003	1,842,000
Seal Coat and Crack Filling Projects	<i>Streets</i>	*Streets-004	210,000
Fenway Avenue Rehabilitation & Trail Extension Pro	<i>Streets</i>	*Streets-005	300,000
Lift Stations	<i>Sewer Fund</i>	*Sewer-015	925,000
Well Maintenance	<i>Water Fund</i>	*Water-013	30,000
Water Treatment Plant Maintenance	<i>Water Fund</i>	*Water-014	75,000
Manhole Lining	<i>Sewer Fund</i>	*Sewer-017	50,000
Eureka Avenue	<i>Streets</i>	*Streets-007	4,500,000
Hwy 97 Reconstruction I-35 and Hwy 61	<i>Streets</i>	*Streets-009	1,160,000
CSAH 32 Reconstruction	<i>Streets</i>	*Streets-010	200,000
Water Tower Rehab	<i>Water Fund</i>	*Water-022	455,000
Birchwood Estates Sanitary Sewer Upsizing	<i>Sewer Fund</i>	*Sewer-019	185,000
2026 Airport Project	<i>Airport</i>	*Airport-002	1,400,000
Water Supply Plans	<i>Water Fund</i>	*Water-024	40,000
Wellhead Protection Plans	<i>Water Fund</i>	*Water-025	35,000
Median Landscaping	<i>City-wide Improvements</i>	*City-005	350,000
Total for 2026			16,796,610
GRAND TOTAL			31,856,295

2025 through 2026  
**Capital Improvement Plan**  
 Forest Lake, MN  
**Funding Source Summary**

Source	2025	2026	Total
Airport Fund (250)	27,750	70,000	97,750
Capital Equipment Replacement Fund (401)	1,431,685	1,031,500	2,463,185
Capital Improvement Fund (211)	2,932,000	2,732,000	5,664,000
Debt Issuance - Governmental	5,870,000	300,000	6,170,000
Debt Issuance - Parks		1,400,000	1,400,000
General Fund	375,000	350,000	725,000
Grants/Outside Funding Sources	1,077,250	7,130,000	8,207,250
Park Improvement Fund (203)	1,105,000	800,000	1,905,000
Public Safety Aid (403)	38,000	50,860	88,860
Sewer Fund (632)	791,000	1,273,250	2,064,250
Surface Water Fund (205)	31,000	257,000	288,000
Water Fund (631)	1,381,000	1,402,000	2,783,000
<b>GRAND TOTAL</b>	<b>15,059,685</b>	<b>16,796,610</b>	<b>31,856,295</b>

2025 through 2026  
**Capital Improvement Plan**  
 Forest Lake, MN  
**Projects By Funding Source Summary**

Source	Project #	2025	2026	Total
<b>Airport Fund (250)</b>				
2025 Airport Project	*Airport-001	27,750		27,750
2026 Airport Project	*Airport-002		70,000	70,000
<b>Airport Fund (250) Total</b>		<b>27,750</b>	<b>70,000</b>	<b>97,750</b>
<b>Capital Equipment Replacement Fund (401)</b>				
Ebike - Unit 1	*Police-001		8,000	8,000
Ebike - Unit 2	*Police-002		8,000	8,000
Speed Trailer	*Police-010	30,000		30,000
SWAT Bearcat	*Police-011	25,000		25,000
Squad #2014	*Police-013	70,000		70,000
Squad #2011	*Police-015		77,000	77,000
Squad #2012	*Police-014		77,000	77,000
Squad #2005	*Police-016	70,000		70,000
Squad #2115	*Police-017	70,000		70,000
Squad #2013	*Police-018		77,000	77,000
Radio Replacements	*Fire-001	18,250	18,500	36,750
Fire Hose	*Fire-002		20,000	20,000
Brush 1	*Fire-006	80,145		80,145
Brush 2	*Fire-007	80,145		80,145
Utility 1 (U1)	*Fire-010	80,145		80,145
PW - Truck	*PW-001	55,000		55,000
PW - Truck	*PW-002		57,500	57,500
PW - One Ton Truck w/ dump body	*PW-012	80,000		80,000
PW - Service/Sign Truck	*PW-016		125,000	125,000
PW - Plow Truck	*PW-019	340,000		340,000
PW - Trailer	*PW-025	15,000		15,000
PW - Skid Loader	*PW-033		65,000	65,000
PW - Tool Cat	*PW-035	75,000		75,000

Source	Project #	2025	2026	52	Total
PW - Ag Tractor	*PW-037	200,000			200,000
PW - Ag Tractor	*PW-038		115,000		115,000
PW - Wheel Loader	*PW-043		225,000		225,000
PR - Groundmaster Mower	*PW-046	115,000			115,000
PR - Groundmaster Mower	*PW-048		130,000		130,000
PR - Zero Turn Mower	*PW-051	28,000			28,000
PR - Zero Turn Mower	*PW-052		28,500		28,500
<b>Capital Equipment Replacement Fund (401) Total</b>		<b>1,431,685</b>	<b>1,031,500</b>		<b>2,463,185</b>

### Capital Improvement Fund (211)

ADA Sidewalk Repairs	*Streets-001	30,000	30,000		60,000
Local Street Maintenance Project	*Streets-003	1,842,000	1,842,000		3,684,000
Seal Coat and Crack Filling Projects	*Streets-004	210,000	210,000		420,000
Hwy 97 Reconstruction I-35 and Hwy 61	*Streets-009	750,000	450,000		1,200,000
CSAH 32 Reconstruction	*Streets-010	100,000	200,000		300,000
<b>Capital Improvement Fund (211) Total</b>		<b>2,932,000</b>	<b>2,732,000</b>		<b>5,664,000</b>

### Debt Issuance - Governmental

Fenway Avenue Rehabilitation & Trail Extension Pro	*Streets-005		300,000		300,000
North Shore Trail Maintenance Project	*Streets-011	5,870,000			5,870,000
<b>Debt Issuance - Governmental Total</b>		<b>5,870,000</b>	<b>300,000</b>		<b>6,170,000</b>

### Debt Issuance - Parks

Bayview Park	*Parks-001		450,000		450,000
Boat Launch	*Parks-009		250,000		250,000
Lakeside Memorial Park Shoreline	*Parks-010		700,000		700,000
<b>Debt Issuance - Parks Total</b>		<b>0</b>	<b>1,400,000</b>		<b>1,400,000</b>

### General Fund

Median Landscaping	*City-005	375,000	350,000		725,000
<b>General Fund Total</b>		<b>375,000</b>	<b>350,000</b>		<b>725,000</b>



Source	Project #	2025	2026	53	Total
<b>Grants/Outside Funding Sources</b>					
Beltz Park	*Parks-002	300,000			300,000
Boat Launch	*Parks-009		250,000		250,000
Lakeside Memorial Park Shoreline	*Parks-010		700,000		700,000
Lakeside Memorial Park - Veteran's Memorial	*Parks-011	250,000	350,000		600,000
Eureka Avenue	*Streets-007		4,500,000		4,500,000
2025 Airport Project	*Airport-001	527,250			527,250
2026 Airport Project	*Airport-002		1,330,000		1,330,000
<b>Grants/Outside Funding Sources Total</b>		<b>1,077,250</b>	<b>7,130,000</b>		<b>8,207,250</b>
<b>Park Improvement Fund (203)</b>					
Beltz Park	*Parks-002	800,000			800,000
Tee Box Refurbishing	*Golf-001	80,000			80,000
Irrigation System	*Golf-002		700,000		700,000
Kulenkamp Park Infield Improvements	*Parks-007	100,000			100,000
Lakeside Memorial Park - Veteran's Memorial	*Parks-011		100,000		100,000
Manor Park	*Parks-012	125,000			125,000
<b>Park Improvement Fund (203) Total</b>		<b>1,105,000</b>	<b>800,000</b>		<b>1,905,000</b>
<b>Public Safety Aid (403)</b>					
Electric Fans	*Fire-003		22,862		22,862
Air Pack Fill Station	*Fire-005		27,998		27,998
Electronic Speed Limit Signs	*Police-029	20,000			20,000
Electronic Digital Fingerprint Machine	*Police-030	18,000			18,000
<b>Public Safety Aid (403) Total</b>		<b>38,000</b>	<b>50,860</b>		<b>88,860</b>

Source	Project #	2025	2026	54	Total
<b>Sewer Fund (632)</b>					
Sewer- Truck	*Sewer-001		56,250		56,250
Sewer - Trailer	*Sewer-006		7,000		7,000
Skid Loader - Water/Sewer/SWM	*Utilities - 002	31,000			31,000
Excavator - Water/Sewer/SWM	*Utilities-003		50,000		50,000
Lift Stations	*Sewer-015		925,000		925,000
Sewer Lining Projects	*Sewer-016	530,000			530,000
Manhole Lining	*Sewer-017		50,000		50,000
Hwy 97 Reconstruction I-35 and Hwy 61	*Streets-009	200,000			200,000
Birchwood Estates Sanitary Sewer Upsizing	*Sewer-019		185,000		185,000
North Shore Trail Maintenance Project	*Streets-011	30,000			30,000
<b>Sewer Fund (632) Total</b>		<b>791,000</b>	<b>1,273,250</b>		<b>2,064,250</b>
<b>Surface Water Fund (205)</b>					
SWM - Trailer	*SWM-006		7,000		7,000
SWM - Leaf Vacuum	*SWM-013		200,000		200,000
Skid Loader - Water/Sewer/SWM	*Utilities - 002	31,000			31,000
Excavator - Water/Sewer/SWM	*Utilities-003		50,000		50,000
<b>Surface Water Fund (205) Total</b>		<b>31,000</b>	<b>257,000</b>		<b>288,000</b>
<b>Water Fund (631)</b>					
Water - Trailer	*Water-006		7,000		7,000
Skid Loader - Water/Sewer/SWM	*Utilities - 002	31,000			31,000
Excavator - Water/Sewer/SWM	*Utilities-003		50,000		50,000
Well Maintenance	*Water-013		30,000		30,000
Water Treatment Plant Maintenance	*Water-014		75,000		75,000
Water Softner Rehab #1	*Water-016	185,000			185,000
Hwy 97 Reconstruction I-35 and Hwy 61	*Streets-009	705,000	710,000		1,415,000
Water Tower Rehab	*Water-022	435,000	455,000		890,000
Water Supply Plans	*Water-024		40,000		40,000
Wellhead Protection Plans	*Water-025	25,000	35,000		60,000
<b>Water Fund (631) Total</b>		<b>1,381,000</b>	<b>1,402,000</b>		<b>2,783,000</b>
<b>GRAND TOTAL</b>		<b>15,059,685</b>	<b>16,796,610</b>		<b>31,856,295</b>

2025 through 2026  
**Capital Improvement Plan**  
 Forest Lake, MN  
**Projects by Funding Source And Department**

Source	Project #	2025	2026	Total
<b>Airport Fund (250)</b>				
<u>Airport</u>				
2025 Airport Project	*Airport-001	27,750		27,750
2026 Airport Project	*Airport-002		70,000	70,000
<b>Airport Total</b>		<b>27,750</b>	<b>70,000</b>	<b>97,750</b>
<b>Airport Fund (250) Total</b>		<b>27,750</b>	<b>70,000</b>	<b>97,750</b>

**Capital Equipment Replacement Fund (401)**

<u>Fire</u>				
Brush 1	*Fire-006	80,145		80,145
Brush 2	*Fire-007	80,145		80,145
Fire Hose	*Fire-002		20,000	20,000
Radio Replacements	*Fire-001	18,250	18,500	36,750
Utility 1 (U1)	*Fire-010	80,145		80,145
<b>Fire Total</b>		<b>258,685</b>	<b>38,500</b>	<b>297,185</b>
<u>Parks and Recreation</u>				
PR - Groundmaster Mower	*PW-046	115,000		115,000
PR - Groundmaster Mower	*PW-048		130,000	130,000
PR - Zero Turn Mower	*PW-051	28,000		28,000
PR - Zero Turn Mower	*PW-052		28,500	28,500
<b>Parks and Recreation Total</b>		<b>143,000</b>	<b>158,500</b>	<b>301,500</b>

<u>Police</u>				
Ebike - Unit 1	*Police-001		8,000	8,000
Ebike - Unit 2	*Police-002		8,000	8,000
Speed Trailer	*Police-010	30,000		30,000
Squad #2005	*Police-016	70,000		70,000
Squad #2011	*Police-015		77,000	77,000
Squad #2012	*Police-014		77,000	77,000

Source	Project #	2025	2026	56	Total
Squad #2013	*Police-018		77,000		77,000
Squad #2014	*Police-013	70,000			70,000
Squad #2115	*Police-017	70,000			70,000
SWAT Bearcat	*Police-011	25,000			25,000
	<b>Police Total</b>	<b>265,000</b>	<b>247,000</b>		<b>512,000</b>
<u>Public Works Equipment</u>					
PW - Ag Tractor	*PW-037	200,000			200,000
PW - Ag Tractor	*PW-038		115,000		115,000
PW - One Ton Truck w/ dump body	*PW-012	80,000			80,000
PW - Plow Truck	*PW-019	340,000			340,000
PW - Service/Sign Truck	*PW-016		125,000		125,000
PW - Skid Loader	*PW-033		65,000		65,000
PW - Tool Cat	*PW-035	75,000			75,000
PW - Trailer	*PW-025	15,000			15,000
PW - Truck	*PW-001	55,000			55,000
PW - Truck	*PW-002		57,500		57,500
PW - Wheel Loader	*PW-043		225,000		225,000
	<b>Public Works Equipment Total</b>	<b>765,000</b>	<b>587,500</b>		<b>1,352,500</b>
	<b>Capital Equipment Replacement Fund (401) Total</b>	<b>1,431,685</b>	<b>1,031,500</b>		<b>2,463,185</b>

## Capital Improvement Fund (211)

<u>Streets</u>					
ADA Sidewalk Repairs	*Streets-001	30,000	30,000		60,000
CSAH 32 Reconstruction	*Streets-010	100,000	200,000		300,000
Hwy 97 Reconstruction I-35 and Hwy 61	*Streets-009	750,000	450,000		1,200,000
Local Street Maintenance Project	*Streets-003	1,842,000	1,842,000		3,684,000
Seal Coat and Crack Filling Projects	*Streets-004	210,000	210,000		420,000
	<b>Streets Total</b>	<b>2,932,000</b>	<b>2,732,000</b>		<b>5,664,000</b>
	<b>Capital Improvement Fund (211) Total</b>	<b>2,932,000</b>	<b>2,732,000</b>		<b>5,664,000</b>

Source	Project #	2025	2026	57	Total
<b>Debt Issuance - Governmental</b>					
<u>Streets</u>					
Fenway Avenue Rehabilitation & Trail Extension Pro	*Streets-005		300,000		300,000
North Shore Trail Maintenance Project	*Streets-011	5,870,000			5,870,000
<b>Streets Total</b>		<b>5,870,000</b>	<b>300,000</b>		<b>6,170,000</b>
<b>Debt Issuance - Governmental Total</b>		<b>5,870,000</b>	<b>300,000</b>		<b>6,170,000</b>
<b>Debt Issuance - Parks</b>					
<u>Parks and Recreation</u>					
Boat Launch	*Parks-009		250,000		250,000
Lakeside Memorial Park Shoreline	*Parks-010		700,000		700,000
<b>Parks and Recreation Total</b>		<b>0</b>	<b>950,000</b>		<b>950,000</b>
<u>Parks and Trails Improvements</u>					
Bayview Park	*Parks-001		450,000		450,000
<b>Parks and Trails Improvements Total</b>		<b>0</b>	<b>450,000</b>		<b>450,000</b>
<b>Debt Issuance - Parks Total</b>		<b>0</b>	<b>1,400,000</b>		<b>1,400,000</b>
<b>General Fund</b>					
<u>City-wide Improvements</u>					
Median Landscaping	*City-005	375,000	350,000		725,000
<b>City-wide Improvements Total</b>		<b>375,000</b>	<b>350,000</b>		<b>725,000</b>
<b>General Fund Total</b>		<b>375,000</b>	<b>350,000</b>		<b>725,000</b>

Source	Project #	2025	2026	58	Total
<b>Grants/Outside Funding Sources</b>					
<u>Airport</u>					
2025 Airport Project	*Airport-001	527,250			527,250
2026 Airport Project	*Airport-002		1,330,000		1,330,000
<b>Airport Total</b>		<b>527,250</b>	<b>1,330,000</b>		<b>1,857,250</b>
<u>Parks and Recreation</u>					
Boat Launch	*Parks-009		250,000		250,000
Lakeside Memorial Park Shoreline	*Parks-010		700,000		700,000
<b>Parks and Recreation Total</b>		<b>0</b>	<b>950,000</b>		<b>950,000</b>
<u>Parks and Trails Improvements</u>					
Beltz Park	*Parks-002	300,000			300,000
Lakeside Memorial Park - Veteran's Memorial	*Parks-011	250,000	350,000		600,000
<b>Parks and Trails Improvements Total</b>		<b>550,000</b>	<b>350,000</b>		<b>900,000</b>
<u>Streets</u>					
Eureka Avenue	*Streets-007		4,500,000		4,500,000
<b>Streets Total</b>		<b>0</b>	<b>4,500,000</b>		<b>4,500,000</b>
<b>Grants/Outside Funding Sources Total</b>		<b>1,077,250</b>	<b>7,130,000</b>		<b>8,207,250</b>

### Park Improvement Fund (203)

<u>Golf Course</u>					
Irrigation System	*Golf-002		700,000		700,000
Tee Box Refurbishing	*Golf-001	80,000			80,000
<b>Golf Course Total</b>		<b>80,000</b>	<b>700,000</b>		<b>780,000</b>
<u>Parks and Trails Improvements</u>					
Beltz Park	*Parks-002	800,000			800,000
Kulenkamp Park Infield Improvements	*Parks-007	100,000			100,000
Lakeside Memorial Park - Veteran's Memorial	*Parks-011		100,000		100,000
Manor Park	*Parks-012	125,000			125,000
<b>Parks and Trails Improvements Total</b>		<b>1,025,000</b>	<b>100,000</b>		<b>1,125,000</b>
<b>Park Improvement Fund (203) Total</b>		<b>1,105,000</b>	<b>800,000</b>		<b>1,905,000</b>

Source	Project #	2025	2026	59	Total
<b>Public Safety Aid (403)</b>					
<u>Fire</u>					
Air Pack Fill Station	*Fire-005		27,998		27,998
Electric Fans	*Fire-003		22,862		22,862
	<b>Fire Total</b>	<b>0</b>	<b>50,860</b>		<b>50,860</b>
<u>Police</u>					
Electronic Digital Fingerprint Machine	*Police-030	18,000			18,000
Electronic Speed Limit Signs	*Police-029	20,000			20,000
	<b>Police Total</b>	<b>38,000</b>	<b>0</b>		<b>38,000</b>
	<b>Public Safety Aid (403) Total</b>	<b>38,000</b>	<b>50,860</b>		<b>88,860</b>
<b>Sewer Fund (632)</b>					
<u>Sewer Fund</u>					
Birchwood Estates Sanitary Sewer Upsizing	*Sewer-019		185,000		185,000
Lift Stations	*Sewer-015		925,000		925,000
Manhole Lining	*Sewer-017		50,000		50,000
Sewer Lining Projects	*Sewer-016	530,000			530,000
Sewer - Trailer	*Sewer-006		7,000		7,000
Sewer- Truck	*Sewer-001		56,250		56,250
	<b>Sewer Fund Total</b>	<b>530,000</b>	<b>1,223,250</b>		<b>1,753,250</b>
<u>Split - Water/Sewer/SWM</u>					
Excavator - Water/Sewer/SWM	*Utilities-003		50,000		50,000
Skid Loader - Water/Sewer/SWM	*Utilities - 002	31,000			31,000
	<b>Split - Water/Sewer/SWM Total</b>	<b>31,000</b>	<b>50,000</b>		<b>81,000</b>
<u>Streets</u>					
Hwy 97 Reconstruction I-35 and Hwy 61	*Streets-009	200,000			200,000
North Shore Trail Maintenance Project	*Streets-011	30,000			30,000
	<b>Streets Total</b>	<b>230,000</b>	<b>0</b>		<b>230,000</b>
	<b>Sewer Fund (632) Total</b>	<b>791,000</b>	<b>1,273,250</b>		<b>2,064,250</b>

Source	Project #	2025	2026	60	Total
<b>Surface Water Fund (205)</b>					
<u>Split - Water/Sewer/SWM</u>					
Excavator - Water/Sewer/SWM	*Utilities-003		50,000		50,000
Skid Loader - Water/Sewer/SWM	*Utilities - 002	31,000			31,000
<b>Split - Water/Sewer/SWM Total</b>		<b>31,000</b>	<b>50,000</b>		<b>81,000</b>
<u>Surface Water Fund</u>					
SWM - Leaf Vacuum	*SWM-013		200,000		200,000
SWM - Trailer	*SWM-006		7,000		7,000
<b>Surface Water Fund Total</b>		<b>0</b>	<b>207,000</b>		<b>207,000</b>
<b>Surface Water Fund (205) Total</b>		<b>31,000</b>	<b>257,000</b>		<b>288,000</b>
<b>Water Fund (631)</b>					
<u>Split - Water/Sewer/SWM</u>					
Excavator - Water/Sewer/SWM	*Utilities-003		50,000		50,000
Skid Loader - Water/Sewer/SWM	*Utilities - 002	31,000			31,000
<b>Split - Water/Sewer/SWM Total</b>		<b>31,000</b>	<b>50,000</b>		<b>81,000</b>
<u>Streets</u>					
Hwy 97 Reconstruction I-35 and Hwy 61	*Streets-009	705,000	710,000		1,415,000
<b>Streets Total</b>		<b>705,000</b>	<b>710,000</b>		<b>1,415,000</b>
<u>Water Fund</u>					
Water Softner Rehab #1	*Water-016	185,000			185,000
Water Supply Plans	*Water-024		40,000		40,000
Water Tower Rehab	*Water-022	435,000	455,000		890,000
Water - Trailer	*Water-006		7,000		7,000
Water Treatment Plant Maintenance	*Water-014		75,000		75,000
Wellhead Protection Plans	*Water-025	25,000	35,000		60,000
Well Maintenance	*Water-013		30,000		30,000
<b>Water Fund Total</b>		<b>645,000</b>	<b>642,000</b>		<b>1,287,000</b>
<b>Water Fund (631) Total</b>		<b>1,381,000</b>	<b>1,402,000</b>		<b>2,783,000</b>
<b>GRAND TOTAL</b>		<b>15,059,685</b>	<b>16,796,610</b>		<b>31,856,295</b>



Capital Improvement Plan  
Forest Lake, MN

Project #	Airport-001		
Project Name	2025 Airport Project		
Contact	City Engineer	Department	Airport
Type	Improvement	Category	Infrastructure
Useful Life	25 years		

Description

2025 Runway 13/31 300-Foot Extension - Design \$175,000  
2025 TaxiWay A 300-Foot Extension - Desgin \$75,000  
2025 Clear Zone Action Plan \$5,000  
2025 Apron Expansion - Design and Construction \$300,000  
Costs above are total project costs with 95% being paid by State totaling \$527,250 and City Share of \$27,750

Expenditures	2025	2026	Total
Airport	555,000	0	555,000
Total	555,000	0	555,000
Funding Sources	2025	2026	Total
Airport -und '250)	27,750	0	27,750
Grants/Outside Funding Sources	527,250	0	527,250
Total	555,000	0	555,000

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project #	Airport-002		
Project Name	2026 Airport Project		
Contact	City Engineer	Department	Airport
Type	Improvement	Category	Infrastructure
Useful Life	25 years		

Description

2026 Runway 13/31 300-Foot Extension - Design \$900,000

2026 TaxiWay A 300-Foot Extension - Desgin \$500,000

Costs above are total project costs with 95% being paid by State totaling \$1,330,000 and City Share of \$70,000

Expenditures	2025	2026	Total
Airport	0	1,400,000	1,400,000
Total	0	1,400,000	1,400,000
Funding Sources	2025	2026	Total
Airport Fund (250)	0	70,000	70,000
Grants/Outside Funding Sources	0	1,330,000	1,330,000
Total	0	1,400,000	1,400,000

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project # Streets-001  
 Project Name ADA Sidewalk Repairs

Contact	City Engineer	Department	Streets
Type	Streets and Sidewalk Repairs	Category	Sidewalk Improvements
Useful Life	30 years		

**Description**

Project will reconstruct 2-4 non-compliant ADA pedestrian ramps annually to conform with the City's ADA Transition Plan

**Justification**

The Americans with Disabilities Act (ADA), enacted on July 26, 1990, is a civil rights law prohibiting discrimination against individuals on the basis of disability. ADA consists of five titles outlining protections in the following areas:

1. Employment
2. State and local government services
3. Public accommodations
4. Telecommunications
5. Miscellaneous Provisions

Title II of ADA pertains to the programs, activities and services public entities provide. As a provider of public transportation services and programs, the City of Forest Lake must comply with this section of the Act as it specifically applies to public service agencies.

<b>Expenditures</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Street Maintenance	30,000	30,000	60,000	270,000
<b>Total</b>	<b>30,000</b>	<b>30,000</b>	<b>60,000</b>	
<b>Funding Sources</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Capital Improvement Fund (211)	30,000	30,000	60,000	270,000
<b>Total</b>	<b>30,000</b>	<b>30,000</b>	<b>60,000</b>	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project #	Fire-005		
Project Name	Air Pack Fill Station		
Contact	Fire Chief	Department	Fire
Type	Equipment	Category	Equipment
Useful Life	20 years		

**Description**

Bauer CFS 5.5-3S 3 bank SCBA Containment Fill Station. Replaces existing 2 bank fill station. The fill station is used to fill our self contained breathing apparatus. Expected revenue from sale \$1,500.

**Justification**

The current fill station is over 20 years old and is no longer supported. Annual maintenance cost and reliability issues warrants replacement.

Expenditures	2025	2026	Total	Future
Equipment	0	27,998	27,998	50,500
Total	0	27,998	27,998	

Funding Sources	2025	2026	Total	Future
Public Safety Aid (403)	0	27,998	27,998	50,500
Total	0	27,998	27,998	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project #	Parks-001		
Project Name	Bayview Park		
Contact	Public Works Director	Department	Parks and Trails Improvements
Type	Playground Replacement	Category	Park Equipment
Useful Life	20 years		

Description

Regular/routine replacement of existing playground equipment and updates to pedestrian ammenities

Justification

Bayview Park's playground equipment was installated in 2001. With a 20-year lifecycle, the playground equipment will be four (4) years past its useful life at time of replacement.

Expenditures	2025	2026	Total	Future
Playground Equipment	0	450,000	450,000	812,000
Total	0	450,000	450,000	

Funding Sources	2025	2026	Total	Future
Debt Issuance - Parks	0	450,000	450,000	812,000
Total	0	450,000	450,000	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project #	Parks-002		
Project Name	Beltz Park		
Contact	Public Works Director	Department	Parks and Trails Improvements
Type	Playground Replacement	Category	Park Equipment
Useful Life	20 years		

Description

Regular/routine replacement of existing playground equipment and updates to pedestrian amenities

Justification

Beltz Park's playground equipment was installed in 2001. With a 20-year lifecycle, the playground equipment will be four (4) years past its useful life at time of replacement.

Expenditures	2025	2026	Total	Future
Park Trail Improvements	1,100,000	0	1,100,000	400,000
Total	1,100,000	0	1,100,000	
Funding Sources	2025	2026	Total	Future
Grants/Outside Funding Sources	300,000	0	300,000	400,000
Park Improvement Fund (203)	800,000	0	800,000	
Total	1,100,000	0	1,100,000	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

**Project #** Sewer-019  
**Project Name** Birchwood Estates Sanitary Sewer Upsizing

**Contact** City Engineer  
**Type** Sewer Infrastructure  
**Useful Life** 50 years

**Department** Sewer Fund  
**Category** Sewer Infrastructure

**Description**

City requires Sanitary Sewer Area Charges within their development fees to include offsetting oversizing charges within residential subdivision projects where necessary to extend trunk line facilities to meet planned future capacity and planned density requirements. It will be necessary to serve the area south of Hwy 97 along Harrow Ave with the extension of the existing 18" sanitary trunk main deadended in Hawthorne Heights at Granada Ave N and 204th Street N to connect up to Greystone Ave and take the existing life station offline and reroute all sewer flows through the extended 18" sanitary sewer trunk line to provide adequate capacity for additional development.

**Justification**

City's oversizing requirements and capacity needs to make this extension connection area not covered by the Development fees that will be obtained and to offset costs for this specific costs will require addition funds be allocated to have this work completed at the same time residential development occurs.

<b>Expenditures</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Sewer Infrastructure Improvements	0	185,000	<b>185,000</b>	300,000
<b>Total</b>	<b>0</b>	<b>185,000</b>	<b>185,000</b>	
<b>Funding Sources</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Sewer Fund (632)	0	185,000	<b>185,000</b>	300,000
<b>Total</b>	<b>0</b>	<b>185,000</b>	<b>185,000</b>	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project #	Parks-009		
Project Name	Boat Launch		
Contact	Public Works Director	Department	Parks and Recreation
Type	Park Improvements	Category	Park Improvements
Useful Life	20 years		

Description

The Lakeside Memorial Park boat launch is in need of repair, replacement, or relocation. City staff estimated 50% of cost would be from grants or outside sources

Justification

The Lakeside Memorial Park boat launch is nearly 20 years old. The operating agreement between the City and the DNR is set to expire in 2025. The City will need to determine if repair or reconstruction in its current place is desirable or if relocation of the launch is the goal. Funding will be needed to keep this project moving forward.

Expenditures	2025	2026	Total
Park Improvements	0	500,000	500,000
Total	0	500,000	500,000
Funding Sources	2025	2026	Total
Debt Issuance - Parks	0	250,000	250,000
Grants/Outside Funding Sources	0	250,000	250,000
Total	0	500,000	500,000



2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project #	Fire-006		
Project Name	Brush 1		
Contact	Fire Chief	Department	Fire
Type	Trucks	Category	Vehicles
Useful Life	20 years		

Description

We are requesting a 2025 Ford F350 crew cab to replace Brush 1 (Vin 1FTWW31Y75EA84746).

Justification

Brush 1 was purchased in 2004. Brush 1 has exceeded the 20 year replacement schedule. After 20 years of service the reliability of off road vehicles become questionable. Expected Revenue from Sale \$10,000.

Expenditures	2025	2026	Total	Future
Vehicles	80,145	0	80,145	144,750
Total	80,145	0	80,145	

Funding Sources	2025	2026	Total	Future
Capital Equipment Replacement Fund (401)	80,145	0	80,145	144,750
Total	80,145	0	80,145	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project #	Fire-007		
Project Name	Brush 2		
Contact	Fire Chief	Department	Fire
Type	Trucks	Category	Vehicles
Useful Life	20 years		

Description

We are requesting a 2025 Ford F350 crew cab to replace Brush 2 (Vin 1FTSF31L51EC75174).

Justification

Brush 2 was purchased in 2001. Brush 1 has exceeded the 20 year replacement schedule. After 20 years of service the reliability of off road vehicles become questionable. Expected revenue from Sale \$10,000.

Expenditures	2025	2026	Total	Future
Vehicles	80,145	0	80,145	144,750
Total	80,145	0	80,145	

Funding Sources	2025	2026	Total	Future
Capital Equipment Replacement Fund (401)	80,145	0	80,145	144,750
Total	80,145	0	80,145	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project # Streets-010  
 Project Name CSAH 32 Reconstruction

Contact	City Engineer	Department	Streets
Type	Street Improvements	Category	Street Construction
Useful Life	20 years		

**Description**

The project scope includes the following improvements on County State Aid Highway (CSAH) 32 (11th Avenue). Construction planned for 2027.

- 1) intersection control
- 2) safety improvements
- 3) surface water management
- 4) drainage improvements
- 5) pedestrian improvements
- 6) congestion management
- 7) Forest Road realignment
- 8) Watermain replacement and extension along with minor Sanitary Sewer modifications and relocation with Forest Road realignment
- 9) Project scope and cost currently doesn't include any decorative street lighting

**Justification**

The Broadway Avenue Project constructed a freeway overpass over Interstate 35 connecting CSAH 32 with CSAH 33 (Everton Avenue). This connection is regionally important. Increased traffic on CSAH 32 has resulted in the need to evaluate improvements to this roadway. City watermain and sanitary sewer will need replacement, relocation, and extension to underserving areas.

<b>Expenditures</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Street Improvements	100,000	200,000	300,000	5,300,000
<b>Total</b>	<b>100,000</b>	<b>200,000</b>	<b>300,000</b>	

  

<b>Funding Sources</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Capital Improvement Fund (211)	100,000	200,000	300,000	5,300,000
<b>Total</b>	<b>100,000</b>	<b>200,000</b>	<b>300,000</b>	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project # Police-001  
 Project Name Ebike - Unit 1

Contact	Police Chief	Department	Police
Type	Electric Bike	Category	Vehicles
Useful Life	6 years		

**Description**

2026 Trek Electric Bicycle (Police Package) to replace our current 2020 Trek Electric Bicycle (Police Package) with VIN WTU289G1005P.

**Justification**

Our current 2020 Trek Bicycle will be six years old and will need to be replaced due to outdated batteries and useful life expectancy. We are unsure on it's value in 2026, but believe we could obtain a credit of \$1,000.00 for a trade-in.

<b>Expenditures</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Vehicles	0	8,000	<b>8,000</b>	10,000
<b>Total</b>	<b>0</b>	<b>8,000</b>	<b>8,000</b>	

<b>Funding Sources</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Capital Equipment Replacement Fund (401)	0	8,000	<b>8,000</b>	10,000
<b>Total</b>	<b>0</b>	<b>8,000</b>	<b>8,000</b>	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project #	Police-002		
Project Name	Ebike - Unit 2		
Contact	Police Chief	Department	Police
Type	Electric Bike	Category	Vehicles
Useful Life	6 years		

Description

2026 Trek Electric Bicycle (Police Package) to replace our current 2020 Trek Electric Bicycle (Police Package) with VIN WTU273G1146P.

Justification

Our current 2020 Trek Bicycle will be six years old and will need to be replaced due to outdated batteries and useful life expectancy. We are unsure on it's value in 2026, but believe we could obtain a credit of \$1,000.00 for a trade-in.

Expenditures	2025	2026	Total	Future
Vehicles	0	8,000	8,000	10,000
Total	0	8,000	8,000	

Funding Sources	2025	2026	Total	Future
Capital Equipment Replacement Fund (401)	0	8,000	8,000	10,000
Total	0	8,000	8,000	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project #	Fire-003		
Project Name	Electric Fans		
Contact	Fire Chief	Department	Fire
Type	Equipment	Category	Equipment
Useful Life	20 years		

Description

4 Super Vac Battery Operated Electric Fans. Replaces 2 gas powered fans and 2 power cord electric fans. Expected Revenue from sale \$500.

Justification

Battery operated fans would increase our ability to ventilate without introducing CO into the structure. Battery operated fans reduce noise by 90% by eliminating the gas powered engine. Battery operated fans also reduce maintenace cost and the need for gas for the engines or an electrical power source for the corded fans. This would also allow us to ventilate rooms within a structure, a task that is difficult for us to accomplish with current equipment. Both our gas powered and corded fans are over 20 years old.

Expenditures	2025	2026	Total	Future
Equipment	0	22,862	22,862	41,200
Total	0	22,862	22,862	
Funding Sources	2025	2026	Total	Future
Public Safety Aid (403)	0	22,862	22,862	41,200
Total	0	22,862	22,862	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project #	Police-030		
Project Name	Electronic Digital Fingerprint Machine		
Contact	Police Chief	Department	Police
Type	Equipment	Category	Equipment
Useful Life	7 years		

Description

Electronic Digital Fingerprint Machine. This new machine would replace our manual ink fingerprint pad.

Justification

Requesting an Electronic Digital Fingerprint Machine to replace our manual ink fingerprint equipment. The ink fingerprint is messy, time consuming, and cumbersome to use for our staff. A digital fingerprint machine is an electronic method of capturing a digital image of user fingerprints. Unlike traditional ink-fingerprinting, it does not require people to make manual ink impressions. An electronic fingerprint imaging equipment captures the digital image of the user fingerprint and processes it electronically.

Expenditures	2025	2026	Total	Future
Equipment	18,000	0	18,000	24,000
Total	18,000	0	18,000	
Funding Sources	2025	2026	Total	Future
Public Safety Aid (403)	18,000	0	18,000	24,000
Total	18,000	0	18,000	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project #	Police-029		
Project Name	Electronic Speed Limit Signs		
Contact	Police Chief	Department	Police
Type	Equipment	Category	Equipment
Useful Life	7 years		

Description

New electronic speed limit signs.

Justification

Requesting four (4) electronic speed limit signs to be placed in high traffic areas where the city receives a large amount of complaints on speeders. The electronic speed limit signs would educate drivers on their current speeds and notify them to slow down if they are going over the speed limit.

Expenditures	2025	2026	Total	Future
Equipment	20,000	0	20,000	24,600
Total	20,000	0	20,000	
Funding Sources	2025	2026	Total	Future
Public Safety Aid (403)	20,000	0	20,000	24,600
Total	20,000	0	20,000	



2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project # Streets-007  
 Project Name Eureka Avenue

Contact	City Engineer	Department	Streets
Type	Street Improvements	Category	Street Construction
Useful Life	20 years		

**Description**

The Eureka Avenue Improvements project includes full reconstruction of the street with added pedestrian facilities from the western City limits north to 11th Avenue SW (CSAH 32), sanitary sewer forcemain replacement, stormwater improvements, and lake shoreline restoration. We have analyzed several potential roadway layout options with the goal of maximizing street and pedestrian facility widths while minimizing environmental impacts along the corridor and have reviewed these options with staff and agency partners.

State Bonding was received for this project in the amount of \$4,500,000.

**Justification**

Structural strength of pavement has deteriorated to the point minor maintenance is no longer able to be completed or beneficial to the pavement, completed projects reduce street maintenance, improve safety by replacing travel way with better smoothness, replacing signs that meet retroreflectivity standards, and constructing pedestrian facilities to meet ADA compliant, and typically provide for 20 year life with minor maintenance versus a full reconstruction. Existing sanitary sewer rehabilitation and watermain replacement work will be necessary.

<b>Expenditures</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
Street Improvements	0	4,500,000	<b>4,500,000</b>
<b>Total</b>	<b>0</b>	<b>4,500,000</b>	<b>4,500,000</b>
<b>Funding Sources</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
Grants/Outside Funding Sources	0	4,500,000	<b>4,500,000</b>
<b>Total</b>	<b>0</b>	<b>4,500,000</b>	<b>4,500,000</b>

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project # Utilities-003  
 Project Name Excavator - Water/Sewer/SWM

Contact Public Works Director Department Split - Water/Sewer/SWM  
 Type Machinery Category Machinery  
 Useful Life 10 years

**Description**

Purchase of new excavator to replace existing:

Unit #	Year	Make	Model	Serial #	Description
404	2019	Cat	308	FJX13424	Excavator

Purchase of new excavator in 2026 will be split between the three enterprise funds \$50,000/fund to total \$150,000. Estimated trade in is \$20,000/Fund in total \$60,000.

**Justification**

PW purchases excavator with maximum allowed warranty of 84 months. Rotates fleet at this interval to avoid unplanned maintenance expenses.

<b>Expenditures</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Machinery	0	150,000	<b>150,000</b>	210,000
<b>Total</b>	<b>0</b>	<b>150,000</b>	<b>150,000</b>	
<b>Funding Sources</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Sewer Fund (632)	0	50,000	<b>50,000</b>	210,000
Surface Water Fund (205)	0	50,000	<b>50,000</b>	
Water Fund (631)	0	50,000	<b>50,000</b>	
<b>Total</b>	<b>0</b>	<b>150,000</b>	<b>150,000</b>	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project #	Streets-005
Project Name	Fenway Avenue Rehabilitation & Trail Extension Pro

Contact	City Engineer	Department	Streets
Type	Street Improvements	Category	Street Construction
Useful Life	20 years		

**Description**

Project is planned for 2027 construction. Project scope will include pavement replacement, concrete curb and gutter spot repairs, subgrade corrections if needed, replacement of non-compliant pedestrian ramps, and replacement of street signs & roadway striping from Hwy 97 to 200th Street N. Ten foot wide pedestrian trail will be constructed to allow for the extension of the existing trail from Fenston Ave N to Hwy 97 connection from the planned MnDOT project in 2025-2026. Trail crossings to neighborhoods to the west will be reviewed for RRFB system to be installed.

**Justification**

Structural strength of pavement has deteriorated to the point minor maintenance is no longer able to be completed or beneficial to the pavement, completed projects reduce street maintenance, improve safety by replacing travel way with better smoothness, replacing signs that meet retroreflectivity standards, and making corrections to existing pedestrian facilities to ensure they are ADA compliant, and typically provide for 20 year life with minor maintenance versus a full reconstruction.

Pedestrian Trail extension is necessary as the existing trail stops in the middle of Fenway Athletic Field Complex and constructing this portion of the trail will connect to the trail that is being constructed along the south side of Hwy 97 with the MnDOT project in 2025-2026.

<b>Expenditures</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Street Improvements	0	300,000	<b>300,000</b>	1,600,000
<b>Total</b>	<b>0</b>	<b>300,000</b>	<b>300,000</b>	
<b>Funding Sources</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Debt Issuance - Governmental	0	300,000	<b>300,000</b>	1,600,000
<b>Total</b>	<b>0</b>	<b>300,000</b>	<b>300,000</b>	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project #	Fire-002		
Project Name	Fire Hose		
Contact	Fire Chief	Department	Fire
Type	Equipment	Category	Equipment
Useful Life	20 years		

Description

Fire Hose replacement.

Justification

Replaces obsolete fire hose that is 20+ years old. No resale value.

Expenditures	2025	2026	Total	Future
Equipment	0	20,000	20,000	40,750
Total	0	20,000	20,000	
Funding Sources	2025	2026	Total	Future
Capital Equipment Replacement Fund (401)	0	20,000	20,000	40,750
Total	0	20,000	20,000	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

**Project #** Streets-009  
**Project Name** Hwy 97 Reconstruction I-35 and Hwy 61

<b>Contact</b>	City Engineer	<b>Department</b>	Streets
<b>Type</b>	Street Improvements	<b>Category</b>	Street Construction
<b>Useful Life</b>	20 years		

**Description**

Starting in 2025, Hwy 97 between I-35 and Hwy 61 in Forest Lake will undergo a pavement reconstruction project. As part of the work, various safety and pedestrian improvements are being considered including raised median islands, a multi-use trail and other pedestrian improvements. The proposed trail along the south side of Hwy 97 would provide a safer place for pedestrians and bicyclists and also provide access to Hardwood Creek Trail.

Proposed summary of work: Reconstruct roadway, Construct a single-lane roundabout, Construct multi-use trail, Add raised median, Upgrade pedestrian accessibility, Repair/replace drainage, Watermain replacement/relocation and extension along with sanitary sewer forcemain relocation.

Municipal State Aid will be used to fund the City's street portion of the project.

**Justification**

Improves safety and traffic flow

- Provides better pedestrian and bicycle access
- Extends pavement life
- Improves ride quality
- Updates drainage

<b>Expenditures</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
Sewer Infrastructure Improvements	200,000	0	<b>200,000</b>
Street Improvements	750,000	450,000	<b>1,200,000</b>
Water Infrastructure Improvements	705,000	710,000	<b>1,415,000</b>
<b>Total</b>	<b>1,655,000</b>	<b>1,160,000</b>	<b>2,815,000</b>

<b>Funding Sources</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
Capital Improvement Fund (211)	750,000	450,000	<b>1,200,000</b>
Sewer Fund (632)	200,000	0	<b>200,000</b>
Water Fund (631)	705,000	710,000	<b>1,415,000</b>
<b>Total</b>	<b>1,655,000</b>	<b>1,160,000</b>	<b>2,815,000</b>

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project #	Golf-002		
Project Name	Irrigation System		
Contact	Public Works Director	Department	Golf Course
Type	Castlewood Improvements	Category	Castlewood Golf Course
Useful Life	20 years		

Description

Castlewood Golf Course capital improvements to align with industry standards and aide in ease of maintenance in the future.

Justification

Repair and installation of irrigation is needed to ensure greens and trees are maintained in a safe, healthy, and playable condition.

Expenditures	2025	2026	Total	Future
Golf Course Improvements	0	700,000	700,000	1,265,000
Total	0	700,000	700,000	
Funding Sources	2025	2026	Total	Future
Park Improvement Fund (203)	0	700,000	700,000	1,265,000
Total	0	700,000	700,000	

2025 thru 2026

Capital Improvement Plan  
Forest Lake, MN

Project #	Parks-007		
Project Name	Kulenkamp Park Infield Improvements		
Contact	Public Works Director	Department	Parks and Trails Improvements
Type	Park Improvements	Category	Park Improvements
Useful Life	20 years		

Description

Kulenkamp Park's field are in need of infield repair.

Justification

Kulenkamp Park's athletic facilities are used on a daily basis. These facilities are in need of regular, routine repair and improvements.

Expenditures	2025	2026	Total	Future
Park Improvements	100,000	0	100,000	1,000,000
Total	100,000	0	100,000	

Funding Sources	2025	2026	Total	Future
Park Improvement Fund (203)	100,000	0	100,000	1,000,000
Total	100,000	0	100,000	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project #	Parks-010		
Project Name	Lakeside Memorial Park Shoreline		
Contact	Public Works Director	Department	Parks and Recreation
Type	Park Improvements	Category	Park Improvements
Useful Life	20 years		

Description

The Lakeside Memorial Park shoreline seasonally erodes. A 2024 study has determined the City should reconstruct the shoreline and make associated improvements adjacent to the shore in this area.

This has been identified as a priority by City Council. Funding has not been identified. City will explore outside funding options such as grants/donations to assist with funding this project.

City staff estimated 50% of funding is from grants or outside sources.

Justification

The Lakeside Memorial Park shoreline seasonally erodes due to the combination of the small rip rap material and lake bounce. This necessitates Public Work's reconstructing the riprap each year. As a result, the City studied the shoreline and made determination redesign for stabilization, stormwater capture and treatment, as well as water access is necessary.

Expenditures	2025	2026	Total
Park Improvements	0	1,400,000	1,400,000
Total	0	1,400,000	1,400,000

Funding Sources	2025	2026	Total
Debt Issuance - Parks	0	700,000	700,000
Grants/Outside Funding Sources	0	700,000	700,000
Total	0	1,400,000	1,400,000



2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project #	Parks-011		
Project Name	Lakeside Memorial Park - Veteran's Memorial		
Contact	Public Works Director	Department	Parks and Trails Improvements
Type	Park Improvements	Category	Park Improvements
Useful Life	20 years		

Description

Construction of a Veteran's Memorial in Lakeside Memorial Park

Justification

For a number of years, the City has had a Veteran's Memorial Committee who have been working to secure funds and land (in Lakeside Memorial Park) for the construction of a Veteran's Memorial. The committee has secured significant funding for the project and would like to move forward with the project in Lakeside Memorial Park.

Legacy Grant \$96,000

MN DEED Grant \$250,000

City Cash Contribution \$100,000

Committee Current Funds \$70,000

Current estimate project costs are \$700,000. The Gap from project costs to committed funds is \$184,000 which the Committee plan to fundraise for.

Expenditures	2025	2026	Total	Future
Park Improvements	250,000	450,000	700,000	993,000
Total	250,000	450,000	700,000	

  

Funding Sources	2025	2026	Total	Future
Grants/Outside Funding Sources	250,000	350,000	600,000	993,000
Park Improvement Fund (203)	0	100,000	100,000	
Total	250,000	450,000	700,000	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project #	Sewer-015		
Project Name	Lift Stations		
Contact	City Engineer	Department	Sewer Fund
Type	Sewer Infrastructure	Category	Sewer Infrastructure
Useful Life	30 years		

Description

Enhances capacity, reduces sanitary sewer overflows, new control panels & pumps improves services, meet peak weather flow demands, and may also include the installation of backup generators for unplanned outages.

Justification

Rehabilitating lift stations improves their efficiency, leading to better performance in transporting wastewater. This efficiency enhancement can result in cost savings and reduced energy consumption. Upgraded lift stations create a safer environment for operational staff. Properly maintained and rehabilitated stations reduce the risk of accidents and ensure a secure workplace. Lift station improvements contribute to minimizing sanitary sewer overflows. This benefit is crucial for preventing environmental contamination and protecting public health. Installing backup generators ensures that lift stations continue to operate during power outages. This reliability prevents disruptions in wastewater management.

Expenditures	2025	2026	Total	Future
Sewer Infrastructure Improvements	0	925,000	925,000	1,925,000
Total	0	925,000	925,000	

Funding Sources	2025	2026	Total	Future
Sewer Fund (632)	0	925,000	925,000	1,925,000
Total	0	925,000	925,000	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

**Project #** Streets-003  
**Project Name** Local Street Maintenance Project

<b>Contact</b>	City Engineer	<b>Department</b>	Streets
<b>Type</b>	Street Improvements	<b>Category</b>	Street Construction
<b>Useful Life</b>	20 years		

**Description**

Local street maintenance projects will include pavement replacement, subgrade spot repairs if necessary, re-establishing the crown, minor storm sewer, sanitary sewer, and watermain gate valves/hydrants rehabs, spot repairs of concrete curb and gutter if roadway already has curb, re-shouldering after pavement replacement if there are no curbs, minor drainage improvements, replacement of street signs and roadway striping. If roadway has existing pedestrian facilities correction work will be completed to make the facilities ADA compliant.

Franchise Fees \$770,000  
 Storm Sewer \$25,000  
 Water fund \$25,000  
 Sewer Fund \$25,000  
 Tax Levy \$997,000, Levy increase to \$1,000,000 in 2027

**Justification**

Structural strength of pavement has deteriorated to the point minor maintenance is no longer able to be completed or beneficial to the pavement, completed projects reduce street maintenance, improve safety by replacing travel way with better smoothness, replacing signs that meet retroreflectivity standards, and making corrections to existing pedestrian facilities to ensure they are ADA compliant, and typically provide for 20 year life with minor maintenance versus a full reconstruction.

<b>Expenditures</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Street Improvements	1,842,000	1,842,000	<b>3,684,000</b>	16,605,000
<b>Total</b>	<b>1,842,000</b>	<b>1,842,000</b>	<b>3,684,000</b>	
<b>Funding Sources</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Capital Improvement Fund (211)	1,842,000	1,842,000	<b>3,684,000</b>	16,605,000
<b>Total</b>	<b>1,842,000</b>	<b>1,842,000</b>	<b>3,684,000</b>	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project #	Sewer-017		
Project Name	Manhole Lining		
Contact	Public Works Director	Department	Sewer Fund
Type	Maintenance	Category	Sewer Infrastructure

**Description**

Annual lining of sanitary manholes. City submits for the Met Council Inflow and Infiltration Grants to assist with costs related to these types of projects.

**Justification**

Cost effective way of reducing I/I and maintaining manholes for sanitary system

Expenditures	2025	2026	Total	Future
Sewer Infrastructure Improvements	0	50,000	50,000	400,000
Total	0	50,000	50,000	

Funding Sources	2025	2026	Total	Future
Sewer Fund (632)	0	50,000	50,000	400,000
Total	0	50,000	50,000	

2025 thru 2026

# Capital Improvement Plan

Forest Lake, MN

Project #	Parks-012		
Project Name	Manor Park		
Contact	Public Works Director	Department	Parks and Trails Improvements
Type	Playground Replacement	Category	Park Equipment
Useful Life	20 years		

Description

Regular/routine replacement of existing playground equipment and updates to pedestrian ammenities

Justification

Manor Park's playground equipment was installed in 2001. With a 20-year lifecyle, the playground will be four (4) years past its useful life.

Expenditures	2025	2026	Total	Future
Playground Equipment	125,000	0	125,000	225,000
Total	125,000	0	125,000	
Funding Sources	2025	2026	Total	Future
Park Improvement Fund (203)	125,000	0	125,000	225,000
Total	125,000	0	125,000	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project #	City-005		
Project Name	Median Landscaping		
Contact	Public Works Director	Department	City-wide Improvements
Type	Improvement	Category	Downtown Plan Improvements
Useful Life	15 years		

Description

Full Removal and replacement of landscaping along Broadway Ave and Lake Street  
2025 - 4th Street to Lake Street  
2026 - 4th Street to Interstate 35  
Funding is currently included in the General fund.

Justification

City Council Priority

Expenditures	2025	2026	Total
Street Improvements	375,000	350,000	725,000
Total	375,000	350,000	725,000
Funding Sources	2025	2026	Total
General Fund	375,000	350,000	725,000
Total	375,000	350,000	725,000

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

**Project #** Streets-011  
**Project Name** North Shore Trail Maintenance Project

<b>Contact</b>	City Engineer	<b>Department</b>	Streets
<b>Type</b>	Street Improvements	<b>Category</b>	Street Construction
<b>Useful Life</b>	20 years		

**Description**

Project will include pavement replacement, subgrade spot repairs if necessary, re-establishing the crown, minor storm sewer, minor sanitary sewer rehabilitation, spot curb installation, re-shouldering after pavement replacement, minor drainage improvements, replacement of street signs and roadway striping. No widening will be completed with the project.

**Justification**

Structural strength of pavement has deteriorated to the point minor maintenance is no longer able to be completed or beneficial to the pavement, completed projects reduce street maintenance, improve safety by replacing travel way with better smoothness, replacing signs that meet retroreflectivity standards, and typically provide for 20 year life with minor maintenance versus a full reconstruction.

<b>Expenditures</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
Sewer Infrastructure Improvements	30,000	0	<b>30,000</b>
Street Improvements	5,870,000	0	<b>5,870,000</b>
<b>Total</b>	<b>5,900,000</b>	<b>0</b>	<b>5,900,000</b>

  

<b>Funding Sources</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>
Debt Issuance - Governmental	5,870,000	0	<b>5,870,000</b>
Sewer Fund (632)	30,000	0	<b>30,000</b>
<b>Total</b>	<b>5,900,000</b>	<b>0</b>	<b>5,900,000</b>

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project # PW-046  
 Project Name PR - Groundmaster Mower

Contact Public Works Director  
 Type Equipment  
 Useful Life 5 years

Department Parks and Recreation  
 Category Equipment

**Description**

New 11 foot Groundmaster to be purchased in 2025 to replace:

Unit #	Year	Make	Model	Serial #
413	2018	Toro	4010D 30636	402959168

Trade Value: \$10,000

**Justification**

This is a highly used piece of equipment to get all parks and open spaces mowed on a weekly basis. Unit is hydraulically operated and a 5 year cycle is recommended to avoid hydraulic system overhaul.

<b>Expenditures</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Equipment	115,000	0	<b>115,000</b>	133,300
<b>Total</b>	<b>115,000</b>	<b>0</b>	<b>115,000</b>	
<b>Funding Sources</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Capital Equipment Replacement Fund (401)	115,000	0	<b>115,000</b>	133,300
<b>Total</b>	<b>115,000</b>	<b>0</b>	<b>115,000</b>	



2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project # PW-048  
 Project Name PR - Groundmaster Mower

Contact	Public Works Director	Department	Parks and Recreation
Type	Equipment	Category	Equipment
Useful Life	5 years		

**Description**

Purchase of new 15 foot Groundmaster mower in 2026 to replace:

Unit #	Year	Make	Model	Serial #
414	2021	Toro	5910D 31699	409075316

Trade Value: \$15,000

**Justification**

This is a highly used piece of equipment to get all parks and open spaces mowed on a weekly basis. Unit is hydraulically operated and a 5 year cycle is recommended to avoid hydraulic system overhaul.

<b>Expenditures</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Equipment	0	130,000	<b>130,000</b>	150,700
<b>Total</b>	<b>0</b>	<b>130,000</b>	<b>130,000</b>	
<b>Funding Sources</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Capital Equipment Replacement Fund (401)	0	130,000	<b>130,000</b>	150,700
<b>Total</b>	<b>0</b>	<b>130,000</b>	<b>130,000</b>	

2025 thru 2026

# Capital Improvement Plan

Forest Lake, MN

Project #	PW-052		
Project Name	PR - Zero Turn Mower		
Contact	Public Works Director	Department	Parks and Recreation
Type	Equipment	Category	Equipment
Useful Life	3 years		

Description

Purchase of new 72" zero turn mower in 2026 to replace: Serial Number: 414109384  
Trade Value: \$8,500

Justification

This is a highly used piece of equipment to get all parks and open spaces mowed on a weekly basis. Unit still holds tade in value at 3 year intervals. Mulching Kits and Baggers are replaced every other trade in.

Expenditures	2025	2026	Total	Future
Equipment	0	28,500	28,500	102,300
Total	0	28,500	28,500	
Funding Sources	2025	2026	Total	Future
Capital Equipment Replacement Fund (401)	0	28,500	28,500	102,300
Total	0	28,500	28,500	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project #	PW-051		
Project Name	PR - Zero Turn Mower		
Contact	Public Works Director	Department	Parks and Recreation
Type	Equipment	Category	Equipment
Useful Life	3 years		

Description

Purchase of new 72" zero turn mower in 2025 to replace: Serial Number: 412000210  
Trade Value: \$8,000

Justification

This is a highly used piece of equipment to get all parks and open spaces mowed on a weekly basis. Unit still holds tade in value at 3 year intervals. Mulching Kits and Baggers are replaced every other trade in.

Expenditures	2025	2026	Total	Future
Equipment	28,000	0	28,000	100,500
Total	28,000	0	28,000	
Funding Sources	2025	2026	Total	Future
Capital Equipment Replacement Fund (401)	28,000	0	28,000	100,500
Total	28,000	0	28,000	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project # PW-037  
 Project Name PW - Ag Tractor

Department	Public Works Equipment	Type	Machinery
Category	Machinery	Useful Life	12 years

**Description**

Purchase of new Ag Tractor to replace:

Unit #	Year	Make	Model	VIN
410	2013	John Deere	6125R	1L06125REDR765746

Trade Value: \$75,000

**Justification**

Replacement at 12 year/5,000 hours is the benchmark used across multiple agencies where a vehicle's service life, technological life, and economic life have reached its end. Resulting in safety, dependability, and reliability issues.

**Expenditures**

	2025	2026	Total	Future
Machinery	200,000	0	200,000	285,150
<b>Total</b>	<b>200,000</b>	<b>0</b>	<b>200,000</b>	

**Funding Sources**

	2025	2026	Total	Future
Capital Equipment Replacement Fund (401)	200,000	0	200,000	285,150
<b>Total</b>	<b>200,000</b>	<b>0</b>	<b>200,000</b>	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project #	PW-038		
Project Name	PW - Ag Tractor		
Department	Public Works Equipment	Type	Machinery
Category	Machinery	Useful Life	12 years

Description

Addition to Fleet

Justification

City will be adding pedestrian trails on CSAH 33, Eureka, Highway 97, CSAH 32, and extending in a number of different areas. Snow removal of trails will become a full plow route in 2026 and will require a piece of equipment designed to manage all types and depths of snow to be efficient. Tractor will also operate zamboni for ice rinks.

Expenditures	2025	2026	Total	Future
Machinery	0	115,000	115,000	164,000
Total	0	115,000	115,000	
Funding Sources	2025	2026	Total	Future
Capital Equipment Replacement Fund (401)	0	115,000	115,000	164,000
Total	0	115,000	115,000	

2025 thru 2026

# Capital Improvement Plan

Forest Lake, MN

Project #	PW-012		
Project Name	PW - One Ton Truck w/ dump body		
Contact	Public Works Director	Department	Public Works Equipment
Type	Trucks	Category	Vehicles
Useful Life	10 years		

Description

Purchase of new one ton truck to replace existing:					
Unit #	Year	Make	Model	License Plate	VIN
112	2008	Chevrolet	1 Ton	922481	1GBJK34688E185450

Trade in value: \$15,000

Justification

Replacement at 10 year/100,000 miles is the benchmark used across multiple agencies where a vehicle's service life, technological life, and economic life have reached its end. Resulting in safety, dependability, and reliability issue

Expenditures	2025	2026	Total	Future
Vehicles	80,000	0	80,000	107,500
Total	80,000	0	80,000	
Funding Sources	2025	2026	Total	Future
Capital Equipment Replacement Fund (401)	80,000	0	80,000	107,500
Total	80,000	0	80,000	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project #	PW-019		
Project Name	PW - Plow Truck		
Contact	Public Works Director	Department	Public Works Equipment
Type	Trucks	Category	Vehicles
Useful Life	15 years		

Description

Purchase of new plow truck to replace existing:					
Unit #	Year	Make	Model	License Plate	VIN
205	2007	Freightliner	Plow Truck	922455	1FVHC3DA97HY11035

Trade in value: \$15,000

Justification

Replacement at 15 year/100,000 miles is the benchmark used across multiple agencies where a vehicle's service life, technological life, and economic life have reached its end. Resulting in safety, dependability, and reliability issues.

Expenditures	2025	2026	Total	Future
Vehicles	340,000	0	340,000	529,800
Total	340,000	0	340,000	
Funding Sources	2025	2026	Total	Future
Capital Equipment Replacement Fund (401)	340,000	0	340,000	529,800
Total	340,000	0	340,000	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project # PW-016  
 Project Name PW - Service/Sign Truck

Contact Public Works Director Department Public Works Equipment  
 Type Trucks Category Vehicles  
 Useful Life 10 years

**Description**

Purchase of new service truck to replace existing:

Unit #	Year	Make	Model	License Plate	VIN
103	2000	Chevrolet	Service	903328	1GBJK34J5YF507444

Trade in value: \$5,000

**Justification**

Replacement at 10 year/100,000 miles is the benchmark used across multiple agencies where a vehicle's service life, technological life, and economic life have reached its end. Resulting in safety, dependability, and reliability issue

Vehicle has been pushed out multiple times. Vehicle will be over 25 years old at time of replacement.

<b>Expenditures</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Vehicles	0	125,000	<b>125,000</b>	168,000
<b>Total</b>	<b>0</b>	<b>125,000</b>	<b>125,000</b>	

<b>Funding Sources</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Capital Equipment Replacement Fund (401)	0	125,000	<b>125,000</b>	168,000
<b>Total</b>	<b>0</b>	<b>125,000</b>	<b>125,000</b>	



2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project # PW-033  
 Project Name PW - Skid Loader

Department	Public Works Equipment	Type	Machinery
Category	Machinery	Useful Life	10 years

**Description**

Purchase of skid steer to replace existing 242D wheel skid steer.

Estimated trade-in value: \$35,000

**Justification**

PW rotates skid steers every two years to maximize trade in value and eliminate 1000 hour maintenance interval.

<b>Expenditures</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Machinery	0	65,000	<b>65,000</b>	295,000
<b>Total</b>	<b>0</b>	<b>65,000</b>	<b>65,000</b>	
<b>Funding Sources</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Capital Equipment Replacement Fund (401)	0	65,000	<b>65,000</b>	295,000
<b>Total</b>	<b>0</b>	<b>65,000</b>	<b>65,000</b>	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project # PW-035  
 Project Name PW - Tool Cat

Department	Public Works Equipment	Type	Machinery
Category	Machinery	Useful Life	4 years

**Description**

Purchase of Tool Cat in 2025 to replace:

Unit #	Year	Make	Model	Serial #
420	2021	Bobcat	Tool Cat UW56	B4RC12377

Estimated trade-in value: \$20,000

**Justification**

PW rotates Tool Cat every four years to maximize trade in value and eliminate 1000 hour maintenance interval.

<b>Expenditures</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Machinery	75,000	0	<b>75,000</b>	180,000
<b>Total</b>	<b>75,000</b>	<b>0</b>	<b>75,000</b>	
<b>Funding Sources</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Capital Equipment Replacement Fund (401)	75,000	0	<b>75,000</b>	180,000
<b>Total</b>	<b>75,000</b>	<b>0</b>	<b>75,000</b>	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project # PW-025  
 Project Name PW - Trailer

Contact	Public Works Director	Department	Public Works Equipment
Type	Trailers	Category	Equipment
Useful Life	10 years		

**Description**

Purchase of new trailers to add to the fleet and replace existing trailers. Proposed 2025 would replace:

Unit #	Year	Make	Model	License Plate	VIN
303	2002	Felling	Trailer	185953	5FTDE292121017766

Estimated trade-in value: \$500

**Justification**

PW has a number of trailers that are 20+ years old and also need to expand fleet to accommodate projects and increase efficiency.

<b>Expenditures</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Equipment	15,000	0	15,000	20,150
<b>Total</b>	<b>15,000</b>	<b>0</b>	<b>15,000</b>	
<b>Funding Sources</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Capital Equipment Replacement Fund (401)	15,000	0	15,000	20,150
<b>Total</b>	<b>15,000</b>	<b>0</b>	<b>15,000</b>	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project # PW-002  
 Project Name PW - Truck

Contact Public Works Director  
 Type Trucks  
 Useful Life 10 years

Department Public Works Equipment  
 Category Vehicles

**Description**

Purchase of new vehicle to add to fleet

**Justification**

Addition to fleet to accomadate additional seasonal and FTE staff.

<b>Expenditures</b>		<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Vehicles		0	57,500	<b>57,500</b>	77,250
	<b>Total</b>	<b>0</b>	<b>57,500</b>	<b>57,500</b>	
<b>Funding Sources</b>		<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Capital Equipment Replacement Fund (401)		0	57,500	<b>57,500</b>	77,250
	<b>Total</b>	<b>0</b>	<b>57,500</b>	<b>57,500</b>	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project # PW-001  
 Project Name PW - Truck

Contact Public Works Director  
 Type Trucks  
 Useful Life 10 years

Department Public Works Equipment  
 Category Vehicles

**Description**

Purchase of new pickup truck to replace:

Unit #	Year	Make	Model	License Plate	VIN
114	2013	Chevrolet	Pickup	940876	1GB1CVCG8DF103031

Trade in value: \$4,000

**Justification**

Replacement at 10 year/100,000 miles is the benchmark used across multiple agencies where a vehicle's service life, technological life, and economic life have reached its end. Resulting in safety, dependability, and reliability issue

<b>Expenditures</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Vehicles	55,000	0	<b>55,000</b>	73,900
<b>Total</b>	<b>55,000</b>	<b>0</b>	<b>55,000</b>	
<b>Funding Sources</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Capital Equipment Replacement Fund (401)	55,000	0	<b>55,000</b>	73,900
<b>Total</b>	<b>55,000</b>	<b>0</b>	<b>55,000</b>	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project # PW-043  
 Project Name PW - Wheel Loader

Department Public Works Equipment Type Machinery  
 Category Machinery Useful Life 7 years

**Description**

Purchase of new loader to replace existing equipment:

Unit #	Year	Make	Model	Serial #
401	2019	Cat	926M	LTE06708

Trade Value: \$50,000

**Justification**

PW purchases Loader Backhoe with maximum allowed warranty of 84 months. Rotates fleet at this interval to avoid unplanned maintenance expenses.

<b>Expenditures</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Machinery	0	225,000	<b>225,000</b>	276,700
<b>Total</b>	<b>0</b>	<b>225,000</b>	<b>225,000</b>	
<b>Funding Sources</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Capital Equipment Replacement Fund (401)	0	225,000	<b>225,000</b>	276,700
<b>Total</b>	<b>0</b>	<b>225,000</b>	<b>225,000</b>	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project # Fire-001  
 Project Name Radio Replacements

Contact Fire Chief  
 Type Equipment  
 Useful Life 20 years

Department Fire  
 Category Equipment

**Description**

Motorolla 800 MHZ portable radios (3 Per Year)

**Justification**

Replaces 3 Motorola portable radios per year. Radio replacement due to non supported outdated radios.

<b>Expenditures</b>		<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Equipment		18,250	18,500	<b>36,750</b>	157,000
	<b>Total</b>	<b>18,250</b>	<b>18,500</b>	<b>36,750</b>	
<b>Funding Sources</b>		<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Capital Equipment Replacement Fund (401)		18,250	18,500	<b>36,750</b>	157,000
	<b>Total</b>	<b>18,250</b>	<b>18,500</b>	<b>36,750</b>	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

**Project #** Streets-004  
**Project Name** Seal Coat and Crack Filling Projects

<b>Contact</b>	City Engineer	<b>Department</b>	Streets
<b>Type</b>	Streets and Sidewalk Repairs	<b>Category</b>	Street Construction
<b>Useful Life</b>	10 years		

**Description**

The Project scope will include the following on local roadways:

1. Seal Coating
2. Crack Filling

**Justification**

Seal Coating prevents water intrusion beneath the surface, slows deterioration of pavement from oxidation, protects the asphalt binder from oils and gasoline, enhances skid-resistance, and extends pavement life.

Crack Filling decreases further crack deterioration, protecting the pavement structure from moisture damage, and ultimately extending the pavement life.

<b>Expenditures</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Street Maintenance	210,000	210,000	<b>420,000</b>	1,050,000
<b>Total</b>	<b>210,000</b>	<b>210,000</b>	<b>420,000</b>	
<b>Funding Sources</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Capital Improvement Fund (211)	210,000	210,000	<b>420,000</b>	1,050,000
<b>Total</b>	<b>210,000</b>	<b>210,000</b>	<b>420,000</b>	



2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project # Sewer-016  
 Project Name Sewer Lining Projects

Contact	City Engineer	Department	Sewer Fund
Type	Sewer Infrastructure	Category	Sewer Infrastructure
Useful Life	40 years		

**Description**

Trenchless pipe rehabilitation restores critical underground infrastructure without digging, using minimally invasive techniques to strengthen existing pipes. Trenchless rehabilitation includes fully structural methods such as cured in place pipe lining and UV-cured pipe lining. Prior to completing the sewer lining the Contractor will clean and televise the lines. A CCTV sewer inspection uses closed circuit television technology to record inside sewer systems. This allows certified technicians to view pipelines live while collecting data to determine next steps for resolving any issues detected.

**Justification**

Cured-in-place pipe lining (CIPP) is a trenchless pipe repair method for rehabilitating existing pipelines. It is cost-effective because it minimizes the need for excavation, reducing disruption to the surrounding area. This method is used to repair pipes that carry sewage, water, and industrial fluids. Ensuring the lines of your collection system are in sound condition mitigates infiltration and inflow (I & I) issues and the chance of a future problem that could put your community and your resources at risk. Ensuring the lines of your collection system are in sound condition mitigates infiltration and inflow (I & I) issues and the chance of a future problem that could put your community and your resources at risk.

<b>Expenditures</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Sewer Infrastructure Improvements	530,000	0	<b>530,000</b>	1,845,000
<b>Total</b>	<b>530,000</b>	<b>0</b>	<b>530,000</b>	
<b>Funding Sources</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Sewer Fund (632)	530,000	0	<b>530,000</b>	1,845,000
<b>Total</b>	<b>530,000</b>	<b>0</b>	<b>530,000</b>	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project # Sewer-006  
 Project Name Sewer - Trailer

Contact	Public Works Director	Department	Sewer Fund
Type	Trailers	Category	Equipment
Useful Life	10 years		

**Description**

Purchase of new trailers to add to the fleet and replace existing trailers. Proposed 2026 would replace:

Unit #	Year	Make	Type	License Plate	VIN
302	2001	Felling	Trailer	189507	5FTEE202411017065

Estimated trade-in value: \$200

**Justification**

PW has a number of trailers that are 20+ years old and also need to expand fleet to accommodate projects and increase efficiency.

<b>Expenditures</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Equipment	0	7,000	<b>7,000</b>	8,500
<b>Total</b>	<b>0</b>	<b>7,000</b>	<b>7,000</b>	
<b>Funding Sources</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Sewer Fund (632)	0	7,000	<b>7,000</b>	8,500
<b>Total</b>	<b>0</b>	<b>7,000</b>	<b>7,000</b>	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project # Sewer-001  
 Project Name Sewer- Truck

Contact	Public Works Director	Department	Sewer Fund
Type	Trucks	Category	Vehicles
Useful Life	10 years		

**Description**

Purchase of new pickup truck to replace:

Unit #	Year	Make	Model	License Plate	VIN
117	2016	GMC	Pickup	949724	1GT02REG1GZ274060

Trade in Value: \$4,000

**Justification**

Replacement at 10 year/100,000 miles is the benchmark used across multiple agencies where a vehicle's service life, technological life, and economic life have reached its end. Resulting in safety, dependability, and reliability issues.

<b>Expenditures</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Vehicles	0	56,250	<b>56,250</b>	75,500
<b>Total</b>	<b>0</b>	<b>56,250</b>	<b>56,250</b>	
<b>Funding Sources</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Sewer Fund (632)	0	56,250	<b>56,250</b>	75,500
<b>Total</b>	<b>0</b>	<b>56,250</b>	<b>56,250</b>	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project # Utilities - 002  
 Project Name Skid Loader - Water/Sewer/SWM

Department	Split - Water/Sewer/SWM	Type	Machinery
Category	Machinery	Useful Life	10 years

**Description**

Purchase of skid steer to replace existing 259D. Proposed 2025 purchase would replace:

Unit #	Year	Serial #	Type	Description
407	2023	CW925914	259D3	Track Skid Loader

Purchase of new skid steer in will be split between the three enterprise funds equally. \$31,000/Fund to total \$93,000. Estimated trade in value in 2025 is \$17,000/Fund for a total of \$51,000

**Justification**

PW rotates skid steers every two years to maximize trade in value and eliminate 1000 hour maintenance interval.

<b>Expenditures</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Machinery	93,000	0	<b>93,000</b>	402,000
<b>Total</b>	<b>93,000</b>	<b>0</b>	<b>93,000</b>	

<b>Funding Sources</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Sewer Fund (632)	31,000	0	<b>31,000</b>	402,000
Surface Water Fund (205)	31,000	0	<b>31,000</b>	
Water Fund (631)	31,000	0	<b>31,000</b>	
<b>Total</b>	<b>93,000</b>	<b>0</b>	<b>93,000</b>	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project # Police-010  
 Project Name Speed Trailer

Contact Police Chief Department Police  
 Type Equipment Category Equipment  
 Useful Life 8 years

**Description**

2025 SMART-850 speed trailer (or similar type of equipment). Our current speed trailer was purchased in 2016 and has an approximate life expectancy of 8 - 10 years. 2016 SMART-850 with VIN 1R9BR091XGJ482146. Purchase a new speed trailer in 2025 for approximately \$30,000.00.

**Justification**

Our current current speed trailer will be nine years old in 2025 and has needed maintenance/repairs to it the past two years. The manufacturer no longer makes parts for the current speed trailer and it is no longer under warranty. The speed trailer has been well received in the community and is utilized during the spring, summer, and fall months. We do not believe we could get very much for selling the current speed trailer, but would attempt to sell it at auction or donate it to another agency.

<b>Expenditures</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Equipment	30,000	0	<b>30,000</b>	40,000
<b>Total</b>	<b>30,000</b>	<b>0</b>	<b>30,000</b>	
<b>Funding Sources</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Capital Equipment Replacement Fund (401)	30,000	0	<b>30,000</b>	40,000
<b>Total</b>	<b>30,000</b>	<b>0</b>	<b>30,000</b>	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project # Police-016  
 Project Name Squad #2005

Contact	Police Chief	Department	Police
Type	Squad Car	Category	Vehicles
Useful Life	5 years		

**Description**

2025 Ford Explorer (Police Pursuit Package) with AWD to replace our current 2020 Ford Explorer (Squad #2005), VIN Last Four Digits 1210.

**Justification**

Our current vehicle replacement cycle for patrol vehicles is 5 years or 100,000 miles, whichever comes first. Our current 2020 Ford Explorer (PPV) is five years old and is projected to have 90,000 - 100,000 miles on it at the time of trade-in. We believe we could get approximately \$10,000.00 in selling the vehicle at auction.

<b>Expenditures</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Vehicles	70,000	0	<b>70,000</b>	85,000
<b>Total</b>	<b>70,000</b>	<b>0</b>	<b>70,000</b>	

<b>Funding Sources</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Capital Equipment Replacement Fund (401)	70,000	0	<b>70,000</b>	85,000
<b>Total</b>	<b>70,000</b>	<b>0</b>	<b>70,000</b>	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project # Police-015  
 Project Name Squad #2011

Contact	Police Chief	Department	Police
Type	Squad Car	Category	Vehicles
Useful Life	5 years		

**Description**

2026 Ford Explorer (Police Pursuit Package) with AWD (or similar vehicle) to replace our current 2020 Ford Explorer (Squad #2011) with VIN Last Four Digits 3244.

**Justification**

Our current vehicle replacement cycle for patrol vehicles is 5 years or 100,000 miles, whichever comes first. Our current 2020 Ford Explorer PPV (Squad 2011) will be six years old and is projected to have 90,000 - 100,000 miles on it at the time of trade-in. We believe we could get approximately \$10,000.00 in selling the vehicle at auction.

<b>Expenditures</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Vehicles	0	77,000	77,000	90,000
<b>Total</b>	<b>0</b>	<b>77,000</b>	<b>77,000</b>	

  

<b>Funding Sources</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Capital Equipment Replacement Fund (401)	0	77,000	77,000	90,000
<b>Total</b>	<b>0</b>	<b>77,000</b>	<b>77,000</b>	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project # Police-014  
 Project Name Squad #2012

Contact	Police Chief	Department	Police
Type	Squad Car	Category	Vehicles
Useful Life	5 years		

**Description**

2026 Ford Explorer (Police Pursuit Package) with AWD (or similar vehicle) to replace our current 2020 Ford Explorer (Squad #2012) with VIN Last Four Digits 1211.

**Justification**

Our current vehicle replacement cycle for patrol vehicles is 5 years or 100,000 miles, whichever comes first. Our current 2020 Ford Explorer PPV (Squad 2012) will be six years old and is projected to have 90,000 - 100,000 miles on it at the time of trade-in. We believe we could get approximately \$10,000.00 in selling the vehicle at auction.

<b>Expenditures</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Vehicles	0	77,000	77,000	90,000
<b>Total</b>	<b>0</b>	<b>77,000</b>	<b>77,000</b>	

  

<b>Funding Sources</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Capital Equipment Replacement Fund (401)	0	77,000	77,000	90,000
<b>Total</b>	<b>0</b>	<b>77,000</b>	<b>77,000</b>	



2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project # Police-018  
 Project Name Squad #2013

Contact	Police Chief	Department	Police
Type	Squad Car	Category	Vehicles
Useful Life	5 years		

**Description**

2026 Ford Explorer (Police Pursuit Package) with AWD (or similar vehicle) to replace our current 2020 Ford Explorer (Squad #2013) with VIN Last Four Digits 3189.

**Justification**

Our current vehicle replacement cycle for patrol vehicles is 5 years or 100,000 miles, whichever comes first. Our current 2020 Ford Explorer PPV (Squad 2013) will be six years old and is projected to have 90,000 - 100,000 miles on it at the time of trade-in. We believe we could get approximately \$10,000.00 in selling the vehicle at auction.

<b>Expenditures</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Vehicles	0	77,000	77,000	90,000
<b>Total</b>	<b>0</b>	<b>77,000</b>	<b>77,000</b>	

  

<b>Funding Sources</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Capital Equipment Replacement Fund (401)	0	77,000	77,000	90,000
<b>Total</b>	<b>0</b>	<b>77,000</b>	<b>77,000</b>	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project # Police-013  
 Project Name Squad #2014

Contact	Police Chief	Department	Police
Type	Squad Car	Category	Vehicles
Useful Life	5 years		

**Description**

2025 Ford Explorer (Police Pursuit Package) with AWD (or similar vehicle) to replace our current 2020 Ford Explorer (Squad #2014), VIN Last Four Digits 1212.

**Justification**

Our current vehicle replacement cycle for patrol vehicles is 5 years or 100,000 miles, whichever comes first. Our current 2020 Ford Explorer (PPV) is five years old and is projected to have 90,000 - 100,000 miles on it at the time of trade-in. We believe we could get approximately \$10,000.00 in selling the vehicle at auction.

<b>Expenditures</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Vehicles	70,000	0	<b>70,000</b>	85,000
<b>Total</b>	<b>70,000</b>	<b>0</b>	<b>70,000</b>	

<b>Funding Sources</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Capital Equipment Replacement Fund (401)	70,000	0	<b>70,000</b>	85,000
<b>Total</b>	<b>70,000</b>	<b>0</b>	<b>70,000</b>	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project # Police-017  
 Project Name Squad #2115

Contact	Police Chief	Department	Police
Type	Squad Car	Category	Vehicles
Useful Life	7 years		

**Description**

2025 Chevrolet Tahoe Police Pursuit Vehicle with AWD (or similar vehicle) to replace our current 2021 Chevrolet Tahoe (Squad #2115) with VIN 1GNSKLED6MR360446

**Justification**

Our current vehicle replacement cycle for NON-patrol vehicles is 7 years or 100,000 miles, whichever comes first. Unfortunately, the current 2021 Chevrolet Tahoe (PPV) has had expensive maintenance costs since the vehicle's warranty has expired. The dealership's service department and a third party auto service station can not locate why the vehicle is losing oil and is concerned about the engine failing in the near future, which could be a costly replacement. Our current vehicle has 50,000+ miles, and, projected to have over 60,000 miles in 2026. We believe we could get \$15,000.00 or more if selling this vehicle at auction.

<b>Expenditures</b>		<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Vehicles		70,000	0	<b>70,000</b>	90,000
	<b>Total</b>	<b>70,000</b>	<b>0</b>	<b>70,000</b>	

  

<b>Funding Sources</b>		<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Capital Equipment Replacement Fund (401)		70,000	0	<b>70,000</b>	90,000
	<b>Total</b>	<b>70,000</b>	<b>0</b>	<b>70,000</b>	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project # Police-011  
 Project Name SWAT Bearcat

Contact	Police Chief	Department	Police
Type	Equipment	Category	Equipment
Useful Life	8 years		

**Description**

SWAT Bearcat maintenance & repairs at approximately \$25,000.00.

**Justification**

The Forest Lake Police Department currently partners with the Washington County SWAT Team and we have three police officers who assigned to the SWAT Team. All law enforcement agencies assigned to the SWAT Team share the costs associated with uniforms, equipment, training costs, etc. The current SWAT Bearcat is projected to need extensive maintenance & repairs in 2025. Each agency has been notified of their cost share projections associated with this. FLPD cost share is projected at \$25,000.00.

<b>Expenditures</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Equipment	25,000	0	<b>25,000</b>	50,000
<b>Total</b>	<b>25,000</b>	<b>0</b>	<b>25,000</b>	
<b>Funding Sources</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Capital Equipment Replacement Fund (401)	25,000	0	<b>25,000</b>	50,000
<b>Total</b>	<b>25,000</b>	<b>0</b>	<b>25,000</b>	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project # SWM-013  
 Project Name SWM - Leaf Vacuum

Contact Public Works Director      Department Surface Water Fund  
 Type Equipment      Category Equipment  
 Useful Life 10 years

**Description**

Purchase of new Crosswind Sweeper to replace existing vehicle:

Unit #	Year	Make	Desprition	License plate	VIN
301	1996	American Road Machinery	Trailer - Leaf Vac	188094	1A9SC2333TM274005

Estimated trade-in value: \$15,000

**Justification**

Current Leaf Vac will be 30 years old at time of replacement

<b>Expenditures</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Equipment	0	200,000	<b>200,000</b>	243,800
<b>Total</b>	<b>0</b>	<b>200,000</b>	<b>200,000</b>	
<b>Funding Sources</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Surface Water Fund (205)	0	200,000	<b>200,000</b>	243,800
<b>Total</b>	<b>0</b>	<b>200,000</b>	<b>200,000</b>	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project # SWM-006  
 Project Name SWM - Trailer

Contact Public Works Director Department Surface Water Fund  
 Type Trailers Category Equipment  
 Useful Life 10 years

**Description**

Purchase of new trailers to add to the fleet and replace existing trailers. Proposed 2026 would replace:

Unit #	Year	Make	Type	License Plate	VIN
302	2001	Felling	Trailer	189507	5FTEE202411017065

Estimated trade-in value: \$200

**Justification**

PW has a number of trailers that are 20+ years old and also need to expand fleet to accommodate projects and increase efficiency.

<b>Expenditures</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Equipment	0	7,000	<b>7,000</b>	8,500
<b>Total</b>	<b>0</b>	<b>7,000</b>	<b>7,000</b>	
<b>Funding Sources</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Surface Water Fund (205)	0	7,000	<b>7,000</b>	8,500
<b>Total</b>	<b>0</b>	<b>7,000</b>	<b>7,000</b>	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project # Golf-001  
 Project Name Tee Box Refurbishing

Contact Public Works Director  
 Type Castlewood Improvements  
 Useful Life 20 years

Department Golf Course  
 Category Castlewood Golf Course

**Description**

Castlewood Golf Course capital improvements to align with industry standards.

**Justification**

Regular, routine refurbishment of the tee boxes and greens are needed to maintain a safe, healthy, and playable condition.

<b>Expenditures</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Golf Course Improvements	80,000	0	<b>80,000</b>	144,500
<b>Total</b>	<b>80,000</b>	<b>0</b>	<b>80,000</b>	
<b>Funding Sources</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Park Improvement Fund (203)	80,000	0	<b>80,000</b>	144,500
<b>Total</b>	<b>80,000</b>	<b>0</b>	<b>80,000</b>	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project # Fire-010  
 Project Name Utility 1 (U1)

Contact	Fire Chief	Department	Fire
Type	Trucks	Category	Vehicles
Useful Life	20 years		

**Description**

We are requesting a 2025 Ford F350 crew cab to replace Utility 1 (Vin 2FTHF36H6SCA69559).

**Justification**

Utility 1 was purchased in 1995. Utility 1 has exceeded the 20 year replacement schedule. After 20 years of service the reliability of off road vehicles become questionable. Utility 1 was sold through public auction in May for \$16,500.

<b>Expenditures</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Vehicles	80,145	0	<b>80,145</b>	144,750
<b>Total</b>	<b>80,145</b>	<b>0</b>	<b>80,145</b>	

<b>Funding Sources</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Capital Equipment Replacement Fund (401)	80,145	0	<b>80,145</b>	144,750
<b>Total</b>	<b>80,145</b>	<b>0</b>	<b>80,145</b>	



2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project # Water-016  
 Project Name Water Softner Rehab #1

Contact	Public Works Director	Department	Water Fund
Type	Equipment	Category	Water Infrastructure
Useful Life	20 years		

**Description**

Rehabilitation of WTP #1 Softeners. Last plant of 3 to be rehabilitated

**Justification**

Softener media needs replacement on a 20 year cyle and were not included in the WTP rehabilitation project.

<b>Expenditures</b>		<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Water Infrastructure Improvements		185,000	0	<b>185,000</b>	334,100
<b>Total</b>		<b>185,000</b>	<b>0</b>	<b>185,000</b>	
<b>Funding Sources</b>		<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Water Fund (631)		185,000	0	<b>185,000</b>	334,100
<b>Total</b>		<b>185,000</b>	<b>0</b>	<b>185,000</b>	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project # Water-024  
 Project Name Water Supply Plans

Contact	Public Works Director	Department	Water Fund
Type	Water Infrastructure	Category	Water Infrastructure
Useful Life	10 years		

**Description**

Completing a Water Supply Plan fulfills a water supplier's statutory obligations under M.S. M.S.103G.291. For water suppliers in the metropolitan area, the WSP will help local governmental units to fulfill their requirements under M.S. 473.859 to complete a local comprehensive plan. Additional benefits of completing WSP template:

- Help water suppliers prepare for droughts and water emergencies.
- Create eligibility for funding requests to the Minnesota Department of Health (MDH) for the Drinking Water Revolving Fund.
- Allow water suppliers to submit requests for new wells or expanded capacity of existing wells.
- Simplify the development of county comprehensive water plans and watershed plans.
- Fulfill the contingency plan provisions required in the MDH wellhead protection and surface water protection plans.
- Fulfill the demand reduction requirements of Minnesota Statutes, section 103G.291 subd 3 and 4.
- Upon implementation, contribute to maintaining aquifer levels, reducing potential well interference and water use conflicts, and reducing the need to drill new wells or expand system capacity.
- Enable DNR to compile and analyze water use and conservation data to help guide decisions.
- Conserve Minnesota's water resources

**Justification**

Public water suppliers serving more than 1,000 people, large private water suppliers in designated Groundwater Management Areas, and all water suppliers in the Twin Cities metropolitan area are required to prepare and submit a water supply plan.

The goal of the WSP is to help water suppliers: 1) implement long term water sustainability and conservation measures; and 2) develop critical emergency preparedness measures.

<b>Expenditures</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Water Infrastructure Improvements	0	40,000	40,000	50,000
<b>Total</b>	<b>0</b>	<b>40,000</b>	<b>40,000</b>	
<b>Funding Sources</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Water Fund (631)	0	40,000	40,000	50,000
<b>Total</b>	<b>0</b>	<b>40,000</b>	<b>40,000</b>	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project # Water-022  
 Project Name Water Tower Rehab

Contact	Public Works Director	Department	Water Fund
Type	Buildings	Category	Water Infrastructure
Useful Life	40 years		

**Description**

A proactive approach to extend the life of protective coatings can slow down or even stop the rate of corrosion on water towers.

2025 - south tower

2026 - north tower

2034 - south tower

**Justification**

Saves money for communities and industries by minimizing corrosion, protects surfaces from harsh materials and environments, allows both metal and concrete equipment and structures to remain in the original condition for a lengthened duration, improves surfaces for easier cleaning while maintaining aesthetics for a longer time period, prevents or hinders the timeframe and costs necessary to replace the structure and/or equipment by protecting the substrate.

**Expenditures**

	2025	2026	Total	Future
Water Infrastructure Improvements	435,000	455,000	890,000	485,000
<b>Total</b>	<b>435,000</b>	<b>455,000</b>	<b>890,000</b>	

**Funding Sources**

	2025	2026	Total	Future
Water Fund (631)	435,000	455,000	890,000	485,000
<b>Total</b>	<b>435,000</b>	<b>455,000</b>	<b>890,000</b>	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project # Water-006  
 Project Name Water - Trailer

Contact	Public Works Director	Department	Water Fund
Type	Trailers	Category	Equipment
Useful Life	10 years		

**Description**

Purchase of new trailers to add to the fleet and replace existing trailers. Proposed 2026 would replace:

Unit #	Year	Make	Type	License Plate	VIN
302	2001	Felling	Trailer	189507	5FTEE202411017065

Estimated trade-in value: \$200

**Justification**

PW has a number of trailers that are 20+ years old and also need to expand fleet to accommodate projects and increase efficiency.

<b>Expenditures</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Equipment	0	7,000	<b>7,000</b>	8,500
<b>Total</b>	<b>0</b>	<b>7,000</b>	<b>7,000</b>	
<b>Funding Sources</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Water Fund (631)	0	7,000	<b>7,000</b>	8,500
<b>Total</b>	<b>0</b>	<b>7,000</b>	<b>7,000</b>	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project # Water-014  
 Project Name Water Treatment Plant Maintenance

Contact Public Works Director Department Water Fund  
 Type Maintenance Category Water Infrastructure

**Description**

Inspections/Maintenance on Chemical Feed, HSP, Filters, Softeners, Ect.

**Justification**

City of Forest Lake has lacked a maintenance program for WTPs. This funding will ensure efficiency at the plants and reduce downtime.

<b>Expenditures</b>		<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Water Infrastructure Improvements		0	75,000	<b>75,000</b>	600,000
<b>Total</b>		<b>0</b>	<b>75,000</b>	<b>75,000</b>	
<b>Funding Sources</b>		<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Water Fund (631)		0	75,000	<b>75,000</b>	600,000
<b>Total</b>		<b>0</b>	<b>75,000</b>	<b>75,000</b>	



Capital Improvement Plan  
Forest Lake, MN

Project #	Water-025		
Project Name	Wellhead Protection Plans		
Contact	Public Works Director	Department	Water Fund
Type	Water Infrastructure	Category	Water Infrastructure
Useful Life	10 years		

Description

The main components and requirements of a public water system’s WHP Plan include: scientifically delineating the recharge area of the public water supply wells, determining the vulnerability of the aquifer to human land use impacts, identifying potential or existing contaminants based on aquifer vulnerability, developing a plan to prevent or reduce contamination in the aquifer used, and developing a contingency plan to provide drinking water in case of a major disruption.

Part I

Part I of the plan delineates the wellhead protection area and drinking water supply management area.

Part II

Part II of the plan includes the development of the Wellhead Protection Plan itself. The plan includes goals, objectives, plan of action, an evaluation program and a contingency plan.

Justification

Wellhead Protection activities prevent well contamination by managing potential contaminant sources in the land area that contributes water to the well. Public water suppliers are required to develop Wellhead Protection Plans as stated in the Minnesota Groundwater Protection Act and the federal Safe Drinking Water Act. The Minnesota Department of Health (MDH) is responsible for administering the State WHP Program. Under the WHP Program, public water systems are required to develop and implement a plan that protects its drinking water source.

Expenditures	2025	2026	Total	Future
Water Infrastructure Improvements	25,000	35,000	60,000	35,000
Total	25,000	35,000	60,000	

  

Funding Sources	2025	2026	Total	Future
Water Fund (631)	25,000	35,000	60,000	35,000
Total	25,000	35,000	60,000	

2025 thru 2026

**Capital Improvement Plan**

Forest Lake, MN

Project # Water-013  
 Project Name Well Maintenance

Contact Public Works Director Department Water Fund  
 Type Water Infrastructure Category Water Infrastructure

**Description**

Remove and inspect/maintain public water wells on a 5 year cycle

**Justification**

City of Forest Lake wants to provide uninterrupted public water supply to its residents. Inspection/maintenance on a 5 year cycle is a recommended AWWA standard.

<b>Expenditures</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Water Infrastructure Improvements	0	30,000	<b>30,000</b>	320,000
<b>Total</b>	<b>0</b>	<b>30,000</b>	<b>30,000</b>	
<b>Funding Sources</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Future</b>
Water Fund (631)	0	30,000	<b>30,000</b>	320,000
<b>Total</b>	<b>0</b>	<b>30,000</b>	<b>30,000</b>	





**Date:** July 1, 2024

**Discussion Item:** One Way Streets

**To:** Honorable Mayor and City Council

**From:** Dave Adams, Public Works Director

---

**BACKGROUND:**

The City of Forest Lake recently received a petition from residents to convert a two-way street into a one-way street. Staff has been looking into the request and all of the different details that would go into the conversion and feel that feedback from City Council would be the first step into

**ISSUE BEFORE COUNCIL:**

Does the City Council want to entertain converting streets into one-way streets?

If yes, does the City Council want staff to develop a policy before bringing the current petition forward?

**PROPOSAL/ANALYSIS:**

Currently the City does not have any one-way streets, so this request would be a change to the City's current street system. There would be many factors to consider if request was made including emergency services, street maintenance (street sweeping/snow plowing), refuse hauling, signage, and what threshold of residents are for and against this change.

**FISCAL IMPACT:**

Fiscal impact for the City would be the staff time to review petition, coordination with refuse haulers, and cost of signage (One-Way/Do Not Enter).

**RECOMMENDATION:**

Staff is seeking City Council guidance on this topic of One-Way streets and are looking for direction on how to proceed.