

AGENDA
CITY COUNCIL MEETING
November 10, 2025 6:00 PM

Forest Lake City Center: Council Chambers
Forest Lake, Minnesota

[City of Forest Lake - Link to Meeting Livestream](#)

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approve the Agenda (Action)
5. Awards and Presentations
 - a. Review of County Road 50 & US Highway 61 Intersection Study – Washington County Highway Dept. Staff
6. Open Forum - Citizen Petitions, Requests and Concerns: Please sign in at the front table. The Open Forum is available for residents to express personal opinions for any item of business. Please limit your comments to three (3) minutes.
7. Consent Agenda Considerations (Action Items)*
 - a. City Invoices
 - i. General Invoices
 - ii. Airport Invoices
 - b. October 20, 2025 Council Workshop Minutes
 - c. October 20, 2025 Council Special Meeting Minutes
 - d. October 25, 2025 Council Special Workshop Meeting Minutes
 - e. 2026 Funding Support Agreement between CFL and CLA
 - f. Development Agreement Amendment – Forest Hills Preserve
 - g. Flexible Spending Account Plan Amendment
 - h. Police Officer Hiring Recommendation
 - i. Gambling Permit Approval
 - j. Fee Waiver Request: Rotary Club
 - k. Maintenance & Operational Grants – FL Airport – MNDOT
 - l. 891 19th Street SE Pervious Surface Agreement

- m. Hidden Creek Phase 3 Utility & Street Improvements – Letter of Credit Reduction Request No. 1
- n. Resolution 11-10-25-03 Accepting Donations – Senior Center
- o. 2026 Funding Support Agreement with the Clear Lake Association

*Council may remove any item from the consent agenda for specific consideration.

- 8. Regular Agenda (Action Items)
 - a. Decertification of TIF Districts (Cherrywood and Centennial) – Elle Larkin
 - b. Franchise Fee Increases – Elle Larkin
 - i. Ordinance 760 – Gas Franchise Fee
 - ii. Ordinance 761 – Electric Franchise Fee
 - iii. Resolution 11-10-25-02 – Summary Publication
 - c. Fee Schedule Update – Elle Larkin
 - i. Ordinance 762
 - d. Eureka Ave Improvements: Bid Results & Award Recommendation - Ryan Goodman
- 9. Discussion
 - a. None
- 10. Staff Updates
- 11. Mayor and City Council Updates
- 12. Adjourn

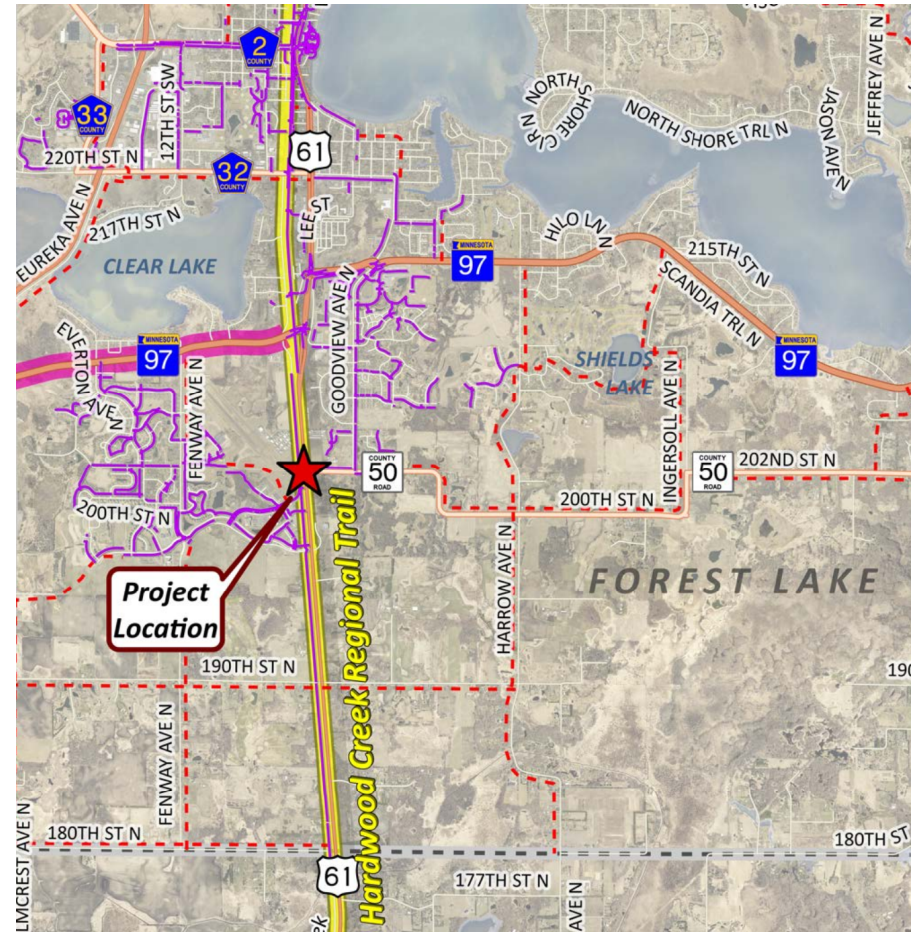
A dark green silhouette of Washington County, showing its irregular shape with a jagged right edge. It is positioned on the left side of the slide, partially overlapping a dark green horizontal band.

CR 50 & TH 61 Intersection Improvements Project

Forest Lake City Council
November 10th, 2025

Overview

- Project Background
- Open House #1 – What We Heard
- Traffic study & Alternatives
- Open House #2 – What We Heard
- Project Schedule



Project Background

- High speeds & traffic volumes make entering roadway difficult from side streets
 - 10,000 Average Daily Traffic (ADT) on TH 61
 - 2,000 ADT on side street
- Currently side-street stop controlled
- Rectangular Rapid Flashing Beacon (RRFB)
- History of crashes involving pedestrians
 - *with RRFB in operation
- Hardwood Creek Regional Trail



Project Background

- Agency Partners
 - Washington County
 - City of Forest Lake
 - Minnesota Department of Transportation
- Outside Funding
 - Regional Solicitation - \$1,674,880
 - Local Partnership Program - \$1,000,000

Project Goals:



Reduce the frequency and severity of crashes.



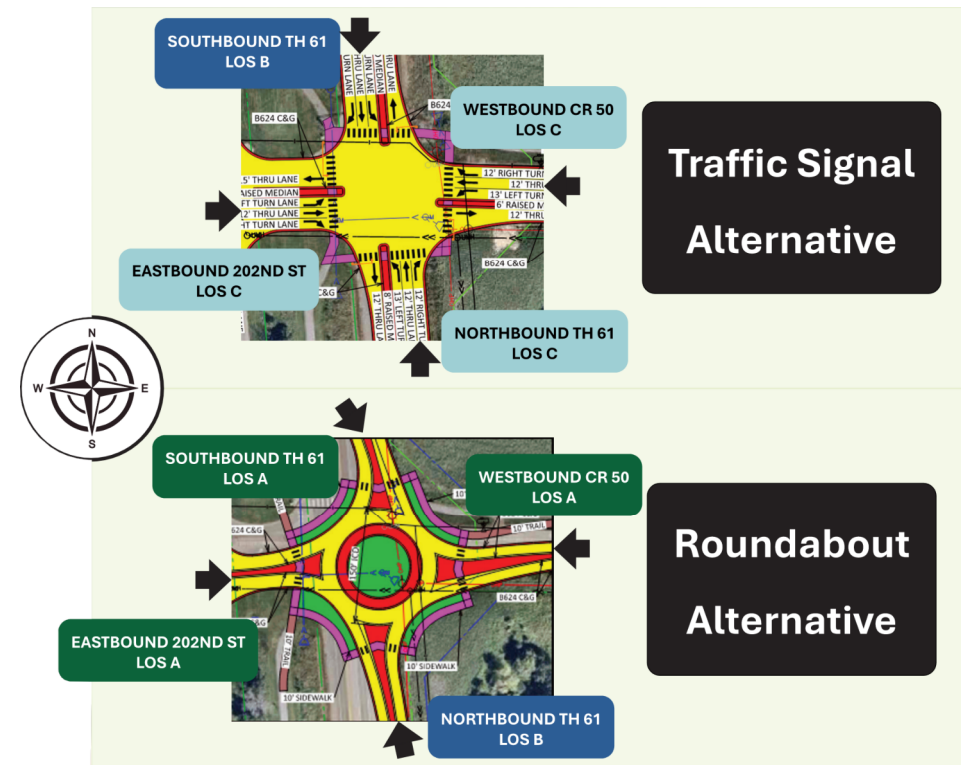
Provide clear, safe, and accessible crossings for multi-modal trail users.



Maintain acceptable vehicular operations for current and future traffic volumes.

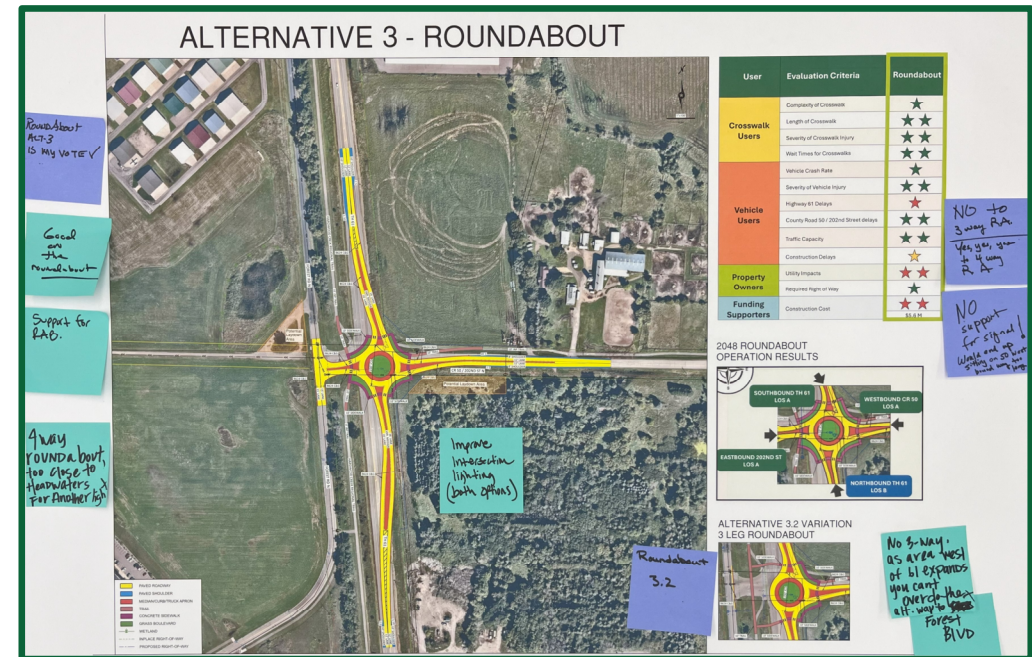
Traffic Study & Alternatives

- Gathered existing vehicle and pedestrian volumes
- Forecasted for future growth in surrounding area
- Both signal and roundabout options can accommodate future demands
 - Roundabout will see less delays for side street users
- Looked at feasibility of removing the west leg of the intersection

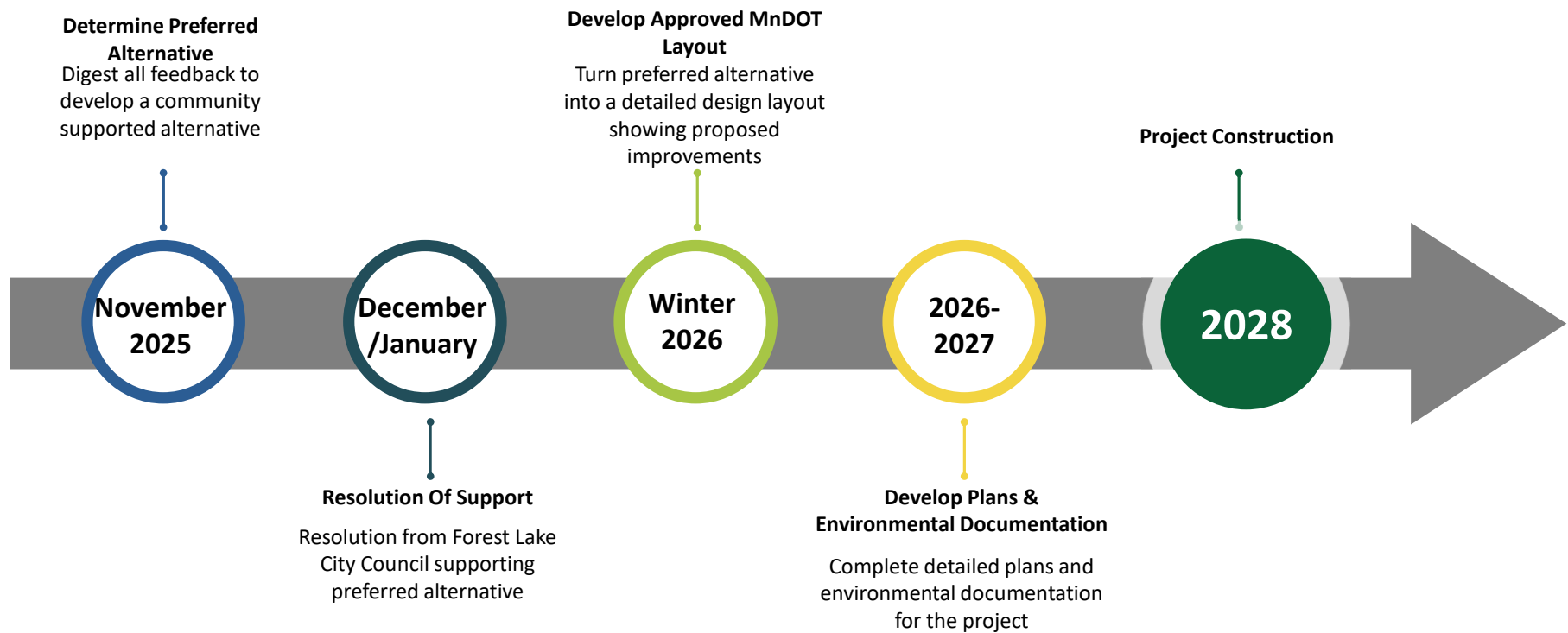


Open House #2, September 17 - What We Heard

- Strong support for a roundabout
 - Maintains access to TH 61 during off peak hours
 - Minimizes delay on side streets
 - Lower vehicle speed
- Improved intersection lighting
- Less support for signalized option
- Feedback is split on west leg closure



Project Schedule



Questions & Comments



11/06/2025

INVOICE GL DISTRIBUTION REPORT FOR FOREST LAKE
 EXP CHECK RUN DATES 11/10/2025 - 11/10/2025
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 118365					
101-42-2200-54040	REPAIR & MAINT EQUIPMENT	A-1 TIRE SERVICE	2019 FORD F-150 - GOODYEAR WRANGLER A/T ADVENTURE W/KEVLAR & TPMS RUBBER VALVE STEM	832.28	118365
		Total For Check 118365		832.28	
Check 118366					
401-42-2200-55500	CAP OUTLAY-VEHICLES	ADVANCED GRAPHIX INC	DECAL KIT CUSTOM GRAPHICS COMPLETE FOR 2023 FORD F350'S UNITS BRUSH 1 AND BRUSH 2	1,376.00	118366
		Total For Check 118366		1,376.00	
Check 118367					
101-42-2100-54040	REPAIR & MAINT EQUIPMENT	AMERICAN IMPORTS	SQUAD 2013 - CHANGE OIL & TIRE ROTATION	52.03	118367
		Total For Check 118367		52.03	
Check 118368					
101-42-2200-52410	RADIOS & PAGERS	ANCOM COMMUNICATIONS INC	BAT, UL IMPRES 2 3100T IP68	616.50	118368
		Total For Check 118368		616.50	
Check 118369					
101-42-2200-53210	TELEPHONE	AT & T MOBILITY	AT & T MOBILITY - OCTOBER 2025 - 287355079174	514.89	118369
		Total For Check 118369		514.89	
Check 118370					
211-43-3100-54080	MAINT ASPHALT MILL & OVERLAY	BITUMINOUS ROADWAYS INC	SPWEA330B(R)	140.11	118370
		Total For Check 118370		140.11	
Check 118371					
101-43-3110-53050-106080-010	ENGINEERING CHARGES	BOLTON & MENK INC	GENERAL ROUTINE ENGINEERING	2,500.00	118371
203-45-5200-53050-128559-001	PROFESSIONAL SERVICES	BOLTON & MENK INC	BELTZ PARK IMPROVEMENTS	1,710.00	118371
205-43-3150-53050-123864-001	ENGINEERING CHARGES	BOLTON & MENK INC	MS4 ANNUALPROGRAM ASSISTANCE	175.00	118371
205-43-3150-53050-124536-001	ENGINEERING CHARGES	BOLTON & MENK INC	STORMWATER SERVICES	839.50	118371
211-43-3100-54140-137797-000	SEALCOATING	BOLTON & MENK INC	2025 CRACK FILLING/SEAL COAT	1,283.00	118371
211-43-3135-53050	ENGINEERING CHARGES	BOLTON & MENK INC	ROUTINE BRIDGE INSPECTIONS	98.50	118371
211-43-3135-53050	ENGINEERING CHARGES	BOLTON & MENK INC	NON-ROUTINE ENGINEERING	1,442.50	118371
211-43-3135-53050-121122-001	ENGINEERING CHARGES	BOLTON & MENK INC	CSAH 33 SAFETY IMPROVEMENTS	601.00	118371
211-43-3135-53050-129714-001	ENGINEERING CHARGES	BOLTON & MENK INC	TH 97 IMPROVEMENT PROJECT	3,316.50	118371
211-43-3135-53050-131361-001	ENGINEERING CHARGES	BOLTON & MENK INC	EUREKA AVENUE IMPROVEMENTS	31,172.00	118371
211-43-3135-53050-134732-001	ENGINEERING CHARGES	BOLTON & MENK INC	NORTH SHORE TRAIL	46,456.50	118371
211-43-3135-53050-140937-000	ENGINEERING CHARGES	BOLTON & MENK INC	NON-ROUTINE ENGINEERING	227.00	118371
211-43-3135-54080-136586-001	MAINT ASPHALT MILL & OVERLAY	BOLTON & MENK INC	2025 LOCAL ST IMPROVEMENT	5,162.50	118371
631-00-0000-15000-120880-001	CONSTRUCTION IN PROGRESS	BOLTON & MENK INC	WTP 4 CONSTRUCTION	894.50	118371
631-00-0000-15000-136449-001	CONSTRUCTION IN PROGRESS-S H2C	BOLTON & MENK INC	2025 SOUTH WATER TOWER REHAB	5,367.50	118371
632-00-0000-15000-136584-001	CONSTRUCTION IN PROGRESS	BOLTON & MENK INC	2025 SANITARY SEWER LINING	368.00	118371
		Total For Check 118371		101,614.00	
Check 118372					

101-42-2400-54370	MISCELLANEOUS	BS&A SOFTWARE Total For Check 118372	PERMIT APPLICATION SUBMISSION (PAS) - SERVICE FEE FOR ONLINE - PERMIT APP. (07/08/25 TO 10/06/25)	<u>734.00</u> 734.00	118372
Check 118373 101-41-1940-52100	OPERATING SUPPLIES	BUCKEYE CLEANING CENTERS Total For Check 118373	ECO HYDROGEN PEROX. CLEANER, E15 4X1.25L	<u>127.07</u> 127.07	118373
Check 118374 101-43-3100-52100 101-43-3180-52130 101-43-3180-52130	OPERATING SUPPLIES UNIFORMS & CLOTHING UNIFORMS & CLOTHING	CINTAS CORPORATION CINTAS CORPORATION CINTAS CORPORATION Total For Check 118374	REFILLS FOR FIRST AID KITS UNIFORM & CLOTHING - M.WELSH UNIFORM & CLOTHING - M.WELSH	72.14 86.45 <u>86.45</u> 245.04	118374 118374 118374
Check 118375 401-41-1940-54370	MISCELLANEOUS	CITY OF FOREST LAKE Total For Check 118375	3RD QTR 2025 PAYMENT 21350 FOREST BLVD N	<u>541.26</u> 541.26	118375
Check 118376 205-43-3150-53070	PROFESSIONAL SERVICES	CLEAR LAKE ASSOCIATION LLC Total For Check 118376	WASTE MANAGEMENT – GARBAGE AND RECYCLING AT CLEAR LAKE PUBLIC ACCESS & BLUE WATER SCIENCE	<u>2,195.89</u> 2,195.89	118376
Check 118377 101-43-3180-52100	OPERATING SUPPLIES	CONTINENTAL RESEARCH CORPOR/ O.J.D. Total For Check 118377		<u>301.00</u> 301.00	118377
Check 118378 401-42-2200-55500 401-42-2200-55500	CAP OUTLAY-VEHICLES CAP OUTLAY-VEHICLES	CRYSTEEL TRUCK EQUIPMENT CRYSTEEL TRUCK EQUIPMENT Total For Check 118378	CHEVROLET 2025 - * ALUMINUM CHIPPER TOP & ROUND RED REFLECTOR STICK ON & AMBER REFLECTOR STICK ON CHEVROLET 2025 - INSTALL 9'6" SS TIPPER ON CHEVY 3500 & INSTALL LB510 HOIST & INSTALL POWER UNIT	9,840.00 <u>24,577.00</u> 34,417.00	118378 118378
Check 118379 101-42-2100-54020	REPAIR & MAINT - SUBS	DAN'S TOWING & RECOVERY Total For Check 118379	TOWING OF VOLKSWAGON TAOS ON 10-11-25	<u>185.00</u> 185.00	118379
Check 118380 631-00-0000-20800	OVERPAYMENT	DAVID & EDWINA STEFFER Total For Check 118380	UB refund for account: 7104213	<u>2.23</u> 2.23	118380
Check 118381 101-45-5200-54030	REPAIR & MAINT-IMPROVEMENTS	DISPLAY SALES COMPANY Total For Check 118381	WINDSCALE 8 BRACKET SYSTEM INCLUDES: 2 -BLACK & WINDSCALE 8 BRACKETS, 2 -3/4X27" FIBERGLASS RODS	<u>536.00</u> 536.00	118381
Check 118382 101-41-1940-54010	REPAIR & MAINT-BUILDINGS	DOOR SERVICE MIDWEST Total For Check 118382	SERVICE CALL LOCATION - FOREST LAKE CITY HALL - MAIN ENTRANCES 2 SETS OF PAIR & ADJUSTED VERTICAL ROD	<u>565.00</u> 565.00	118382
Check 118383 101-41-1601-53040 101-41-1601-53040 101-41-1601-53040	LEGAL SERVICES LEGAL SERVICES LEGAL SERVICES	ECKBERG LAMMERS P.C. ECKBERG LAMMERS P.C. ECKBERG LAMMERS P.C. Total For Check 118383	GENERAL MATTERS GENERAL EMPLOYMENT EMPLOYEE HANDBOOK	2,128.00 1,450.00 <u>1,400.00</u> 4,978.00	118383 118383 118383

Check 118384					
101-41-1940-54010	REPAIR & MAINT-BUILDINGS	ELECTRO WATCHMAN INC	THE ISSUE IS OR WAS A VERTICAL ROD ISSUE. THE CUSTOMER INDICATED THEY WOULD CALL THEIR MAINTENANCE GU	<u>235.00</u>	118384
		Total For Check 118384		235.00	
Check 118385					
101-42-2200-52100	OPERATING SUPPLIES	FASTENAL COMPANY	14OZNATORNGEHDCLEAN	15.79	118385
101-42-2200-52400	TOOLS & SMALL EQUIP	FASTENAL COMPANY	M12 FUEL PRUNING SAW	<u>222.09</u>	118385
		Total For Check 118385		237.88	
Check 118386					
631-49-9420-52100	OPERATING SUPPLIES	FERGUSON WATERWORKS #2518	WA1L TOP LID	<u>243.95</u>	118386
		Total For Check 118386		243.95	
Check 118387					
101-42-2200-54040	REPAIR & MAINT EQUIPMENT	FIRE SAFETY USA INC	ENGINE 3 - REAR DIRECT TANK FILL WILL NOT OPEN SOMETIMES OR CLOSE & TRIED TO REPROGRAM VALVE	<u>292.50</u>	118387
		Total For Check 118387		292.50	
Check 118388					
101-43-3100-52100	OPERATING SUPPLIES	FOREST LAKE ACE HARDWARE	FLOOR SCRAPER 4"W 1PK & PL530 ADHSV KIT/BATH10OZ	34.98	118388
101-45-5200-52100	OPERATING SUPPLIES	FOREST LAKE ACE HARDWARE	SUPER GLUE REMOVER 4OZ	7.99	118388
101-46-6625-54010	REPAIR & MAINT-BUILDINGS	FOREST LAKE ACE HARDWARE	JAWZ PRO MOUSE TRAP 2PK & QUICKSET MOUSE TRAP 2PK	<u>15.98</u>	118388
		Total For Check 118388		58.95	
Check 118389					
101-45-5120-54250	RENTALS	FOREST LAKE AREA ATHLETIC ASSOC PAYROLL USSSA FALL STATE		<u>1,250.00</u>	118389
		Total For Check 118389		1,250.00	
Check 118390					
101-43-3160-54040	REPAIR & MAINT EQUIPMENT	FOREST LAKE CONTRACTING INC	BROADWAY BRIDGE KNOCKDOWN - AS QUOTED FOR LIGHT POLE, FIXUTRE & REWIRING	12,798.05	118390
101-43-3160-54040	REPAIR & MAINT EQUIPMENT	FOREST LAKE CONTRACTING INC	TH97 @ GOODVIEW RRFB REPAIRS - ELECTRICIAN W/SMALL BUCKET TRUCK & 4 PIN CONNECTOR	<u>3,217.00</u>	118390
		Total For Check 118390		16,015.05	
Check 118391					
101-42-2200-51240	FIRE RELIEF PENSION	FOREST LAKE FIRE DEPARTMENT REL FIRE RELIEF PENSION AID - CITY		18,500.00	118391
101-42-2200-51240	FIRE RELIEF PENSION	FOREST LAKE FIRE DEPARTMENT REL FIRE RELIEF PENSION AID - STATE & SUPPLEMENTAL		236,244.87	118391
101-42-2200-51240	FIRE RELIEF PENSION	FOREST LAKE FIRE DEPARTMENT REL FIRE RELIEF PENSION AID - STATE & SUPPLEMENTAL		<u>31,600.86</u>	118391
		Total For Check 118391		286,345.73	
Check 118392					
101-42-2100-52010	OFFICE SUPPLIES	FOREST LAKE PRINTING	BUSINESS CARDS - A. CINELLI & T. COCKBURN & C. DELGROSSO	<u>173.50</u>	118392
		Total For Check 118392		173.50	
Check 118393					
101-43-3160-54040	REPAIR & MAINT EQUIPMENT	GRAINGER INC	HID LED,50 W,ED23-1/2,MOGUL SCREW (EX39)	2,227.60	118393
101-43-3180-54010	REPAIR & MAINT-BUILDINGS	GRAINGER INC	LCKPLG,STRT;20 A;BLK; WHITE,NYLON,3BLDS	178.68	118393
631-49-9420-52100	OPERATING SUPPLIES	GRAINGER INC	FLOW SWITCH,1 IN SPDT	<u>366.84</u>	118393
		Total For Check 118393		2,773.12	
Check 118394					
101-43-3160-54040	REPAIR & MAINT EQUIPMENT	GRAYBAR	LED50ED23.5/750 CURRENT LIGHTING SOLUTIONS LLC - LED50W 5000K B DAMP LOC 100W HID REPL	1,284.72	118394

				15	
Total For Check 118394				<u>1,284.72</u>	
Check 118395					
101-42-2100-54040	REPAIR & MAINT EQUIPMENT	GUARDIAN FLEET SAFETY LLC	SQUAD 2003 - INSTALL CUSTOMER SUPPLIED LOCK BOX	<u>275.00</u>	118395
Total For Check 118395				<u>275.00</u>	
Check 118396					
101-42-2100-52130	UNIFORMS & CLOTHING	GUARDIAN SUPPLY LLC	UNIFORM - O. RUDE - NEW SRO UNIFORM	89.98	118396
101-42-2100-52130	UNIFORMS & CLOTHING	GUARDIAN SUPPLY LLC	UNIFORM/GEAR - NEW HIRE - A. LEWERENZ	2,281.66	118396
101-42-2100-52130	UNIFORMS & CLOTHING	GUARDIAN SUPPLY LLC	BODY ARMOR - NEW HIRE - A. LEWERENZ	<u>1,799.99</u>	118396
Total For Check 118396				<u>4,171.63</u>	
Check 118397					
631-49-9420-52160	CHEMICALS & TESTING	HACH COMPANY	ASSY., PACK, CHEMKEY, 25 PIECE, TOTAL CHLORINE	<u>147.25</u>	118397
Total For Check 118397				<u>147.25</u>	
Check 118398					
631-49-9420-52160	CHEMICALS & TESTING	HAWKINS INC	CHLORINE - EPA REG. NO. 7870-2 & HYDROFLUOSILICIC ACID & SODIUM HYDROXIDE 50% DIAPHRAGM	<u>7,086.67</u>	118398
Total For Check 118398				<u>7,086.67</u>	
Check 118399					
101-42-2100-53040	LEGAL SERVICES	HEBERT AND WELCH PA	LEGAL SERVICES FOR OCTOBER 2025	<u>14,652.00</u>	118399
Total For Check 118399				<u>14,652.00</u>	
Check 118400					
401-42-2200-55500	CAP OUTLAY-VEHICLES	HITCH - IT	REMOVED TRUCK ROLL UP TONNO COVER & REMOVED BEDRUG FOR BOX OF TRUCK & RE INSTALLED COVER AND BEDRUG	<u>604.00</u>	118400
Total For Check 118400				<u>604.00</u>	
Check 118401					
101-41-1320-53070	PROFESSIONAL SERVICES	HOMERUN LEADERSHIP LLC	STRATEGIC PLANNING WITH DAVE WEBB AND DAVE BARTHOLOMAY ON 10/25/2025 AND EXECUTIVE SUMMARY REPORT	<u>7,500.00</u>	118401
Total For Check 118401				<u>7,500.00</u>	
Check 118402					
101-41-1940-54010	REPAIR & MAINT-BUILDINGS	HORWITZ LLC	REPLACE BOTH REVERSING VALVES ON DOAS UNIT	<u>5,937.00</u>	118402
Total For Check 118402				<u>5,937.00</u>	
Check 118403					
631-00-0000-20800	OVERPAYMENT	HUNTER RYAN & TORI SPEIGHT	UB refund for account: 7116472	<u>116.30</u>	118403
Total For Check 118403				<u>116.30</u>	
Check 118404					
101-42-2100-52010	OFFICE SUPPLIES	IDENTISYS	SERVICE CONTRACT DATACARD (ENTRUST)/CD880 09/11/25 - 09/10/26 - CITY WIDE ID CARDS	<u>751.00</u>	118404
Total For Check 118404				<u>751.00</u>	
Check 118405					
101-46-6625-53350	CONTRACT SERVICES	IEDITWEB INC	SENIOR CENTER HOSTING WEBSITE 11/26/25 - 12/25/25	<u>39.95</u>	118405
Total For Check 118405				<u>39.95</u>	
Check 118406					
205-43-3150-53070	PROFESSIONAL SERVICES	IMPACT	MAIL PREP - UTILITY BILLING 3RD QTR 2025	527.21	118406
631-49-9440-53070	PROFESSIONAL SERVICES	IMPACT	MAIL PREP - UTILITY BILLING 3RD QTR 2025	2,444.67	118406

632-49-9450-53070	PROFESSIONAL SERVICES	IMPACT Total For Check 118406	MAIL PREP - UTILITY BILLING 3RD QTR 2025	<u>2,444.67</u> 5,416.55	118406
Check 118407 631-00-0000-20800	OVERPAYMENT	JAIME GREGORY Total For Check 118407	UB refund for account: 7118430	<u>194.12</u> 194.12	118407
Check 118408 631-00-0000-20800	OVERPAYMENT	JAMES & JANEL MOELLER Total For Check 118408	UB refund for account: 7100916	<u>107.36</u> 107.36	118408
Check 118409 631-49-9420-53080	SEMINARS & TRAINING	JAMES NAPIERALA Total For Check 118409	WATER SUPPLY SYSTEM OPERATOR CLASS D IN MAPLE GROVE	<u>32.00</u> 32.00	118409
Check 118410 101-42-2200-52420	TURN-OUT GEAR	JEFFERSON FIRE & SAFETY INC Total For Check 118410	MORNING PRIDE NAME BAR WITH VELCRO & MORNING PRIDE HEM PATCH WITH VELCRO	<u>162.19</u> 162.19	118410
Check 118411 631-00-0000-20800	OVERPAYMENT	JOE MICALLEF Total For Check 118411	UB refund for account: 7105170	<u>402.81</u> 402.81	118411
Check 118412 101-42-2100-53700	MILEAGE REIMB	JULIE GRIFFIN Total For Check 118412	MILEAGE FOR MAPET CONFERENCE AT BREEZY POINT-JULIE GRIFFIN	<u>198.80</u> 198.80	118412
Check 118413 631-00-0000-20800	OVERPAYMENT	KAREN ROSALEZ Total For Check 118413	UB refund for account: 7101586	<u>82.36</u> 82.36	118413
Check 118414 101-41-1400-54370	MISCELLANEOUS	KATIE SMITH Total For Check 118414	3RD QTR 2025 - MILEAGE REIMBURSEMENT FOR TRIPS TO THE BANK	<u>10.15</u> 10.15	118414
Check 118415 631-00-0000-20800	OVERPAYMENT	KELLY OLSON Total For Check 118415	UB REFUND FOR ACCOUNT: 7110551	<u>64.15</u> 64.15	118415
Check 118416 101-42-2100-52400 403-42-2100-55500	TOOLS & SMALL EQUIP CAP OUTLAY-VEHICLES	KUSTOM SIGNALS KUSTOM SIGNALS Total For Check 118416	KIT,MNT,REMOTE,MAGNET SQUAD 2605 - CFG-E3 - EAGLE 3 (NEW SQUAD BUILD)	74.00 <u>3,161.00</u> 3,235.00	118416 118416
Check 118417 101-41-1320-53080	SEMINARS & TRAINING	LEAGUE OF MINNESOTA CITIES Total For Check 118417	APMP CONFERENCE	<u>50.00</u> 50.00	118417
Check 118418 101-45-5200-54250	RENTALS	LRS PORTABLES LLC Total For Check 118418	MULTIPLE RENTALS FOR PARKS & CASTLEWOOD GOLF	<u>1,155.53</u> 1,155.53	118418

Check 118419					
101-42-2100-53060	MEDICAL	M HEALTH FAIRVIEW	MULTIPLE TESTS - C. DELGROSSO (NEW POLICE OFFICER HIRE)	501.00	118419
101-42-2100-53060	MEDICAL	M HEALTH FAIRVIEW	EMERGENCY DEPT VISIT & ELECTROCARDIOGRAM REPORT - N. KENT FL25009812 - ACCOUNT #53060	<u>2,417.02</u>	118419
Total For Check 118419				<u>2,918.02</u>	
Check 118420					
101-42-2200-52210	REPAIR & MAINT SUPPLIES	MACQUEEN EQUIPMENT LLC	4" BSP GASKET & 4" BSP SWIVEL GASKET	<u>15.43</u>	118420
Total For Check 118420				<u>15.43</u>	
Check 118421					
211-43-3100-54080	MAINT ASPHALT MILL & OVERLAY	MARTIN MARIETTA MATERIALS	SANDMIX-BM	327.18	118421
211-43-3100-54080	MAINT ASPHALT MILL & OVERLAY	MARTIN MARIETTA MATERIALS	SANDMIX-BM	316.52	118421
211-43-3100-54080	MAINT ASPHALT MILL & OVERLAY	MARTIN MARIETTA MATERIALS	SANDMIX-BM	<u>1,266.90</u>	118421
Total For Check 118421				<u>1,910.60</u>	
Check 118422					
101-41-1320-53070	PROFESSIONAL SERVICES	MCGRATH CONSULTING GROUP INC	SUBMISSION OF THE DRAFT REPORT	<u>3,000.00</u>	118422
Total For Check 118422				<u>3,000.00</u>	
Check 118423					
101-43-3100-52100	OPERATING SUPPLIES	MENARDS	12" WALL CAP 13LB & ENERGZR 1.5V 377 2PK & DURACELL ALK AAA-16 PK & DURACELL ALK AA-16PK	56.90	118423
101-45-5200-52100	OPERATING SUPPLIES	MENARDS	FVP RV MARINE -50F A/F	53.82	118423
101-45-5200-52100	OPERATING SUPPLIES	MENARDS	1/4"2-1/4" WEDGE ANCHOR	25.18	118423
101-45-5200-52100	OPERATING SUPPLIES	MENARDS	1211 MEASURING WHEEL & 2111 MARKING FLAG-PINK	115.95	118423
101-46-6625-54010	REPAIR & MAINT-BUILDINGS	MENARDS	RANCH CASING -GLDN OAK & PRO STRIPING PAINT YELLOW	99.41	118423
205-43-3150-52100	OPERATING SUPPLIES	MENARDS	6" SEWER FEM ADAPTOR	13.09	118423
205-43-3150-52100	OPERATING SUPPLIES	MENARDS	6" PVC FEMALE ADAPTER	17.62	118423
205-43-3150-52100	OPERATING SUPPLIES	MENARDS	UF WIRE SPLICE KIT 14-8 & SPLICEKIT 2-8 AWG CABLE	47.99	118423
631-49-9420-52100	OPERATING SUPPLIES	MENARDS	FOAM EXPANSION JOINT	<u>43.96</u>	118423
Total For Check 118423				<u>473.92</u>	
Check 118424					
101-42-2200-52150	FIRE FOAM	MES SERVICE COMPANY LLC	SILV-EX PLUS FOAM CONCENTRATE 5 GALLON (19L)	<u>832.00</u>	118424
Total For Check 118424				<u>832.00</u>	
Check 118425					
101-41-1500-52100	OPERATING SUPPLIES	METRO-INET	TICKET 202707 - MICROSOFT OFFICE 365 LICENSE - S. GILMORE	<u>353.00</u>	118425
Total For Check 118425				<u>353.00</u>	
Check 118426					
101-43-3100-51310	HEALTH INSURANCE	MIKE TATE	MEDICARE SUPPLEMENT PREMIUMS M & C TATE	1,120.00	118426
631-49-9420-51310	HEALTH INSURANCE	MIKE TATE	MEDICARE SUPPLEMENT PREMIUMS M & C TATE	560.00	118426
632-49-9450-51310	HEALTH INSURANCE	MIKE TATE	MEDICARE SUPPLEMENT PREMIUMS M & C TATE	<u>560.00</u>	118426
Total For Check 118426				<u>2,240.00</u>	
Check 118427					
101-42-2200-54330	DUES & SUBSCRIPTIONS	MINNESOTA STATE FIRE DEPARTMEN	2026 MSFDA MEMBERSHIP DUES	<u>495.00</u>	118427
Total For Check 118427				<u>495.00</u>	
Check 118428					

631-49-9420-52160	CHEMICALS & TESTING	MINNESOTA VALLEY TESTING LABS	COLIFORM, MF - WATER	<u>157.50</u>	118428
		Total For Check 118428		157.50	
Check 118429					
203-45-5120-54370-PAVERS-001	MISCELLANEOUS PAVERS	MURPHY GRANITE CARVING INC	FOREST LAKE PAVERS 8/25/25 - 2 PAVERS & 16 PAVERS	1,280.00	118429
203-45-5200-55250-138362-000	CONTRACTOR PAYMENTS	MURPHY GRANITE CARVING INC	FOREST LAKE PAVERS 8/11/25 - 215 PAVERS 1-4 X 0-8 X 0-3 & 265 PAVERS 0-8 X 0-4 X 0-3	<u>18,700.00</u>	118429
		Total For Check 118429		19,980.00	
Check 118430					
101-43-3100-54040	REPAIR & MAINT EQUIPMENT	NAPA AUTO PARTS	RETURN - DISK BRAKE TOOL SET	(63.43)	118430
101-43-3100-54040	REPAIR & MAINT EQUIPMENT	NAPA AUTO PARTS	ADAPTERS	47.30	118430
632-49-9490-52100	OPERATING SUPPLIES	NAPA AUTO PARTS	RTU EXT/LIFE GAL	<u>19.84</u>	118430
		Total For Check 118430		3.71	
Check 118431					
101-46-6625-53350	CONTRACT SERVICES	NEWTRAX INC	FOREST LAKE AREA LOOP 09/03 & 09/10 & 09/17 & 09/24	1,884.25	118431
101-46-6625-53350	CONTRACT SERVICES	NEWTRAX INC	FOREST LAKE AREA LOOP 09/03 & 09/10 & 09/17 & 09/24	(79.00)	118431
		Total For Check 118431		1,805.25	
Check 118432					
631-00-0000-20800	OVERPAYMENT	NICHOLAS & JENNA MARTY	UB refund for account: 7115369	<u>55.23</u>	118432
		Total For Check 118432		55.23	
Check 118433					
101-45-5120-53520	PUBLISHING & ADS	NORTH STAR MEDIA PARTNERS	HIGHWAY 35/ FOREST LAKE DIGITAL BILLBOARDS - ARTS IN THE PARK 2025	<u>770.00</u>	118433
		Total For Check 118433		770.00	
Check 118434					
101-43-3100-54040	REPAIR & MAINT EQUIPMENT	NORTHERN TOOL COMMERCIAL AC	SEWIND SQUARE TUBE-MOUNT JAC	142.49	118434
101-43-3100-54040	REPAIR & MAINT EQUIPMENT	NORTHERN TOOL COMMERCIAL AC	RETURN - SEWIND SQUARE TUBE-MOUNT JAC	(142.49)	118434
101-43-3100-54040	REPAIR & MAINT EQUIPMENT	NORTHERN TOOL COMMERCIAL AC	5K TUBE MOUNT SEWIND JACK	<u>132.99</u>	118434
		Total For Check 118434		132.99	
Check 118435					
101-43-3100-54040	REPAIR & MAINT EQUIPMENT	O'REILLY AUTO PARTS	HYD FITTING	<u>26.45</u>	118435
		Total For Check 118435		26.45	
Check 118436					
631-49-9420-54030	REPAIR & MAINT-IMPROVEMENTS	OLSON'S SEWER SERVICE INC	WORK PERFORMED ON 10/02/25 & 10/03/25 AT 132 19TH ST SW - REPLACEMENT OF THE FIRE HYDRANT	<u>12,923.67</u>	118436
		Total For Check 118436		12,923.67	
Check 118437					
631-00-0000-20800	OVERPAYMENT	OTIS MINNESOTA SERVICES	UB refund for account: 7117816	2,737.20	118437
631-00-0000-20800	OVERPAYMENT	OTIS MINNESOTA SERVICES	UB refund for account: 7118311	2,629.20	118437
631-00-0000-20800	OVERPAYMENT	OTIS MINNESOTA SERVICES	UB refund for account: 7117925	<u>2,639.60</u>	118437
		Total For Check 118437		8,006.00	
Check 118438					
211-43-3135-53070-131361-001	PROFESSIONAL SERVICES	PATCHIN MESSNER VALUATION COL	EUREKA AVENUE RECONSTRUCTION PROJECT - CLEAR LAKE PUBLIC ACCESS PROPERTY - OWNED BY: MINNESOTA DNR	<u>16,500.00</u>	118438
		Total For Check 118438		16,500.00	

Check 118439 205-43-3150-54370	MISCELLANEOUS	PRECISE MRM LLC Total For Check 118439	5MB FLAT DATA PLAN US WITH NAF C-US-5MB	<u>20.00</u> 20.00	118439
Check 118440 101-42-2200-54040	REPAIR & MAINT EQUIPMENT	RACE COATINGS LLC Total For Check 118440	POWDER COATING - CLEAN/PREP ITEM FOR POWDER COATING & CHEMICAL STRIP & PREBAKE & SANDBLAST	<u>600.00</u> 600.00	118440
Check 118441 101-46-6625-52100	OPERATING SUPPLIES	RAPID PRESS Total For Check 118441	SENIOR CENTER NEWSLETTER - NOVEMBER/DECEMBER 2025	<u>282.90</u> 282.90	118441
Check 118442 101-41-1400-53070	PROFESSIONAL SERVICES	REDPATH AND COMPANY LLC Total For Check 118442	SEPTEMBER 2025 SERVICES - FRACTIONAL FINANCE DIRECTOR	<u>5,130.00</u> 5,130.00	118442
Check 118443 631-00-0000-20800	OVERPAYMENT	RICHARD & MARTHA NEURERER Total For Check 118443	UB refund for account: 7101376	<u>53.26</u> 53.26	118443
Check 118444 101-42-2100-53080	SEMINARS & TRAINING	RICHARD PETERSON Total For Check 118444	REIMBURSEMENT FOR AIRFARE & UBER RIDES & BREAKFAST FOR 2025 IACP CONFERENCE IN DENVER	<u>516.71</u> 516.71	118444
Check 118445 101-43-3100-52100 101-45-5200-52100	OPERATING SUPPLIES OPERATING SUPPLIES	SAFE-FAST INC SAFE-FAST INC Total For Check 118445	CLASS 2 CONTRAST 6 POCKET VEST LARGE & XL & 2XL & SCREEN PRINT; BLACK INK CENTER BACK CLASS 2 CONTRAST 6 POCKET VEST LARGE & XL & 2XL & SCREEN PRINT; BLACK INK CENTER BACK	521.70 <u>521.70</u> 1,043.40	118445 118445
Check 118446 211-43-3100-54140-137797-000	SEALCOATING	SEALTECH INC Total For Check 118446	CEDAR PARK - 4,625SF - PARKING LOT PAVING - FURNISH AND INSTALL MNDOT SPWEA240 ASPHALT	<u>16,187.00</u> 16,187.00	118446
Check 118447 101-41-1400-52210 101-42-2100-52210	REPAIR & MAINT SUPPLIES REPAIR & MAINT SUPPLIES	SHRED-IT USA SHRED-IT USA Total For Check 118447	SHREDDING SERVICES FOR OCTOBER 2025 SHREDDING SERVICES FOR OCTOBER 2025	153.48 <u>153.48</u> 306.96	118447 118447
Check 118448 101-41-1940-52100 101-41-1940-52100 101-41-1940-52100	OPERATING SUPPLIES OPERATING SUPPLIES OPERATING SUPPLIES	STAPLES INC STAPLES INC STAPLES INC Total For Check 118448	STAPLES 13 GAL DRAW WH 120CT RY26 AAG CONTEMPO GRAY 9X11 M & TR PAD PERF JNR WH 12PK & BIC ROUNDSTIC BP MED BLK 60 TOWEL C FOLD 17900151	66.88 43.32 <u>169.92</u> 280.12	118448 118448 118448
Check 118449 101-42-2100-52100	OPERATING SUPPLIES	STREICHER'S INC Total For Check 118449	40MM PROJECTILE: 50-SHOT RELOADABLE TRAINING ROUND KIT & CHEMICAL IRRITANTS HAZMAT SHIP	<u>332.85</u> 332.85	118449
Check 118450 203-45-5200-53050-128559-001 211-43-3100-54150	PROFESSIONAL SERVICES SIGNS & PAVEMENT MARKINGS	ULINE, INC ULINE, INC	COURTYARD BENCH WITHOUT BACK - 6' & MOUNTING HARDWARE FOR COURTYARD BENCHES U-CHANNEL POST FOR PARKING SIGNS - 8 FT, GREEN	1,344.55 1,228.16	118450 118450

Total For Check 118450				<u>2,572.71</u>	
Check 118451					
211-43-3100-54070-137796-000	HWYS,STREET/CONCRETE	VALLEY PAVING INC	CONTRACTOR'S PAY REQUEST #2 & FINAL - 2025 ADA CONCRETE SIDEWALK REPAIRS	<u>643.01</u>	118451
Total For Check 118451				<u>643.01</u>	
Check 118452					
101-42-2200-52120	MOTOR FUEL	WEX BANK	FIRE MORTOR FUEL - OCTOBER 2025	953.44	118452
101-42-2400-52120	MOTOR FUEL	WEX BANK	FIRE MORTOR FUEL - OCTOBER 2025	<u>32.64</u>	118452
Total For Check 118452				<u>986.08</u>	
Check 118453					
101-42-2100-52120	MOTOR FUEL	WEX BANK	POLICE MOTOR FUEL - OCTOBER 2025	<u>3,274.59</u>	118453
Total For Check 118453				<u>3,274.59</u>	
Check 118454					
101-43-3100-52120	MOTOR FUEL	WEX BANK	PUBLIC WORKS MOTOR FUEL - OCTOBER 2025	2,064.64	118454
101-45-5200-52120	MOTOR FUEL	WEX BANK	PUBLIC WORKS MOTOR FUEL - OCTOBER 2025	3,261.19	118454
205-43-3150-52120	MOTOR FUEL	WEX BANK	PUBLIC WORKS MOTOR FUEL - OCTOBER 2025	484.97	118454
631-49-9420-52120	MOTOR FUEL	WEX BANK	PUBLIC WORKS MOTOR FUEL - OCTOBER 2025	771.98	118454
632-49-9450-52120	MOTOR FUEL	WEX BANK	PUBLIC WORKS MOTOR FUEL - OCTOBER 2025	<u>1,807.40</u>	118454
Total For Check 118454				<u>8,390.18</u>	
Check 118455					
101-45-5200-52100	OPERATING SUPPLIES	WINNICK SUPPLY INC	3" MALE ADAPTER PVC SCH40 & PVC ALL TEMP CEMENT QUART & PURPLE PRIMER OATEY QUART	45.48	118455
205-43-3150-52100	OPERATING SUPPLIES	WINNICK SUPPLY INC	18" 16GA SPIRAL ALUMINIZED STEEL CULVERT 24'	<u>870.84</u>	118455
Total For Check 118455				<u>916.32</u>	
Check 118456					
631-00-0000-20800	OVERPAYMENT	ZACH & SARAH FULLER	UB refund for account: 7116428	<u>52.23</u>	118456
Total For Check 118456				<u>52.23</u>	
Check 2467					
101-42-2100-53090	COMPUTER SUPPORT	LEXISNEXIS RISK SOLUTIONS	AVCC ANNUAL SUBSCRIPTION FEE & TRAX 11-01-2024 - 11-30-2024	666.67	2467
101-42-2100-53090	COMPUTER SUPPORT	LEXISNEXIS RISK SOLUTIONS	AVCC ANNUAL SUBSCRIPTION FEE & TRAX 12-01-2024 - 12-31-2024	666.67	2467
101-42-2100-53090	COMPUTER SUPPORT	LEXISNEXIS RISK SOLUTIONS	AVCC ANNUAL SUBSCRIPTION FEE & TRAX 01-01-2025 - 01-31-2025	666.67	2467
101-42-2100-53090	COMPUTER SUPPORT	LEXISNEXIS RISK SOLUTIONS	AVCC ANNUAL SUBSCRIPTION FEE & TRAX 02-01-2025 - 02-28-2025	666.67	2467
101-42-2100-53090	COMPUTER SUPPORT	LEXISNEXIS RISK SOLUTIONS	AVCC ANNUAL SUBSCRIPTION FEE & TRAX 03-01-2025 - 03-31-2025	666.67	2467
101-42-2100-53090	COMPUTER SUPPORT	LEXISNEXIS RISK SOLUTIONS	AVCC ANNUAL SUBSCRIPTION FEE & TRAX 04-01-2025 - 04-30-2025	666.67	2467
101-42-2100-53090	COMPUTER SUPPORT	LEXISNEXIS RISK SOLUTIONS	AVCC ANNUAL SUBSCRIPTION FEE & TRAX 05-01-2025 - 05-31-2025	666.67	2467
101-42-2100-53090	COMPUTER SUPPORT	LEXISNEXIS RISK SOLUTIONS	AVCC ANNUAL SUBSCRIPTION FEE & TRAX 06-01-2025 - 06-30-2025	666.67	2467
101-42-2100-53090	COMPUTER SUPPORT	LEXISNEXIS RISK SOLUTIONS	AVCC ANNUAL SUBSCRIPTION FEE & TRAX 07-01-2025 - 07-31-2025	666.63	2467
101-42-2100-53090	COMPUTER SUPPORT	LEXISNEXIS RISK SOLUTIONS	AVCC ANNUAL SUBSCRIPTION FEE & TRAX 08-01-2025 - 08-31-2025	<u>700.00</u>	2467
Total For Check 2467				<u>6,699.99</u>	
Check 2468					
101-42-2100-53090	COMPUTER SUPPORT	LEXISNEXIS RISK SOLUTIONS	AVCC ANNUAL SUBSCRIPTION FEE & TRAX 09-01-2025 - 09-30-2025	<u>700.00</u>	2468
Total For Check 2468				<u>700.00</u>	
Check 2469					
101-42-2200-53210	TELEPHONE	AT & T MOBILITY	AT & T MOBILITY - SEPTEMBER 2025	404.51	2469

Total For Check 2469				<u>404.51</u>	
Check 2470					
101-00-0000-21713	DENTAL INSURANCE PAYABLE	HEALTH PARTNERS	HEALTH PARTNERS PREMIUM - OCTOBER 2025	<u>651.44</u>	2470
Total For Check 2470				<u>651.44</u>	
Check 2471					
101-00-0000-21713	DENTAL INSURANCE PAYABLE	HEALTH PARTNERS	HPAI SELF INSURED CLAIMS 15657 - OCTOBER 2025	<u>508.36</u>	2471
Total For Check 2471				<u>508.36</u>	
Check 2472					
101-00-0000-21713	DENTAL INSURANCE PAYABLE	HEALTH PARTNERS	HPAI SELF INSURED CLAIMS 15657 - OCTOBER 2025	<u>3,707.91</u>	2472
Total For Check 2472				<u>3,707.91</u>	
Check 2473					
101-42-2400-53100	PROF SERVICES - OTHER	INVOICE CLOUD INC	INVOICE CLOUD PAYMENT FEES - SEPTEMBER 2025	29.99	2473
205-43-3190-53070	SURFACE ADM/PROFESSIONAL SERVI	INVOICE CLOUD INC	INVOICE CLOUD PAYMENT FEES - SEPTEMBER 2025	94.41	2473
631-49-9490-53070	SEWER ADM/PROFESSIONAL SERVICE	INVOICE CLOUD INC	INVOICE CLOUD PAYMENT FEES - SEPTEMBER 2025	424.84	2473
632-49-9490-53070	PROFESSIONAL SERVICES	INVOICE CLOUD INC	INVOICE CLOUD PAYMENT FEES - SEPTEMBER 2025	<u>424.84</u>	2473
Total For Check 2473				<u>974.08</u>	
Check 2474					
101-41-1400-54370	POSTIVE PAY MONTHLY FEE-OCTOBER	MIDWESTONE BANK	POSITIVE PAY MONTHLY FEE-OCTOBER	<u>67.10</u>	2474
Total For Check 2474				<u>67.10</u>	
Check 2475					
205-43-3150-53070	PROFESSIONAL SERVICES	CHASE PAYMENTECH	SERVICE FEE PAYMENTS-OCTOBER UB	23.42	2475
631-49-9440-53070	PROFESSIONAL SERVICES	CHASE PAYMENTECH	SERVICE FEE PAYMENTS-OCTOBER UB	105.40	2475
632-49-9490-53070	PROFESSIONAL SERVICES	CHASE PAYMENTECH	SERVICE FEE PAYMENTS-OCTOBER UB	<u>105.40</u>	2475
Total For Check 2475				<u>234.22</u>	
Check 2476					
101-41-1400-54370	MISCELLANEOUS	MIDWESTONE BANK	WIRE TRANSFER FEE	<u>10.00</u>	2476
Total For Check 2476				<u>10.00</u>	
Check 2477					
101-43-3160-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-0239659-0 ~ 1493 W BROADWAY AVE-TRAFFIC	256.08	2477
101-43-3160-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-9753120-9 ~ 1601 11TH AVE SW-BRIDGE	74.06	2477
101-43-3160-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-0013131153-7 ~ 10100 SCANDIA TRL N	25.95	2477
632-49-9450-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-0830223-8 ~ 6728 NORTH SHORE TRL N-ELEC	12.99	2477
632-49-9450-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-4372874-7 ~ 406 15TH ST SW-LIFT	499.28	2477
632-49-9450-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-8829533-8 ~ 21036 KAROLINE CT N-LIFT	54.84	2477
632-49-9450-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-0014003458-5 7686 NORTH SHORE CIR LIFT STATION	38.50	2477
632-49-9450-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-0014224434-5 ~ 21228 KIEBLER CT N	23.45	2477
632-49-9450-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-0014644299-0 ~ 9597 NORTH SHORE TRL N UNIT-LIFT STATION	<u>29.82</u>	2477
Total For Check 2477				<u>1,014.97</u>	
Check 2478					
632-49-9450-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-0014133727-6 ~ 23845 GRANADA AVE N LIFT STATION	<u>34.71</u>	2478
Total For Check 2478				<u>34.71</u>	

Check 2479					
101-45-5130-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-4770834-3 ~ 21640 HARROW AVE N	<u>854.14</u>	2479
		Total For Check 2479		854.14	
Check 2480					
101-45-5200-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-5193669-9 ~ AUTO PROTECTIVE LIGHT	<u>10.29</u>	2480
		Total For Check 2480		10.29	
Check 2481					
101-45-5200-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-8383920-1 ~ 5515 - 206TH ST -PARK WELL	<u>948.82</u>	2481
		Total For Check 2481		948.82	
Check 2482					
101-41-1940-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-5193661-1 ~ GOVMNT BLDG	676.57	2482
101-43-3160-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-0010258367-0 ~ 20116 FERN GLEN CT N - STREET	18.85	2482
101-43-3160-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-0011646952-3 ~ 1872 FOREST BLVD	11.19	2482
101-43-3160-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-0012332089-3 ~ 204 LAKE STREET N UNIT-TRAFFIC	32.34	2482
101-43-3160-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-0013225636-0 ~ 6358 SCANDIA TRL N	15.15	2482
101-43-3160-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-7342887-2 ~ 5295 SCANDIA TR N-TRAFFIC	30.17	2482
101-43-3160-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-0010257806-0 ~ 20187 FERN GLEN BLVD N-S	18.69	2482
101-43-3160-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-0239659-0 ~ 1493 W BROADWAY AVE-TRAFFIC	33.24	2482
101-43-3160-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-0677899-8 ~ 20010 FERN GLEN LN N-STREET	20.94	2482
101-43-3160-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-0677908-0 ~ 20066 FERN GLEN LN N-STREET	19.38	2482
101-43-3160-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-5193665-5 ~ 49 LAKE ST N-STREET	7,375.05	2482
101-43-3160-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-0239645-4 ~ 777 WEST BROADWAY AVE-ELEC	31.35	2482
101-43-3160-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-0239647-6 ~ 1198 W BROADWAY AVE-TRAFFIC	45.08	2482
101-43-3160-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-0239648-7 ~ 775 WEST BROADWAY AVE-ELEC	42.22	2482
101-43-3160-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-0239654-5 ~ 797 WEST BROADWAY AVE-ELEC	30.64	2482
101-43-3160-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-0239656-7 ~ 795 WEST BROADWAY AVE-ELEC	39.34	2482
101-43-3180-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-5193671-3 ~ PUBLIC WORKS FACILITY	498.25	2482
101-43-3180-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-5193666-6 ~ CITY GARAGE	662.59	2482
101-45-5200-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-5193667-7 ~ BEACH HOUSE	433.63	2482
101-45-5200-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-5193668-8 ~ 720 - 11TH AVE SE-ICE	116.46	2482
101-45-5200-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-5193669-9 ~ 777 4TH ST SW RINK & WARMING HOUSE	84.05	2482
101-46-6625-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-0013429969-4 ~ 767 4TH ST SW	618.62	2482
631-49-9420-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-0013971904-6 ~ 6195 210TH ST N	298.41	2482
631-49-9420-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-5193676-8 ~ 1850 8TH ST SE & 65 3RD AVE NW WTP	781.87	2482
631-49-9420-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-8919722-8 ~ 208 8TH ST NW - TOWER	88.26	2482
631-49-9420-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-5193670-2 ~ 456 3RD ST NW-PUMP	2,678.74	2482
631-49-9420-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-5193673-5 ~ 1850 8TH ST SE - WTP	163.41	2482
632-49-9450-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-0012384369-1 ~ 7865 SCANDIA TRL N	38.23	2482
632-49-9450-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-9828587-1 ~ 97 BROADWAY AVE W - TRAFFIC	80.82	2482
632-49-9450-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-0010257805-9 ~ 20126 FERN GLEN CT N-STR	<u>18.77</u>	2482
		Total For Check 2482		15,002.31	
Check 2483					
101-00-0000-21800	RETIREE HEALTH INS PAYABLE	SOURCEWELL	RETIREE HEALTH INSURANCE-OCTOBER 2025	3,920.00	2483
101-42-2100-51310	HEALTH INSURANCE	SOURCEWELL	RETIREE HEALTH INSURANCE-OCTOBER 2025	<u>3,997.00</u>	2483
		Total For Check 2483		7,917.00	
Check 2484					

101-00-0000-21714	FSA MEDICAL DED PAYABLE	BENEFIT EXTRAS INC	SETTLE PURCHASE	<u>2.35</u>	2484
		Total For Check 2484		2.35	
Check 2485					
101-00-0000-21713	DENTAL INSURANCE PAYABLE	HEALTH PARTNERS	HPAI SELF INSURED CLAIMS 15657 - OCTOBER 2025	<u>309.65</u>	2485
		Total For Check 2485		309.65	
Check 2487					
101-00-0000-22440	SALES TAX PAYABLE	SALES TAX MN DEPT REVENUE EFT	SEPTMEBER 2025 SALES TAX	202.00	2487
631-00-0000-22440	SALES TAX PAYABLE	SALES TAX MN DEPT REVENUE EFT	SEPTMEBER 2025 SALES TAX	<u>12,682.00</u>	2487
		Total For Check 2487		12,884.00	
Check 2488					
101-00-0000-21709	LIFE INSURANCE PAYABLE	THE HARTFORD	OCTOBER 2025 COBRA LIFE INSURANCE	<u>59.40</u>	2488
		Total For Check 2488		59.40	
Check 2489					
101-41-1400-54370	POSTIVE PAY MONTHLY FEE-MONTH	MIDWESTONE BANK	POSITIVE PAY MONTHLY FEE-SEPTEMBER	<u>57.60</u>	2489
		Total For Check 2489		57.60	
Check 2490					
101-41-1400-54370	MISCELLANEOUS	MIDWESTONE BANK	WIRE TRANSFER FEE	<u>10.00</u>	2490
		Total For Check 2490		10.00	
Check 2491					
101-00-0000-21713	DENTAL INSURANCE PAYABLE	HEALTH PARTNERS	HPAI SELF INSURED CLAIMS 15657 - OCTOBER 2025	<u>2,039.41</u>	2491
		Total For Check 2491		2,039.41	
Check 2492					
101-43-3160-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-5193663-3 ~ TRAFFIC SIGNALS	229.79	2492
632-49-9450-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-5193674-6 ~ LIFT STATIONS	349.19	2492
632-49-9450-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-5193677-9 ~ LIFT STATIONS	<u>3,896.91</u>	2492
		Total For Check 2492		4,475.89	
Check 2493					
632-49-9450-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-5193672-4 ~ LIFT STATIONS	<u>400.22</u>	2493
		Total For Check 2493		400.22	
Check 2494					
101-41-1940-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-0010746167-3/CITY CENTER	<u>6,514.76</u>	2494
		Total For Check 2494		6,514.76	
Fund Totals:					
Fund 101 GENERAL FUND				428,536.26	
Fund 203 PARK DEDICATION FUND				23,034.55	
Fund 205 SURFACE WATER MANAGEMENT FUND				5,309.94	
Fund 211 CAPITAL IMPROVEMENT FUND				126,368.38	
Fund 401 CAPITAL EQUIPMENT FUND				36,938.26	
Fund 403 PUBLIC SAFETY AID				3,161.00	
Fund 631 WATER FUND				57,399.47	

Fund 632 SEWER FUND

11,207.88

691,955.74

11/06/2025

INVOICE GL DISTRIBUTION REPORT FOR FOREST LAKE
 EXP CHECK RUN DATES 11/10/2025 - 11/10/2025
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 118375					
250-43-9810-54370	MISCELLANEOUS	CITY OF FOREST LAKE	3RD QTR 2025 PAYMENT 20500 FOREST RD N HANGAR	187.54	118375
		Total For Check 118375		187.54	
Check 2480					
250-43-9810-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-5193679-1 ~ AIRPORT	25.85	2480
		Total For Check 2480		25.85	
Check 2482					
250-43-9810-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-9849041-6 ~ 20500 FOREST RD N U#1-AIRPORT	27.50	2482
		Total For Check 2482		27.50	
Check 2486					
250-43-9810-53210-047457-023	TELEPHONE	MIDCONTINENT COMMUNICATIONS	AIRPORT PHONE OCTOBER 2025	175.39	2486
		Total For Check 2486		175.39	
		Fund Totals:			
			Fund 250 AIRPORT FUND	416.28	
				416.28	



City Council

Workshop

~ Minutes ~

1408 Lake Street South
Forest Lake, MN 55025
www.ci.forest-lake.mn.us

Monday, October 20, 2025

6:00 PM

City Center - Council Chamber

[City of Forest Lake - Livestream and Recorded Meetings](#)

1. Call to Order

2. Roll Call

Attendee Name	Title	Status	Arrived
Blake Roberts	Mayor	Present	
Jeff Larson	Councilmember	Present	
Hanna Valento	Councilmember	Present	
Leif Erickson	Councilmember	Present	
Kevin Miller	Councilmember	Present	

3. Pledge of Allegiance

4. Open Forum – Citizen Petitions, Requests, and Concerns

*The Open Forum is available for residents to express personal opinions for any item of business.
Please limit your comments to three (3) minutes.*

Comments:

Joshua Wickander, Republican Senate District 33 Chair, said that the 13 percent proposed levy is concerning. He stated that the new public works building needed to be on the ballot for residents to decide. He encouraged the City Council to get as close to zero percent with the levy.

Chris Luger, 2280 Court, agreed with the previous comments.

Julie Bernier, 5063 217th Street North, requested consideration to separate the twelve percent levy increase over time, as those on the lakeside have catch-up taxes added to their properties.

A resident, who was not clearly identified, said he appreciated the comments so far. He said that he watched his taxes increase over the last couple of years. He stated he had a large family, so small increases over time really impacted his family budget. They moved to Forest Lake because it was known to be fiscally responsible. He expressed confusion with the large request for the Public Works building and the need to scale back on the project.

Resident Isaac Erickson said he owned two small businesses in town, and he would rather use the money to help invest in Forest Lake businesses, rather than a twelve percent tax increase. He went to the new environment building, and it seemed unnecessary to have such a nice building.

Frank Nameny asked when the twelve percent was discussed. Mayor Roberts answered that they can lower the levy, and they cannot go any higher. He said that they will discuss the levy tonight.



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Mr. Namenyasked why they set the budget at such a high amount. He said it was like negotiating when they bring it down to make residents feel good.

5. Classification and Compensation Study Results – Malayna Maes Halvorson/Mark Statz

City Administrator Statz said that they had the report results to present. They will discuss the implementation of the report.

Malayna Maes Halvorson, from McGrath Human Resources Group, discussed how they engaged various individuals from the organization with the project. She complimented the level of transparency and engagement of the Forest Lake employees. She reviewed the human capital and noted that there had been a change in the public sector, as more people were leaving than coming in. The difficulty with backfilling creates difficulty with overtime and training. She stated there are recruitment and retention challenges, and Forest Lake needs to keep all its positions filled. She reviewed the graphs about the employment length and noted that there were employees in their fifties and sixties who would start thinking about retirement. She stated that over one-third of the workforce was under the age of forty and were extra mobile based on wages, which makes it difficult to plan for succession. She summarized the process for the classification and compensation study results, including the employee survey and a list of comparable cities. She reviewed the graph to explain how minimum wages compared to positions in other cities. She reviewed the graph to explain how the mid-range wage point compared to positions in other cities. She stated that there was collective bargaining in the City, and they recommended putting all positions on one unified salary schedule and moving to six steps with a four percent increase at each step. She summarized the discussion of position placement and succession management. She recommended an identified economic indicator that they utilize each year. She noted it had been a volatile market for the last five years, and they should do a market update every three to five years.

Assistant City Administrator Chaika noted that the City's labor attorney was in favor of moving to one schedule to benefit the bargaining units and the pay equity.

Mayor Roberts asked about the initial conversation. Ms. Maes Halvorson answered that they had some that were favorable and some that might be disappointed in the outcomes because they thought their positions would receive more.

City Administrator Statz said if someone sees that they are getting a substantial raise, that will feel good, but an employee who would not get a raise since they were over the market might be disappointed. He said that the markets did not care about the midpoint but often cared about the maximum salary. He stated that they wanted to look at a strategy to align the midpoint and maximum with the market as closely as possible so that most employees receive a modest increase. He stated that the proposed budget matched closely with the suggested changes. He stated that if they wanted to lower the salary standards, that would not be preferred because they want to get their pay up to the market.



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Commissioner Erickson said that they have seen a lot of turnover in their employees, and there is a cost to training.

Ms. Mae Halvorson said that public safety had about twice the cost of a position with turnover rates. She suggested reallocating the funds into the salary so that they do not have to bleed the dollars out in overtime and training costs.

Mayor Roberts said that they are losing people to Woodbury. He said that it took a year to hire a building official because of the salary rate.

City Administrator Statz stated that the next step would be to bring them a matrix and discuss strategy, and the City Council can formally adopt a portion of the study. He stated that they have negotiating sessions lined up in November.

6. Review of the Big 3 Street Recons – Ryan Goodman

Councilmember Erickson said that the road projects had a high cost, so residents should know about the projects.

City Engineer Goodman provided an overview of his presentation. He summarized the three proposed street reconstruction projects, including North Shore Drive and North Shore Trail, 12th Street Southwest, and Harrow Avenue North. He explained the road rating system so the City Council can see the road conditions.

Mayor Roberts asked if it included any improvements on the trunk highway. City Engineer Goodman answered that it did not include any improvements on the trunk highway.

City Administrator Statz stated that this did not include their share of investments in Highway 97 or Highway 61, as those were outside the CIP. He stated that these were not new projects, but they were evaluating where they should fall on the CIP.

City Engineer Goodman reviewed the project scope and cost estimate for North Shore Drive and Trail. He summarized the pros and cons of the key project issues. He reviewed the project scope for 12th Street Southwest and noted that it was currently identified for construction from 2030 to 2031. He stated that the high-level planning cost estimate was \$11,900,000. He summarized the pros and cons of the key project issues. He reviewed the project scope for Harrow Avenue North and noted that it was currently identified for construction in 2031-2032. He said that the high-level planning cost estimate was \$9,800,000. He summarized the pros and cons of the key project issues. He discussed where the projects fell in the capital improvement plan from 2026 to 2035. He summarized the roadway assessment policy and noted that they would assess a minimum of twenty percent to the property owners, and the City would cover the remaining eighty percent.

Mayor Roberts asked if the twenty percent was contemplated. City Engineer Goodman said it was not considered.



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City Administrator Statz said that they would receive a fifth of the twenty percent over a ten-year cycle. He said that some of the costs were bonded. He said that the cost impact was stretched out over a period of time, and all three projects were planned for bonds. He stated that they could delay the project or save for the project. He stated that those who pay for the project are often those who use the roadway.

City Engineer Goodman asked if they had an alternative project priority sequence and if the outline in the CIP was in line with future goals and needs, or if adjustments needed to be made.

Councilmember Erickson voiced concern about the Northshore Trail project alongside Highway 8. City Engineer Goodman answered that Highway 8 had been delayed a number of times.

Councilmember Erickson voiced concerns with Harrow, as more homes would be put on Highway 97. City Engineer Goodman said that there was history in the corridor. He said an accident happened at Goodview, so all the work went there. He said that there were a lot of changes that happened in the last couple of years, but they were able to put the project on the MnDOT radar to look at the intersection.

Mayor Roberts asked about Fenway. City Engineer Goodman answered that it was in the plan for 2027, but it would not be a full reconstruction.

Mayor Roberts said that there was still a lot of uncertainty with 32, and it was getting pushed further. City Engineer Goodman answered that they were hoping to hear information in November, but with the government shutdown, he did not know.

7. Utility Connection Fee Review – Ellie Larkin/Mark Statz

Mayor Roberts reordered the agenda to consider Item 8 before Item 7.

8. Budget Review

a) Franchise Fees Review – Mark Statz

City Administrator Statz said that they receive \$0 in local government aid. He stated one revenue source for the City would be franchise fees, such as line items on the sewer and gas bills. He stated it was a tax by a different name, but it diversified where the revenue came from. He stated that the franchise fees were a nice way of making sure it is used for items that most people support. He noted that the franchise fees had not been increased since 2013. He stated that if they did not raise franchise fees, they would need to cut a small percentage from the budget. He suggested catching up with the franchise fees in terms of inflation. He asked if they wanted to increase the franchise fees to lower the levy or utilize the funds for roads.

Finance Director Larkin said that these could be additional ways to lessen the tax burden. They could take a large percentage out of the levy but subsidize it elsewhere.



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Mayor Roberts asked about where comparable cities were in franchise fees. City Administrator Statz noted that this would be in line with what other cities are doing.

Councilmember Erickson expressed a preference to let all groups pay a portion of the taxes.

Mayor Roberts discussed the need to guarantee that these dollars were used only for the roads. He said that residents were able to send emails if they had any questions.

b) 2026 Budget Direction and Priorities – Ellie Larkin/Mark Statz

City Administrator Statz stated that there were a couple of items that were a part of the budget but were not a part of the expenses. He stated that the City Council had a goal to keep the levy under ten percent. He discussed the police funding increase, and they thought there would be a decrease in State funding. They heard that the legislature was going to be cutting some of the funds, but now they are confident that the State funding would be an adequate amount, and they can budget for that revenue and add \$100,000. He discussed that they suggested cutting staffing positions, such as the additional sergeant position. He commented that with the makeup of the department, the Police Department could handle the staffing change. He discussed the delays in staffing and onboarding. He stated that some staff positions might not be filled by January 1st.

Councilmember Erickson asked where they pushed the money saved from open positions last year. City Administrator Statz answered that they put that money in the Capital Fund.

Councilmember Erickson asked about the necessity of the two patrol officers. He asked about the reason for being a deputy chief. City Administrator Statz said that the fire department had a paid chief and part-time staff. He stated that they did not have any other full-time employees for the Fire Department. He said that the fire department was affordable, and this position would add costs. He stated that twenty percent of the budget was funded by Columbus. He stated that the fully loaded cost included gear, salary, and benefits.

Mayor Roberts said the chief requested this position and declined a separate position last year. He noted that Chief Newman currently works seventy to eighty hours a week.

Councilmember Larson said the Fire Chief gave them pages of items he is responsible for, but he has difficulty accomplishing all the tasks. He discussed the need to train an individual for a succession plan.

City Administrator Statz said that the call volume had ballooned. There are many more mental health calls than in previous years. He discussed the additional challenges and the need for two additional patrol officers. He stated that three of the positions would be boots-on-the-ground. He discussed that they received over a hundred responses on the budget survey, and public safety was at the top of the list for desired spending.

Mayor Roberts said that they were at 9.25 percent, but they could still come down. He stated



City Council

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that the City was more than willing to listen, and they were struggling as much as everyone else when considering construction, police, and public safety. He expressed a desire for feedback.

Assistant City Administrator Chaika said that the Truth and Taxation meeting was on December 8th, where residents could come and talk with the City Council about their taxes.

City Administrator Statz said that there were multiple capital improvement plans. He stated the capital funds lived outside of the general fund levy, so they did not see the immediate impact of the expenditure. He discussed the need to put a regular amount into the capital funds each year so they can ride the wave of projects. He stated that the rollback would be to take a list of street projects and look at a nine-year plan in ten years, so they can put less into the capital funds each year.

Councilmember Erickson discussed that moving the project outside of the ten-year project window would help with the savings over ten years. City Administrator Statz confirmed this information, and he said they could do it at different scales.

Councilmember Erickson said he would love to hear about spreading out projects. He said that the current roads and projects were a result of cutting the budget. He stated that he welcomed more feedback.

Mayor Roberts discussed pushing out the project and the potential project cost increase. He stated that all feedback was great.

Councilmember Valento said that years ago, when they cut off the budget, they laid off two people in the Community Development Department, but one person was expected to continue the work. She said that they are still recovering from this and noted it was difficult to get staff into Forest Lake and stay working for the City. She wanted to hire great employees with high morale to retain staff to benefit residents.

7. Utility Connection Fee Review – Ellie Larkin/Mark Statz

City Administrator Statz provided an outline of the system for the water connection fees. He said that the fee was similar to buying a piece of the well or the water tower. He stated that they collect the fees and use them for upgrades to the system. Maintenance for the system comes from user charges. The fees can be used to pay down debt. He stated that the utility connection fee was competitive with other towns in the area, but they need to dive deeper into the calculation. He stated that they would do work to double-check that the fee is still adequate. They did not want the cost of development to be paid by existing tax users. He stated that they did not want a price so high that developers could not build in Forest Lake. He said that they would come back to the City Council with more concrete numbers.

9. Adjourn

Mayor Roberts adjourned the City Council Workshop at 8:23 p.m.



City Council

Special Meeting

~ Minutes ~

1408 Lake Street South
Forest Lake, MN 55025
www.ci.forest-lake.mn.us

Monday, October 20, 2025

1. Call to Order

The Special Meeting was called to order by Mayor Roberts at 8:35 PM.

2. Roll Call

Attendee Name	Title	Status	Arrived
Blake Roberts	Mayor	Present	
Hanna Valento	Councilmember	Present	
Leif Erickson	Councilmember	Present	
Jeff Larson	Councilmember	Present	
Kevin Miller	Councilmember	Absent	

3. Personnel Committee

Assistant City Administrator Jolleen Chaika presented Resolution 10-20-25-01 to the Council which would authorize the formation of a Personnel Committee. The Committee would be an advisory committee, consisting of two members of the Council, the City Administrator, and the Assistant City Administrator and would review personnel matters before those matters are brought to the full Council for consideration.

Councilmember Erickson suggested amending the resolution to remove the language which included the City Administrator and Assistant City Administrator as non-voting members of the Committee.

Assistant City Administrator Chaika also noted that in addition to consideration of the resolution, she was seeking appointees to the Committee from the Council. She added that Councilmember Miller, while unable to attend this evening's workshop and meeting, did advised that he would be interested in serving on the Personnel Committee. Councilmember Larson advised he was interested in serving on the committee as well.

Motion: Councilmember Erickson made a Motion to Approve the Resolution 10-20-25-01. Motion seconded by Councilmember Valento. Motion carried 5-0.

Following discussion by the Council as to appointments to the Committee, consensus was reached to appoint Councilmembers Larson and Miller.

Motion: Councilmember Larson made a Motion to Appoint Councilmembers Larson and Miller to serve on the Personnel Committee. Motion seconded by Councilmember Valento. Motion carried 5-0.



City Council

Special Meeting

~ Minutes ~

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Monday, October 20, 2025

4. Closed Session pursuant to Minn. Stat. 13D.03, to discuss a strategy for labor developments related to possible adjustment to death benefits for FLPD officers who die while employed by the City in conjunction with the public policy of Chapter 179A, regarding the promotion of a construction relationship between LELS #111 and #326 in the City.

Motion: Councilmember Erickson made a Motion to Move into Closed Session Pursuant to Minnesota Statutes §13D.03 to discuss a strategy for labor developments related to possible adjustment to death benefits for FLPD officers who die while employed by the City in conjunction with the public policy of Chapter 179A, regarding the promotion of a construction relationship between LELS #111 and #326 in the City.

Motion seconded by Councilmember Valento. Motion carried 5-0.

The Regularly Scheduled Council Meeting reconvened at 9:12 p.m.

5. Adjourn

Motion: Councilmember Erickson made a Motion to Adjourn the Regularly Scheduled Council Meeting at 9:12 p.m.

Motion seconded by Councilmember Valento. Motion carried 5-0.



City Council

Special Workshop

~ Minutes ~

1408 Lake Street South
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Saturday, October 25, 2025

8:00 AM

1. Call to Order

The workshop was not formally called to order but agenda actives commenced at 8:00 AM.

2. Roll Call

Attendee Name	Title	Status	Arrived
Blake Roberts	Mayor	Present	
Hanna Valento	Councilmember	Present	
Leif Erickson	Councilmember	Present	
Jeff Larson	Councilmember	Present	
Kevin Miller	Councilmember	Present	

~~3. Pledge of Allegiance~~

4. Retreat Agenda

- a) Team Building
Staff and Council engaged in a leadership style exercise, guided by consultants from Homerun Leadership.
- b) Department Info Sessions (15 min each)
Department heads provided an overview of each department.
- c) Strategic Vision/Prioritized Goals Development
Councilmembers and staff developed several strategic goals for the City of Forest Lake.
- d) Action Strategies
Councilmembers and staff worked to brainstorm various action strategies related to the strategic goals.

5. Adjourn

The workshop concluded at 2:00 PM.



City Council

Regular Meeting

~ Minutes ~

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Monday, October 27, 2025

6:00 PM

City Center - Council Chamber

[City of Forest Lake - Livestream and Recorded Meetings](#)

1. Call to Order

2. Roll Call

Attendee Name	Title	Status	Arrived
Blake Roberts	Mayor	Present	
Jeff Larson	Councilmember	Present	
Hanna Valento	Councilmember	Present	
Leif Erickson	Councilmember	Present	
Kevin Miller	Councilmember	Present	

3. Pledge of Allegiance

4. Approve the Agenda (Action)

Motion: Councilmember Erickson made a Motion to Approve the Agenda as presented.
Motion seconded by Councilmember Valento. Motion carried 5-0.

5. Awards and Presentations

a) None

6. Open Forum – Citizen Petitions, Requests, and Concerns

*The Open Forum is available for residents to express personal opinions for any item of business.
Please limit your comments to three (3) minutes.*

Comments:

None.

7. Consent Agenda Considerations (Action Items)

Mayor Roberts requested to remove item 7.c. from the Consent Agenda.

- a. City Invoices
 - i) Airport Invoices
 - ii) General Invoices
- b. Minutes: October 13, 2025 Regular Council Meeting
- c. ~~Proposal for Topographic Survey – Future Public Works Facility Site~~
- d. Gambling Permit Approval



City Council

Regular Meeting

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6:00 PM

City Center - Council Chamber

Motion: Mayor Roberts made a Motion to Approve the Consent Agenda Items 7.a. through 7.b. and 7.d. Motion seconded by Councilmember Erickson. Motion carried 5-0.

7.c. Proposal for Topographic Survey – Future Public Works Facility Site

City Administrator Statz stated that they had a public inquiry about the item. He noted that the City decided to move forward with schematic design for a future public works facility site. He said that they would need to complete a topographic survey for the location. He commented that Bolten and Menk put together a proposal for a topographic survey, which was not included in the architectural scope of services.

Mayor Roberts requested that the items related to the future public works facility site be on the regular agenda moving forward. He asked if they could do a request for proposal. City Administrator Statz said that they could do a request for proposal. He noted that it is beneficial for the designer and the surveyor to be the same.

Mayor Roberts asked if they could use any previous work when they swapped land with the County. City Engineer Goodman answered that some title commitments were related, and they did not complete a topographic survey.

City Attorney Johnson asked if they did title commitments when they did the land swap with the County. Community Development Director Wittman answered that she was not sure.

City Attorney Johnson said that an updated title commitment was cheaper than getting a new one, so she could check with the information.

City Administrator Statz stated that Bolten and Menk was not to exceed the proposed cost.

Motion: Councilmember Erickson made a Motion to Approve Item 7.c., Proposal for Topographic Survey – Future Public Works Facility Site.

Motion seconded by Councilmember Miller. Motion carried 5-0.

8. Regular Agenda (Action Items)

a) Amberly Woods – Preliminary Plat & PUD – Abbi Wittman

Community Development Director Wittman provided an overview of the property and the planned unit development and preliminary plat. She reviewed the street and lot layout. She summarized the land use analysis. She explained the bulk standards for the planned unit development and noted that they were proposing 25 fifty-five-foot lots. She noted that they had a public benefit of meeting the minimum comprehensive plan requirements and the land acquisition for the City. She reviewed the streets and roads, tree removal, and planned unit development criteria.



City Council

Regular Meeting

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Councilmember Erickson asked about the easements. He asked if there would be an easement on the parkland as part of the titling. Community Development Director Wittman answered that they needed an underground right-of-way for the future utilities, and they will be recorded with the deed.

Councilmember Erickson asked about the plan for covering the cost of the infrastructure. Community Development Director Wittman answered that the landowners were aware, but it was still to be determined. She noted that it was a critical infrastructure right-of-way.

Councilmember Miller stated that the project came to the Planning Commission. He said that this was a perfect area to install a natural park with the wetlands and resources.

Mayor Roberts asked about the funding. Community Development Director Wittman answers that they were looking for parkland for the four nearby properties. They wanted to have passive natural resources and have more active recreation to the south to service the neighborhood.

Motion: Councilmember Miller made a Motion to Adopt Resolution 10-27-25-01 approving the Amberly Woods preliminary plat and planned unit development with the five conditions of approval. Motion seconded by Councilmember Valento. Motion carried 5-0.

Councilmember Larson commented that the Planning Commission was very strongly opposed to the fifty-five-foot lot limits. He noted the difficulties with meeting the Metropolitan Council requirements.

Mayor Roberts said that they were guided by density by the Metropolitan Council. He said it was good that the Planning Commission brought it to their attention. He mentioned affordable housing.

b) Proposal for Engineering Services: 2026 Local Road Project – Ryan Goodman

City Engineer Goodman reviewed the proposal for the 2026 local road project and the secondary approval with the plans and scope of the project. He explained that Hayward Avenue North was added to the 2026 project after being removed from the 2025 project due to time constraints. He reviewed the funding for the projects and the anticipated schedule.

Mayor Roberts asked about the ability to do more south and east of the high school. He said that the budget would not change.

City Administrator Statz said that the road projects come from the capital fund, so they do not budget for a particular project. They have an annual amount that goes into the capital fund, and what comes out varies each year. He explained that there were options to add or subtract projects each year based on how bids come in.

Councilmember Erickson asked how many miles of roads were represented. City Engineer



City Council

Regular Meeting

~ Minutes ~

1408 Lake Street South
Forest Lake, MN 55025
www.ci.forest-lake.mn.us

Monday, October 27, 2025

6:00 PM

City Center - Council Chamber

Goodman answered that he did not have the information. He cautioned them about the work on Eureka Avenue. He encouraged being flexible to see where bids come in, so they know where the bids are on this project and the work on Eureka Avenue.

Mayor Roberts said it would be better to hold off until they had more information.

City Administrator Statz said that City Engineer Goodman would refine his information as much as possible.

City Engineer Goodman said that they could add information up to 25 percent at the time of the bid. He said it was a good project, but depending on other factors, they could make better decisions.

Motion: Councilmember Erickson made a Motion to Approve the proposal for Engineering Services: 2026 Local Road Projects as proposed tonight.

Motion seconded by Councilmember Larson. Motion carried 5-0.

c) **Adoption of Classification and Compensation Implementation Plan – Mark Statz**

City Administrator Statz summarized the results of the Classification and Compensation Study that was discussed at the October 20, 2025, workshop. He discussed the options for implementation and noted that he proposed keeping employees at the same step, and step increases would be honored at the start of the year. He commented that the 2026 budget would get employees to the market rate salary, which would be fair for employees. He commented that implementing the compensation plan would help attract new employees, especially for public safety.

Councilmember Erickson noted the study proposed moving from five steps to six steps. He asked for clarification on the suggestion from City Administrator Statz to retain employees at their current step. City Administrator Statz explained his recommendation noting that it allowed for tenured employees to maintain the higher step that they had earned through years of service.

City Administrator Statz stated that many of the City's current pay rates are not that far off from the market which allows the Council to consider taking a more aggressive approach by moving everyone to the same step in the study's recommended wage scale. He thought they had constructed a budget to make all of the changes at one time.

Mayor Roberts said that many recently posted positions were not quite at market, and they struggled to previously fill open positions, so this will help Forest Lake attract and retain professional employees.

Motion: Councilmember Erickson made a Motion to Adopt the 2026 Wage Scale and position grading as presented in the Final Classification and Compensation Study, along with the guiding principles for



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implementation as presented herein as the non-union Wage Scale for 2026 and as the basis for union negotiations, going forward.

Motion seconded by Councilmember Valento. Motion carried 5-0.

d) Cannabis Registration Ordinance Amendment – Jolleen Chaika

Mayor Roberts excused himself from the room.

Acting Mayor Valento introduced the topic.

Assistant City Administrator Chaika reviewed the previous discussion for staff to prepare an amendment to Chapter 117 of the City Code related to Adult Use Cannabis registration. She advised that should the City adopt a cap, the County would not enforce the cap should registration of cannabis and low-potency hemp edible retailers be delegated to the County. She also advised that the proposed ordinance was in line with Council's direction and would limit registrations to the statutory minimum plus one within the City. She reviewed the registration requirements for Low-Potency Hemp Edible retailers.

Councilmember Erickson thanked staff for looking at the information.

Motion: Councilmember Larson made a Motion to Approve Ordinance 759, An Ordinance Amending Forest Lake City Code Title XI, Chapter 117, Sections 117.01 and 117.02, Registration of Cannabis Businesses, to Include Lower-Potency Hemp Edible Retailers in Retail Registrations.

Motion seconded by Councilmember Erickson. Motion carried 4-0.

e) Letter of Support – Local Road Improvement Program Funding Application for Otter Lake Road Extension in Lino Lakes – Ryan Goodman/Abbi Wittman

Community Development Director Wittman summarized the request from Lino Lakes for a letter of support for Lino Lakes to request funding from the MnDOT for the Local Road Improvement Program.

Motion: Councilmember Valento made a Motion to Authorize the execution of the attached Letter of Support.

Motion seconded by Councilmember Miller. Motion carried 5-0.

9. Discussion

a) None

10. Staff Updates

City Engineer Goodman said that the traffic control should be off of North Shore Trail later this week, with the final punch list items completed.



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Community Development Director Wittman reiterated the concern from the Planning Commission about smaller lot sizes in Forest Lake. She discussed the potential need to exempt certain land uses, to show that they are building to the density that is allowed. She noted that they had a monthly code enforcement meeting. She said that they hope that the two largest nuisance properties will be removed. She discussed the start of the new planner.

Chief Peterson commented that they had a person in crisis call last night, and they were assisted by multiple other departments. He thanked the agencies for their assistance in helping the individual.

11. Mayor and City Council Updates

Councilmember Valento stated that she attended the Cable Commission Meeting.

12. Adjourn

Motion: Councilmember Erickson made a Motion to Adjourn the Regularly Scheduled Council Meeting at 6:55 p.m.

Motion seconded by Councilmember Valento. Motion carried 5-0.

STAFF REPORT



MEETING DATE: November 10, 2025

STAFF ORIGINATOR: Abbi Wittman, Community Development Director

AGENDA ITEM: Forest Hills Preserve – Development Agreement Amendment

INTRODUCTION:

As part of the Development Agreement with J. Johnson Development for Forest Hills Preserve, the bituminous wear course/final lift was to be installed after 70% of the homes were constructed but no later than September 1st of this year. As of September 1st of this year, 70% of the homes were not completed. As such, City staff has worked with the developer on an amendment which would allow the developer to install the wear course on or before September 30, 2026. A copy of the Development Agreement Amendment is enclosed for City Council review and approval.

ANALYSIS:

Bituminous wear course is the top/final layer of asphalt. The City requires this portion of the roadway to wait until most of a site and its homes have been developed. This is to help ensure construction traffic wear/tear does not occur on the finished roadway. Though the Development Agreement indicates the wear course be installed by this year, the site's development and the homes in it have not reached 70%. Therefore, staff would not recommend the wear course be installed this year but, instead, be installed next year to help ensure the longevity of this public infrastructure.

RECOMMENDATION:

Staff recommends the City Council approve the Second Amendment to the Development Contract with J. Johnson Development by approving the Consent Agenda.

ATTACHMENTS:

Second Amendment to Development Contract

SECOND AMENDMENT TO DEVELOPMENT CONTRACT

THIS SECOND AMENDMENT TO DEVELOPMENT CONTRACT (this “Second Amendment”) is entered into as of October __, 2025 (the “Effective Date”), the City of Forest Lake, a Minnesota municipal corporation (“City”), and J. Johnson Development, LLC a Minnesota limited liability company (“Developer”).

RECITALS

Recital No. 1. Developer previously obtained Final Plat approval for the development project known as “Forest Hills Preserve,” which included the real property legally described on **Exhibit A**, entering into that Development Contract for Plat of Forest Hills Preserve, dated June 21, 2021, and recorded with the Washington County Recorder’s Office as Document No. 4321157 on July 2, 2021 (“Development Agreement”) as amended by that First Amendment to the Development Contract dated July __, 2025, and recorded with the Washington County Recorder’s Office as Document No. _____ on _____ (“First Amendment”); and

Recital No. 2. Developer has requested additional time to complete the final wear course on the public streets required as part of the Development Agreement; and

Recital No. 3. Developer and City have agreed to amend the Development Agreement to require completion of the final wear course on public streets on or before September 30, 2026.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained in this Second Amendment and other good and valuable consideration, the receipt of which is hereby acknowledged, the parties covenant and agree as follows:

1. Exhibit C to the Development Agreement is hereby amended as follows:

Completion Date for the final wear course of City streets shall be on or before September 30, 2026.

2. Except as provided for above, the terms and provisions of the Development Agreement shall remain in full force and effect.
3. This Second Amendment and all disputes or controversies arising out of or relating to this Second Amendment or the transactions contemplated hereby shall be governed by, and construed in accordance with, the internal laws of the State of Minnesota, without regard to the laws of any other jurisdiction that might be applied because of the conflicts of laws principles of the State of Minnesota.
4. Nothing contained herein shall be deemed a waiver by the City of any governmental immunity defenses, statutory or otherwise, or of the maximum liability limits provided by Minnesota Statutes, Chapter 466.
5. This Second Amendment may be executed in two or more counterparts, all of which shall be considered one and the same instrument and shall become effective when one or more counterparts have been signed by the parties and delivered to the other parties.
6. This Second Amendment shall not be amended, modified or supplemented, except by a written instrument signed by an authorized representative of each party.

IN AGREEMENT, the parties hereto have hereunto set their hands as of the Effective Date.

CITY:
CITY OF FOREST LAKE

By: _____
 Blake Roberts
 Its Mayor

By: _____
 Mark Statz
 Its City Administrator

STATE OF MINNESOTA)
)
 COUNTY OF WASHINGTON) ss.

On this _____ day of _____, 2025, before me a Notary Public within and for said County, personally appeared Blake Roberts and Mark Statz to me personally known, who being each by me duly sworn, each did say that they are respectively the Mayor and City Administrator of the City of Forest Lake, the municipality named in the foregoing instrument, and that the said instrument was signed in behalf of said municipality by authority of its City Council and said Mayor and City Administrator acknowledged said instrument to be the free act and deed of said municipality.

 Notary Public

DEVELOPER:
J. Johnson Development, LLC
A Minnesota limited liability company

By: _____
 Jaren Johnson
 Its: President

STATE OF _____)
)
 COUNTY OF _____) ss.

On this ____ day of _____, 2025, before me a Notary Public within and for said County, personally appeared Jaren Johnson to me personally known, who being by me duly sworn, did say that he is the President of J. Johnson Development, LLC, a Minnesota limited liability company, the entity named in the foregoing instrument, and that said instrument was signed on behalf of said entity.

 Notary Public

**THIS INSTRUMENT WAS DRAFTED BY
 AND AFTER RECORDING RETURN TO:**

Eckberg Lammers
 1809 Northwestern Ave
 Stillwater, MN 55082
 651-288-9080

EXHIBIT A
DEVELOPMENT PROPERTY LEGAL DESCRIPTION

STAFF REPORT

MEETING DATE: November 10, 2025

STAFF ORIGINATOR: Jolleen Chaika, Assistant City Administrator

AGENDA ITEM: Declaration of Amendment & Restatement of Flexible Benefit Plan

BACKGROUND:

With the recent passage of federal budget reconciliation legislation (H.R. 1), the annual contribution limit for Dependent Care Flexible Spending Accounts (DCFSAs) will increase effective January 1, 2026. This adjustment applies to both calendar and non-calendar year plans and represents the first major increase in several years.

Under the new limits, participants may contribute up to:

- **\$7,500** per year (single or married filing jointly)
- **\$3,750** per year (married filing separately)

As has been past practice, Benefit Extras, Inc., the City's flexible spending account administrator, will automatically adjust all dependent care FSAs to the new maximum amounts effective January 1, 2026.

ANALYSIS:

To comply with the updated federal limits, the City must formally adopt an amendment and restatement of its Flexible Benefit Plan prior to the effective date. Benefit Extras has provided updated plan documents, including:

- Flex Plan Amendment (attached) – authorizing the updated dependent care maximum.
- Flexible Benefit Plan Master Document – to be executed and retained on file.
- Summary Description (SD) and Plan Information Appendix – outlining the provisions specific to the City's plan.
- Flex Highlights Sheet – summarizing updated healthcare and dependent care limits.

Execution of the amendment will bring the City's plan into compliance with the new federal limits effective January 1, 2026. The plan documents are available for review in my office if interested.

RECOMMENDATIONS:

Staff recommends that the City Council authorize execution of the attached amendment to the City's Flexible Benefit Plan to reflect the increased dependent care FSA contribution limits effective January 1, 2026.

ATTACHMENTS:

2026 Flexible Benefit Plan Declaration of Amendment and Restatement

City of Forest Lake
Flexible Benefit Plan

Declaration of Amendment & Restatement

City of Forest Lake, pursuant to the retained power of amendment contained in Section 6.1 of the City of Forest Lake Flexible Benefit Plan, restates the Plan in its entirety to read as set forth in the attached instrument, entitled, City of Forest Lake Flexible Benefit Plan (the “Flexible Benefits Plan” or the “Plan”).

The Plan was amended to increase the maximum reimbursement a Participant may receive under the Dependent Care Flexible Spending Account. Beginning January 1, 2026, the maximum reimbursement shall be \$7,500 for single individuals and married couples filing jointly (\$3,750 in the case of a Participant who is a married individual filing a separate tax return). The Amended and Restated Plan, except as otherwise expressly provided for in the attached instrument, shall be effective as of January 1, 2026.

IN WITNESS WHEREOF, City of Forest Lake has caused this instrument to be executed by its duly authorized officers this _____ day of _____, 2025.

City of Forest Lake

By: _____

Its: _____

STAFF REPORT

MEETING DATE: November 10, 2025

STAFF ORIGINATOR: Jolleen Chaika, Assistant City Administrator

AGENDA ITEM: Hiring Recommendation: Police Officer

INTRODUCTION:

To fill previously vacated patrol positions, the City of Forest Lake Police Department was accepting rolling applications for the position of Police Officer.

ANALYSIS:

On September 25, 2025, staff conducted interviews to fill one of the police officer vacancies. Following a successful interview and a thorough review of application materials, Police Chief Peterson made a conditional offer of employment to Hannah Belka, contingent upon successful completion of a background investigation, medical examination, and psychological examination; then, further contingent upon Council approval. Ms. Belka has successfully completed all examinations and has received recommendations from past and current employers.

Ms. Belka is a Hamline University and Hennepin Technical college graduate with approximately 4 years of experience as a Community Service Officer with Columbia Heights PD and Blaine PD.

The conditional offer proposes appointment at Step 1 of the LELS #111 wage schedule. The offer also includes a starting bank of 20 hours of vacation and 20 hours of sick leave.

RECOMMENDATION:

Staff recommends Council move to approve the conditional offer of employment to Hannah Belka for Police Officer.

ATTACHMENTS:

None.

STAFF REPORT

MEETING DATE: November 10, 2025
STAFF ORIGINATOR: Jolleen Chaika, Assistant City Administrator
AGENDA ITEM: Gambling Permit Application

INTRODUCTION:

Non-profit organizations must obtain City approval to obtain an exempt or excluded gambling permit for bingo or raffle events. The Knights of Columbus #7750 (Lindstrom) has applied to conduct a raffle on April 17, 2026 at the American Legion and the Forest Lake Fire Relief Association has applied to conduct a raffle on April 5, 2026 at the American Legion.

BACKGROUND:

Pursuant to Minn. Stat. 349.166, organizations are eligible to obtain an excluded or exempt permit to conduct bingo or a raffle without obtaining a full gambling license and without abiding by all provisions required by licensed organizations if:

Exempt Gambling Permit (LG220):

- The organization conducts lawful gambling on five or less days per year;
- The organization does not award more than \$50,000 in prizes for lawful gambling in a calendar year;
- The organization submits a board-prescribed application and pays a fee of \$100 to the board for each gambling occasion, and receives an exempt permit number from the board...The application must include the date and location of the occasion and the types of lawful gambling to be conducted;
- The organization notifies the local government unit 30 days before the lawful gambling occasion;
- The organization purchases all gambling equipment and supplies from a licensed distributor; and,
- The organization reports to the board, on a single-page form prescribed by the board, within 30 days of each gambling occasion, the gross receipts, prizes, expenses, expenditures of net profits from the occasion, and the identification of the licensed distributor from whom all gambling equipment was purchased.

Additionally, City Ordinance, Section 116.10 requires that any organization applying for any lawful gambling permit under Minn. Stat. 349.166 must obtain a local (city) permit specific to the dates. No background check is required for exempt or excluded gambling permit approval.

The Knights of Columbus and the FLFD Relief Association meet state and local requirements for local approval of the submitted exempt applications.

RECOMMENDATION:

Staff recommends Council move to approve the LG220 applications for Knights of Columbus and the FLFD Relief Association and authorize the Assistant City Administrator/Clerk to sign applications for remittance to the Minnesota Gambling Control Board.

ATTACHMENTS:

LG220 – Knights of Columbus

LG220 - FLFD Relief Association

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

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4/23

Page 1 of 3

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization

Name: KNIGHTS OF COLUMBUS #7750

Previous Gambling

Permit Number: X- 93694

Minnesota Tax ID

Number, if any: _____

Federal Employer ID

Number (FEIN), if any: 41-1396052

Mailing Address: 13060 LAKE BLVD

City: LINDSTROM State: MN Zip: 55045 County: CHISAGO

Name of Chief Executive Officer (CEO): CHARLES A. FITZER

CEO Daytime Phone: [REDACTED]

CEO Email: [REDACTED]

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): [REDACTED]

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☒ Fraternal ☐ Religious ☐ Veterans ☐ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

☒ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted

(for raffles, list the site where the drawing will take place): AMERICAN LEGION Post 225

Physical Address (do not use P.O. box): 355 W. BROADWAY

Check one:

☒ City: FOREST LAKE Zip: 55025 County: WASHINGTON

Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): APR. 17, 2026

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**CITY APPROVAL
for a gambling premises
located within city limits**

The application is acknowledged with no waiting period.

_____ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

_____ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: _____ Date: 10/26/25
(Signature must be CEO's signature; designee may not sign)

Print Name: CHARLES A. FITZER

REQUIREMENTS**Complete a separate application for:**

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

MAIL APPLICATION AND ATTACHMENTS**Mail application with:**

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Forest Lake Fire Department Relief Association Previous Gambling Permit Number: X- 05514-24-014

Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: 41-6040210

Mailing Address: 1408 Lake Street South

City: Forest Lake State: MN Zip: 55025 County: Washington

Name of Chief Executive Officer (CEO): Nate Moats

CEO Daytime Phone: 651-464-2244 CEO Email: nate.moats@ci.forest-lake.mn.us
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- ☒ **A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767
- ☐ **IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- ☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted
(for raffles, list the site where the drawing will take place): American Legion Post 225

Physical Address (do not use P.O. box): 355 W Broadway Ave

Check one:

☒ City: Forest Lake Zip: 55025 County: Washington

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): 04/05/26

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

- ☒ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: City of Forest Lake

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Nate Moats Date: 10/28/25
(Signature must be CEO's signature; designee may not sign)

Print Name: Nate Moats

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

STAFF REPORT

MEETING DATE: November 10, 2025

STAFF ORIGINATOR: Jolleen Chaika, Assistant City Administrator

AGENDA ITEM: Fee Waiver Request: Forest Lake Rotary Club

INTRODUCTION:

The Forest Lake Rotary Club hosts an annual community Turkey Trot 5K on Thanksgiving Day each year. This year's event is scheduled for Thursday, November 27. The Rotary Club has requested that the fee for an outdoor entertainment permit be waived.

ANALYSIS:

The Rotary Club's annual 5K is a fundraiser for the Rotary Club and Rangers Supporting Rangers, a non-profit organization, which provides food support to students and their families. The Rotary Club has requested the City permit fee be waived to allow the Rotary Club to allocate more support to Rangers Supporting Rangers.

City Council sets fees on an annual basis in the Fee Schedule. The current fee for an Outdoor Entertainment Permit is \$75. There is no exception in the fee schedule for a fee reduction or waiver for non-profit organizations; in order for the fee to be waived, Council must approve requests individually as they are made.

RECOMMENDATION:

Staff recommends approval of the fee waiver request.

ATTACHMENTS:

- Letter from Forest Lake Rotary Club



October 17, 2025

To whom it may concern:

The Rotary Club of Forest Lake is planning to host our 9th Annual Turkey Trot 5K/1 Mile Fun Run. The Turkey Trot is a fundraiser for the Rotary Club and organizations that provide food and housing support within our community. Over the last seven years, the Rotary Club has raised over \$19,000 for Rangers Supporting Rangers with this event, and hope to assist additional organizations this year.

The Rotary Club of Forest Lake is a 501c4 nonprofit organization, which means we are exempt from federal and state taxes. In light of our non-profit status, I would like to request that you consider waiving our outdoor entertainment permit fee for the event. By waiving permit fees, you enable our Club to give more back to the community by lessening our expenses to put on the event. We would also appreciate the use of the lobby at the City Center for our registration activities prior to the run, as has been provided in the past. Thank you for your consideration in these matters, I appreciate all you do for our community!

Sincerely,

A handwritten signature in blue ink that reads "Angie Comstock".

Angie Comstock
Executive Secretary
Forest Lake Rotary



STAFF REPORT

MEETING DATE: November 11th, 2025

STAFF ORIGINATOR: Mark Statz, City Administrator

AGENDA ITEM: MnDOT State Grant Agreement for Airport Maintenance and Operations (MO26–MO27)

INTRODUCTION:

The Minnesota Department of Transportation (MnDOT) Office of Aeronautics has awarded the City of Forest Lake an Airport Maintenance and Operations (M&O) Grant for State Fiscal Years 2026 and 2027. The purpose of this agreement is to provide financial assistance to the City for ongoing maintenance and operational costs associated with the Forest Lake Airport.

The grant is authorized under Minnesota Statutes §§ 360.015 and 360.305, which allow the State to provide funding to airports for maintenance and operations activities that support safe and effective public use of aviation facilities.

ANALYSIS:

Under MnDOT Agreement No. 1060314, the State will reimburse the City for 75% of eligible maintenance and operations expenses, up to a maximum of \$18,609.14 per fiscal year, for a combined total of \$37,218.27 over the two-year period.

Eligible costs include:

- Routine maintenance such as mowing, plowing, and surface upkeep of runways, taxiways, and lighting areas.
- Operational costs necessary to ensure the airport remains safe and serviceable for aeronautical use.
- Expenses approved under the State's Funding Eligibility Guidance for airport maintenance and operations.

The City is responsible for submitting quarterly reimbursement requests to MnDOT following the established schedule:

- Quarter 1: July–September (due November 15)
- Quarter 2: October–December (due February 15)
- Quarter 3: January–March (due May 15)
- Quarter 4: April–June (due August 15)

The City's designated authorized representative for this agreement is the Finance and Administration department. The State's authorized representative is Jenny Bahneman, Grants Specialist Coordinator with MnDOT's Office of Aeronautics.

The agreement requires that the airport be maintained in a safe, serviceable condition for aeronautical purposes for at least one year following final reimbursement. It also requires compliance with all

applicable state and federal laws, audit provisions, and data practices requirements. The agreement expires June 30, 2027.

FINANCIAL IMPACT:

This grant provides partial reimbursement for the City's operational and maintenance costs related to the Forest Lake Airport, effectively reducing the City's share of eligible expenditures to 25% of total costs. No local match beyond this share is required.

The total annual MnDOT reimbursement will be \$18,609.14, resulting in total potential funding of \$37,218.27 over the two-year term.

RECOMMENDATION:

Staff recommends that the City Council approve the MnDOT State Grant Agreement No. 1060314 for Airport Maintenance and Operations (MO26–MO27) and authorize the City Administrator and Mayor to execute the agreement on behalf of the City of Forest Lake.

ATTACHMENTS:

- Resolution 11-10-25-04 approving airport maintenance and operations grant agreement with the Minnesota Department of Transportation

**CITY OF FOREST LAKE
WASHINGTON COUNTY, MINNESOTA
RESOLUTION NO. 11-10-25-04**

**A RESOLUTION APPROVING AIRPORT MAINTENANCE AND OPERATIONS GRANT AGREEMENT
WITH THE MINNESOTA DEPARTMENT OF TRANSPORTATION**

WHEREAS, the Minnesota Department of Transportation (“MnDOT”), Office of Aeronautics, provides financial assistance to airports for maintenance and operations activities pursuant to Minnesota Statutes §§ 360.015 and 360.305; and

WHEREAS, the City of Forest Lake owns and operates the Forest Lake Airport and has applied for and been awarded a State Airports Fund grant for maintenance and operations for State Fiscal Years 2026 and 2027; and

WHEREAS, the Grant Agreement (MnDOT Agreement No. 1060314, State Project Numbers A8206-MO26 and A8206-MO27) provides for reimbursement of 75% of eligible airport maintenance and operational costs, not to exceed \$37,218.27 over the two-year period; and

WHEREAS, it is in the best interests of the City of Forest Lake to enter into said agreement to support the continued safe and efficient operation of the Forest Lake Airport.

BE IT FURTHER RESOLVED, by the City Council of the City of Forest Lake, Minnesota, that it hereby approves the Airport Maintenance and Operations Grant Agreement with the Minnesota Department of Transportation, and agrees to the terms and conditions set forth therein.

BE IT FURTHER RESOLVED, that the Mayor and City Administrator are hereby authorized to execute the above-referenced Grant Agreement and any subsequent amendments thereto on behalf of the City of Forest Lake.

Adopted by the Forest Lake City Council on November 11th, 2025.

Blake Roberts, Mayor

Attest:

Jolleen Chaika, City Clerk



MnDOT Agreement No. 1060314

STATE OF MINNESOTA
STATE AIRPORTS FUND
AIRPORT MAINTENANCE AND OPERATIONS GRANT AGREEMENT

State Project Number (S.P.): A8206-MO26

State Project Number (S.P.): A8206-MO27

This Agreement is between the State of Minnesota, acting through its Commissioner of Transportation (“State”) and City of Forest Lake, City of Forest Lake, 1408 Lake Street South, Forest Lake, MN 55025 acting through its City Council (“Grantee”) (“Agreement”).

RECITALS

1. Minnesota Statutes §§360.015 and 360.305 authorize the State to provide financial assistance to airports for maintenance and operations activities.
2. Grantee owns, operates, or controls an airport (“Airport”) in the state system, and desires financial assistance from the State for maintenance and operations activities for State Fiscal Year 2026 and State Fiscal Year 2027.
3. Grantee represents that it is duly qualified and agrees to perform all services described in this Agreement to the satisfaction of the State.

AGREEMENT TERMS

1. Term of Agreement and Survival of Terms

- 1.1. **Effective Date.** This Agreement will be effective on the date the State obtains all required signatures under Minnesota Statutes §16B.98, subdivision 5, whichever is later. As required by Minnesota Statutes §16B.98 Subd. 7, no payments will be made to Grantee until this Agreement is fully executed.
- 1.2. **Expiration Date.** This Agreement will expire on June 30, 2027.
- 1.3. **Survival of Terms.** All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this Agreement, including, but not limited to, the following clauses: Indemnification; State Audits; Government Data Practices; Governing Law, Jurisdiction and Venue; and Data Disclosure.

2. Grantee’s Duties

- 2.1. **Airport Use.** In accordance with Minnesota Statutes §360.305, subd. 4, Grantee must operate and maintain the Airport, for the use and benefit of the public, in a safe, serviceable manner for aeronautical purposes only for a period of one (1) year from the date Grantee receives final reimbursement under this Agreement.
- 2.2. **Grounds Maintenance.** Grantee will keep the runway and the area around the lights at the Airport mowed and plowed. The grass must be mowed at least seven (7) feet beyond the lights and must not exceed six (6) inches in height on the landing area. The areas around any navigational aids must be sufficiently mowed and plowed to keep the area clear for vehicle access. If the Airport remains operational during the winter months, Grantee will keep at least one runway, associated taxiway, and apron area cleared of snow and ice to the same priority as arterial roads. Snowbanks must be limited in height so that aircraft wings, engines, and propellers will clear them. Landing strip markers and/or lights must remain visible.

- 2.3. **Periodic Paint Striping.** If the State contracts for the periodic paint striping of the Airport's runways and taxiways during the term of this Agreement, Grantee will cooperate with the marking operation. Grantee must coordinate seal coat pavement maintenance projects with the State to maximize the pavement marking life.
- 2.4. **Inspections.** Grantee will allow a representative of the State's Office of Aeronautics access to any area of the Airport necessary for the purpose of periodic inspections.
- 2.5. **Third-Party Contracting.** Grantee will comply with all applicable local, state, or federal laws, regulations, policies and procedures in the procurement of goods and services funded in whole or in part under this Agreement.

3. Grantee's Assurances

- 3.1. Grantee represents and warrants that Grantee has established a zoning authority for the Airport, and such authority has completed, or is in the process of and will complete, with due diligence, an airport zoning ordinance in accordance with Minnesota Statutes §§360.061 to 360.074.
- 3.2. Grantee will comply with all required grants management policies and procedures set forth in Minnesota Statutes §16B.97 subd. 4(a)(1).

4. Consideration and Payment

- 4.1. **Consideration.** State will pay for all eligible maintenance and operations costs incurred by Grantee under this Agreement as follows:
 - 4.1.1. **Basis.** Grantee will be reimbursed for 75% of all eligible maintenance and operations costs not reimbursed by any other source. Eligible maintenance and operations costs will be determined at the sole discretion of State's Authorized Representative or their designee according to the State's Funding Eligibility Guidance, which is available at:
<https://www.dot.state.mn.us/aero/airportdevelopment/fundingandgrants.html>
 - 4.1.2. **Fiscal Year Obligations.** State has currently obligated \$18,609.14 in each state fiscal year to reimburse 75% of eligible costs incurred by Grantee during each fiscal year and will be capped at this amount for each fiscal year. Any funding granted but not requested for reimbursement within the first fiscal year will not roll over into the second fiscal year.
 - 4.1.3. **Total Obligation.** The State's total obligation for all compensation and reimbursements to Grantee under this Agreement will not exceed \$37,218.27 (reflecting state fiscal years 2026 and 2027 combined obligations).
- 4.2. **Payment.**

- 4.2.1. **Invoices.** Grantee must submit detailed reimbursement requests for its eligible costs to the State's Authorized Representative on a quarterly basis or as otherwise directed by State's Authorized Representative. Invoices for expenses incurred after grant funds were encumbered by the State, but before the Effective Date of this Agreement, may not be submitted for reimbursement until after the Effective Date of this Agreement. The State's Office of Aeronautics will supply the reimbursement request forms that Grantee must submit. Reimbursement requests must be submitted according to the following schedule:

- Quarter 1 (Jul. 1st – Sept. 30th): **On or after October 1, and no later than November 15;**
- Quarter 2 (Oct. 1st – Dec. 31st): **On or after January 1, and no later than February 15;**
- Quarter 3 (Jan. 1st – Mar. 31st): **On or after April 1, and no later than May 15;** and
- Quarter 4 (Apr. 1st – Jun. 30th): **On or after July 1, and no later than August 15.**

The State may reject any costs submitted for reimbursement that the State determines, in its sole discretion, are not eligible maintenance and operations expenses. Any invoices not received by the State's Authorized Representative by December 31st of the fiscal year in which the expenses were incurred will be ineligible for reimbursement and rejected.

- 4.2.2. **All Invoices Subject to Audit.** All invoices are subject to audit, at the State's discretion.
- 4.2.3. **Progress Reports.** The State may, at its sole discretion, require Grantee to submit quarterly progress reports in addition to its invoices. If so requested, the State will provide a progress report form for Grantee's completion and submittal with its invoices.
- 4.2.4. **The State's Payment Requirements.** The State will promptly pay all valid obligations under this Agreement as required by Minnesota Statutes §16A.124. The State will make undisputed payments no later than thirty (30) days after receiving Grantee's invoices and progress reports, if requested by the State, for services performed. If an invoice is incorrect, defective or otherwise improper, the State will notify Grantee within ten (10) days of discovering the error. After the State receives the corrected invoice, State will pay Grantee within thirty (30) days of receipt of such invoice.
- 4.2.5. **Grant Monitoring Visit and Financial Reconciliation.** If the State's total obligation is greater than \$50,000.00, the State will conduct at least one monitoring visit and financial reconciliation of Grantee's expenditures. If the State's total obligation is greater than \$250,000.00, the State will conduct annual monitoring visits and financial reconciliations of Grantee's expenditures. The State's Authorized Representative will notify Grantee's Authorized Representative where and when monitoring visits and financial reconciliations will take place, which state employees and Grantee staff members should be present, as well as which, if any, of Grantee's contractors or consultants, or their agents, are required to participate. Grantee will be provided at least seven (7) days' notice prior to monitoring visits and/or financial reconciliations. Following a monitoring visit or financial reconciliation, Grantee will take timely and appropriate action on all deficiencies identified by the State. At least one monitoring visit and one financial reconciliation must be completed prior to final payment being made to Grantee.
- 4.2.6. **Closeout.** The State will determine, at its sole discretion, whether a closeout audit is required prior to final payment approval. If a closeout audit is required, final payment will be held until the audit has been completed. Monitoring of any capital assets acquired with grant funds will continue following grant closeout.

5. **Conditions of Payment.** All services provided by Grantee under this Agreement must be performed to the State's satisfaction, as determined at the sole discretion of State's Authorized Representative and in accordance with all applicable federal, state and local laws, ordinances, rules and regulations, including business registration requirements of the Office of the Secretary of State. Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state or local law. In the event the Airport fails to pass any periodic inspection conducted by a representative of the State's Office of Aeronautics, Grantee will not receive payment under this Agreement until all deficiencies identified by any such inspection have been rectified to the Office of Aeronautics' satisfaction.

6. Authorized Representatives

- 6.1. **State's Authorized Representative.** State's Authorized Representative will be:

Name/Title: Jenny Bahneman, Grants Specialist Coordinator
Address: Office of Aeronautics
395 John Ireland Boulevard, Mail Stop 410
Saint Paul, Minnesota 55155
E-Mail: jenny.bahneman@state.mn.us

State's Authorized Representative or their successor, will monitor Grantee's performance and has the authority to accept or reject the services provided under this Agreement. If the Grantee's duties are performed in a satisfactory manner, the State's Authorized Representative will accept each reimbursement request submitted for payment.

- 6.2. **Grantee's Authorized Representative.** Grantee's Authorized Representative will be:

Name/Title: Jolleen Chaika, Assistant City Administrator
Address: City of Forest Lake, 1408 Lake Street South, Forest Lake, MN 55025

Telephone: (651) 209-9727
E-Mail: jolleen.chaika@ci.forest-lake.mn.us
If Grantee's Authorized Representative changes at any time during this Agreement, Grantee must immediately notify State.

7. Assignment; Amendments; Waiver; Agreement Complete; Electronic Records; Certification

- 7.1. **Assignment.** Grantee may neither assign nor transfer any rights or obligations under this Agreement without the prior consent of the State and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office.
 - 7.2. **Amendments.** An amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office.
 - 7.3. **Waiver.** If the State fails to enforce any provision of this Agreement, such failure does not waive the provision or the State's right to subsequently enforce it.
 - 7.4. **Agreement Complete.** This Agreement contains all prior negotiations and agreements between the State and Grantee. No other prior understanding regarding this Agreement, whether written or oral, may be used to bind either party.
 - 7.5. **Electronic Records and Signatures.** The parties agree to contract by electronic means. This includes using electronic signatures and converting original documents to electronic records.
 - 7.6. **Certification.** By signing this Agreement, Grantee certifies that it is not suspended or debarred from receiving federal or state awards.
8. **Liability and Indemnification.** Each party is responsible for its own acts, omissions, and the results thereof to the extent authorized by law. Minnesota Statutes § 3.736 and other applicable law govern liability of the State. Minnesota Statutes Chapter 466 and other applicable law govern liability of Grantee. Notwithstanding the foregoing, Grantee will indemnify, hold harmless, and defend (to the extent permitted by the Minnesota Attorney General) the State against any claims, causes of actions, damages, costs, and expenses, including reasonable attorneys' fees, arising in connection with the services performed under this Agreement, asserted by, or resulting from the acts or omissions of Grantee's contractors, consultants, agents or any other third parties under the direct control of Grantee.
9. **State Audits.** Under Minnesota Statutes § 16B.98 subd. 8, the books, records, documents, and accounting procedures and practices of Grantee, or those of any other party relevant to this grant Agreement, or transactions resulting from this Agreement, are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six (6) years from the expiration of this Agreement or receipt and approval of all final reports, whichever is later. Grantee will take timely and appropriate action on all deficiencies identified by an audit.
10. **Government Data Practices.** Grantee and the State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by the State under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained or disseminated by Grantee under this Agreement. The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by either Grantee or the State. If Grantee receives a request to release the data referred to herein, Grantee must immediately notify the State and consult with the State as to how Grantee should respond to the request. Grantee's response to the request must comply with applicable law.
11. **Workers' Compensation.** Grantee certifies that it is in compliance with Minnesota Statutes §176.181, subd. 2, pertaining to workers' compensation insurance coverage. Grantee's employees and agents will not be considered state employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of Grantee's employees, as well as any claims made by any third party as a consequence of any act or omission on the part of Grantee's employees are in no way the State's obligation or responsibility.

12. **Governing Law, Jurisdiction and Venue.** Minnesota law, without regard to its choice-of-law provisions, governs this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.
13. **Data Disclosure.** Under Minnesota Statutes §270C.65, and other applicable law, Grantee consents to disclosure of its social security number, federal employer tax identification number and Minnesota tax identification number, already provided to the State, to federal and state agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state laws which could result in action requiring Grantee to file state tax returns and pay delinquent state tax liabilities, if any, or pay other state liabilities.
14. **Termination and Suspension**
- 14.1. **Termination by the State.** The State or Commissioner of Administration may unilaterally terminate this Agreement at any time, with or without cause, upon written notice to Grantee. Upon termination, Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.
- 14.2. **Termination for Cause.** The State may immediately terminate this Agreement if the State finds that there has been a failure to comply with the provisions of this Agreement, that reasonable progress has not been made, that fraudulent or wasteful activity has occurred, that Grantee has been convicted of a criminal offense relating to a state grant agreement, or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.
- 14.3. **Termination for Insufficient Funding.** The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature or if funding cannot be continued at a level sufficient to pay for the services contracted for under this Agreement. Termination must be by written or fax notice to Grantee. The State is not obligated to pay for any services that are performed after notice and effective date of termination. However, Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the Agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State will provide Grantee notice of the lack of funding within a reasonable time of the State's receiving that notice.
- 14.4. **Suspension.** The State may immediately suspend this Agreement in the event of a total or partial government shutdown due to its failure to pass an approved budget by the legal deadline. Work performed by Grantee during a period of suspension will be deemed unauthorized and undertaken at risk of non-payment.
15. **Fund Use Prohibited.** Grantee will not utilize any funds received pursuant to this Agreement to compensate, either directly or indirectly, any contractor, corporation, partnership, or business, however organized, which is disqualified or debarred from entering into or receiving a state contract. This restriction applies regardless of whether the disqualified or debarred party acts in the capacity of a general contractor, a subcontractor, or as an equipment or material supplier. This restriction does not prevent Grantee from utilizing these funds to pay any party who might be disqualified or debarred after Grantee has been awarded funds for the Project. For a list of disqualified or debarred vendors, see www.mmd.admin.state.mn.us/debarredreport.asp.
16. **Discrimination Prohibited by Minnesota Statutes §181.59.** Grantee will comply with the provisions of Minnesota Statutes §181.59 which requires that every agreement for or on behalf of the State, or any county, city, town, township, school, school district or any other district in the State, for materials, supplies or construction will contain provisions by which Grantee agrees that:
- 16.1. In the hiring of common or skilled labor for the performance of any work under any agreement, or any sub-agreement, no contractor, material supplier, vendor, or other agent of Grantee will, by reason of race, creed or color, discriminate against the person or persons who are citizens of the United States or resident aliens who are qualified and available to perform the work to which the employment relates;

- 16.2. No contractor, material supplier, vendor, or other agent of Grantee will, in any manner, discriminate against, or intimidate, or prevent the employment of any person or persons identified herein, or on being hired, prevent or conspire to prevent, the person or persons from the performance of work under any agreement on account of race, creed or color;
 - 16.3. A violation of this Section is a misdemeanor; and
 - 16.4. Any subsequent violations of this Section may result in the termination of this Agreement and any sub-agreements by the State, or any county, city, town, township, school, school district or other entity or person authorized to enter into agreements for employment, and all money due, or to become due, under this Agreement or any sub-agreements may be forfeited.
17. **Limitation.** Under this Agreement, the State is only responsible for disbursing funds. Nothing in this Agreement will be construed to make the State a principal, co-principal, partner, or joint venturer with respect to the Project(s) covered herein. The State may provide technical advice and assistance as requested by Grantee; however, Grantee will remain responsible for providing direction to its contractors and consultants and for administering its agreements with such entities. Grantee's consultants and contractors are not intended to be third party beneficiaries of this Agreement.

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STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes §16A.15 and §16C.05.*

By: _____

SWIFT Contract (SC) ID No. _____

Purchase Order (PO) ID No. _____

*PO staged and to be encumbered with future State fiscal year funds.

GRANTEE

Grantee certifies that the appropriate persons have executed this Agreement on behalf of Grantee as required by applicable articles, bylaws, ordinances, or resolutions.

By: _____

Print Name: _____

Title: _____

Date: _____

By: _____

Print Name: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION
(with delegated authority)

By: _____

MnDOT CONTRACT MANAGEMENT

By: _____



MEETING DATE: November 12, 2025

STAFF ORIGINATOR: Madison Richard, Consultant City Planner

AGENDA ITEM: Pervious Surface Agreement – 891 19th Street SE

INTRODUCTION:

On February 9, 2009, the City passed a Resolution that permits the use of pervious surfaces to meet the impervious surface limitations established in City Code. City staff are bringing forward an Impervious Surface Agreement to the Council for approval, prior to the landowner executing the Agreement and a building permit being issued.

ANALYSIS:

The property owners at 891 19th Street SE (PID 0903221440029) have proposed a 956 square foot pervious driveway and sidewalk, requesting a 50% credit to exempt 478 square feet from being considered impervious to bring the application in compliance with City Code.

The proposal is as follows, with the non-compliance highlighted for reference:

Code Requirement (For Nonconforming Lots)	30%, but no more than 3,750 square-feet
Without Pervious Surface Agreement	28.4% or 3,871 square-feet
With Pervious Surface Agreement	24.9% or 3,393 square-feet

Part of the Agreement states each site shall be considered on a case-by-case basis and will give no more than 50% credit of the total area covered by the proposed surface in meeting the impervious surface limits. Additionally, the application shall be reviewed for approval by the City Engineer and inspected every 3 years to ensure continued compliance.

The application has been reviewed and approved by the City Engineer and City Planner and meets all Code requirements to receive the credit.

RECOMMENDATION:

Staff recommends the City Council approve the Pervious Surface Agreement for 891 19th Street SE by approving the Consent Agenda.

ATTACHMENTS:

Pervious Surface Agreement – 891 19th Street SE
Resolution No. 02-09-09-02

**CITY OF FOREST LAKE
WASHINGTON COUNTY, MINNESOTA
PERVIOUS SURFACE AGREEMENT**

THIS AGREEMENT is made this _____ day of _____, 2025, by and between the City of Forest Lake, 220 North Lake Street, Forest Lake, Minnesota 55025 ("City") and Brannan Family Trust, 891 19th Street SE, Forest Lake, Minnesota 55025 ("Owners").

RECITALS:

The Brannan Family Trust are the owners of the following described real property (the "Lot") situated in the County of Washington and State of Minnesota, to-wit:

Lots 6 and 7, Block 1, Forest Park Addition to the Village of Forest Lake.

The Lot is located in the Single Family (SF) Residential and Shoreland Overlay zoning districts.

The Lot has an area of 13,616 square feet above the ordinary high water line ("OHWL").

The Owners wish to replace an existing residential structure on the Lot with a new home.

The Lot currently has impervious surface coverage of 964 square feet, equal to 7.08% of the lot area above the OHWL.

Pursuant to the City Code of the City, allowable impervious surface in the area where the property is located is 30% of the surface area, or 3,750 square feet.

In connection with the construction of the new home on the Lot, the Owners propose to reduce the impervious surface to allowable limits by constructing a pervious driveway and sidewalk.

By Resolution Number 02-09-09-02, the City adopted an Interim Pervious Surface Policy which provides, *inter alia*, that the City shall give no more than a 50% credit of the total area covered by an artificial pervious surface in meeting the total impervious surface limitation on a specific single family residential lot in the Shoreland Overlay District.

The plan for the new construction proposes a pervious surface driveway and sidewalk covering 956 square feet in area as identified on the design summary prepared by the Owners' engineer. The square footage applied by reducing the impervious surface of the Lot by constructing the pervious driveway and sidewalk is 478 square feet.

The pervious driveway and sidewalk credit of 478 square feet together with the remaining impervious surface resulting from the new construction on the Lot is proposed to total 3,393 square feet or 24.9% of the area of the Lot above the OHWL.

NOW THEREFORE, in consideration of the above recitals, which are hereby incorporated herein as if fully set forth below, and of the mutual covenants and obligations contained herein, the parties agree as follows:

1. The City hereby grants to the Owners a pervious surface credit against the allowable impervious surface of 50% of the pervious driveway and sidewalk of 956 square feet in the amount of 478 square feet.
2. With the credit for the pervious driveway and sidewalk, the overall impervious surface on the lot shall not exceed 30% of the square footage of the lot above the OHWL.
3. The construction of the pervious driveway and sidewalk shall be in accordance with the plans presented by the Owners and approved by the City.
4. The Owners shall comply with the above-described Interim Pervious Surface Policy of the City, as may be amended, including the obligation to perform proper maintenance and to maintain the function of the pervious driveway and sidewalk surface at the direction of the City.
5. The City will perform necessary inspections not less than every three years to ensure the pervious driveway and sidewalk surface's function. If the pervious surface is found not to be functioning properly it shall be repaired or replaced by the Owners as required by the City.

Dated this ____ day of _____, 2025.

CITY OF FOREST LAKE

By: Blake Roberts, Mayor

By: Jolleen Chaika, Clerk

OWNERS

Dated this ____ day of _____, 2025.

Brannan Family Trust

STATE OF MINNESOTA)
) SS.
 COUNTY OF WASHINGTON)

On this _____ day of _____, 2025, before me a notary public within and for said Count personally appeared Blake Roberts and Jolleen Chaika, the Mayor and City Clerk of the City of Forest Lake, and who executed the foregoing instrument and acknowledged that they executed the same on behalf of said City.

 Notary Public

STATE OF MINNESOTA)
) SS.
 COUNTY OF _____)

The foregoing instrument was acknowledged before me, a notary public within and for said Washington County, on this _____ day of _____, 2025, by _____, as _____ of the Brannan Family Trust.

 Notary Public

STATE OF MINNESOTA)
) SS.
 COUNTY OF _____)

CITY OF FOREST LAKE**RESOLUTION NO. 02-09-09-02****CITY OF FOREST LAKE INTERIM PERVIOUS SURFACE POLICY**

WHEREAS, property owners desire to make use of artificial pervious surfaces to meet the limitations established by the City Code; and

WHEREAS, the Minnesota Department of Natural Resources is in the process of establishing a policy pertaining to the use of artificial pervious surfaces in meeting the impervious surface regulations within shoreland areas of the State of Minnesota; and

WHEREAS, Section 153.345 of the City Code of the City of Forest Lake limits the amount of impervious surface, as defined in the Code, that may exist on residential lots in the Shoreland Overlay Zoning District; and

WHEREAS, The City of Forest Lake will work in partnership with the Comfort Lake – Forest Lake Watershed, Rice Creek Watershed, and the DNR when using pervious surface applications to continue to improve lake quality; and

WHEREAS, the City of Forest Lake proposes to address the issue of the use of artificial pervious surfaces on a permanent basis as part of the Shoreland Overlay District requirements of the Zoning Code update following the adoption and implementation of the 2030 Comprehensive Plan update; and

WHEREAS, there is a need for an interim artificial pervious surface use policy;

NOW, THEREFORE, for the purpose of implementing an Interim Pervious Surface Policy, the City Council of the City of Forest Lake hereby adopts the following:

Section 1. Purpose of the Policy.

A. To permit the use of an artificial pervious surface to address storm-water and lot coverage issues.

B. To establish interim standards for the use of artificial pervious surfaces in meeting impervious surface limitations.

C. To protect the interests of the local and regional community and watersheds by establishing interim standards for the use of artificial pervious surfaces.

Section 2. Definitions.

A. Artificial pervious surface is defined as pervious pavers, pervious asphalt or pervious concrete for the purpose of this policy.

Section 3. Approval of other Government Units.

A. Any property owner desiring to use an artificial pervious surface in meeting the impervious surface limitations imposed by the City Code shall obtain any permits required by the regulations of any other applicable agencies.

Section 4. Stormwater Credit and Applicable Standards.

A. The City shall treat each site on a case by case basis and reserve the right through this policy to grant or deny the use of an artificial pervious surface on a single family lot in the Shoreland Overlay District area.

B. The City shall give no more than a 50% credit of the total area covered by an artificial pervious surface in meeting the total impervious limitation on a specific single family residential lot in the Shoreland Overlay District area.

C. All standards stated in Section 4D shall be met or exceeded to receive credit under this policy.

D. The following standards shall be applied to property in the Shoreland Overlay Zone:

1. No artificial pervious surface shall be used in the Shore Impact Zone or Bluff Impact Zone as defined in §153.345 of the City Code.

2. The artificial pervious surface system shall be reviewed and considered for approval by the City Engineer.

3. Artificial pervious surface systems shall be engineered and constructed using the latest storm-water best management practices related to design, installation and maintenance.

4. The base of pervious surface product shall be installed with an infiltration system that maintains no less than a minimum of a 3 foot separation from the seasonally saturated soils, bedrock or water table to ensure soil absorption, contaminate removal and enhanced retention of storm-water.

5. The design shall allow for the infiltration of the first inch of any storm-water from the artificial impervious surface on the parcel, and where storm-water retention is a goal, the design shall meet the 2 year 24 hour storm as determined by the City Engineer.

6. The installation of an artificial pervious surface shall be monitored by the City Engineer or his appointee to ensure proper implementation.

7. The property owners and their successors shall be required to perform proper maintenance and function of the artificial pervious surface at the direction of the City.

8. The City will perform necessary inspections every 3 years to ensure the artificial pervious surface's function. If the artificial pervious surface is found not to be functioning properly it shall be repaired or replaced as required by the City.

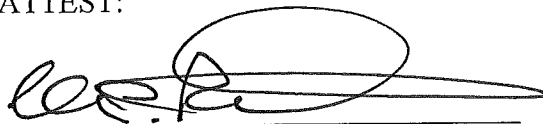
9. A Pervious Surface Agreement shall be prepared by the City Attorney and shall be executed and recorded in the office of the Washington County Recorder prior to the installation of an artificial pervious surface.

Passed and adopted this 9th day of February, 2009.



Stev Stegner, Mayor

ATTEST:



Charles P. Robinson, Clerk/Administrator

**Office of Engineering**

1408 Lake Street S.
Forest Lake, MN 55025
www.ci.forest-lake.mn.us

November 6, 2025

Honorable Mayor and City Council
City of Forest Lake
1408 Lake Street S
Forest Lake, MN 55025

RE: Hidden Creek Phase 3 Utility & Street Improvements
Letter of Credit Reduction Request No. 1

Dear Mayor and Council:

The Representatives from Headwaters Land Group, LLC (Hidden Creek Third Addition) have requested a reduction in their financial surety for the site improvements that have been completed to date for the subdivision located west of Fenway Avenue and north of Headwaters Parkway.

Work completed to date on the project includes installation of sanitary sewer, watermain, storm sewer, sanitary sewer & water services, concrete curb and gutter, and base course paving for Phases 1, 2, and 3, as well as the majority of the site grading for all Phases of the development.

Remaining work to be completed includes completion of utility testing, private utilities, pedestrian facilities, completion of site grading, final restoration, wear course paving, punch list items, along with completion of record plans, and related work for Phases 1, 2, and 3 of the development.

The current Letter of Credit is for the amount of \$3,320,000. The estimated value of the remaining site work is \$991,782.44 which includes 125% of the estimated construction of the remaining items as required by the Development Agreement.

We recommend that the City Council consider the request to reduce the financial securities for the improvements to an amount no less than \$991,782.44 for this project. Please contact me if you have any questions regarding this letter of credit reduction request.

Sincerely,

Ryan J. Goodman, P.E.
City Engineer
612-597-7140

Letter of Credit Cost Estimate - Reduction No. 1

HIDDEN CREEK UTILITY & STREET IMPROVEMENTS - PHASE 1, 2, & 3

CITY OF FOREST LAKE, MN

BMI PROJECT NO. 0N1.123780

11/6/2025

Item No.	Item	Estimated Quantity	Unit	Unit Price	Total Amount
PART 1 - SANITARY SEWER (PHASE 3)					
1	8" PVC SDR 35 8-10' W/ SAND BEDDING	0	LF	\$ 33.00	\$ -
2	8" PVC SDR 35 10-12' W/ SAND BEDDING	0	LF	\$ 35.00	\$ -
3	8" PVC SDR 35 12-14' W/ SAND BEDDING	0	LF	\$ 38.00	\$ -
4	48" SANITARY MANHOLE 0-10' (HDPE RINGS)	0	EA	\$ 5,030.00	\$ -
5	48" MANHOLE BUILD IN EXCESS OF 10'	0	LF	\$ 290.00	\$ -
6	CONNECT TO EXISTING	0	EA	\$ 4,140.00	\$ -
7	8" PLUG	0	EA	\$ 90.00	\$ -
8	8X4 SERVICE WYE, SDR 26	0	EA	\$ 325.00	\$ -
9	4" PVC SCHEDULE 40 SERVICE PIPE W/ SAND BEDDING	0	LF	\$ 20.50	\$ -
10	SEWER TEST	0	LS	\$ 1,350.00	\$ -
11	TELEVISION, INCLUDING CLEANING	0	LF	\$ 3.20	\$ -
12	1.5" ROCK FOR GRANULAR PIPE BEDDING (100% CRUSHED)	0	TN	\$ 39.00	\$ -
PART 1 - SANITARY SEWER (PHASE 3) TOTAL ESTIMATED CONSTRUCTION COSTS:					\$ -
PART 2 - WATERMAIN (PHASE 3)					
13	6" PVC C900 DR18 W/ TRACER WIRE	0	LF	\$ 34.50	\$ -
14	8" PVC C900 DR18 W/ TRACER WIRE	0	LF	\$ 43.00	\$ -
15	8" GATE VALVE W/ BOX	0	EA	\$ 3,460.00	\$ -
16	CONNECT TO EXISTING	0	EA	\$ 3,035.00	\$ -
17	FIRE HYDRANT W/ GATE VALVE	0	EA	\$ 8,460.00	\$ -
18	TEMPORARY FIRE HYDRANT W/ NEW GATE VALVE	0	EA	\$ 8,460.00	\$ -
19	D.I. FITTINGS	0	LBS	\$ 13.30	\$ -
20	1" CORPORATION STOP W/ SERVICE SADDLE	0	EA	\$ 315.00	\$ -
21	1" CURB STOP AND BOX W/ TRACER WIRE LID	0	EA	\$ 493.00	\$ -
22	1" ENDOPURE HDPE IPS-SIDR 7 SERVICE PIPE	0	LF	\$ 18.00	\$ -
23	HYDRANT EXTENSION	0	EA	\$ 1,670.00	\$ -
24	VALVE BOX EXTENSION	0	EA	\$ 310.00	\$ -
25	4" INSULATION	0	SF	\$ 6.00	\$ -
26	WATER TEST	0	LS	\$ 1,340.00	\$ -
27	TRACER WIRE	0.5	LS	\$ 3,930.00	\$ 1,965.00
PART 2 - WATERMAIN (PHASE 3) TOTAL ESTIMATED CONSTRUCTION COSTS:					\$ 1,965.00
PART 3 - STORM SEWER (PHASE 3)					
28	12" RCP CL. 5	0	LF	\$ 49.00	\$ -
29	15" RCP CL. 5	0	LF	\$ 55.00	\$ -
30	18" RCP CL. 5	0	LF	\$ 63.00	\$ -
31	30" RCP CL. 2	152	LF	\$ 118.00	\$ 17,936.00
32	30" x 19" ELLIPTICAL RCP CL. HE-2	0	LF	\$ 200.00	\$ -
33	38" x 24" ELLIPTICAL RCP CL. HE-2	0	LF	\$ 220.00	\$ -
34	15" FLARED END SECTION	0	EA	\$ 1,685.00	\$ -
35	30" FLARED END SECTION W/ TRASH GUARD (SALVAGED)	1	EA	\$ 850.00	\$ 850.00
36	38" x 24" ELLIPTICAL FLARED END SECTION W/ TRASH GUARD	0	EA	\$ 6,500.00	\$ -
37	RIP RAP CL. 3	0	CY	\$ 140.00	\$ -
38	24" X 36" CATCH BASIN	1	EA	\$ 3,100.00	\$ 3,100.00
39	48" DIA. CATCH BASIN MANHOLE	1.75	EA	\$ 4,515.00	\$ 7,901.25
40	60" DIA. CATCH BASIN MANHOLE	0.25	EA	\$ 7,900.00	\$ 1,975.00
41	72" DIA. CATCH BASIN MANHOLE	0.5	EA	\$ 10,500.00	\$ 5,250.00
42	48" DIA. STORM MANHOLE	1.5	EA	\$ 4,180.00	\$ 6,270.00
43	EROSION CONTROL FOR CATCH BASINS	7	EA	\$ 265.00	\$ 1,855.00
44	CONNECT TO EXISTING	0	EA	\$ 1,800.00	\$ -
45	REMOVE & RELAY EXISTING STORM SEWER BACK TO EXISTING CATCH BASIN MANHOLE	0	LF	\$ 68.00	\$ -
46	15" PLUG	0	EA	\$ 195.00	\$ -
47	4" PERFORATED PE DRAINTILE W/ FILTER SOCK	0	LF	\$ 12.00	\$ -
48	6" PVC DRAINTILE	0	LF	\$ 20.00	\$ -
49	6" DRAINTILE CLEANOUT	1.5	EA	\$ 310.00	\$ 465.00
50	4" DRAINTILE SERVICE STUB (INCLUDES 4" PVC, WYE & PLUG)	0	EA	\$ 260.00	\$ -
51	TELEVISION, INCLUDING CLEANING	2339	LF	\$ 5.00	\$ 11,695.00
52	REMOVE EXISTING TEMP SEDIMENT BASIN & RESTORE AREA TO ORIGINAL GRADING	1	LS	\$ 5,000.00	\$ 5,000.00
PART 3 - STORM SEWER (PHASE 3) TOTAL ESTIMATED CONSTRUCTION COSTS:					\$ 62,297.25

Letter of Credit Cost Estimate - Reduction No. 1

HIDDEN CREEK UTILITY & STREET IMPROVEMENTS - PHASE 1, 2, & 3

CITY OF FOREST LAKE, MN

BMI PROJECT NO. 0N1.123780

11/6/2025

Item No.	Item	Estimated Quantity	Unit	Unit Price	Total Amount
PART 4 - STREETS (PHASE 3)					
53	SUBGRADE PREPARATION	0	SY	\$ 1.50	\$ -
54	GEOTEXTILE FABRIC - TYPE V, NON WOVEN SUBGRADE CORRECTION	0	SY	\$ 2.85	\$ -
55	20" SELECT GRANULAR BORROW MNDOT 3149.2B2 - MODIFIED	0	SY	\$ 18.10	\$ -
56	10" CL. 5 AGGREGATE BASE (100% CRUSHED)	0	SY	\$ 13.00	\$ -
57	2.5" BIT. BASE COURSE TYPE SPWEB330C	0	SY	\$ 14.70	\$ -
58	1.5" BIT. WEAR COURSE TYPE SPWEA330C (2026)	5900	SY	\$ 9.30	\$ 54,870.00
59	TACK COAT	450	GAL	\$ 3.00	\$ 1,350.00
60	SURMOUNTABLE CONCRETE CURB & GUTTER	380	LF	\$ 15.90	\$ 6,042.00
61	B618 CONCRETE CURB & GUTTER	25	LF	\$ 21.10	\$ 527.50
62	ADJUST CATCH BASIN CASTING	0	EA	\$ 395.00	\$ -
63	ADJUST MANHOLE CASTING	10	EA	\$ 530.00	\$ 5,300.00
64	ADJUST GATE VALVE & BOX	8	EA	\$ 370.00	\$ 2,960.00
65	6' CONCRETE SIDEWALK (6" THICK W/ 6" CLASS 5)	12300	SF	\$ 8.80	\$ 108,240.00
66	10' BITUMINOUS TRAIL	500	SY	\$ 50.00	\$ 25,000.00
67	SAWCUT BITUMINOUS	0	LF	\$ 8.00	\$ -
68	MILL BITUMINOUS	90	LF	\$ 8.00	\$ 720.00
69	BACKFILL CURB & GUTTER & GRADE BOULEVARD	0	LS	\$ 6,150.00	\$ -
70	SOD (SEED & BLANKET MAY BE USED IN LIEU OF SOD)	2700	SY	\$ 1.70	\$ 4,590.00
71	TOPSOIL BORROW (FOR BOULEVARD)	475	CY-LV	\$ 31.00	\$ 14,725.00
72	TURF ESTABLISHMENT	5	AC	\$ 1,100.00	\$ 5,500.00
73	CONDUIT CROSSING (UTILITY - 4" PVC SUPPLIED BY SMALL UTILITIES)	0	LF	\$ 7.50	\$ -
74	REMOVE & DISPOSE OF EXISTING TEMPORARY CUL-DE-SAC	0	LS	\$ 2,400.00	\$ -
75	TEMPORARY CUL-DE-SAC	0	EA	\$ 20,750.00	\$ -
76	R1-1 STOP SIGN	1	EA	\$ 480.00	\$ 480.00
77	STREET SIGN	1	EA	\$ 480.00	\$ 480.00
78	PERMANENT BARRICADES	2	EA	\$ 480.00	\$ 960.00
79	FUTURE THRU SIGN	1	EA	\$ 270.00	\$ 270.00
80	R8-3A SIGN	6	EA	\$ 270.00	\$ 1,620.00
PART 4 - STREETS (PHASE 3) TOTAL ESTIMATED CONSTRUCTION COSTS:					\$ 233,634.50
PARTS 1-4: UTILITY & STREET CONTRACT (PHASE 3) TOTAL ESTIMATED CONSTRUCTION COSTS:					
					\$ 297,896.75
PART 5 - STORM SEWER (PHASE 2)					
81	24" X 36" CATCH BASIN	0.5	EA	\$ 3,180.00	\$ 1,590.00
82	48" DIA. CATCH BASIN MANHOLE	0.5	EA	\$ 4,490.00	\$ 2,245.00
83	60" DIA. CATCH BASIN MANHOLE	0.5	EA	\$ 7,160.00	\$ 3,580.00
84	48" DIA. STORM MANHOLE	0.5	EA	\$ 4,420.00	\$ 2,210.00
85	72" DIA. STORM MANHOLE	0.5	EA	\$ 9,520.00	\$ 4,760.00
PART 5 - STORM SEWER (PHASE 2) TOTAL ESTIMATED CONSTRUCTION COSTS:					\$ 14,385.00
PART 6 - STREETS (PHASE 2)					
86	1.5" BIT. WEAR COURSE TYPE SPWEA330C (2025)	6250	SY	\$ 8.40	\$ 52,500.00
87	TACK COAT	500	GAL	\$ 2.00	\$ 1,000.00
88	ADJUST MANHOLE CASTING	26	EA	\$ 525.00	\$ 13,650.00
89	ADJUST GATE VALVE & BOX	12	EA	\$ 365.00	\$ 4,380.00
90	6' CONCRETE SIDEWALK (6" THICK W/ 6" CLASS 5)	1350	SF	\$ 8.60	\$ 11,610.00
91	PEDESTRIAN RAMP	0.7	EA	\$ 1,375.00	\$ 962.50
92	MILL BITUMINOUS	65	LF	\$ 9.00	\$ 585.00
93	SEED & BLANKET	0	SY	\$ 1.50	\$ -
94	TURF ESTABLISHMENT	0	AC	\$ 1,080.00	\$ -
95	R1-1 STOP SIGN	0	EA	\$ 430.00	\$ -
96	STREET SIGN	0	EA	\$ 430.00	\$ -
97	TYPE III BARRICADES (PERMANENT BARRICADES)	0	EA	\$ 380.00	\$ -
98	FUTURE THRU SIGN	0	EA	\$ 280.00	\$ -
99	R8-3A SIGN	0	EA	\$ 180.00	\$ -
PART 6 - STREETS (PHASE 2) TOTAL ESTIMATED CONSTRUCTION COSTS:					\$ 84,687.50
PARTS 5-6: UTILITY & STREET CONTRACT (PHASE 2) TOTAL ESTIMATED CONSTRUCTION COSTS:					
					\$ 99,072.50

Letter of Credit Cost Estimate - Reduction No. 1

HIDDEN CREEK UTILITY & STREET IMPROVEMENTS - PHASE 1, 2, & 3

CITY OF FOREST LAKE, MN

BMI PROJECT NO. 0N1.123780

11/6/2025

Item No.	Item	Estimated Quantity	Unit	Unit Price	Total Amount
PART 7 - STORM SEWER (PHASE 1)					
100	5' DIA. STORM SEWER CBMH, INCL CSTG AND HDPE ADJ RINGS	0.1	EA	\$ 7,160.00	\$ 716.00
101	6' DIA. STORM SEWER CBMH, INCL CSTG AND HDPE ADJ RINGS	0.1	EA	\$ 9,520.00	\$ 952.00
102	7' DIA. STORM SEWER CBMH, INCL CSTG AND HDPE ADJ RINGS	0.2	EA	\$ 11,680.00	\$ 2,336.00
103	7' DIA. STORM SEWER CBMH, 3' SUMP, INCL CSTG AND HDPE ADJ RINGS	0.2	EA	\$ 13,370.00	\$ 2,674.00
104	4' DIA. STORM SEWER MH, INCL R-1642 CSTG AND HDPE ADJ RINGS	0.1	EA	\$ 4,450.00	\$ 445.00
105	5' DIA. STORM SEWER MH, INCL R-1642 CSTG AND HDPE ADJ RINGS	0.1	EA	\$ 7,840.00	\$ 784.00
106	6' DIA. STORM SEWER MH, INCL R-1642 CSTG AND HDPE ADJ RINGS	0.1	EA	\$ 9,860.00	\$ 986.00
107	5' DIA OVERFLOW STRUCTURE	0.2	EA	\$ 14,300.00	\$ 2,860.00
PART 7 - STORM SEWER (PHASE 1) TOTAL ESTIMATED CONSTRUCTION COSTS:					\$ 11,753.00
PART 8 - STREETS (PHASE 1)					
108	MOBILIZATION	0.25	LS	\$ 10,500.00	\$ 2,625.00
109	TRAFFIC CONTROL	0.25	LS	\$ 600.00	\$ 150.00
110	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) - FUTURE	390	TN	\$ 100.10	\$ 39,039.00
111	BITUMINOUS MATERIAL FOR TACK COAT - FUTURE	280	GAL	\$ 3.30	\$ 924.00
112	6" CONCRETE SIDEWALK, INCL EXCAV AND BASE	600	SF	\$ 8.80	\$ 5,280.00
113	6" CONCRETE PEDESTRIAN RAMP, INCL EXCAV AND BASE	30	SF	\$ 14.10	\$ 423.00
114	TRUNCATED DOMES	4	SF	\$ 74.00	\$ 296.00
115	ADJUST MANHOLE CASTING TO FINAL WEAR COURSE GRADE - FUTURE	14	EA	\$ 320.00	\$ 4,480.00
116	ADJUST GATE VALVE & BOX TO FINAL WEAR COURSE GRADE - FUTURE	4	EA	\$ 250.00	\$ 1,000.00
117	INLET PROTECTION AFTER PAVING	6	EA	\$ 265.00	\$ 1,590.00
118	STREET SWEEPER WITH OPERATOR	12.5	HR	\$ 175.00	\$ 2,187.50
119	MAINTAIN EROSION CONTROL BMPS	25	HR	\$ 85.00	\$ 2,125.00
120	HYDRAULIC STABILIZED FIBER MATRIX W/SEED MIXTURE 22-111	0	SY	\$ 1.40	\$ -
121	COMMON TOPSOIL BORROW (LV)	0	CY	\$ 32.00	\$ -
122	WETLAND BUFFER SIGN, INCL POST AND HARDWARE	0	EA	\$ 310.00	\$ -
PART 8 - STREETS (PHASE 1) TOTAL ESTIMATED CONSTRUCTION COSTS:					\$ 60,119.50
PARTS 7-8: UTILITY & STREET CONTRACT (PHASE 1) TOTAL ESTIMATED CONSTRUCTION COSTS:					\$ 71,872.50
PART 9 - ULTIMATE HEADWATERS PARKWAY (PHASE 2)					
123	MOBILIZATION	0.25	LS	\$ 10,500.00	\$ 2,625.00
124	TRAFFIC CONTROL	0.25	LS	\$ 3,450.00	\$ 862.50
125	REMOVE OR RECLAIM BITUMINOUS PAVEMENT, INCL SAWCUT	0	SY	\$ 5.20	\$ -
126	REMOVE BITUMINOUS CURB	0	LF	\$ 4.50	\$ -
127	REMOVE CONCRETE CURB AND GUTTER, WALK, OR MEDIAN, INCL SAW CUT	0	LF	\$ 7.00	\$ -
128	REMOVE SIGN	0	EA	\$ 130.00	\$ -
129	CONNECT EXISTING 12" HDPE DRAINTILE TO STRUCTURE	0	EA	\$ 2,250.00	\$ -
130	12" RCP STORM SEWER, CL 5	0	LF	\$ 63.00	\$ -
131	12" RCP APRON	0	EA	\$ 1,510.00	\$ -
132	4' DIA. STORM SEWER MH, INCL R-1642 CSTG AND HDPE ADJ RINGS	0	EA	\$ 4,780.00	\$ -
133	RIPRAP, CL 3	0	CY	\$ 143.00	\$ -
134	GRANULAR BEDDING	0	LF	\$ 7.00	\$ -
135	IMPROVED PIPE FOUNDATION	0	LF	\$ 14.00	\$ -
136	SUBGRADE EXCAVATION (EV)	0	CY	\$ 17.00	\$ -
137	SUBGRADE PREPARATION	0	SY	\$ 2.60	\$ -
138	GEOTEXTILE FABRIC, TYPE 5, NON-WOVEN	0	SY	\$ 3.50	\$ -
139	SELECT GRANULAR BORROW, MODIFIED (CV)	0	CY	\$ 29.00	\$ -
140	AGGREGATE BASE, CLASS 5 (100% CRUSHED)	0	TN	\$ 29.50	\$ -
141	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) - 2025	405	TN	\$ 96.00	\$ 38,880.00
142	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) - 2024	0	TN	\$ 95.00	\$ -
143	TYPE SP 12.5 WEARING COURSE MIXTURE (3,C) - 2024	0	TN	\$ 95.00	\$ -
144	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B) - TRAIL, INCL EXCAV AND BASE	23	TN	\$ 204.00	\$ 4,692.00
145	BITUMINOUS MATERIAL FOR TACK COAT - 2024	0	GAL	\$ 2.00	\$ -
146	BITUMINOUS MATERIAL FOR TACK COAT - 2025	290	GAL	\$ 2.00	\$ 580.00
147	B618 CONCRETE CURB AND GUTTER	193	LF	\$ 19.70	\$ 3,802.10
148	PARKWAY CONCRETE CURB AND GUTTER	198	LF	\$ 25.50	\$ 5,049.00
149	4" CONCRETE MEDIAN, INCL EXCAV AND BASE	103	SF	\$ 8.40	\$ 865.20
150	6" CONCRETE PEDESTRIAN RAMP, INCL EXCAV AND BASE	34	SF	\$ 19.70	\$ 669.80

Letter of Credit Cost Estimate - Reduction No. 1

HIDDEN CREEK UTILITY & STREET IMPROVEMENTS - PHASE 1, 2, & 3
CITY OF FOREST LAKE, MN
BMI PROJECT NO. 0N1.123780

11/6/2025

Item No.	Item	Estimated Quantity	Unit	Unit Price	Total Amount
151	7" CONCRETE VALLEY GUTTER	118	SF	\$ 11.60	\$ 1,368.80
152	8" CONCRETE MEDIAN, INCL EXCAV AND BASE	6	SF	\$ 25.20	\$ 151.20
153	TRUNCATED DOMES	6	SF	\$ 84.00	\$ 504.00
154	SALVAGE, INSTALL, AND ADJUST MANHOLE CASTING	0	EA	\$ 830.00	\$ -
155	SALVAGE, INSTALL, AND ADJUST GATE VALVE BOX	0	EA	\$ 560.00	\$ -
156	SALVAGE, INSTALL, AND ADJUST CATCH BASIN CASTING	0	EA	\$ 650.00	\$ -
157	ADJUST MANHOLE CASTING TO FINAL WEAR COURSE GRADE - 2025	5	EA	\$ 410.00	\$ 2,050.00
158	ADJUST GATE VALVE BOX TO FINAL WEAR COURSE GRADE - 2025	3	EA	\$ 370.00	\$ 1,110.00
159	INLET PROTECTION BEFORE PAVING	0	EA	\$ 430.00	\$ -
160	INLET PROTECTION AFTER PAVING	4	EA	\$ 300.00	\$ 1,200.00
161	STREET SWEEPER WITH OPERATOR	5	HR	\$ 165.00	\$ 825.00
162	STABILIZED CONSTRUCTION EXIT	0	EA	\$ 1,650.00	\$ -
163	BIOROLL DITCH CHECK	0	LF	\$ 1.90	\$ -
164	MAINTAIN EXISTING SILT FENCE	500	LF	\$ 2.30	\$ 1,150.00
165	MAINTAIN EXISTING EROSION CONTROL BMPS	10	HR	\$ 155.00	\$ 1,550.00
166	WATER FOR DUST CONTROL	0	MGAL	\$ 50.00	\$ -
167	TEMPORARY HYDRAULIC MULCH MATRIX	0	LBS	\$ 1.00	\$ -
168	HYDRAULIC STABILIZED FIBER MATRIX W/SEED MIXTURE 25-131	1223	SY	\$ 1.50	\$ 1,834.50
169	EROSION CONTROL BLANKET CAT 10 W/SEED MIXTURE 33-261	113	SY	\$ 2.70	\$ 305.10
170	COMMON TOPSOIL BORROW (LV)	0	CY	\$ 28.00	\$ -
171	SALVAGE & INSTALL PERMANENT BARRICADE	4	EA	\$ 480.00	\$ 1,920.00
172	PERMANENT BARRICADE	1	EA	\$ 480.00	\$ 480.00
173	SIGN PANELS, TYPE C, DIAMOND GRADE DG3	0	SF	\$ 110.00	\$ -
174	STRUCTURE MARKER SIGN, INCL POST AND HARDWARE	0	EA	\$ 230.00	\$ -
175	4" SOLID LINE, WHITE MULTI-COMP	320	LF	\$ 9.00	\$ 2,880.00
176	LEFT TURN ARROW MESSAGE, WHITE MULTI-COMP	4	EA	\$ 330.00	\$ 1,320.00
177	3' WIDE CROSSWALK BLOCKS, WHITE MULTI-COMP	120	SF	\$ 14.00	\$ 1,680.00
PART 9 - ULTIMATE HEADWATERS PARKWAY (PHASE 2) TOTAL ESTIMATED CONSTRUCTION COSTS:					\$ 78,354.20
PART 10 - HEADWATERS PARKWAY (PHASE 1) - CREDIT FOR CITY PORTION					
178	MOBILIZATION	-0.07	LS	\$ 10,500.00	\$ (735.00)
179	6" PVC WATERMAIN, C900 DR18 W/ TRACER WIRE	-38	LF	\$ 36.50	\$ (1,387.00)
180	12" PVC WATERMAIN, C900 DR18 W/ TRACER WIRE	-40	LF	\$ 71.00	\$ (2,840.00)
181	6" GATE VALVE & BOX	-1	EA	\$ 2,360.00	\$ (2,360.00)
182	HYDRANT	-1	EA	\$ 5,580.00	\$ (5,580.00)
183	DUCTILE IRON FITTINGS	-586	LB	\$ 11.70	\$ (6,856.20)
184	4" INSULATION	-63	SY	\$ 48.00	\$ (3,024.00)
185	GRANULAR BEDDING	-78	LF	\$ 6.30	\$ (491.40)
186	12" RCP STORM SEWER, CL 5	-72	LF	\$ 50.00	\$ (3,600.00)
187	4' DIA. STORM SEWER MH, INCL R-1642 CSTG AND HDPE ADJ RINGS	-1	EA	\$ 4,450.00	\$ (4,450.00)
188	SUBGRADE EXCAVATION (EV)	-50	CY	\$ 16.50	\$ (825.00)
189	SUBGRADE PREPARATION	-1350	SY	\$ 1.50	\$ (2,025.00)
190	GEOTEXTILE FABRIC, TYPE 5, NON-WOVEN	-1350	SY	\$ 1.90	\$ (2,565.00)
191	SELECT GRANULAR BORROW, MODIFIED (CV)	-870	CY	\$ 23.50	\$ (20,445.00)
192	AGGREGATE BASE, CLASS 5 (100% CRUSHED)	-420	TN	\$ 22.00	\$ (9,240.00)
PART 10 - HEADWATERS PARKWAY (PHASE 1) - CREDIT FOR CITY PORTION TOTAL ESTIMATED CONSTRUCTION COSTS:					\$ (66,423.60)

Letter of Credit Cost Estimate - Reduction No. 1

HIDDEN CREEK UTILITY & STREET IMPROVEMENTS - PHASE 1, 2, & 3

CITY OF FOREST LAKE, MN

BMI PROJECT NO. 0N1.123780

11/6/2025

Item No.	Item	Estimated Quantity	Unit	Unit Price	Total Amount
PART 11 - ULTIMATE HEADWATERS PARKWAY (PHASE 2) - CREDIT FOR CITY PORTION					
193	MOBILIZATION	-0.17	LS	\$ 10,500.00	\$ (1,785.00)
194	TRAFFIC CONTROL	-0.17	LS	\$ 3,450.00	\$ (586.50)
195	REMOVE CONCRETE CURB AND GUTTER, WALK, OR MEDIAN, INCL SAW CUT	-150	LF	\$ 7.00	\$ (1,050.00)
196	AGGREGATE BASE, CLASS 5 (100% CRUSHED)	-420	TN	\$ 29.50	\$ (12,390.00)
197	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) - 2025	-80	TN	\$ 96.00	\$ (7,680.00)
198	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) - 2024	-80	TN	\$ 95.00	\$ (7,600.00)
199	TYPE SP 12.5 WEARING COURSE MIXTURE (3,C) - 2024	-105	TN	\$ 95.00	\$ (9,975.00)
200	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B) - TRAIL, INCL EXCAV AND BASE	-50	TN	\$ 204.00	\$ (10,200.00)
201	BITUMINOUS MATERIAL FOR TACK COAT - 2024	-60	GAL	\$ 2.00	\$ (120.00)
202	BITUMINOUS MATERIAL FOR TACK COAT - 2025	-60	GAL	\$ 2.00	\$ (120.00)
203	B618 CONCRETE CURB AND GUTTER	-465	LF	\$ 19.70	\$ (9,160.50)
204	PARKWAY CONCRETE CURB AND GUTTER	-540	LF	\$ 25.50	\$ (13,770.00)
205	4" CONCRETE MEDIAN, INCL EXCAV AND BASE	-200	SF	\$ 8.40	\$ (1,680.00)
206	8" CONCRETE MEDIAN, INCL EXCAV AND BASE	-60	SF	\$ 25.20	\$ (1,512.00)
207	SALVAGE, INSTALL, AND ADJUST MANHOLE CASTING	-3	EA	\$ 830.00	\$ (2,490.00)
208	SALVAGE, INSTALL, AND ADJUST GATE VALVE BOX	-1	EA	\$ 560.00	\$ (560.00)
209	SALVAGE, INSTALL, AND ADJUST CATCH BASIN CASTING	-2	EA	\$ 650.00	\$ (1,300.00)
210	ADJUST MANHOLE CASTING TO FINAL WEAR COURSE GRADE - 2025	-1	EA	\$ 410.00	\$ (410.00)
211	ADJUST GATE VALVE BOX TO FINAL WEAR COURSE GRADE - 2025	-1	EA	\$ 370.00	\$ (370.00)
212	INLET PROTECTION BEFORE PAVING	-2	EA	\$ 430.00	\$ (860.00)
213	INLET PROTECTION AFTER PAVING	-2	EA	\$ 300.00	\$ (600.00)
214	STREET SWEEPER WITH OPERATOR	-2	HR	\$ 165.00	\$ (330.00)
215	MAINTAIN EXISTING SILT FENCE	-240	LF	\$ 2.30	\$ (552.00)
216	MAINTAIN EXISTING EROSION CONTROL BMPS	-5	HR	\$ 155.00	\$ (775.00)
217	WATER FOR DUST CONTROL	-5	MGAL	\$ 50.00	\$ (250.00)
218	TEMPORARY HYDRAULIC MULCH MATRIX	-450	LBS	\$ 1.00	\$ (450.00)
219	HYDRAULIC STABILIZED FIBER MATRIX W/SEED MIXTURE 25-131	-1230	SY	\$ 1.50	\$ (1,845.00)
220	COMMON TOPSOIL BORROW (LV)	-100	CY	\$ 28.00	\$ (2,800.00)
221	SIGN PANELS, TYPE C, DIAMOND GRADE DG3	-10	SF	\$ 110.00	\$ (1,100.00)
222	STREET LIGHTING	-3	EA	\$ 3,500.00	\$ (10,500.00)
PART 11 - ULTIMATE HEADWATERS PARKWAY (PHASE 2) - CREDIT FOR CITY PORTION TOTAL ESTIMATED CONSTRUCTION COSTS:					\$ (102,821.00)
PARTS 10-11: HEADWATERS PARKWAY (PHASE 1 & 2) - CREDIT FOR CITY PORTION TOTAL ESTIMATED CONSTRUCTION COSTS:					\$ (169,244.60)
PART 12 - ADDITIONAL ITEMS					
223	STREET LIGHTING - HW PKWY (10 @ 50% = 5) + PHASE 3 (6)	11	EA	\$ 3,500.00	\$ 38,500.00
224	WETLAND BUFFER SIGN, INCLUDING POST AND HARDWARE (PHASE 2 (13) & 3 (20))	33	EA	\$ 310.00	\$ 10,230.00
225	PRIVATE UTILITIES (PHASE 3)	1	LS	\$ 20,000.00	\$ 20,000.00
226	MATERIAL & UTILITY TESTING (PHASE 1, 2, & 3)	1	LS	\$ 20,000.00	\$ 20,000.00
227	RECORD PLANS (PHASE 2 & 3)	1	LS	\$ 7,500.00	\$ 7,500.00
228	SITE GRADING & RESTORATION (PHASE 1, 2, & 3)	1	LS	\$ 50,000.00	\$ 50,000.00
229	STOCKPILE REMOVAL	1	LS	\$ 50,000.00	\$ 50,000.00
230	UTILITY SETTLEMENT REPAIR & RESTORATION (PHASE 1, 2, & 3)	1	LS	\$ 50,000.00	\$ 50,000.00
231	OFFSET FOR PARTS 10-11: HEADWATERS PARKWAY (PHASE 1 & 2) CREDIT FOR CITY PORTION	1	LS	\$ 169,244.60	\$ 169,244.60
PART 12 - ADDITIONAL ITEMS TOTAL ESTIMATED CONSTRUCTION COSTS					\$415,474.60
SUMMARY					
PARTS 1-4: UTILITY & STREET CONTRACT (PHASE 3) TOTAL ESTIMATED CONSTRUCTION COSTS:					\$ 297,896.75
PARTS 5-6: UTILITY & STREET CONTRACT (PHASE 2) TOTAL ESTIMATED CONSTRUCTION COSTS:					\$ 99,072.50
PARTS 7-8: UTILITY & STREET CONTRACT (PHASE 1) TOTAL ESTIMATED CONSTRUCTION COSTS:					\$ 71,872.50
PART 9 - ULTIMATE HEADWATERS PARKWAY (PHASE 2) TOTAL ESTIMATED CONSTRUCTION COSTS:					\$ 78,354.20
PARTS 10-11: HEADWATERS PARKWAY (PHASE 1 & 2) - CREDIT FOR CITY PORTION TOTAL ESTIMATED CONSTRUCTION COSTS:					\$ (169,244.60)
PART 12 - ADDITIONAL ITEMS TOTAL ESTIMATED CONSTRUCTION COSTS					\$ 415,474.60
TOTAL PROJECT ESTIMATED CONSTRUCTION COSTS					\$793,425.95
125% PER IMPROVEMENT AGREEMENT					\$991,782.44
LETTER OF CREDIT AMOUNT ENTERED IN IMPROVEMENT AGREEMENT					\$991,782.44

STAFF REPORT



MEETING DATE: November 10th, 2025
STAFF ORIGINATOR: Elle Larkin, Finance Director
AGENDA ITEM: Accepting Senior Center Donations

INTRODUCTION:

The City of Forest Lake recently received support from community partners to complete seal coating and paint striping work at the Forest Lake Senior Center parking lot. These improvements have enhanced the appearance and functionality of the lot, extending the life of the pavement and improving accessibility for visitors.

ANALYSIS:

The total cost of the seal coating work was approximately \$15,000. The work was completed by Lakes Area Asphalt, who performed the seal coating and assisted with the paint striping.

The Community Co. Church participated in the project by completing the parking lot striping as part of their annual “Go MAD” (*Make A Difference*) community service initiative.

Lakes Area Asphalt purchased the blue paint for the handicap parking spaces and provided the stencil used for markings.

This collaboration demonstrates the strong community spirit in Forest Lake, with local businesses and organizations contributing their time, materials, and expertise toward maintaining City facilities that benefit residents.

RECOMMENDATION:

City Council “motion to approve Resolution No. 11-10-25-03, a resolution acknowledging and accepting donations from Lakes Area Asphalt and Community Co. Church in support of the Senior Center Parking Lot Seal Coat Project.”

ATTACHMENTS:

Resolution No. 11-10-25-03

**CITY OF FOREST LAKE
WASHINGTON COUNTY, MINNESOTA**

**RESOLUTION NO. 11-10-25-03
A RESOLUTION ACCEPTING SENIOR CENTER DONATIONS**

WHEREAS, Lakes Area Asphalt and Community Co. Church have contributed materials, labor, and services toward the completion of seal coating and paint striping at the Forest Lake Senior Center parking lot; and,

WHEREAS, these donations were made for the purpose of improving and maintaining City facilities used by Forest Lake residents; and,

WHEREAS, the Forest Lake City Council is appreciative of these community contributions and finds it appropriate to formally accept them;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Forest Lake, Minnesota, that:

1. The donation of seal coating, paint striping, and related materials is accepted and acknowledged with gratitude.
2. The donation will be appropriated for the Forest Lake Senior Center parking lot project as designated.
3. The Finance Director is authorized to make the appropriate budget adjustment to account for the donation and related project expenses.

Adopted in the regular session of the Forest Lake City Council on the 10th day of November, 2025.

CITY OF FOREST LAKE

By: _____

Blake Roberts

Its Mayor

Attest: _____

Jolleen Chaika

City Clerk

STAFF REPORT

MEETING DATE: November 10, 2025

STAFF ORIGINATOR: Dave Adams, Public Works Director

AGENDA ITEM: 2026 CLA Funding Support Agreement

INTRODUCTION:

Over many years, the City of Forest Lake has contributed financially to the Clear Lake Association for the treatment of AIS and lake management activities on Clear Lake. This contribution has usually come in the form of individual annual requests from the CLA board for assistance. As you recall, last year the City of Forest Lake and Clear Lake Association entered into an agreement that formalizes the financial participation of each group versus individual requests. Staff and CLA are recommending this same agreement be approved for 2026.

ANALYSIS:

Annually, the City of Forest Lake participates financially for AIS projects on Clear Lake. Financial participation ranges from \$10,000 to \$20,000 annually to help battle AIS and conduct lake management activities such as boat/boat trailer inspections on Clear Lake. This agreement would not really increase or decrease the annual contribution but would provide the City and the CLA a more consistent funding plan and give the CLA an opportunity to better plan for AIS and lake management programs.

RECOMMENDATION:

Staff recommendation is that Forest Lake City Council makes a **“Motion to approve Funding Support Agreement For Aquatic Invasive Species And Lake Management Activities On Clear Lake.”**

Attachments:

2026 Funding Support Agreement For Aquatic Invasive Species And Lake Management Activities On Clear Lake

2026 FUNDING SUPPORT AGREEMENT for AQUATIC INVASIVE SPECIES and LAKE
MANAGEMENT ACTIVITIES on CLEAR LAKE

THIS FUNDING SUPPORT AGREEMENT is made this 23rd of Oct, 2025 by and between the City of Forest Lake ("City"), a Minnesota municipal corporation, and the Clear Lake Association (CLA) a 501c(3) non-profit organization hereafter collectively referred to as "Parties", and individually as "Party."

WHEREAS, the CLA agrees to carry out a program to manage aquatic invasive species ("AIS") within Clear Lake, to prevent the spread of AIS, protect water quality, enhance ecological integrity and diversity, and maintain lake recreational use;

WHEREAS, the CLA conducts AIS program elements including watercraft inspections; performing aquatic vegetation surveys; establishing and carrying out AIS early detection, rapid response, and prevention actions; managing and removing AIS from Clear Lake; and managing common carp to protect native plant communities;

WHEREAS, the City views the CLA's activities as beneficial for the health, safety and welfare of the City, and the City wishes to support the CLA's efforts by contributing funding;

WHEREAS, it is difficult to prepare for unseen challenges to AIS and Lake Management Activities. To help provide an opportunity for faster response and offset possible financial burdens, both parties will create a reserve fund. If a party does not spend its total annual commitment, the remaining balance will be placed in a reserve fund. This reserve fund will be capped at the party's annual contribution;

WHEREAS, the desire to enter into a funding agreement for calendar year 2026 to support the activities of the CLA.

NOW, THEREFORE, the City and CLA enter into this Agreement and hereby agree as follows:

1. The CLA will carry out AIS management activities on Clear Lake as necessary, act to prevent the introduction and spread of AIS, conduct activities to protect the water and recreational quality of Clear Lake.
2. The City will support the CLA activities by providing funding at the agreed levels.
3. CLA will perform AIS management activities as determined by CLA.
4. The parties agree to spend, in calendar year 2026, the following amounts on activities described in paragraph 1 through 3:

City: \$20,000 (66.6%)

CLA: \$10,000 (33.3%)

up to a combined maximum by both parties of \$30,000. By November 15, 2026, each party will share with the others the documentation for its expenditures. If either party has not met its maximum spending commitment, reimbursement among the parties will occur so that the total expenditure is distributed in accordance with the stated percentages.

5. Expenditures that count toward a party's commitment include services and materials purchases, equipment rental, and hired contractor costs. Expenditures covered by grant funds are not counted towards the totals in paragraph 4.
6. If a party does not meet its spending commitment in paragraph 4, above, it will establish a reserve in the amount by which its spending, plus the amount it has reimbursed the other parties under paragraph 4, falls short of its commitment. The reserve for each party, as aggregated over successive AIS funding support agreements, will be capped at its respective annual financial commitment or \$30,000 cap, as listed under paragraph 4. At a time of its choosing, the party who contributed the funds to the reserves will spend all or a portion of the reserve for any of the purposes described in this agreement or may choose to use the reserves to offset its annual financial commitment and will inform the other parties when it has done so.
7. This agreement is for the purpose of establishing mutual funding commitments for the benefit of Clear Lake. Each party is responsible for the activities it elects to perform, and no party assumes responsibility for the activities of another party.
8. The City and CLA are performing the work subject to this agreement in reliance on each other's funding as herein provided. The City and CLA intend that this agreement be legally binding.
9. Official contacts for the administration of this agreement are:

City of Forest Lake
 Dave Adams, Public Works Director
Dave.Adams@ci.forest-lake.mn.us

Clear Lake Association
 Mark Salzman, President
marksalzman21@gmail.com

In Witness Hereof, this Agreement is executed on the date first above written.

Clear Lake Association

By: Mark Salzman

Mark Salzman, President

Date: 23Oct2025

City of Forest Lake

By: _____

Blake Roberts, Mayor

Date: _____

By: _____

Jolleen Chaika, Assistant City Administrator

Date: _____

STAFF REPORT

MEETING DATE: November 10, 2025
STAFF ORIGINATOR: Elle Larkin, Finance Director
AGENDA ITEM: Decertification of TIF Districts (Cherrywood and Centennial)

INTRODUCTION:

The City recently completed the required 2024 TIF reporting forms. It was determined that the Cherrywood and Centennial Pay-as-you-go obligations would be fully repaid during Pay 2025. Based on the current market value, decertification of the Cherrywood TIF district (215) will add an estimated \$203,093 to the City's tax capacity. Decertification of the Centennial district (216) will add an estimated \$14,636 to the tax capacity. The total of \$217,729 in additional tax capacity is effective for the Pay 2026 tax year and may be slightly adjusted based on final Pay 2026 values. The City has been working with our TIF consultants (Ehlers) on how to utilize these funds.

ANALYSIS:

The Centennial district has an outstanding interfund loan with the Capital Improvement Fund for prior administrative expenses. To fully retire the interfund loan, a transfer of an estimated \$37,000 from Fund 215 to Fund 216 will be required. Fund 216 currently has approximately \$11,000 available, and these resources, together, will allow the remaining interfund loan balance to be paid in full.

RECOMMENDATION:

Approve the attached Resolution 11-10-25-01 Decertification, and transfer of TIF Funds to pay the interfund loan, thus increasing the City's Tax capacity by an estimated \$217,729 for Pay 2026.

ATTACHMENTS:

Resolution 11-10-25-01 Decertification of TIF Districts.

CITY OF FOREST LAKE
WASHINGTON COUNTY, MINNESOTA
RESOLUTION NO. 11-10-25-01

DECERTIFICATION OF THE CHERRYWOOD POINTE AND CENTENNIAL OFFICE BUILDING TAX INCREMENT FINANCING DISTRICTS

WHEREAS, on October 28, 2013, the City of Forest Lake (the “City”) created its Cherrywood Pointe Tax Increment Financing District; and

WHEREAS, on June 23, 2014, the City created its Centennial Office Building Tax Increment Financing District (the “TIF Districts”); and

WHEREAS, Minnesota Statutes, Section 469.174 to 469.1794 authorizes the City Council to decertify a tax increment financing district on any date after all bonds and other obligations have been satisfied; and

WHEREAS, the City of Forest Lake recently completed the required annual TIF Reporting Forms to the Minnesota State Auditor and as of December 31, 2025, all obligations to which tax increment from the TIF Districts have been pledged are anticipated to have been paid in full; and

WHEREAS, the City desires by this resolution to cause the decertification of the TIF Districts effective December 31, 2025, after which all property taxes generated by property within the Districts will be distributed in the same manner as all other property taxes in Payable 2026; and

NOW THEREFORE BE IT RESOLVED, that the City of Forest Lake City Council that the City staff take such action as is necessary to cause the County Auditor of Washington County to decertify the Cherrywood Pointe and Centennial Office Building Tax Increment Financing Districts and no longer remit tax increment from the TIF Districts to the City as of December 31, 2025.

Adopted by the Forest Lake City Council on November 10th, 2025.

Blake Roberts, Mayor

Attest:

Jolleen Chaika, City Clerk

STAFF REPORT

MEETING DATE: November 10th, 2025

STAFF ORIGINATOR: Elle Larkin, Finance Director

AGENDA ITEM: Approve 2025 Fee Schedule, Ordinance No. 762

INTRODUCTION:

At the City Council meeting on December 9, 2024, the Council adopted Ordinance No. 745, which repealed and replaced the City's 2024 Fee Schedule in its entirety. Following implementation, City staff identified several additional corrections and clarifications that were necessary to ensure consistency and accuracy across all departments. These adjustments were subsequently brought forward to the Council and approved through Ordinance No. 748 (February 2025) and Ordinance No. 756 (May 2025).

Since that time, staff have continued to evaluate the City's fees as part of routine review and alignment with current practices, administrative costs, and development activity. Through this process, staff identified the need to establish a new fee for final plan development review, which reflects the staff time and resources required during the final stage of development applications.

As part of this ongoing effort, City staff conducted a comprehensive review of all fees currently charged by the City to ensure they remain consistent with comparable jurisdictions and aligned with the City's adopted policies and procedures. The updated fee schedule, which includes the proposed addition and other minor clarifications, is attached for Council consideration and approval.

BACKGROUND:

Below is a summary of the proposed change to the 2025 fee schedule:

Fees for Development Projects

- Final Plan Development Review - \$10,000
 - City Code Section 152.083, *Information Required for Final Plat; Final Plans*, indicates the City Administrator may authorize a licensed engineer (opposed to the City Engineer) to develop final development plans associated with an approved preliminary plat. In circumstances where the City Engineer is not the developer of the plans, the City still requires the City Engineer to review the plans. Given this, the City needs to accept additional escrow to cover the City's Final Plan development review costs.

RECOMMENDATION:

Staff recommends approval of the 2025 fee schedule, Ordinance No. 762, An Ordinance Amending City Code Chapter 35, Fees and Service Charges.

ATTACHMENTS:

- Ordinance No. 762 An Ordinance Amending City Code Chapter 35, Fees and Service Charges.

**CITY OF FOREST LAKE
WASHINGTON COUNTY, MINNESOTA**

ORDINANCE NO. 762

**AN ORDINANCE AMENDING
CITY CODE CHAPTER 35, FEES AND SERVICE CHARGES**

THE CITY COUNCIL OF THE CITY OF FOREST LAKE ORDAINS AS FOLLOWS:

EXHIBIT B. AMEND. Title III, Administration, Chapter 35, Fees and Service Charges, of the Forest Lake City Code is hereby amended as follows:

ADMINISTRATION AND FINANCE	
Assessment Search	\$25.00/each
Flash Drive/Copy of Public Meetings***	\$10.00/each
Fax (send or receive)	\$1.00/page
Non-Sufficient Funds Check Fee	\$30.00
Late Payment Charge (non-utility billing)	3% on balances unpaid after 30 days
Photocopies***	\$0.25/page-100 or fewer pages, black/white, legal/letter sized paper copes. For: • 101 or more pages • All other copy sizes • Electronic Data Costs shall be actual city costs, including staff time to search and retrieve data, and other costs allowed under Minn. Stat. Chap. 13
City Code	\$25.00/flash drive
Room Rentals**	
City Center***	**Government agencies and local non-profits excluded
Residents	\$50.00/hr (three-hour minimum required)
Non-Residents	\$75.00/hr (three-hour minimum required)
Refundable deposit	\$150.00 per rental
Forest Lake Senior Center***	
Membership	
Full Year	\$20.00
Half Year (July 1 and Later)	\$10.00
Room Rentals	
Residents	\$50.00/hr (3-hour minimum)
Non-Residents	\$75.00/hr (3-hour minimum)
Refundable Deposit	\$150.00/rental
Licenses and Permits	
Adult Oriented Business	\$50.00 annual
Background Check	\$35.00/background
Billboard	\$50.00/new billboard
Carnival/Circus	\$100.00/event
Gambling Permit	\$50.00/application, no fee with proof of non-profit status

Gambling Premises License	\$100.00/for background check for each location
Garbage/Rubbish Hauler	\$50.00/annual
Massage Therapist	\$50.00/annual
Massage Location	\$50.00/annual
Outdoor Entertainment Permit/Special Event Permit	\$75.00/event
Pawnbroker	\$100.00/annual, \$1.00 billable transaction, bond
Peddler	\$200.00/Two weeks
Group Peddler	\$200.00
Transient Merchant	\$200.00/Two weeks
Solicitor	No charge
Tobacco	\$250.00/annual
Liquor	
Off Sale	\$200.00/annual
On Sale	\$3,000.00/annual
3.2% Beer On Sale	\$200.00/annual
3.2% Beer Off Sale	\$200.00/annual
Club	\$300.00/annual
Wine	\$500.00/annual
Wine with Strong Beer Authorization	\$700.00/annual (wine & 3.2% on sale combination)
Investigation of In-State Applicants	\$500.00
Investigation of Out-of-State Applicants	Billed to Applicant, not to exceed \$10,000.00
Set Up	\$100.00/annual
Brewer Taproom On Sale	\$500.00/annual
Brewpub Off Sale	\$200.00/annual
Brewpub On Sale	\$200.00/annual
Brewery Off Sale	\$200.00/annual
Microdistillery Cocktail Room	\$700.00/annual
Microdistillery Off Sale	\$200.00/annual
Sunday On Sale	\$200.00/annual
Culinary Class	\$100.00/annual
Cannabis	
Lower-Potency Hemp Edible Retailer Registration	\$125.00/annual
Cannabis Microbusiness Initial Registration and First Year Renewal	\$250.00/annual
Cannabis Microbusiness Renewal (Second and Subsequent Years)	\$1,000.00/annual
Cannabis Mezzobusiness Initial Registration and First Year Renewal	\$500.00/annual
Cannabis Mezzobusiness Renewal (Second and Subsequent Years)	\$1,000.00/annual
Cannabis Retailer Initial Registration and First Year Renewal	\$500.00/annual
Cannabis Retailer Renewal (Second and Subsequent Years)	\$1,000.00/annual

ADMINISTRATIVE CITATIONS

Abatement Services	Per Contracted Services
Abatement Services Administrative Charge	25% of the Abatement Services Costs
Appeals	\$250.00
Compliance Re-Inspection Fee	\$100.00

Repeat Violations within 12 months (except parking violations)	Double the amount of scheduled fine for the previous violation, up to a maximum of \$2,000.00	
Legal/Admin Costs	See EXHIBIT E for fees	
Violation Description	City Code Section	Penalty Amount
Abandoned or Junk Vehicles	96.06; 153.260	\$200.00
Animal – Wild or Dangerous	96.04(A)(2)	\$200.00
Animal – General Violations (including chickens and domestic farm animals)	99; 153.096	\$50.00
Building Code Violations	153.030	\$100.00
Building Maintenance and Appearance, Residential (including Graffiti)	96.07	\$50.00
Building Maintenance and Appearance, Commercial (including Graffiti)	96.02(A)(5); 130.10	\$100.00
Excessive Intrusion Alarm (3-6) in a 12-month period	93.03(B)(2)	\$100.00
Excessive Intrusion Alarm (6+) in a 12-month period	93.03(B)(3)	\$200.00
Excessive Fire or Emergency Alarm (3-6) in 12-month period	93.04(B)(2)	\$100.00
Excessive Fire or Emergency Alarm (6+) in a 12-month period	93.04(B)(3)	\$200.00
Failure to obtain a license, registration, or permit		\$250.00
Fence Regulations	153.129; 153.147	\$50.00
Fire Code/Prevention Violations		\$100.00
Garbage & Rubbish	153.187;153.257	\$50.00
Grass or Weed Mowing	96.02(A)(1)	\$50.00
Public nuisance, general (including noise)	96.21; 96.22; 153.253;96.02	\$100.00
Public Nuisances Affecting Health, including hazardous waste (except as otherwise noted)	96.04	\$250.00
Sidewalk or ROW Snow and Ice Removal	96.03(A)(1)	\$50.00
Sign Regulation Violations	96.02(A)(4); 153.169; 153.205-211	\$50.00
Public Property or ROW Obstructions	96.03	\$200.00
Stormwater Violations	151; 96.02(A)(6); 52.61(B)	\$200.00
Unsheltered Storage	96.05(A)	\$100.00
Utility (Water and Sewer) Violations	51.11(B); 52.69	\$100.00
Watering restriction violations	51.10	\$50.00

AIRPORT

Hangar E	\$125.00/month
Hangar Lease Transfer	\$200.00/transaction
Non-Commercial Leased Land	\$0.117/sq. ft./year
Commercial Use Leased Land	\$0.176/sq. ft./year
Tie Downs	
Monthly	\$45.00/month
Daily	\$2.00/day

BUILDING CONSTRUCTION INSPECTIONS

Valuation Based Permit Fee Schedule	See EXHIBIT A for fees
Plan Review Fee	See EXHIBIT A for fees
Renewal Fee*	See EXHIBIT A for fees
Refunds	See EXHIBIT A for fees
Investigation Fee (work without a permit)	See EXHIBIT A for fees
Fixed Fee Schedule for One and Two Family Dwellings	
Attic Insulation	\$50.00
Drain Tile	\$75.00
Fence (over seven (7) feet)	\$110.00
Siding	\$110.00
Roofing	\$110.00
Swimming Pool, Above Ground	\$110.00
Swimming Pool, Below Ground	\$165.00
Window and/or Door Replacement	\$55.00/window-door, \$110.00 Maximum
Demolition Permit	
Base Fee: Parcels not connected to City utilities	\$25.00
Base Fee: Parcels connected to City utilities	\$50.00
Escrow Fee	\$1.00/ sq. ft. along with signed Demolition Assessment Agreement OR Escrow of 125% of the demolition costs
Manufactured Home Permit Fee (manufactured home park)	
New installation or replacement (valuation based fee scheduled to be applied for manufactured homes installations outside of parks)	\$100.00
Moving Permit Fee	
Moving a building within or into the City	\$55.00
Salon Compliance Inspection	
Building code compliance inspection when required for license requirements	\$55.00
Building Service Equipment Fees	
Plumbing – Residential*	\$55.00 plus \$9.00/fixture
Plumbing – Commercial*	\$85.00 plus 2% of estimated job cost
Mechanical – Residential*	\$25.00/piece of equipment (\$55.00 minimum fee)
Mechanical – Commercial*	\$75.00 plus 2% of estimated job cost
<i>*A state surcharge of one-half mill (.0005) of the fee or \$1.00 (whichever is greater) is charged on all fixed fee permits as set by the State of Minnesota.</i>	
Inspection Fees	
Inspections outside normal business hours	\$80.00/hour, two (2) hour minimum
Re-inspections	\$55.00/hour, one (1) hour minimum
Licenses	
Excavator License	\$50.00/annual
ACH/E Check	
ACH/E Check	\$1.95
Debit or Credit Card Processing Fee	3% with a minimum of \$2.95

ECONOMIC DEVELOPMENT

	Fee	Escrow
Public Financial Assistance Application	\$1,000.00	\$15,000.00

FIRE INSPECTIONS

Valuation Based Permit Fee Schedule	See EXHIBIT A
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Plan Review Fee	See EXHIBIT A
Renewal Fee*	See EXHIBIT A
Refunds	See EXHIBIT A
Investigation Fee (work without a permit)	See EXHIBIT A
Fire Code Inspection	
Initial Inspection and Follow Up Inspection	No charge
All Subsequent Re-inspections	\$50.00/hour (one (1) hour minimum)
After Hours Inspections	\$80.00/hour (two (2) hour minimum)
Inspections Without Assigned Fee	\$50.00/hour (one (1) hour minimum)
Daycare Inspection	\$50.00/inspection
Permit Re-inspection (upon request revoked permit holder)	\$55.00/hour (one (1) hour minimum)
Fire Suppression and Fire Alarm Permit (valuation based)	See EXHIBIT A
Construction Permits Required in MNFC Section 105.7	See EXHIBIT A
Required Operational Permits	
Open Burning Permit	No charge
Fireworks/Pyrotechnic Display	\$250.00/event
Retail Sale of Fireworks	\$250.00/application
Temporary Tent or Canopy (as defined by State Fire Code)	
< 400 sq. ft.	No Permit/No Fee Required
> 400 sq. ft. but < 700 sq. feet with no enclosures on any side	No Permit/No Fee Required
> 400 sq. ft. but < 700 sq. ft. enclosed on any one or more sides	\$50.00
>700 sq. ft. but =< 2,500 sq. ft.	\$50.00
> 2,501 sq. ft. but =< 5,000 sq. ft.	\$75.00
> 5,001 sq. ft.	\$100.00
Each additional tent or canopy beyond initial (5)	\$25.00
Hazardous Material (storage tank)	\$150.00/tank
Permits Required in IFC Section 105.6	\$100.00/application

PARK AND RECREATION

Park Facility Rentals – <i>listed price includes taxes for all park rentals.</i> <i>*Lakeside Gazebo, price includes electric hookup.</i>	Frequency	Resident	Non-Resident
Park Facility Rentals			
Lakeside Memorial Park Gazebo	Half Day (Under 4 Hrs.)	\$100.00	\$130.00
	Full Day (Over 4 Hrs.)	\$140.00	\$170.00
Lakeside Memorial Park Shelters	2 Hour Rental	\$45.00	\$60.00
	Per Additional Hour	\$20.00	\$25.00
Other Park Picnic Shelters	2 Hour Rental	\$35.00	\$50.00
	Per Additional Hour	\$15.00	\$20.00

Athletic Facilities – Includes reserved use, field chalking and field painting. Please inquire about field use with no field prep desired. 651.209.9723 or parks@ci.forest-lake.mn.us

Beltz Park	2 Hour Minimum	\$45.00	\$70.00
Schilling Park	2 Hour Minimum per Field	\$45.00	\$70.00
Kulenkamp Park	2 Hour Minimum per Field	\$55.00	\$80.00
Fenway – Softball Fields 1-4	2 Hour Minimum Per Field	\$65.00	\$90.00
Fenway – Softball Fields 5	2 Hour Minimum per Field	\$90.00	\$105.00
Outdoor Hockey Rink	Per Rink/Per Hour	\$15.00	\$20.00
Tennis and Pickleball Courts	Per Court/Per Hour	\$10.00	\$15.00
Tournaments & Sports Camps ***			
Tournament Gate Fee	Per Team/Per Tournament	\$1500.00 flat	\$50.00 per team
Sports Camps	Per Field/Per Day	\$25.00	\$50.00
Community Garden Rental***			
30 x 30 Plot	Per Plot/Per Season	\$45.00	\$60.00
Events – Park Facility Rental ***			
Park Event Permit	Per Event/Per Day	\$150.00	\$200.00
Damage Deposit	Per Event	\$150.00	\$150.00
Events – Arts in the Park Vendor***			
	Full Season	Single Night	
Food Trucks	\$550.00	\$100.00	
Vendor Products	\$200.00	\$N/A	
Farmer's Market	\$100.00	\$N/A	
Non-Profit	\$0.00	\$0.00	

PLANNING AND ZONING DEPARTMENT

Land Use Applications

	Fee	Escrow Deposit
Appeal	\$250.00	\$250.00
Comprehensive Plan Amendment	\$4,000.00	\$2,500.00
Conditional Use Permit (includes Site Plan Review)	\$1,000.00	\$500.00
Conditional Use Permit Amendment	\$500.00	\$500.00
Development Agreement Amendment	\$250	\$1,000
Encroachment Agreement	\$1,000.00	
Environmental Assessment Worksheet		\$10,000.00
Interim Use Permit	\$1,000.00	\$500.00
Planned Unit Development		
Concept Plan	\$500.00	\$500.00
Preliminary Plan	\$2,500.00	\$2,500.00
Plus Per Acreage Charge	\$20.00 per acre	
Final Plan	\$1,000.00	
PUD Amendment	\$1,000.00	\$1,000.00
Site Plan Review		
Site: Less Than One (1) Acre	\$500.00	\$500.00
Site: One (1) Acre or More	\$1,000.00	\$500.00
Site Plan Amendment	\$1,000.00	\$500.00
Subdivision		
Concept Plan	\$500.00	\$500.00
Preliminary Plat	\$2,500.00	\$2,500.00
Residential	Add \$10.00 per unit	

Commercial/Industrial	Add \$50.00 per unit	
Final Plat	\$1,000.00	
Minor Subdivision	\$500.00	\$1,000.00
Administrative – Lot Line Adjustment	\$250.00	\$250.00
Other Subdivision (waive of subdiv per State Statute)	\$250.00	\$250.00
Lot Combination	\$25.00	
Vacation		
ROW	\$500.00	\$500.00
Utility Easement	\$500.00	\$500.00
Variance		
Residential	\$250.00	\$250.00
Commercial	\$500.00	\$500.00
Wetland Delineation Submittal		\$1,000.00
Zoning Map or Ordinance Text Amendment	\$1,000.00	\$1,000.00
Zoning Permits and Certificates of Compliance		
Certificate of Compliance: Chickens, Fence, Kennel, Shed, Etc.	\$50.00	
Certificate of Compliance: Seasonal Sales	\$250.00	
Driveway / Access Permit	\$50.00	
Grading Permit		
50-100 Cubic Yards	\$50.00	\$500.00
More Than 100 Yards	\$500.00	\$500.00
Signs		
Sign Installer License	\$50.00	
Permit for Valuation Exceeding \$2,000.00	See EXHIBIT A	
Permit for Valuation Under \$2,000.00	\$50.00	
Temporary Banner Permit	\$50.00	
Zoning Letter	\$100.00	
Copies		
Documents		
Comprehensive Plan	\$25.00/flash drive	
Zoning Ordinance	\$25.00/flash drive	
Other Studies and Ordinances	\$25.00/flash drive	
Misc. Fees		
Development Fees	See EXHIBIT B	
Recording Fee (Washington County)	As per Washington County fee rate	
Single Family Landscape Escrow (pd w/bldg permit)	\$1,000.00 per unit	
Single Family Erosion Control Escrow (pd w/bldg permit)	\$1,000.00 per unit	
Tree Mitigation Fee	\$200.00 per caliper inch	
City Staff	For applications which include excessive staff time, services performed by City personnel will be billed at two –and one-half (2.5) the actual payroll hourly rate.	
Consulting Billing	See EXHIBIT F for fees	
ACH/E Check	\$1.95	
Debit or Credit Card Processing Fee	3% with a minimum of \$2.95	

POLICE		
Recording on USB		\$10.00
Photos on USB		\$10.00
Photos (hard copy)		\$0.25 per page
Body Worn Camera Video on DVD or USB drive		\$25.00 pre-payment + staff costs
911 Transcriptions		\$25.00 pre-payment + \$0.25 per page or USB drive cost
Police Reports		\$0.25 per page
City Staff and Consulting Billing		
Services provided by City consultants will be billed at the current consultant rates. All recording fees will be billed at the current rate. Costs for providing data in response to a request under Minn. Stat. Cha. 13 shall be those allowed by state statute and as shown under the Administration and Finance Departments section of this fee schedule.		
Services		
Background Check		\$25.00
Finger Printing		\$30.00
Lock-out (opening a locked vehicle)		\$25.00
Administrative Citation	City Code Section	Citation Fee
Allowing Curfew/Adult	130.05	\$100.00
Animal Waste	99.17	\$20.00
Cannabis Use in Public Places	130.12	\$100.00
Illegal All-Terrain Vehicle Operation	71.06	\$60.00
Illegal Snow-Mobile Operation	71.04	\$60.00
Illegal U-Turn	71.02	\$60.00
Parking		
Municipal Lot		
10,000 lb. Gross Weight Vehicle	72.01(B)	\$35.00
Overnight (2:00-6:00 am)	72.01(A)	\$35.00
On-Street		
1-Ton	72.02(2)(a)	\$35.00
All-Terrain	72.02(2)(a)	\$35.00
Emergency (Public Works and Snow)	72.02(A)(1)(b)	\$35.00
Overnight, Seasonal (Nov. 1- April 15)	72.02(A)(1)(a)	\$35.00
Greater than 24 Hours	72.02(A)(1)(b)	\$35.00
Public Consumption of Alcohol	119.14	\$100.00
Public Parks		
Alcohol Possession/Consumption	90.14	\$100.00
Domestic Animals	90.10	\$50.00
Erecting Structures	90.03	\$50.00
Littering	90.04	\$50.00
Motorized Vehicle Traffic	90.05	\$60.00
Use Hours	90.06	\$60.00
Slow-No Wake (Forest Lake Bay)	71.03	\$60.00
Unreasonable acceleration	71.01	\$60.00

PUBLIC WORKS	
Right-of-Way Permit	
Major Excavation Permit	\$300.00 plus \$2,500.00 cash escrow
Minor Excavation Permit	\$100.00 per permit / \$500.00 annual permit
Small Wireless Facility	\$100.00

Equipment: Per Hour Charge (does not include operator)	
Fees are in Accordance with Current FEMA Rates	Schedule of Equipment Rates FEMA.gov
Street Signs	Vendor Price + 10%
Public Works Operator/Inspector	\$60.00/hr.
Utilities	
Meter Reconnection/Disconnection	\$50.00
Water Turn On/Off	\$50.00
Water Shutoff Locating (no fee if turn on/off performed)	\$50.00
Water Emergency Turn On/Off	\$230.00
Water Meter Accuracy Check	\$125.00 (Over 1 inch = consulting fee + 25%)
Water Meter Installation	\$50.00 (Over 1 inch plumber installed)
Water & Sewer Inspection (Residential)	\$50.00
Storm Water Utility	See EXHIBIT C
Water User Fee	See EXHIBIT C
Sewer User Fee	See EXHIBIT C
Metropolitan Council SAC Fee	See EXHIBIT B
Street Opening Excavator's License	\$50.00 annual
Street Opening	\$50.00
Street Opening Deposit	\$3,500.00
Meters	See EXHIBIT D
Horns	See EXHIBIT D
Hydrant Meter Deposit, 2-1/2 Inch Meter Rental Deposit (Refundable)	\$2,900.00
Hydrant Meter Deposit, 3/4 Inch Meter Rental Deposit (Refundable)	\$500.00
Hydrant Wrench, Rental Deposit (Refundable)	\$50.00
Hydrant Water Rental & Usage Fee, 2 1-2 inch and ¾ inch Meter Rental Usage per 1,000 Gallons	\$150.00 (includes use of meter and 5,000 gallons of water)
Usage per 1,000 Gallons	\$8.00
Sewer/Water Capping/On Site Septic Abandonment/Well Sealing	\$500.00 escrow
Late Payment Charge	3%
Non-Compliant Sump Pump Charge	\$100.00/month

*** Fee listed includes applicable sales tax.

All Prices are subject to change as they are based on manufacturer's and vendor's costs PLUS sales tax.

EXHIBIT A

BUILDING CONSTRUCTION AND FIRE INSPECTION FEES

VALUATION BASED PERMIT FEE

Permit fee to be based on job cost valuation or a fixed fee as stated in this schedule. The determination of value or valuation shall be made by the building and/or fire official. The value to be used in computing the permit and plan review fees shall be the total of all work for which the permit is issued. For building permitting, this shall include all finish work, painting, roofing, electrical, plumbing, heating, air conditioning, elevators, fire-extinguishing systems and any other permanent equipment.

TOTAL VALUATION	FEE
\$1.00 - \$500.00	\$25.00
\$501.00 - \$2,000.00	\$25.00 for the first \$500.00 plus \$3.35 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 - \$25,000.00	\$73.75 for the first \$2,000.00 plus \$14.75 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
\$25,001.00 - \$50,000.00	\$413.00 for the first \$25,000.00 plus \$10.75 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 - \$100,000.00	\$681.75 for the first \$50,000.00 plus \$7.50 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,001.00 - \$500,000.00	\$1,056.75 for the first \$100,000.00 plus \$6.00 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,456.75 for the first \$500,000.00 plus \$5.00 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001 and up	\$5,956.75 for the first \$1,000,000.00 plus \$4.00 for each additional \$1,000.00 or fraction thereof

Note: A state surcharge is added to all valuation based fees equaling the following:

- 1) If the valuation of the structure, addition, or alteration is \$1,000,000.00 or less, the surcharge is equivalent to one-half mill (.0005) of the valuation of the structure, addition or alteration
- 2) If the valuation is greater than \$1,000,000.00, the surcharge is \$500.00 plus two-fifths mill (.0004) of the value between \$1,000,000.00 and \$2,000,000.00
- 3) If the valuation is greater than \$2,000,000.00, the surcharge is \$900.00 plus three-tenths mill (.0003) of the value between \$2,000,000.00 and \$3,000,000.00
- 4) If the valuation is greater than \$3,000,000.00, the surcharge is \$1,200.00 plus one-fifth mill (.0002) of the value between \$3,000,000.00 and \$4,000,000.00
- 5) If the valuation is greater than \$4,000,000.00, the surcharge is \$1,400.00 plus one-tenth mill (.0001) of the value between \$4,000,000.00 and \$5,000,000.00
- 6) If the valuation exceeds \$5,000,000.00, the surcharge is \$1,500.00 plus one-twentieth mill (.00005) of the value that exceeds \$5,000,000.00

PLAN REVIEW FEE

When a building permit is required and a plan is required to be submitted, a plan review fee shall be paid. Plan review fees shall be 65% of the permit fee. The fee for similar plans shall be 25% of the normal building permit fee as defined in MSBC, Section 1300.

The plan review fees specified are separate fees from the permit fees specified and are in addition to the permit fee. Plan review fees will be charged for any plan review even if a permit is not issued.

When submittal documents are incomplete or change so as to require additional plan review, or when the project involves deferred submittal items, an additional plan review fee shall be charged at the rate contained herein.

Applications for which no permit is issued within 180 days following the date of application shall expire by limitation; plans and other documentation submitted for review may thereafter be returned to the applicant or destroyed by the building and/or fire official. The building and/or fire official may extend the time for action by the applicant for a period of 180 days upon request of the applicant with evidence that circumstances beyond the applicant's control have prevented required action. No application shall be extended more than once. In order to review action on an application after expiration, the applicant shall resubmit plans and pay a new plan review fee.

RENEWAL FEE

Permits renewed within six (6) months after a permit has expired shall be charged a permit renewal fee of \$55.00.

Permits not renewed within six (6) months after a permit has expired and work remains incomplete shall be charged as required for a new permit.

REFUNDS

The building and/or fire official may authorize refunding any fee paid under this schedule that was erroneously paid or collected.

The building and/or fire official may authorize refunding not more than 80% of the permit fee paid when no work has been done under an issued permit.

The building and/or fire official shall not authorize refunding of the plan review fee when an application for a permit is withdrawn or cancelled after a plan review has been completed.

The building/fire official shall not authorize refunding any fee paid except on written application filed by the original permittee not later than 180 days after the date of the fee payment.

INVESTIGATION FEE

Whenever any work for which a city permit is required has commenced without first obtaining a permit, a special investigation shall be made before a permit will be issued. An investigation fee, in addition to the permit fee, shall be collected whether or not a permit is subsequently issued. The investigation fee shall be equal to the amount of the permit fee required by this schedule. The payment for such investigation fee shall not exempt any person from compliance with all other provisions of this code nor from any penalty prescribed by law.

EXHIBIT B

FEES FOR DEVELOPMENT PROJECTS

TYPE OF PROJECT	FEES
Project Design Letter of Credit	18-22% of construction costs (determined by City Engineer)
Public Improvement Costs Letter of Credit	125% of construction costs
Private Improvement Costs Letter of Credit	125% of construction costs
Sealcoat Fee	\$0.35 per square foot of public road
Water System Area Charges	\$5,000.00 per acre (pay at time of signing Development Agreement)
Sanitary Sewer Area Charges	\$4,000.00 per acre (pay at time of signing Development Agreement)
Metropolitan Council SAC Fee	\$2,485.00 per SAC unit or as set by Metropolitan Council (pay at time of building permit)
City WAC Fee	\$4,500.00 per unit (pay at time of building permit)**
City Core Sewer Core Fee	\$3,800.00 per unit (pay at time of building permit)*
Final Plat Review Escrow	\$10,000 (Escrow)
City STAC Fee	
Residential	\$3,600.00 per unit (pay at time of building permit)*
Multi-Family	\$500.00 per unit (pay at time of building permit)*
Commercial / Industrial	\$4,500.00 per acre (pay at time of signing Development Agreement)
Parkland Dedication Fee Estimate Guidelines; See City Code §152.090 for information on the individualized Assessment.	
Residential Zoned Property	\$2,500.00 per residential unit
Non-Residential Zoned Property	\$7,000.00 per acre
Mixed-Use Property	Fees shall generally follow the amounts listed above and shall be based on the amount of land designated to residential uses and the amount of the land designated to non-residential uses.

Note: Other fees or costs may be required as part of the Development Agreement for special public improvement needs associated with project, such as existing street improvements, traffic signals, materials testing, drainage, etc.

All plans for public improvement projects, including private street projects with public utilities, may be prepared by a qualified engineer as stipulated by a Zoning Code amendment adopted by the City. Construction is to be funded privately by the project developer. Financial guarantees in the form of a letter of credit for engineering and construction costs is to be posted with the City prior to the start of construction.

* City Sewer Core Fee and City STAC Fee units are determined in accordance with Metropolitan Council SAC Fee determination at a 1:1 ratio.

** City WAC Fee units are determined in accordance with Metropolitan Council SAC Fee determination at a 1:1 ratio for domestic water. City WAC Fee charges for Commercial / Industrial irrigation is determined based on meter size in the following chart:

Meter Size – Inches	Equivalent Units
¾	1
1	2
1-1/2	4
2	16
3	18
4	32
6	72
8	128

EXHIBIT C

UTILITY USER RATES/CHARGES

WATER RATE SCHEDULES

2025 Water Rate Schedule (Effective January 1, 2025)										
Service Meter Size Inches	Minimum Units per Quarter	Cost per Unit	Fixed Charge Quarterly Bill	Water Above Units per Quarter	Fall/Winter Quarter Cost per Unit	Spring/Summer Quarter Cost per Unit	Water Above Units per Quarter	Fall/Winter Quarter Cost per Unit	Spring/Summer Quarter Cost per Unit	Meter Fee per Quarter
¾	5	\$8.31	\$41.55	5	\$5.91	\$6.50	15	\$6.19	\$8.48	\$3.31
1	10	\$8.01	\$80.10	10	\$5.91	\$6.50	30	\$6.19	\$8.48	\$3.75
1- 1/2	22	\$8.01	\$176.22	22	\$5.91	\$6.50	66	\$6.19	\$8.48	\$4.05
2	40	\$8.01	\$320.40	40	\$5.91	\$6.50	120	\$6.19	\$8.48	\$4.51
3	90	\$8.01	\$720.90	90	\$5.91	\$6.50	270	\$6.19	\$8.48	\$4.80
4	160	\$8.01	\$1,281.60	160	\$5.91	\$6.50	480	\$6.19	\$8.48	\$5.25
6	320	\$8.01	\$2,563.20	320	\$5.91	\$6.50	960	\$6.19	\$8.48	\$5.25
Lead Testing: 2.43 per quarter										

SEWER RATE SCHEDULES

2025 Sewer Rate Schedule (Effective January 1, 2025)					
Meter Size Inches	Minimum Units* per Quarter	Cost per Unit*	Minimum Quarterly Bill	Sewer Above Units*	Cost per Unit Above Minimum
¾ inch	5	\$16.12	\$80.60	5	\$8.39
Maximum charge for ¾ inch residential per quarter					\$133.02
1 inch & Larger	5	\$16.12	\$80.60	5	\$8.39
Sewer Flat Rate per Quarter					
				\$133.02	
*Units are per 1,000 gallons					
Sewer charge for ¾ inch based on winter quarter water use on residential accounts					
Sewer flat rate charge for unmetered residential or other accounts shall be the established flat rate per quarter multiplied by the number of SAC units					

STORM WATER UTILITY SCHEDULE

2025 Surface Water Rate Schedule (Effective January 1, 2025)	
Storm Water Utility (Residential)	\$59.00
Storm Water Utility (Commercial) (individual charges are based on the number of REFs assigned to a particular parcel)	\$14.75
"Residential Equivalency Factor" (REF), is the basic unit for the fee structure. One REF represents the runoff volume generated by a typical single family residence. The utility assigns REFs to other properties based on their size and percentage of impervious	

EXHIBIT D

METER CHARGES

T10 METERS INSIDE	
5/8 T10 MTR V4 R900I USG	Vendor Price + 10%
5/8 X 3/4 T10 MTR V4 R900I USG	Vendor Price + 10%
3/4 T10 MTR V4 R900I USG	Vendor Price + 10%
3/4 SL T10 MTR V4 R900I USG	Vendor Price + 10%
1 T10 MTR V4 R900I USG	Vendor Price + 10%
1-1/2 T10 MTR V4 R900I USG	Vendor Price + 10%
2 T10 MTR V4 R900I USG	Vendor Price + 10%
T10 METERS PIT	
5/8 T10 MTR V4 R900I USG PIT	Vendor Price + 10%
5/8 X 3/4 T10 MTR V4 R900I USG PIT	Vendor Price + 10%
3/4 T10 MTR V4 R900I USG PIT	Vendor Price + 10%
3/4 SL T10 MTR V4 R900I USG PIT	Vendor Price + 10%
1 T10 MTR V4 R900I USG PIT	Vendor Price + 10%
1-1/2 T10 MTR V4 R900I USG PIT	Vendor Price + 10%
2 T10 MTR V4 R900I USG PIT	Vendor Price + 10%
TURBINE METER	
1-1/2 HP TURBINE V4 R900I USG PIT	Vendor Price + 10%
2 HP TURBINE MTR V4 900I USG PIT	Vendor Price + 10%
3 HP TURBINE MTR V4 900I USG PIT	Vendor Price + 10%
4 HP TURBINE MTR V4 900I USG PIT	Vendor Price + 10%
6 HP TURBINE MTR V4 900I USG PIT	Vendor Price + 10%
COMPOUND METER	
2 HP T/F CMPD MTR V4 R900I USG PIT	Vendor Price + 10%
3 HP T/F CMPD MTR V4 R900I USG PIT	Vendor Price + 10%
4 HP T/F CMPD MTR V4 R900I USG PIT	Vendor Price + 10%
6 HP T/F CMPD MTR V4 R900I USG PIT	Vendor Price + 10%
MISC	
R900 V4 WLL MIU METER COUPLING/FLANGE KIT	Vendor Price + 10%
5/8 STR MTR COUP W/WIRE HOLE (2)	Vendor Price + 10%
3/4 STR MTR COUP W/WIRE HOLE (2)	Vendor Price + 10%
1 STR MTR COUP W/WIRE HOLE (2)	Vendor Price + 10%
1-1/2 MTR FLG KIT	Vendor Price + 10%
2 MTR FLG KIT	Vendor Price + 10%
HORNS	
3/4 INCH (includes UFR and 2 swivels)	Vendor Price + 10%
1 INCH (includes 2 swivels)	Vendor Price + 10%
Corp Valve, 1 inch	Vendor Price + 10%
Curb Stops, 1 inch	Vendor Price + 10%
1-1/4 Curb Box with Rod	Vendor Price + 10%
Lockable Valve Box	Vendor Price + 10%
Locking Valve Box Lid (replacement)	Vendor Price + 10%

All Prices are subject to change as they are based on manufacturer's and vendor's costs PLUS sales tax.

Exhibit E

Legal Services

The City contracts with three law firms who provide labor, civil, and criminal prosecution attorney services.

TYPE OF LEGAL SERVICE	LAW FIRM	FEES
Labor Attorney Services	Madden Galanter Hansen PLLC	\$225.00/hour
Labor Attorney Arbitration/Administrative Hearing Representation	Madden Galanter Hansen PLLC	\$235.00/hour
Labor Attorney Mileage	Madden Galanter Hansen PLLC	Federal Rate
Labor Attorney Copy Fees	Madden Galanter Hansen PLLC	\$0.15/page
Civil Legal Attorney General Services	Eckberg Lammers, P.C.	\$190.00/year
Civil Paralegal General Services	Eckberg Lammers, P.C.	\$160.00/hour
Civil Law Clerk General Services	Eckberg Lammers, P.C.	\$150.00/hour
Civil Attorney Special Services*	Eckberg Lammers, P.C.	\$250.00/hour
Civil Paralegal Special Services	Eckberg Lammers, P.C.	\$200.00/hour
Criminal Prosecution Services	Hebert & Welch, P.A.	\$110.00/hour

*Extraordinary services including Development Pass-Through, Litigation

EXHIBIT F

ENGINEERING FEES

The City contracts with Bolton & Menk, Inc. for engineering services. The rates below include labor, general business, and other normal and customary expenses associated with operating a professional business. For projects with typical expenses and unless otherwise agreed, the below rates include vehicle and personal expenses, mileage, telephone, survey stakes, and routine expendable supplies; no separate charges will be made for these activities and materials. Expenses beyond typical project expenses, non-routine expenses, and expenses beyond the agreed scope of services, such as out of town travel expenses, long distances, large quantities of prints, extra report copies, outsourced graphics and photographic reproductions, document recording fees, outside professional and technical assistances, and other items of this general nature will be invoiced separately. Rates and charges do not include sales tax, if applicable.

EMPLOYEE CLASSIFICATION	BILLING RATES
Consultant City Engineer	\$179.00/hour*
Senior Project Manager	\$180.00-\$215.00/hour
Project Manager	\$145.00-\$195.00/hour
Senior Project Engineer	\$140.00-\$218.00/hour
Project Engineer	\$130.00-\$190.00/hour
Design Engineer	\$115.00-\$176.00/hour
Graduate Engineer	\$120.00-\$156.00/hour
Senior Planner	\$110.00-\$231.00/hour
Planner	\$85.00-\$175.00/hour
Senior Landscape Architect	\$145.00-\$216.00/hour
Landscape Architect	\$130.00-\$161.00/hour
Landscape Designer	\$75.00-\$134.00/hour
Licensed Project Surveyor	\$160.00-\$191.00/hour
Graduate Surveyor	\$125.00-\$191.00/hour
Survey Technician	\$80.00-\$189.00/hour
Senior Technician	\$120.00-\$206.00/hour
Technician	\$85.00-\$176.00/hour
Specialist**	\$95.00-\$226.00/hour
Principal	\$165.00-\$231.00/hour
Administrative/Corporate Specialists	\$50.00-\$149.00/hour
GPS/Robotic Survey Equipment	No Charge
CAD/Computer Usage	No Charge
Routine Office Supplies	No Charge
Routine Photocopying/Reproduction	No Charge
Field Supplies/Survey Stakes & Equipment	No Charge
Mileage	No Charge

*These rates apply to the monthly retainer, not-to-exceed \$2,500.00 billed to the City.

**Specialized role not classified above otherwise, including graphic design, project communication, funding support, etc.

No separate charges will be made for GPS or robotic total stations on Bolton & Menk, Inc. survey assignments; the cost of this equipment is included in the rates for survey technicians.

Section 2. Summary Publication. Pursuant to Minnesota Statutes Section 412.191, in the case of a lengthy ordinance, a summary may be published. While a copy of the entire ordinance is available without cost at the office of the City Clerk, the following summary is approved by the City Council and shall be published in lieu of publishing the entire ordinance:

This is a amendment of City Code Chapter 35, fees and service changes, and adoption of the 2025 fee schedule.

Section 3. Effective Date. This Ordinance shall be in full force and effect upon its publication as provided by law.

Passed in regular session of the City Council on the 10th day of November 2025.

CITY OF FOREST LAKE

By: _____

Blake Roberts

Its: Mayor

Attested:

By: _____

Jolleen Chaika

Its: City Clerk

(Published in the *Forest Lake Times* on _____, 2025)

STAFF REPORT

MEETING DATE: November 10th, 2025
STAFF ORIGINATOR: Mark Statz – City Administrator
AGENDA ITEM: Franchise Fees

INTRODUCTION:

Staff are asking the City Council to review its franchise fee structure for electric and natural gas services. These fees are collected by Xcel Energy and Connexus Energy on behalf of the City and remitted quarterly. They provide a local revenue source, outside of the general levy, that can be used for support of roads.

The current franchise fee rates are a fixed amount on each bill and have not been adjusted since 2013, despite annual cost inflation. Revenue does grow slightly each year as more homes are added, but that growth is accompanied by more street infrastructure to maintain. As part of this review, staff requested support from Xcel Energy and Connexus Energy to determine appropriate updated rates and analyzed what the fees would look like today if they had been indexed to inflation (2.76% annually, compounded, rounded to the nearest \$0.25).

ANALYSIS:

Currently, Forest Lake's franchise fees are set to generate approximately \$820,000.00 annually. If no changes are made, this revenue stream will remain essentially flat, totaling about \$8.2 million over the next 10 years. The adopted 2026 Preliminary Budget includes a small increase in Franchise Fees revenue, forecasting \$900,000 in annual income.

Under the updated model, proposed franchise fee rates would generate an estimated \$1.14 million annually, an increase of approximately \$320,000 compared to current collections, or \$240,000 compared to the Preliminary Budget.

If the City were to adjust franchise fee rates to "catch up" to inflation, as proposed an additional \$2.4 Million would be raised over the next 10 years. It may also be prudent to adopt a policy to regularly increase these fees by 5% every other year (rounded to the nearest \$0.25) to keep pace with inflation. With this provision in place, the total franchise fee revenue over 10 years is projected at \$12,639,285. This represents an additional \$4,469,285 in revenue compared to maintaining current rates.

Importantly, if this new revenue is realized and the City associates no additional expenses to it, the additional funds could be applied directly to reduce property tax reliance. Under this scenario,

the City's 2026 levy increase could be reduced to approximately 11%, without requiring any further expenditure cuts.

This option would create long-term financial stability for the City by generating a recurring revenue stream that not only grows predictably with development, but also provides direct tax relief for Forest Lake residents and businesses. Unlike the property tax levy, which is borne only by taxable parcels, this fee is collected more broadly, capturing revenue from all utility users in the City, including entities that do not pay property taxes such as hospitals, schools, and other tax-exempt organizations. As a result, the cost of maintaining and improving City services is shared more equitably across the entire community, rather than being concentrated solely on homeowners and businesses.

Natural Gas - Customer Class	Current Rate	Proposed Rate
Residential	\$ 3.00	\$ 4.00
Commercial Firm – Non-Demand	\$ 7.50	\$ 10.50
Commercial Firm – Demand	\$ 15.00	\$ 21.00
Small Interruptible	\$ 75.00	\$ 104.25
Medium & Large Interruptible	\$ 15.00	\$ 21.00
Firm Transportation	\$ 15.00	\$ 21.00
Interruptible Transportation	\$ 15.00	\$ 21.00
Total - Gas	\$ 306,036.00	\$ 411,720.00
Annual Revenue Increase - Gas		\$ 105,684.00

Electric - Customer Class	Current Rate	Proposed Rate
Residential	\$ 4.00	\$ 5.50
Small C&I – Non-Demand	\$ 2.50	\$ 3.50
Small C&I – Demand	\$ 18.50	\$ 25.75
Large C&I	\$ 75.00	\$ 104.25
Public Street Lighting	\$ 7.50	\$ -
Municipal Pumping – Non-Demand	\$ 2.50	\$ -
Municipal Pumping – Demand	\$ 18.50	\$ -
Total - Connexus Energy	\$ 101,220.00	\$ 169,779.00
Total - Xcel Energy	\$ 410,688.00	\$ 562,197.00
Total Revenue - Electric	\$ 511,908.00	\$ 731,976.00
Annual Revenue Increase - Electric		\$ 220,068.00

**All calculations represent our best estimates and may change based upon regulatory directives, customer counts in any given month, or other factors*

RECOMMENDATION:

- Approve Ordinances 760 and 761, allowing adjustment to the City's gas and electric franchise fees.
- Approve Resolution 11-10-25-02, authorizing Summary Publication of Ordinances 760 and 762

**CITY OF FOREST LAKE
WASHINGTON COUNTY, MINNESOTA**

ORDINANCE NO. 760

**AN ORDINANCE IMPLEMENTING A GAS SERVICE FRANCHISE FEE ON NORTHERN STATES
POWER COMPANY, A MINNESOTA CORPORATION, ITS SUCCESSORS AND ASSIGNS, FOR
PROVIDING GAS SERVICE WITHIN THE CITY OF FOREST LAKE.**

THE CITY COUNCIL OF THE CITY OF FOREST LAKE DOES ORDAIN:

SECTION 1. The City of Forest Lake Municipal Code is hereby amended to include reference to the following Special Ordinance.

Subd. 1. Purpose. The Forest Lake City Council has determined that it is in the best interest of the City to impose a franchise fee on those public utility companies that provide natural gas services within the City of Forest Lake.

- (a) Pursuant to City Ordinance 621, a Franchise Agreement between the City of Forest Lake and Northern States Power Company, a Minnesota corporation, its successors and assigns, the City has the right to impose a franchise fee on Northern States Power Company, a Minnesota corporation, its successors and assigns, in an amount and fee design as set forth in Section 9 of the Northern States Power Company Franchise and in the fee schedule attached hereto as Schedule A.

Subd. 2. Franchise Fee Statement. A franchise fee is hereby imposed on Northern States Power Company, a Minnesota Corporation, its successors and assigns, under its gas franchise in accordance with the schedule attached here to and made a part of this Ordinance, commencing with the NSPM November, 2025 billing month.

This fee is an account-based fee on each premise and not a meter-based fee. In the event that an entity covered by this ordinance has more than one meter at a single premise, but only one account, only one fee shall be assessed to that account. If a premise has two or more meters being billed at different rates, the Company may have an account for each rate classification, which will result in more than one franchise fee assessment for gas service to that premise. If the Company combines the rate classifications into a single account, the franchise fee assessed to the account will be the largest franchise fee applicable to a single rate classification for energy delivered to that premise. In the event any entities covered by this ordinance have more than one premise, each premise (address) shall be subject to the appropriate fee. In the event a

question arises as to the proper fee amount for any premise, the Company's manner of billing for energy used at all similar premises in the city will control.

Subd. 3. Payment. The said franchise fee shall be payable to the City in accordance with the terms set forth in Section 9 of the Franchise.

Subd. 4. Surcharge. The City recognizes that the Minnesota Public Utilities Commission may allow Company to add a surcharge to customer rates of city residents to reimburse Company for the cost of the fee.

Subd. 5. Enforcement. Any dispute, including enforcement of a default regarding this ordinance will be resolved in accordance with Section 2.5 of the Franchise Agreement.

Subd. 6. Effective Date of Franchise Fee. The effective date of this Ordinance shall be after its publication and ninety (90) days after the sending of written notice enclosing a copy of this adopted Ordinance to NSPM by certified mail. Collection of the fee shall commence as provided in above.

Passed in regular session of the Forest Lake City Council this 10th of November, 2025.

Blake Roberts
Mayor

Attest:

Jolleen Chaika, Assistant Administrator/Clerk

SCHEDULE A

Franchise Fee Rates:

Gas Utility

The franchise fee shall be in an amount determined by applying the following schedule per customer premise/per month based on metered service to retail customers within the City:

<u>Class</u>	<u>Amount per month</u>
Residential	\$4.00
Commercial Firm Non-Demand	\$10.50
Commercial Firm Demand	\$21.00
Small Interruptible	\$104.25
Medium and Large Interruptible	\$21.00
Firm Transportation	\$21.00
Interruptible Transportation	\$21.00

Franchise fees are submitted to the City on a quarterly basis as follows:

- January – March collections due by April 30.
- April – June collections due by July 31.
- July – September collections due by October 31.
- October – December collections due by January 31.

**CITY OF FOREST LAKE
WASHINGTON COUNTY, MINNESOTA**

ORDINANCE NO. 761

**AN ORDINANCE IMPLEMENTING AN ELECTRIC SERVICE FRANCHISE FEE ON NORTHERN STATES
POWER COMPANY, A MINNESOTA CORPORATION, ITS SUCCESSORS AND ASSIGNS, FOR
PROVIDING ELECTRIC SERVICE WITHIN THE CITY OF FOREST LAKE.**

THE CITY COUNCIL OF THE CITY OF FOREST LAKE DOES ORDAIN:

SECTION 1. The City of Forest Lake Municipal Code is hereby amended to include reference to the following Special Ordinance.

Subd. 1. Purpose. The City of Forest Lake City Council has determined that it is in the best interest of the City to impose a franchise fee on those public utility companies that provide electric services within the City of Forest Lake.

- (a) Pursuant to City Ordinance 621, a Franchise Agreement between the City of Forest Lake and Northern States Power Company, a Minnesota corporation, its successors and assigns, the City has the right to impose a franchise fee on Northern States Power Company, a Minnesota corporation, its successors and assigns, in an amount and fee design as set forth in Section 9 of the Northern States Power Company Franchise and in the fee schedule attached hereto as Schedule A.

Subd. 2. Franchise Fee Statement. A franchise fee is hereby imposed on Northern States Power Company, a Minnesota Corporation, its successors and assigns, under its electric franchise in accordance with the schedule attached here to and made a part of this Ordinance, commencing with the NSPM November, 2025 billing month.

This fee is an account-based fee on each premise and not a meter-based fee. In the event that an entity covered by this ordinance has more than one meter at a single premise, but only one account, only one fee shall be assessed to that account. If a premise has two or more meters being billed at different rates, the Company may have an account for each rate classification, which will result in more than one franchise fee assessment for electric service to that premise. If the Company combines the rate classifications into a single account, the franchise fee assessed to the account will be the largest franchise fee applicable to a single rate classification for energy delivered to that premise. In the event any entities covered by this ordinance have more than one premise, each premise (address) shall be subject to the appropriate fee. In the event a question arises as to the proper fee amount for any premise, the Company's manner of billing for energy used at all similar premises in the city will control.

Subd. 3. Payment. The said franchise fee shall be payable to the City in accordance with the terms set forth in Section 9 of the Franchise.

Subd. 4. Surcharge. The City recognizes that the Minnesota Public Utilities Commission may allow Company to add a surcharge to customer rates of city residents to reimburse Company for the cost of the fee.

Subd. 5. Enforcement. Any dispute, including enforcement of a default regarding this ordinance will be resolved in accordance with Section 2.5 of the Franchise Agreement.

Subd. 6. Effective Date of Franchise Fee. The effective date of this Ordinance shall be after its publication and ninety (90) days after the sending of written notice enclosing a copy of this adopted Ordinance to NSPM by certified mail. Collection of the fee shall commence as provided above.

Passed in regular session of the Forest Lake City Council this 10th of November, 2025.

Blake Roberts, Mayor

Attest:

Jolleen Chaika, Assistant City Administrator/Clerk

SCHEDULE A

Franchise Fee Rates:

Electric Utility

The franchise fee shall be in an amount determined by applying the following schedule per customer premise/per month based on metered service to retail customers within the City:

<u>Class</u>	<u>Amount per month</u>
Residential	\$5.50
Small C & I – Non-Demand	\$3.50
Small C & I – Demand	\$25.75
Large C & I	\$104.25
Public Street Lighting	\$7.50
Municipal Pumping – Non-Demand	\$2.50
Municipal Pumping – Demand	\$18.50

Franchise fees are submitted to the City on a quarterly basis as follows:

January – March collections due by April 30.

April – June collections due by July 31.

July – September collections due by October 31.

October – December collections due by January 31.

**CITY OF FOREST LAKE
WASHINGTON COUNTY, MINNESOTA**

RESOLUTION NO. 11-10-25-02

**A RESOLUTION AUTHORIZING THE SUMMARY PUBLICATION OF ORDINANCE NOS. 760 and
761; ORDINANCES ADJUSTING GAS AND ELECTRIC FRANCHISE FEES**

WHEREAS, the Forest Lake City Council considered Ordinance Number 760 and 761 during their regular meeting on November 10th and,

WHEREAS, the proposed ordinance is lengthy and would be expensive to publish in the Official Newspaper in its entirety; and,

WHEREAS, Minnesota Statutes Section 412.191 allow a city to publish a summary of an approved Ordinance; and,

WHEREAS, the Forest Lake City Council approved Ordinance Number 760 and 761 during their regular meeting on November 10th.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FOREST LAKE, MINNESOTA, approves a Summary Publication of Ordinance 760 and 761, attached here to as Exhibit A, for publication according to State Law.

Adopted in the regular session of the Forest Lake City Council on the 10th day of November 2025.

CITY OF FOREST LAKE

By: _____
Blake Roberts
Its Mayor

Attest: _____
Jolleen Chaika
Its City Clerk

**CITY OF FOREST LAKE
SUMMARY OF ORDINANCE NOS. 760 and 761:**

**ORDINANCES IMPLEMENTING A GAS SERVICE FRANCHISE FEE ON NORTHERN STATES POWER
COMPANY AND AN ELECTRIC SERVICE FRANCHISE FEE ON NORTHERN STATES POWER
COMPANY, A MINNESOTA CORPORATION, ITS SUCCESSORS AND ASSIGNS, FOR PROVIDING
GAS AND ELECTRIC SERVICE WITHIN THE CITY OF FOREST LAKE.**

The City Council of Forest Lake ordains:

Section 1. Summary.

The Forest Lake City Council adopted Ordinance No. 760 and Ordinance No. 761 on November 10, 2025, thereby establishing a franchise fee on Northern States Power Company (Xcel Energy) for providing natural gas service within the city. The ordinance authorizes a monthly fee per customer account—\$4.00 for residential customers and varying amounts for commercial and industrial classes—to support city infrastructure and operations. The fee will take effect following publication and a 90-day notification period to Xcel Energy, with collections remitted quarterly to the City of Forest Lake.

Section 2. Effective Date. This ordinance shall be in full force and effect immediately upon publication.

Passed by the Forest Lake City Council on November 10th, 2025.

This is a summary of the Ordinance as adopted by the City Council. A full printed copy of the Ordinance is available at City Hall.

November 4, 2025

Honorable Mayor and City Council
1408 Lake Street South
Forest Lake, MN 55025

RE: Bid Results and Award Recommendation
Eureka Avenue Improvements

Dear Mayor and Council:

On October 7, we publicly opened bids for the Eureka Avenue Improvements project. Five bids were received in total. The following is a bid summary below:

	BIDDERS	BASE BID	ALT 1	ALT 2	ALT 3	ALT 4
1	Forest Lake Contracting, Inc.	\$3,325,093.50	\$505,759.66	\$147,117.00	\$43,750.00	\$18,900.00
2	North Pine Aggregate, Inc.	\$3,897,649.50	\$559,920.55	\$156,071.80	\$48,882.50	\$20,037.50
3	Dresel Contracting Inc.	\$4,519,145.56	\$800,289.98	\$154,454.85	\$39,317.00	\$45,850.00
4	Park Construction Company	\$4,608,684.57	\$740,555.22	\$149,547.00	\$46,295.00	\$29,225.00
5	Peterson Companies, Inc.	\$4,755,949.15	\$695,487.20	\$162,254.00	\$118,000.00	\$19,950.00

- Alternate 1 includes proposed reconstruction of the unimproved portion of Hornsby St NE in Columbus (Columbus has declined award).
- Alternate 2 includes proposed street lighting on Hornsby St NE in Columbus (Columbus declined).
- Alternate 3 includes additional shoreline restoration work to be reimbursed by Rice Creek Watershed District.
- Alternate 4 includes providing decorative blue fencing in lieu of galvanized pipe railing at the existing fish barrier and at the north end of the project.

The above Bids do not include costs or scope of work for potential project street lighting.

Staff are still waiting on a federal funding review for the DNR Roadway Easement required to reconstruct approximately 1,500' of Eureka Avenue that is located on DNR property along Clear Lake. The easement application review has been ongoing since August 30, 2024, and the latest information provided by the DNR is that the review will be continuing for another 4-6 weeks at a minimum, if it is not further impacted by the federal government shutdown.

The critical path for the project timeline is placement of the soil surcharge, as that needs to be in place for 9 months prior to completing reconstruction activities. A large portion of the surcharge is located on DNR property in the easement area and can't be placed until the easement is approved and finalized.

Staff feel that placement of the soil surcharge in areas outside of the DNR easement portion of the project yet this fall is in the best interests of the project and the City as this will allow much of the project work to be completed in 2026 per the original planned schedule.

The City of Forest Lake is dedicated to providing friendly and efficient city services that enhance the quality of life for those who visit, work and live in the community.

Due to the extended DNR easement review timeframe, the soil surcharge within the easement area will not be able to be placed until Spring 2026, which will result in reconstruction activities for this portion of Eureka Avenue being delayed until Spring 2027.

Staff have had preliminary conversations with the low bidder, Forest Lake Contracting, Inc., regarding the project delays due to the DNR easement acquisition and potential cost increases associated with delaying this part of the project another year.

Staff recommends the City consider award of the Base Bid, Alternate 3, and Alternate 4 as shown below:

	BIDDERS	BASE BID	ALT 3	ALT 4	TOTAL
1	Forest Lake Contracting, Inc.	\$3,325,093.50	\$43,750.00	\$18,900.00	\$3,387,743.50
2	North Pine Aggregate, Inc.	\$3,897,649.50	\$48,882.50	\$20,037.50	\$3,966,569.50
3	Dresel Contracting Inc.	\$4,519,145.56	\$39,317.00	\$45,850.00	\$4,604,312.56
4	Park Construction Company	\$4,608,684.57	\$46,295.00	\$29,225.00	\$4,684,204.57
5	Peterson Companies, Inc.	\$4,755,949.15	\$118,000.00	\$19,950.00	\$4,893,899.15

The Engineer's Estimate for the Base Bid plus Alternates 3 and 4 was \$3,866,863.50.

The low bid total for the Base Bid plus Alternates 3 and 4 is \$578,826.00 less than the second lowest bid.

Potential cost increases for 2027 construction associated with materials, labor, fuel, trucking, and construction inefficiencies are estimated to be on the order of \$265,000 or more. Actual cost increases would need to be determined at a later date and incorporated into a project change order.

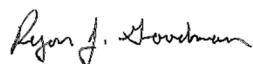
Staff anticipate that re-bidding the project will result in significantly higher pricing and delay of the entire project reconstruction until 2027.

Therefore, Staff recommends the City award the contract to Forest Lake Contracting, Inc. to perform the work included in the Base Bid, Alternate 3, and Alternate 4 in the amount of \$3,387,743.50, with the following conditions:

- A limited notice to proceed will be issued to complete the soil surcharge placement outside of the DNR easement portion in 2025, and for completion of the remainder of the work after the DNR easement is obtained.
- The City reserves the right to execute a change order to remove the work proposed on DNR property from the project at no additional cost.

If you have any questions about the Eureka Avenue Improvements project, please feel free to contact me before the council meeting at 612-597-7140.

Sincerely,



Ryan J. Goodman, P.E.
City Engineer
(612) 597-7140

Enclosure: Bid Abstract, Location Plan Sheet

The City of Forest Lake is dedicated to providing friendly and efficient city services that enhance the quality of life for those who visit, work and live in the community.

ABSTRACT OF BIDS

EUREKA AVENUE IMPROVEMENTS (LRIP)

SAP 214-594-002

CITY OF FOREST LAKE, MN

BMI PROJECT NO. 0N1.131361

BID DATE: 10/7/2025

TIME: 10:00 AM

TIME: 10:00 AM					1		2		3		4		5	
ITEM NO.	MNDOT SPEC NO.	ITEM	APPROX. QUANT.	UNIT	Forest Lake Contracting, Inc. Forest Lake, MN		North Pine Aggregate, Inc. Forest Lake, MN		Dresel Contracting, Inc. Chisago City, MN		Park Construction Company Minneapolis, MN		Peterson Companies, Inc. Chisago City, MN	
					UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
BASE BID														
1	2021.501	MOBILIZATION	1	LUMP SUM	\$179,000.00	\$179,000.00	\$225,000.00	\$225,000.00	\$418,990.00	\$418,990.00	\$410,500.00	\$410,500.00	\$625,430.00	\$625,430.00
2	2101.501	CLEARING & GRUBBING	1	LUMP SUM	\$4,460.00	\$4,460.00	\$5,000.00	\$5,000.00	\$4,906.00	\$4,906.00	\$4,460.00	\$4,460.00	\$4,683.00	\$4,683.00
3	2104.502	REMOVE CONCRETE APRON	1	EACH	\$350.00	\$350.00	\$742.50	\$742.50	\$336.00	\$336.00	\$2,020.00	\$2,020.00	\$609.50	\$609.50
4	2104.502	REMOVE SIGN TYPE C	32	EACH	\$25.00	\$800.00	\$42.40	\$1,356.80	\$26.25	\$840.00	\$40.40	\$1,292.80	\$42.00	\$1,344.00
5	2104.502	SALVAGE CONCRETE APRON	2	EACH	\$500.00	\$1,000.00	\$1,055.00	\$2,110.00	\$660.00	\$1,320.00	\$1,870.00	\$3,740.00	\$1,759.00	\$3,518.00
6	2104.502	SALVAGE SIGN TYPE C	2	EACH	\$25.00	\$50.00	\$42.40	\$84.80	\$26.25	\$52.50	\$40.40	\$80.80	\$42.00	\$84.00
7	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	115	LIN FT	\$5.00	\$575.00	\$5.50	\$632.50	\$4.17	\$479.55	\$6.00	\$690.00	\$5.15	\$592.25
8	2104.503	REMOVE PIPE CULVERTS	127	LIN FT	\$12.00	\$1,524.00	\$28.65	\$3,638.55	\$23.47	\$2,980.69	\$31.60	\$4,013.20	\$40.20	\$5,105.40
9	2104.503	SALVAGE CHAIN LINK FENCE	1720	LIN FT	\$5.00	\$8,600.00	\$5.30	\$9,116.00	\$5.75	\$9,890.00	\$5.05	\$8,686.00	\$4.90	\$8,428.00
10	2104.503	REMOVE CURB & GUTTER	25	LIN FT	\$10.00	\$250.00	\$12.00	\$300.00	\$17.60	\$440.00	\$19.60	\$490.00	\$23.30	\$582.50
11	2104.504	REMOVE BITUMINOUS PAVEMENT	15550	SQ YD	\$2.50	\$38,875.00	\$4.70	\$73,085.00	\$3.47	\$53,958.50	\$3.35	\$52,092.50	\$1.30	\$20,215.00
12	2104.603	ABANDON PIPE SEWER - FORCEMAIN	3440	LIN FT	\$5.00	\$17,200.00	\$2.05	\$7,052.00	\$4.39	\$15,101.60	\$6.10	\$20,984.00	\$16.80	\$57,792.00
13	2106.507	EXCAVATION - COMMON (EV) (P)	15356	CU YD	\$16.00	\$245,696.00	\$14.50	\$222,662.00	\$16.34	\$250,917.04	\$29.60	\$454,537.60	\$17.90	\$274,872.40
14	2106.507	EXCAVATION - SUBGRADE (EV)	2100	CU YD	\$25.00	\$52,500.00	\$19.75	\$41,475.00	\$17.19	\$36,099.00	\$22.00	\$46,200.00	\$16.40	\$34,440.00
15	2106.507	GRANULAR EMBANKMENT (CV) (P)	6200	CU YD	\$30.00	\$186,000.00	\$34.00	\$210,800.00	\$38.14	\$236,468.00	\$80.10	\$496,620.00	\$26.10	\$161,820.00
16	2106.507	SELECT GRANULAR EMBANKMENT (CV)	13600	CU YD	\$19.00	\$258,400.00	\$22.50	\$306,000.00	\$30.19	\$410,584.00	\$21.70	\$295,120.00	\$26.20	\$356,320.00
17	2106.507	COMMON EMBANKMENT (CV) (P)	4013	CU YD	\$8.00	\$32,104.00	\$10.75	\$43,139.75	\$58.29	\$233,917.77	\$24.90	\$99,923.70	\$40.40	\$162,125.20
18	2106.601	DEWATERING	1	LUMP SUM	\$2,500.00	\$2,500.00	\$54,000.00	\$54,000.00	\$86,250.00	\$86,250.00	\$0.01	\$0.01	\$40,830.00	\$40,830.00
19	2106.601	FILTRATION BASIN	1	LUMP SUM	\$29,000.00	\$29,000.00	\$25,500.00	\$25,500.00	\$58,520.00	\$58,520.00	\$28,900.00	\$28,900.00	\$25,790.00	\$25,790.00
20	2106.602	PIEZOMETER	3	EACH	\$9,000.00	\$27,000.00	\$9,185.00	\$27,555.00	\$9,450.00	\$28,350.00	\$8,670.00	\$26,010.00	\$12,390.00	\$37,170.00
21	2106.602	SETTLEMENT PLATES	7	EACH	\$1,800.00	\$12,600.00	\$1,275.00	\$8,925.00	\$2,205.00	\$15,435.00	\$653.00	\$4,571.00	\$3,255.00	\$22,785.00
22	2106.603	CONSTRUCT DRAINAGE DITCH	450	LIN FT	\$14.00	\$6,300.00	\$28.75	\$12,937.50	\$14.93	\$6,718.50	\$7.20	\$3,240.00	\$12.60	\$5,670.00
23	2108.504	GEOTEXTILE FABRIC TYPE 5	20750	SQ YD	\$3.00	\$62,250.00	\$2.35	\$48,762.50	\$2.05	\$42,537.50	\$3.05	\$63,287.50	\$3.55	\$73,662.50
24	2108.504	GEOTEXTILE FABRIC TYPE 12	9185	SQ YD	\$9.00	\$82,665.00	\$6.10	\$56,028.50	\$5.93	\$54,467.05	\$8.35	\$76,694.75	\$9.10	\$83,583.50
25	2112.604	SUBGRADE PREPARATION	20750	SQ YD	\$1.20	\$24,900.00	\$3.50	\$72,625.00	\$1.61	\$33,407.50	\$0.79	\$16,392.50	\$2.40	\$49,800.00
26	2118.509	AGGREGATE SURFACING CLASS 2	325	TON	\$66.00	\$21,450.00	\$45.50	\$14,787.50	\$49.36	\$16,042.00	\$76.80	\$24,960.00	\$75.30	\$24,472.50
27	2123.610	STREET SWEEPER (WITH PICKUP BROOM AND OPERATOR)	40	HOURL	\$0.01	\$0.40	\$200.00	\$8,000.00	\$189.00	\$7,560.00	\$185.00	\$7,400.00	\$238.50	\$9,540.00
28	2130.523	WATER (FOR DUST CONTROL)	40	MGAL	\$45.00	\$1,800.00	\$58.50	\$2,340.00	\$93.00	\$3,720.00	\$105.00	\$4,200.00	\$123.00	\$4,920.00
29	2211.509	AGGREGATE BASE CLASS 5	15290	TON	\$19.00	\$290,510.00	\$22.25	\$340,202.50	\$20.67	\$316,044.30	\$23.70	\$362,373.00	\$24.90	\$380,721.00
30	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	1300	GAL	\$4.50	\$5,850.00	\$4.60	\$5,980.00	\$4.54	\$5,902.00	\$2.70	\$3,510.00	\$4.55	\$5,915.00

ABSTRACT OF BIDS

EUREKA AVENUE IMPROVEMENTS (LRIP)

SAP 214-594-002

CITY OF FOREST LAKE, MN

BMI PROJECT NO. 0N1.131361

BID DATE: 10/7/2025

TIME: 10:00 AM

ITEM NO.	MNDOT SPEC NO.	ITEM	APPROX. QUANT.	UNIT	1		2		3		4		5	
					Forest Lake Contracting, Inc. Forest Lake, MN		North Pine Aggregate, Inc. Forest Lake, MN		Dresel Contracting, Inc. Chisago City, MN		Park Construction Company Minneapolis, MN		Peterson Companies, Inc. Chisago City, MN	
					UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
31	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	1000	TON	\$89.00	\$89,000.00	\$94.29	\$94,290.00	\$93.41	\$93,410.00	\$87.30	\$87,300.00	\$93.40	\$93,400.00
32	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C)	1665	TON	\$99.00	\$164,835.00	\$104.20	\$173,493.00	\$103.24	\$171,894.60	\$94.30	\$157,009.50	\$103.00	\$171,495.00
33	2360.509	TYPE SP 12.5 WEARING COURSE MIXTURE (3,C)	2775	TON	\$83.00	\$230,325.00	\$87.20	\$241,980.00	\$86.34	\$239,593.50	\$84.30	\$233,932.50	\$86.30	\$239,482.50
34	2402.602	INSTALL STRUCTURE	1	EACH	\$13,000.00	\$13,000.00	\$8,665.00	\$8,665.00	\$27,825.00	\$27,825.00	\$13,600.00	\$13,600.00	\$55,070.00	\$55,070.00
35	2411.502	CONCRETE FOOTING	1	EACH	\$35,000.00	\$35,000.00	\$27,500.00	\$27,500.00	\$9,450.00	\$9,450.00	\$54,800.00	\$54,800.00	\$36,500.00	\$36,500.00
36	2411.601	LANDSCAPE OVERLOOK 1	1	LUMP SUM	\$12,000.00	\$12,000.00	\$13,075.00	\$13,075.00	\$15,750.00	\$15,750.00	\$15,800.00	\$15,800.00	\$12,810.00	\$12,810.00
37	2411.601	LANDSCAPE OVERLOOK 2	1	LUMP SUM	\$10,000.00	\$10,000.00	\$12,415.00	\$12,415.00	\$15,750.00	\$15,750.00	\$11,900.00	\$11,900.00	\$10,030.00	\$10,030.00
38	2411.601	LANDSCAPE OVERLOOK 3	1	LUMP SUM	\$13,000.00	\$13,000.00	\$14,500.00	\$14,500.00	\$15,750.00	\$15,750.00	\$16,400.00	\$16,400.00	\$13,480.00	\$13,480.00
39	2411.601	LANDSCAPE OVERLOOK 4	1	LUMP SUM	\$6,800.00	\$6,800.00	\$10,050.00	\$10,050.00	\$15,750.00	\$15,750.00	\$10,200.00	\$10,200.00	\$7,944.00	\$7,944.00
40	2411.601	LANDSCAPE OVERLOOK 5	1	LUMP SUM	\$14,000.00	\$14,000.00	\$15,100.00	\$15,100.00	\$15,750.00	\$15,750.00	\$16,900.00	\$16,900.00	\$14,600.00	\$14,600.00
41	2411.618	MODULAR BLOCK RETAINING WALL	1100	SQ FT	\$118.00	\$129,800.00	\$158.95	\$174,845.00	\$192.53	\$211,783.00	\$150.00	\$165,000.00	\$139.50	\$153,450.00
42	2451.603	COARSE AGGREGATE BEDDING	230	LIN FT	\$21.00	\$4,830.00	\$16.45	\$3,783.50	\$41.13	\$9,459.90	\$15.40	\$3,542.00	\$9.80	\$2,254.00
43	2475.503	PIPE RAILING DESIGN SPECIAL	350	LIN FT	\$242.00	\$84,700.00	\$257.50	\$90,125.00	\$373.75	\$130,812.50	\$367.50	\$128,625.00	\$254.00	\$88,900.00
44	2501.502	INSTALL CONCRETE APRON	2	EACH	\$1,000.00	\$2,000.00	\$1,425.00	\$2,850.00	\$690.00	\$1,380.00	\$1,870.00	\$3,740.00	\$2,182.00	\$4,364.00
45	2501.502	15" RC PIPE APRON	6	EACH	\$2,000.00	\$12,000.00	\$1,225.00	\$7,350.00	\$1,321.76	\$7,930.56	\$1,950.00	\$11,700.00	\$1,536.00	\$9,216.00
46	2501.602	60" PIPE APRON	2	EACH	\$7,800.00	\$15,600.00	\$10,955.00	\$21,910.00	\$7,815.90	\$15,631.80	\$8,090.00	\$16,180.00	\$11,220.00	\$22,440.00
47	2501.602	TRASH GUARD FOR 30" PIPE APRON	2	EACH	\$3,200.00	\$6,400.00	\$1,990.00	\$3,980.00	\$2,210.82	\$4,421.64	\$2,250.00	\$4,500.00	\$1,800.00	\$3,600.00
48	2501.603	CLEAN PIPE CULVERT	140	LIN FT	\$8.00	\$1,120.00	\$38.00	\$5,320.00	\$25.14	\$3,519.60	\$31.10	\$4,354.00	\$21.00	\$2,940.00
49	2502.502	4" PRECAST CONCRETE HEADWALL	8	EACH	\$575.00	\$4,600.00	\$610.50	\$4,884.00	\$540.44	\$4,323.52	\$704.00	\$5,632.00	\$992.50	\$7,940.00
50	2502.601	DRAINAGE SYSTEM TYPE SPECIAL	1	LUMP SUM	\$10,000.00	\$10,000.00	\$13,375.00	\$13,375.00	\$42,900.00	\$42,900.00	\$14,200.00	\$14,200.00	\$36,100.00	\$36,100.00
51	2502.602	6" PVC PIPE DRAIN CLEANOUT	3	EACH	\$425.00	\$1,275.00	\$505.00	\$1,515.00	\$579.46	\$1,738.38	\$520.00	\$1,560.00	\$816.50	\$2,449.50
52	2502.503	4" TP PIPE DRAIN	173	LIN FT	\$11.00	\$1,903.00	\$20.25	\$3,503.25	\$33.79	\$5,845.67	\$27.20	\$4,705.60	\$24.80	\$4,290.40
53	2502.503	6" PERF PVC PIPE DRAIN	155	LIN FT	\$18.00	\$2,790.00	\$24.50	\$3,797.50	\$42.19	\$6,539.45	\$28.70	\$4,448.50	\$20.60	\$3,193.00
54	2502.503	4" PERF PE PIPE DRAIN	800	LIN FT	\$4.00	\$3,200.00	\$17.25	\$13,800.00	\$14.70	\$11,760.00	\$21.30	\$17,040.00	\$12.40	\$9,920.00
55	2503.503	15" RC PIPE SEWER DES 3006 CL V	154	LIN FT	\$79.00	\$12,166.00	\$188.00	\$28,952.00	\$115.08	\$17,722.32	\$149.00	\$22,946.00	\$80.90	\$12,458.60
56	2503.503	30" RC PIPE SEWER DES 3006 CL III	24	LIN FT	\$280.00	\$6,720.00	\$420.00	\$10,080.00	\$296.80	\$7,123.20	\$235.00	\$5,640.00	\$431.00	\$10,344.00
57	2503.503	60" SPAN RC ELLIPTICAL PIPE SEWER HE CLASS II	48	LIN FT	\$340.00	\$16,320.00	\$850.00	\$40,800.00	\$641.22	\$30,778.56	\$408.00	\$19,584.00	\$459.50	\$22,056.00
58	2503.601	TEMPORARY BYPASS PUMPING	1	LUMP SUM	\$10,000.00	\$10,000.00	\$57,500.00	\$57,500.00	\$78,100.00	\$78,100.00	\$52,000.00	\$52,000.00	\$80,340.00	\$80,340.00
59	2503.602	CONNECT TO EXISTING STORM SEWER	3	EACH	\$800.00	\$2,400.00	\$2,890.00	\$8,670.00	\$1,456.00	\$4,368.00	\$2,800.00	\$8,400.00	\$2,248.00	\$6,744.00
60	2503.602	CONNECT TO EXISTING FORCE MAIN	1	EACH	\$3,500.00	\$3,500.00	\$6,400.00	\$6,400.00	\$280.73	\$280.73	\$9,840.00	\$9,840.00	\$9,332.00	\$9,332.00
61	2503.603	4" HDPE PIPE SEWER-DIRECTIONAL DRILLED	3410	LIN FT	\$45.00	\$153,450.00	\$39.00	\$132,990.00	\$33.78	\$115,189.80	\$42.10	\$143,561.00	\$30.20	\$102,982.00

ABSTRACT OF BIDS

EUREKA AVENUE IMPROVEMENTS (LRIP)

SAP 214-594-002

CITY OF FOREST LAKE, MN

BMI PROJECT NO. 0N1.131361

BID DATE: 10/7/2025

TIME: 10:00 AM

ITEM NO.	MNDOT SPEC NO.	ITEM	APPROX. QUANT.	UNIT	1		2		3		4		5	
					Forest Lake Contracting, Inc. Forest Lake, MN		North Pine Aggregate, Inc. Forest Lake, MN		Dresel Contracting, Inc. Chisago City, MN		Park Construction Company Minneapolis, MN		Peterson Companies, Inc. Chisago City, MN	
					UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
62	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 1	2	EACH	\$5,700.00	\$11,400.00	\$4,928.75	\$9,857.50	\$6,372.46	\$12,744.92	\$7,020.00	\$14,040.00	\$4,468.00	\$8,936.00
63	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 2	1	EACH	\$12,000.00	\$12,000.00	\$12,850.00	\$12,850.00	\$12,112.22	\$12,112.22	\$12,200.00	\$12,200.00	\$10,240.00	\$10,240.00
64	2506.602	CONNECT INTO EXISTING MANHOLE	1	EACH	\$1,900.00	\$1,900.00	\$6,050.00	\$6,050.00	\$1,507.78	\$1,507.78	\$6,260.00	\$6,260.00	\$3,518.00	\$3,518.00
65	2506.603	DRAINAGE STRUCTURE LINER	4	LIN FT	\$2,000.00	\$8,000.00	\$8,000.00	\$32,000.00	\$2,240.00	\$8,960.00	\$1,850.00	\$7,400.00	\$2,205.00	\$8,820.00
66	2511.507	RANDOM RIPRAP CLASS III	450	CU YD	\$150.00	\$67,500.00	\$161.55	\$72,697.50	\$130.89	\$58,900.50	\$156.00	\$70,200.00	\$210.50	\$94,725.00
67	2521.618	6" CONCRETE WALK FOR PEDESTRIAN CURB RAMPS	1050	SQ FT	\$14.00	\$14,700.00	\$15.40	\$16,170.00	\$16.86	\$17,703.00	\$13.20	\$13,860.00	\$17.40	\$18,270.00
68	2531.503	CONCRETE CURB & GUTTER DESIGN B418	5890	LIN FT	\$19.00	\$111,910.00	\$19.55	\$115,149.50	\$17.91	\$105,489.90	\$16.50	\$97,185.00	\$20.00	\$117,800.00
69	2531.618	TRUNCATED DOMES	156	SQ FT	\$56.00	\$8,736.00	\$69.15	\$10,787.40	\$68.25	\$10,647.00	\$65.00	\$10,140.00	\$68.30	\$10,654.80
70	2533.503	PORTABLE PRECAST CONC BARRIER DES 8337	2400	LIN FT	\$15.00	\$36,000.00	\$15.90	\$38,160.00	\$15.75	\$37,800.00	\$15.20	\$36,480.00	\$15.80	\$37,920.00
71	2557.603	TEMPORARY FENCE DESIGN SPECIAL	1720	LIN FT	\$8.50	\$14,620.00	\$9.00	\$15,480.00	\$8.93	\$15,359.60	\$8.60	\$14,792.00	\$8.60	\$14,792.00
72	2557.603	INSTALL CHAIN LINK FENCE	1720	LIN FT	\$27.75	\$47,730.00	\$29.50	\$50,740.00	\$29.14	\$50,120.80	\$28.00	\$48,160.00	\$27.80	\$47,816.00
73	2563.601	TRAFFIC CONTROL SUPERVISOR	1	LUMP SUM	\$500.00	\$500.00	\$7,950.00	\$7,950.00	\$6,900.00	\$6,900.00	\$0.01	\$0.01	\$22,790.00	\$22,790.00
74	2563.601	TRAFFIC CONTROL	1	LUMP SUM	\$18,000.00	\$18,000.00	\$20,500.00	\$20,500.00	\$43,470.00	\$43,470.00	\$12,600.00	\$12,600.00	\$10,710.00	\$10,710.00
75	2563.615	TEMPORARY IMPACT ATTENUATOR	4	ASSEMBLY	\$3,000.00	\$12,000.00	\$3,125.00	\$12,500.00	\$3,150.00	\$12,600.00	\$2,530.00	\$10,120.00	\$3,097.00	\$12,388.00
76	2563.618	CONSTRUCTION SIGN-SPECIAL	100	SQ FT	\$25.00	\$2,500.00	\$32.80	\$3,280.00	\$26.25	\$2,625.00	\$25.30	\$2,530.00	\$23.60	\$2,360.00
77	2564.502	INSTALL SIGN TYPE C	2	EACH	\$150.00	\$300.00	\$185.50	\$371.00	\$157.50	\$315.00	\$202.00	\$404.00	\$184.00	\$368.00
78	2564.502	OBJECT MARKER	21	EACH	\$95.00	\$1,995.00	\$132.50	\$2,782.50	\$99.75	\$2,094.75	\$126.00	\$2,646.00	\$131.50	\$2,761.50
79	2564.518	SIGN PANELS TYPE C	122	SQ FT	\$75.00	\$9,150.00	\$74.25	\$9,058.50	\$78.75	\$9,607.50	\$70.70	\$8,625.40	\$73.50	\$8,967.00
80	2564.602	SIGN SPECIAL (2 - 9" NAME BLADES) - 6" LETTERING	1	EACH	\$350.00	\$350.00	\$795.00	\$795.00	\$367.50	\$367.50	\$505.00	\$505.00	\$787.50	\$787.50
81	2564.602	SIGN SPECIAL (2 - 12" NAME BLADES) - 8" LETTERING	1	EACH	\$400.00	\$400.00	\$795.00	\$795.00	\$420.00	\$420.00	\$606.00	\$606.00	\$787.50	\$787.50
82	2565.616	PEDESTRIAN CROSSWALK FLASHER SYSTEM	1	SYSTEM	\$26,150.00	\$26,150.00	\$27,750.00	\$27,750.00	\$29,160.00	\$29,160.00	\$26,200.00	\$26,200.00	\$21,580.00	\$21,580.00
83	2573.501	STABILIZED CONSTRUCTION EXIT	1	LUMP SUM	\$3,500.00	\$3,500.00	\$7,250.00	\$7,250.00	\$8,148.00	\$8,148.00	\$11,000.00	\$11,000.00	\$13,200.00	\$13,200.00
84	2573.501	EROSION CONTROL SUPERVISOR	1	LUMP SUM	\$2,500.00	\$2,500.00	\$6,800.00	\$6,800.00	\$6,900.00	\$6,900.00	\$10,300.00	\$10,300.00	\$180,010.00	\$180,010.00
85	2573.502	STORM DRAIN INLET PROTECTION	8	EACH	\$175.00	\$1,400.00	\$318.25	\$2,546.00	\$258.75	\$2,070.00	\$253.00	\$2,024.00	\$165.00	\$1,320.00
86	2573.502	CULVERT END CONTROLS	7	EACH	\$400.00	\$2,800.00	\$130.00	\$910.00	\$197.14	\$1,379.98	\$103.00	\$721.00	\$165.00	\$1,155.00
87	2573.503	SILT FENCE; TYPE MS	11700	LIN FT	\$2.25	\$26,325.00	\$2.40	\$28,080.00	\$2.36	\$27,612.00	\$2.05	\$23,985.00	\$2.75	\$32,175.00
88	2573.503	FLOTATION SILT CURTAIN TYPE STILL WATER	1350	LIN FT	\$19.50	\$26,325.00	\$20.75	\$28,012.50	\$20.48	\$27,648.00	\$23.60	\$31,860.00	\$21.50	\$29,025.00
89	2573.503	SEDIMENT CONTROL LOG TYPE COMPOST	11750	LIN FT	\$2.50	\$29,375.00	\$2.40	\$28,200.00	\$2.36	\$27,730.00	\$3.60	\$42,300.00	\$3.85	\$45,237.50
90	2574.507	COMMON TOPSOIL BORROW (LV)	2200	CU YD	\$16.00	\$35,200.00	\$38.75	\$85,250.00	\$34.45	\$75,790.00	\$64.10	\$141,020.00	\$32.40	\$71,280.00
91	2575.504	TEMPORARY POLY COVERING	10200	SQ YD	\$2.00	\$20,400.00	\$3.40	\$34,680.00	\$9.96	\$101,592.00	\$3.70	\$37,740.00	\$4.05	\$41,310.00
92	2575.523	WATER (FOR TURF ESTABLISHMENT)	80	MGAL	\$95.00	\$7,600.00	\$100.00	\$8,000.00	\$99.75	\$7,980.00	\$51.30	\$4,104.00	\$99.80	\$7,984.00

ABSTRACT OF BIDS

EUREKA AVENUE IMPROVEMENTS (LRIP)

SAP 214-594-002

CITY OF FOREST LAKE, MN

BMI PROJECT NO. 0N1.131361

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					Forest Lake Contracting, Inc. Forest Lake, MN		North Pine Aggregate, Inc. Forest Lake, MN		Dresel Contracting, Inc. Chisago City, MN		Park Construction Company Minneapolis, MN		Peterson Companies, Inc. Chisago City, MN	
					UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
93	2575.601	VEGETATION ESTABLISHMENT	1	LUMP SUM	\$5,200.00	\$5,200.00	\$22,775.00	\$22,775.00	\$5,460.00	\$5,460.00	\$5,130.00	\$5,130.00	\$5,460.00	\$5,460.00
94	2575.604	TEMPORARY HYDRAULIC MULCH MATRIX	15000	SQ YD	\$0.54	\$8,100.00	\$0.60	\$9,000.00	\$0.57	\$8,550.00	\$0.72	\$10,800.00	\$0.57	\$8,550.00
95	2575.604	SEEDING, INCL SEED MIX 25-141, FERTILIZER, REPP CAT 20	11630	SQ YD	\$2.15	\$25,004.50	\$2.30	\$26,749.00	\$2.26	\$26,283.80	\$1.85	\$21,515.50	\$2.25	\$26,167.50
96	2575.604	SEEDING, INCL SEED MIX 33-261, FERTILIZER	500	SQ YD	\$3.95	\$1,975.00	\$4.20	\$2,100.00	\$4.15	\$2,075.00	\$2.25	\$1,125.00	\$4.15	\$2,075.00
97	2575.604	SEEDING, INCL SEED MIX 34-171, MULCH MATERIAL TYPE 3	1000	SQ YD	\$4.15	\$4,150.00	\$4.40	\$4,400.00	\$4.36	\$4,360.00	\$2.55	\$2,550.00	\$4.35	\$4,350.00
98	2575.604	SEEDING, INCL SEED MIX 35-241, FERTILIZER, REPP CAT 20	1700	SQ YD	\$2.25	\$3,825.00	\$2.40	\$4,080.00	\$2.36	\$4,012.00	\$1.95	\$3,315.00	\$2.35	\$3,995.00
99	2577.502	LIVE STAKES	200	EACH	\$22.50	\$4,500.00	\$15.95	\$3,190.00	\$15.75	\$3,150.00	\$8.20	\$1,640.00	\$27.50	\$5,500.00
100	2577.607	REINFORCED SOIL LIFT (CV)	200	CU YD	\$150.00	\$30,000.00	\$202.00	\$40,400.00	\$199.50	\$39,900.00	\$314.00	\$62,800.00	\$375.00	\$75,000.00
101	2582.503	4" SOLID LINE MULTI COMP	6200	LIN FT	\$0.74	\$4,588.00	\$0.62	\$3,844.00	\$0.78	\$4,836.00	\$0.61	\$3,782.00	\$0.63	\$3,906.00
102	2582.503	4" DBLE SOLID LINE MULTI COMP	5640	LIN FT	\$1.48	\$8,347.20	\$1.25	\$7,050.00	\$1.55	\$8,742.00	\$1.20	\$6,768.00	\$1.25	\$7,050.00
103	2582.518	PAVEMENT MESSAGE MULTI COMP	5	SQ FT	\$20.00	\$100.00	\$10.65	\$53.25	\$21.00	\$105.00	\$10.20	\$51.00	\$10.50	\$52.50
104	2582.518	CROSSWALK MULTI COMP	192	SQ FT	\$5.70	\$1,094.40	\$6.35	\$1,219.20	\$5.99	\$1,150.08	\$6.10	\$1,171.20	\$6.30	\$1,209.60
BASE BID TOTAL:						<u>\$3,325,093.50</u>		<u>\$3,897,649.50</u>		<u>\$4,519,145.56</u>		<u>\$4,608,684.57</u>		<u>\$4,755,949.15</u>
ALTERNATE 1: COLUMBUS HORNSBY ST NE														
105	2021.501	MOBILIZATION	1	LUMP SUM	\$25,000.00	\$25,000.00	\$5,155.00	\$5,155.00	\$59,595.00	\$59,595.00	\$71,200.00	\$71,200.00	\$74,350.00	\$74,350.00
106	2104.502	REMOVE SIGN TYPE C	2	EACH	\$25.00	\$50.00	\$42.50	\$85.00	\$28.75	\$57.50	\$40.40	\$80.80	\$42.00	\$84.00
107	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	50	LIN FT	\$5.00	\$250.00	\$6.75	\$337.50	\$7.20	\$360.00	\$6.00	\$300.00	\$11.30	\$565.00
108	2104.503	SALVAGE CHAIN LINK FENCE	805	LIN FT	\$5.00	\$4,025.00	\$5.30	\$4,266.50	\$5.75	\$4,628.75	\$5.05	\$4,065.25	\$4.90	\$3,944.50
109	2104.503	REMOVE CURB & GUTTER	10	LIN FT	\$12.00	\$120.00	\$16.75	\$167.50	\$16.50	\$165.00	\$19.60	\$196.00	\$32.20	\$322.00
110	2104.504	REMOVE BITUMINOUS PAVEMENT	3600	SQ YD	\$2.00	\$7,200.00	\$4.70	\$16,920.00	\$9.42	\$33,912.00	\$3.35	\$12,060.00	\$1.30	\$4,680.00
111	2106.507	EXCAVATION - COMMON (EV) (P)	4123	CU YD	\$17.50	\$72,152.50	\$13.00	\$53,599.00	\$15.96	\$65,803.08	\$31.80	\$131,111.40	\$13.80	\$56,897.40
112	2106.507	EXCAVATION - SUBGRADE (EV)	460	CU YD	\$24.00	\$11,040.00	\$18.30	\$8,418.00	\$21.12	\$9,715.20	\$22.00	\$10,120.00	\$15.80	\$7,268.00
113	2106.507	SELECT GRANULAR EMBANKMENT (CV)	3030	CU YD	\$21.00	\$63,630.00	\$30.00	\$90,900.00	\$30.56	\$92,596.80	\$37.90	\$114,837.00	\$26.20	\$79,386.00
114	2106.507	COMMON EMBANKMENT (CV) (P)	707	CU YD	\$7.50	\$5,302.50	\$11.95	\$8,448.65	\$15.61	\$11,036.27	\$55.80	\$39,450.60	\$30.80	\$21,775.60
115	2106.602	SETTLEMENT PLATES	2	EACH	\$1,500.00	\$3,000.00	\$1,275.00	\$2,550.00	\$1,800.00	\$3,600.00	\$653.00	\$1,306.00	\$3,255.00	\$6,510.00
116	2108.504	GEOTEXTILE FABRIC TYPE 5	4600	SQ YD	\$3.50	\$16,100.00	\$2.35	\$10,810.00	\$2.49	\$11,454.00	\$3.05	\$14,030.00	\$3.55	\$16,330.00
117	2108.504	GEOTEXTILE FABRIC TYPE 12	2515	SQ YD	\$9.50	\$23,892.50	\$6.10	\$15,341.50	\$9.16	\$23,037.40	\$8.35	\$21,000.25	\$10.20	\$25,653.00
118	2112.604	SUBGRADE PREPARATION	4600	SQ YD	\$1.00	\$4,600.00	\$3.55	\$16,330.00	\$8.43	\$38,778.00	\$0.79	\$3,634.00	\$2.40	\$11,040.00
119	2118.509	AGGREGATE SURFACING CLASS 2	75	TON	\$65.00	\$4,875.00	\$45.50	\$3,412.50	\$53.44	\$4,008.00	\$76.80	\$5,760.00	\$75.30	\$5,647.50

ABSTRACT OF BIDS

EUREKA AVENUE IMPROVEMENTS (LRIP)

SAP 214-594-002

CITY OF FOREST LAKE, MN

BMI PROJECT NO. 0N1.131361

BID DATE: 10/7/2025

TIME: 10:00 AM

ITEM NO.	MNDOT SPEC NO.	ITEM	APPROX. QUANT.	UNIT	1		2		3		4		5	
					Forest Lake Contracting, Inc. Forest Lake, MN		North Pine Aggregate, Inc. Forest Lake, MN		Dresel Contracting, Inc. Chisago City, MN		Park Construction Company Minneapolis, MN		Peterson Companies, Inc. Chisago City, MN	
					UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
120	2123.610	STREET SWEEPER (WITH PICKUP BROOM AND OPERATOR)	10	hour	\$140.00	\$1,400.00	\$200.00	\$2,000.00	\$223.20	\$2,232.00	\$185.00	\$1,850.00	\$238.50	\$2,385.00
121	2130.523	WATER (FOR DUST CONTROL)	10	MGAL	\$45.00	\$450.00	\$58.50	\$585.00	\$144.00	\$1,440.00	\$97.70	\$977.00	\$123.00	\$1,230.00
122	2211.509	AGGREGATE BASE CLASS 5	3410	TON	\$17.50	\$59,675.00	\$22.35	\$76,213.50	\$27.22	\$92,820.20	\$23.10	\$78,771.00	\$27.20	\$92,752.00
123	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	290	GAL	\$4.32	\$1,252.80	\$4.60	\$1,334.00	\$4.54	\$1,316.60	\$2.70	\$783.00	\$4.55	\$1,319.50
124	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	230	TON	\$89.00	\$20,470.00	\$94.60	\$21,758.00	\$93.41	\$21,484.30	\$97.70	\$22,471.00	\$93.40	\$21,482.00
125	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C)	370	TON	\$98.40	\$36,408.00	\$104.55	\$38,683.50	\$103.24	\$38,198.80	\$88.80	\$32,856.00	\$103.00	\$38,110.00
126	2360.509	TYPE SP 12.5 WEARING COURSE MIXTURE (3,C)	615	TON	\$82.30	\$50,614.50	\$87.45	\$53,781.75	\$86.34	\$53,099.10	\$79.80	\$49,077.00	\$86.30	\$53,074.50
127	2502.502	4" PRECAST CONCRETE HEADWALL	1	EACH	\$475.00	\$475.00	\$610.50	\$610.50	\$428.05	\$428.05	\$704.00	\$704.00	\$937.00	\$937.00
128	2502.601	DRAINAGE SYSTEM TYPE SPECIAL	1	LUMP SUM	\$1,500.00	\$1,500.00	\$4,175.00	\$4,175.00	\$72,600.00	\$72,600.00	\$0.01	\$0.01	\$17,570.00	\$17,570.00
129	2502.503	4" TP PIPE DRAIN	17	lin ft	\$13.00	\$221.00	\$40.95	\$696.15	\$42.44	\$721.48	\$43.70	\$742.90	\$45.60	\$775.20
130	2502.503	4" PERF PE PIPE DRAIN	100	lin ft	\$4.00	\$400.00	\$17.50	\$1,750.00	\$34.46	\$3,446.00	\$21.20	\$2,120.00	\$12.40	\$1,240.00
131	2531.503	CONCRETE CURB & GUTTER DESIGN B418	1320	lin ft	\$18.25	\$24,090.00	\$19.55	\$25,806.00	\$19.44	\$25,660.80	\$17.60	\$23,232.00	\$20.00	\$26,400.00
132	2557.603	TEMPORARY FENCE DESIGN SPECIAL	805	lin ft	\$8.50	\$6,842.50	\$9.00	\$7,245.00	\$9.78	\$7,872.90	\$8.60	\$6,923.00	\$8.40	\$6,762.00
133	2557.603	INSTALL CHAIN LINK FENCE	805	lin ft	\$27.75	\$22,338.75	\$29.50	\$23,747.50	\$31.91	\$25,687.55	\$28.00	\$22,540.00	\$25.00	\$20,125.00
134	2563.601	TRAFFIC CONTROL SUPERVISOR	1	LUMP SUM	\$500.00	\$500.00	\$2,650.00	\$2,650.00	\$5,760.00	\$5,760.00	\$0.01	\$0.01	\$4,972.00	\$4,972.00
135	2563.601	TRAFFIC CONTROL	1	LUMP SUM	\$1,000.00	\$1,000.00	\$2,225.00	\$2,225.00	\$8,400.00	\$8,400.00	\$3,030.00	\$3,030.00	\$2,205.00	\$2,205.00
136	2564.502	OBJECT MARKER	1	EACH	\$95.00	\$95.00	\$132.50	\$132.50	\$109.25	\$109.25	\$126.00	\$126.00	\$131.50	\$131.50
137	2564.518	SIGN PANELS TYPE C	20	SQ FT	\$75.00	\$1,500.00	\$74.50	\$1,490.00	\$86.25	\$1,725.00	\$70.70	\$1,414.00	\$73.50	\$1,470.00
138	2573.501	STABILIZED CONSTRUCTION EXIT	1	LUMP SUM	\$0.01	\$0.01	\$3,650.00	\$3,650.00	\$5,479.75	\$5,479.75	\$2,740.00	\$2,740.00	\$3,300.00	\$3,300.00
139	2573.501	EROSION CONTROL SUPERVISOR	1	LUMP SUM	\$500.00	\$500.00	\$5,500.00	\$5,500.00	\$9,900.00	\$9,900.00	\$3,450.00	\$3,450.00	\$27,610.00	\$27,610.00
140	2573.503	SILT FENCE; TYPE MS	2600	lin ft	\$2.25	\$5,850.00	\$2.40	\$6,240.00	\$2.36	\$6,136.00	\$2.05	\$5,330.00	\$3.30	\$8,580.00
141	2573.503	SEDIMENT CONTROL LOG TYPE COMPOST	2600	lin ft	\$2.25	\$5,850.00	\$3.00	\$7,800.00	\$2.36	\$6,136.00	\$3.60	\$9,360.00	\$3.85	\$10,010.00
142	2574.507	COMMON TOPSOIL BORROW (LV)	350	CU YD	\$18.00	\$6,300.00	\$38.50	\$13,475.00	\$44.57	\$15,599.50	\$64.10	\$22,435.00	\$32.40	\$11,340.00
143	2575.504	TEMPORARY POLY COVERING	2800	SQ YD	\$1.75	\$4,900.00	\$3.50	\$9,800.00	\$8.14	\$22,792.00	\$3.70	\$10,360.00	\$5.55	\$15,540.00
144	2575.523	WATER (FOR TURF ESTABLISHMENT)	20	MGAL	\$95.00	\$1,900.00	\$101.00	\$2,020.00	\$99.75	\$1,995.00	\$51.30	\$1,026.00	\$99.80	\$1,996.00
145	2575.604	TEMPORARY HYDRAULIC MULCH MATRIX	2500	SQ YD	\$0.54	\$1,350.00	\$0.57	\$1,425.00	\$0.57	\$1,425.00	\$0.72	\$1,800.00	\$0.57	\$1,425.00
146	2575.604	SEEDING, INCL SEED MIX 25-141, FERTILIZER, REPP CAT 20	2220	SQ YD	\$2.15	\$4,773.00	\$2.30	\$5,106.00	\$2.26	\$5,017.20	\$1.85	\$4,107.00	\$2.25	\$4,995.00
147	2582.503	4" SOLID LINE MULTI COMP	2000	lin ft	\$0.74	\$1,480.00	\$0.62	\$1,240.00	\$0.78	\$1,560.00	\$0.61	\$1,220.00	\$0.63	\$1,260.00
148	2582.503	12" SOLID LINE MULTI COMP	50	lin ft	\$5.70	\$285.00	\$5.30	\$265.00	\$5.99	\$299.50	\$5.10	\$255.00	\$5.25	\$262.50
149	2582.503	4" DBLE SOLID LINE MULTI COMP	1420	lin ft	\$1.48	\$2,101.60	\$1.25	\$1,775.00	\$1.55	\$2,201.00	\$1.20	\$1,704.00	\$1.25	\$1,775.00

ABSTRACT OF BIDS

EUREKA AVENUE IMPROVEMENTS (LRIP)

SAP 214-594-002

CITY OF FOREST LAKE, MN

BMI PROJECT NO. 0N1.131361

BID DATE: 10/7/2025

TIME: 10:00 AM

TIME: 10:00 AM					1		2		3		4		5	
ITEM NO.	MNDOT SPEC NO.	ITEM	APPROX. QUANT.	UNIT	Forest Lake Contracting, Inc. Forest Lake, MN		North Pine Aggregate, Inc. Forest Lake, MN		Dresel Contracting, Inc. Chisago City, MN		Park Construction Company Minneapolis, MN		Peterson Companies, Inc. Chisago City, MN	
					UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
ALTERNATE 1 TOTAL:						\$505,759.66		\$559,920.55		\$800,289.98		\$740,555.22		\$695,487.20
ALTERNATE 2: COLUMBUS STREET LIGHTING														
150	2104.502	REMOVE LIGHT FOUNDATION	8	EACH	\$266.00	\$2,128.00	\$281.85	\$2,254.80	\$279.30	\$2,234.40	\$580.00	\$4,640.00	\$301.00	\$2,408.00
151	2104.502	SALVAGE LIGHTING UNIT	6	EACH	\$294.00	\$1,764.00	\$311.50	\$1,869.00	\$308.70	\$1,852.20	\$294.00	\$1,764.00	\$708.50	\$4,251.00
152	2545.502	LIGHTING UNIT TYPE SPECIAL	11	EACH	\$8,072.00	\$88,792.00	\$8,555.00	\$94,105.00	\$8,475.60	\$93,231.60	\$8,070.00	\$88,770.00	\$7,455.00	\$82,005.00
153	2545.502	LIGHT FOUNDATION DESIGN E MODIFIED	17	EACH	\$985.00	\$16,745.00	\$1,045.00	\$17,765.00	\$1,034.25	\$17,582.25	\$985.00	\$16,745.00	\$1,785.00	\$30,345.00
154	2545.502	HANDHOLE	8	EACH	\$952.00	\$7,616.00	\$1,008.75	\$8,070.00	\$999.60	\$7,996.80	\$952.00	\$7,616.00	\$1,522.00	\$12,176.00
155	2545.503	2" NON-METALLIC CONDUIT	1500	LIN FT	\$5.60	\$8,400.00	\$5.90	\$8,850.00	\$5.88	\$8,820.00	\$5.60	\$8,400.00	\$5.75	\$8,625.00
156	2545.503	2" NON-METALLIC CONDUIT (DIRECTIONAL BORE)	80	LIN FT	\$33.60	\$2,688.00	\$35.60	\$2,848.00	\$35.28	\$2,822.40	\$33.60	\$2,688.00	\$9.95	\$796.00
157	2545.503	UNDERGROUND WIRE 1/C 4 AWG	6000	LIN FT	\$2.66	\$15,960.00	\$2.85	\$17,100.00	\$2.79	\$16,740.00	\$2.65	\$15,900.00	\$2.60	\$15,600.00
158	2545.602	INSTALL LIGHTING UNIT	6	EACH	\$504.00	\$3,024.00	\$535.00	\$3,210.00	\$529.20	\$3,175.20	\$504.00	\$3,024.00	\$1,008.00	\$6,048.00
ALTERNATE 2 TOTAL:						\$147,117.00		\$156,071.80		\$154,454.85		\$149,547.00		\$162,254.00
ALTERNATE 3: ADDITIONAL SHORELINE RESTORATION (RCWD)														
159	2575.604	SEEDING, INCL SEED MIX 34-261	500	SQ YD	\$6.00	\$3,000.00	\$6.33	\$3,165.00	\$6.31	\$3,155.00	\$0.51	\$255.00	\$6.25	\$3,125.00
160	2575.607	SANDY CLAY LOAM TOPSOIL BORROW - MODIFIED (LV)	200	CU YD	\$50.00	\$10,000.00	\$72.95	\$14,590.00	\$45.66	\$9,132.00	\$72.00	\$14,400.00	\$279.50	\$55,900.00
161	2577.502	LIVE STAKES	200	EACH	\$22.50	\$4,500.00	\$15.95	\$3,190.00	\$23.85	\$4,770.00	\$8.20	\$1,640.00	\$27.50	\$5,500.00
162	2577.603	LIVE FASCINE BUNDLE	750	LIN FT	\$35.00	\$26,250.00	\$37.25	\$27,937.50	\$29.68	\$22,260.00	\$40.00	\$30,000.00	\$71.30	\$53,475.00
ALTERNATE 3 TOTAL:						\$43,750.00		\$48,882.50		\$39,317.00		\$46,295.00		\$118,000.00
ALTERNATE 4: DECORATIVE BLUE METAL RAILING														
163	2475.503	ORNAMENTAL METAL RAILING PC	350	LIN FT	\$296.00	\$103,600.00	\$314.75	\$110,162.50	\$506.00	\$177,100.00	\$451.00	\$157,850.00	\$311.00	\$108,850.00
164	2475.503	PIPE RAILING DESIGN SPECIAL	-350	LIN FT	\$242.00	-\$84,700.00	\$257.50	-\$90,125.00	\$375.00	-\$131,250.00	\$367.50	-\$128,625.00	\$254.00	-\$88,900.00
ALTERNATE 4 TOTAL:						\$18,900.00		\$20,037.50		\$45,850.00		\$29,225.00		\$19,950.00

DESIGN DESIGNATION EUREKA AVE N
STA. 0+00.00 TO STA. 71+43.01

FUNTIONAL CLASSIFICATION MINOR COLLECTOR

R-VALUE 20

ESALS 368,000

NO. & WIDTH OF TRAFFIC LANES 2 & 12 ft

NO. & WIDTH OF PARKING LANES N/A

ADT (PRESENT YEAR) 2025 2,750

ADT (PROJECTED YEAR) 2045 3,750

HCA DT (PROJECTED YEAR) 2045 3.95%

DESIGN SPEED 40 mph

DESIGN LOAD 10 ton

DESIGN SPEED NOT ACHIEVED AT:
(SEE DESIGN MEMO FOR DETAILS)

STA. 63+23.09 TO STA. 65+92.44 (25 MPH HORZ. CURVE)

STA. 66+81.20 TO STA. 68+47.98 (30 MPH HORZ. CURVE)

STA. 68+92.92 TO STA. 70+99.77 (20 MPH HORZ. CURVE)

DESIGN SPEED FOR ROADWAY BASED ON

ON STOPPING SIGHT DISTANCE:

HEIGHT OF EYE = 3.5 FT

HEIGHT OF OBJECT = 2.0 FT

DESIGN DESIGNATION TRAIL

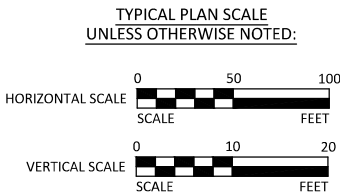
DESIGN SPEED 20 mph

DESIGN SPEED FOR TRAIL BASED ON

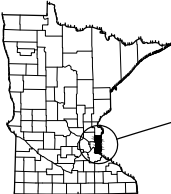
ON STOPPING SIGHT DISTANCE:

HEIGHT OF EYE = 4.5 FT

HEIGHT OF OBJECT = 0.0 FT



PROJECT LOCATION



CITY: FOREST LAKE
COUNTY: WASHINGTON
DISTRICT: METRO

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D UNLESS OTHERWISE NOTED. THIS UTILITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF C/ASCE 38-22, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

MINNESOTA DEPARTMENT OF TRANSPORTATION
CITY OF FOREST LAKE
WASHINGTON COUNTY, MINNESOTA
EUREKA AVENUE IMPROVEMENTS (LRIP)

CONSTRUCTION PLAN FOR: GRADING, AGGREGATE BASE, PLANT MIXED BITUMINOUS PAVEMENT, BITUMINOUS WALK, CONCRETE CURB AND GUTTER, ADA IMPROVEMENTS, STORM SEWER, SANITARY SEWER, LANDSCAPING AND RELATED APPURTENANCES

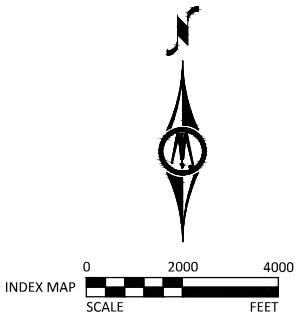
SAP 214-594-002 LOCATED ON EUREKA AVENUE N FROM 1,300' NORTH OF TH 97 TO CSAH 32 (11TH AVE SW) (GEOGRAPHICAL DESCRIPTION)

EUREKA AVENUE N (SAP 214-594-002)			
GROSS LENGTH	7143.01	FEET	1.353 MILES
BRIDGE LENGTH	N/A	FEET	N/A MILES
EXCEPTION LENGTH	N/A	FEET	N/A MILES
NET LENGTH	7143.01	FEET	1.353 MILES

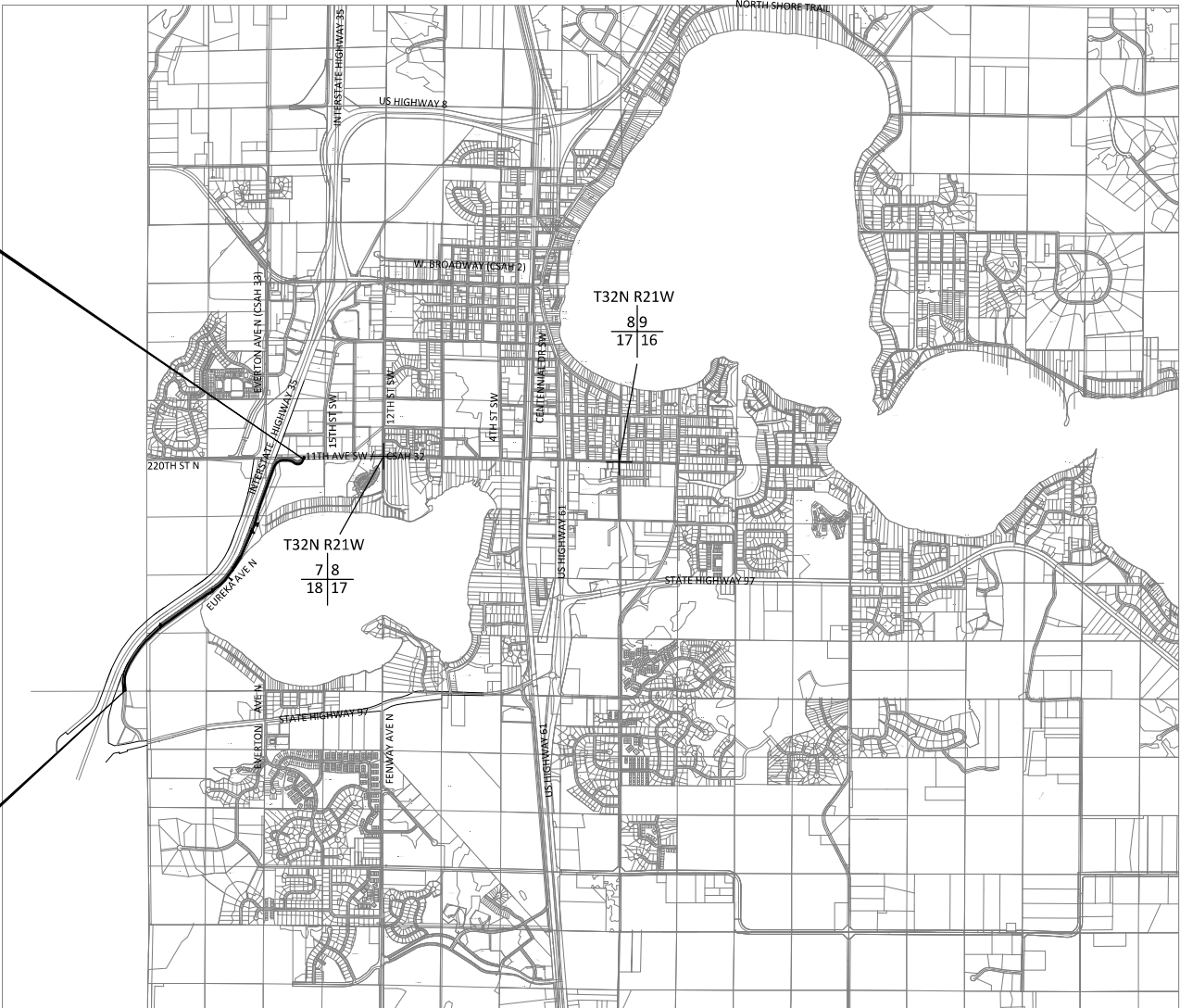
LENGTH AND DESCRIPTION BASED UPON
PROPOSED EUREKA AVENUE N CENTERLINE

END PROJECT: SAP 214-594-002 (EUREKA AVE N)
STA. 71+43.01

VICINITY MAP



BEGIN PROJECT: SAP 214-594-002 (EUREKA AVE N)
STA. 0+00.00



BM=891.659
MNDOT 8280 B
45+55.52, 72.09' RT
CLEAR LAKE WATER ACCESS

PROJECT DATUM:
HORIZONTAL: WASHINGTON COUNTY NAD 83 (1986 ADJ.)
VERTICAL: NAVD 88

RECORD DRAWING
INFORMATION

OBSERVER:

CONTRACTOR:

DATE:

DESIGNED	NO.	ISSUED FOR	DATE
ICB/JGH	BID	09/10/2025	
DRAWN			
ICB/JGH			
CHECKED			
RJG			
CLIENT PROJ. NO.			
0N1.131361			

--- GOVERNING SPECIFICATIONS --- 128
THE 2020 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION
"STANDARD SPECIFICATION FOR CONSTRUCTION" SHALL GOVERN.

ALL TRAFFIC CONTROL DEVICES AND SIGNING SHALL CONFORM AND BE INSTALLED IN
ACCORDANCE WITH THE LATEST "MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES"
(MN MUTCD) AND PART VI, THE LATEST "FIELD MANUAL" FOR TEMPORARY TRAFFIC CONTROL
DEVICES.

SHEET NUMBER	SHEET TITLE
1	TITLE SHEET
2	LEGEND
3	GENERAL LAYOUT
4 - 6	STATEMENT OF ESTIMATED QUANTITIES
7	SOILS & CONSTRUCTION NOTES
8 - 9	TYPICAL SECTIONS
10	TABULATIONS
11 - 22	STANDARD PLANS & DETAILS
23 - 24	ALIGNMENT PLAN & TABULATION
25 - 27	PRELOAD EMBANKMENT & SURCHARGE CONSTRUCTION PLAN
28 - 30	INPLACE TOPOGRAPHY & REMOVAL PLAN
31 - 35	CONSTRUCTION PLAN & PROFILE
36 - 37	INTERSECTION DETAILS
38 - 40	SANITARY SEWER PLAN & PROFILE
41 - 45	DRAINAGE PLAN & PROFILE
46 - 48	STORMWATER POLLUTION PREVENTION PLAN
49 - 51	EROSION CONTROL & TURF ESTABLISHMENT PLAN
52 - 57	LANDSCAPE PLAN & DETAILS
58 - 61	RETAINING WALL PLAN - PROFILE & DETAILS
62 - 63	ORNAMENTAL RAILING DETAILS - ALTERNATE 4
64 - 66	TRAFFIC CONTROL PLAN
67 - 69	PAVEMENT MARKING & SIGNING PLAN
70	PEDESTRIAN CROSSWALK FLASHER SYSTEM
71 - 73	STREET LIGHTING PLAN - ALTERNATE 2
74 - 96	CROSS SECTIONS

THIS PLAN SET CONTAINS 96 SHEETS.

Jeremy G. Hauser

JEREMY G. HAUSER, P.E.
Design Engineer: I hereby certify that this plan was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Date 09/10/2025 License Number 46703

Ryan J. Hoveman

Approved: City of Forest Lake Engineer Date 09/10/2025

Lucas Lortie Digitally signed by Lucas Lortie
Date: 2025.10.01 10:13:44 -05'00'

District State Aid Engineer:
Reviewed for compliance with AASHTO Green Book and Guides

Lucas Lortie Digitally signed by Lucas Lortie
Date: 2025.10.01 10:14:59 -05'00'

Approved for State Bond Funding: State Aid Engineer

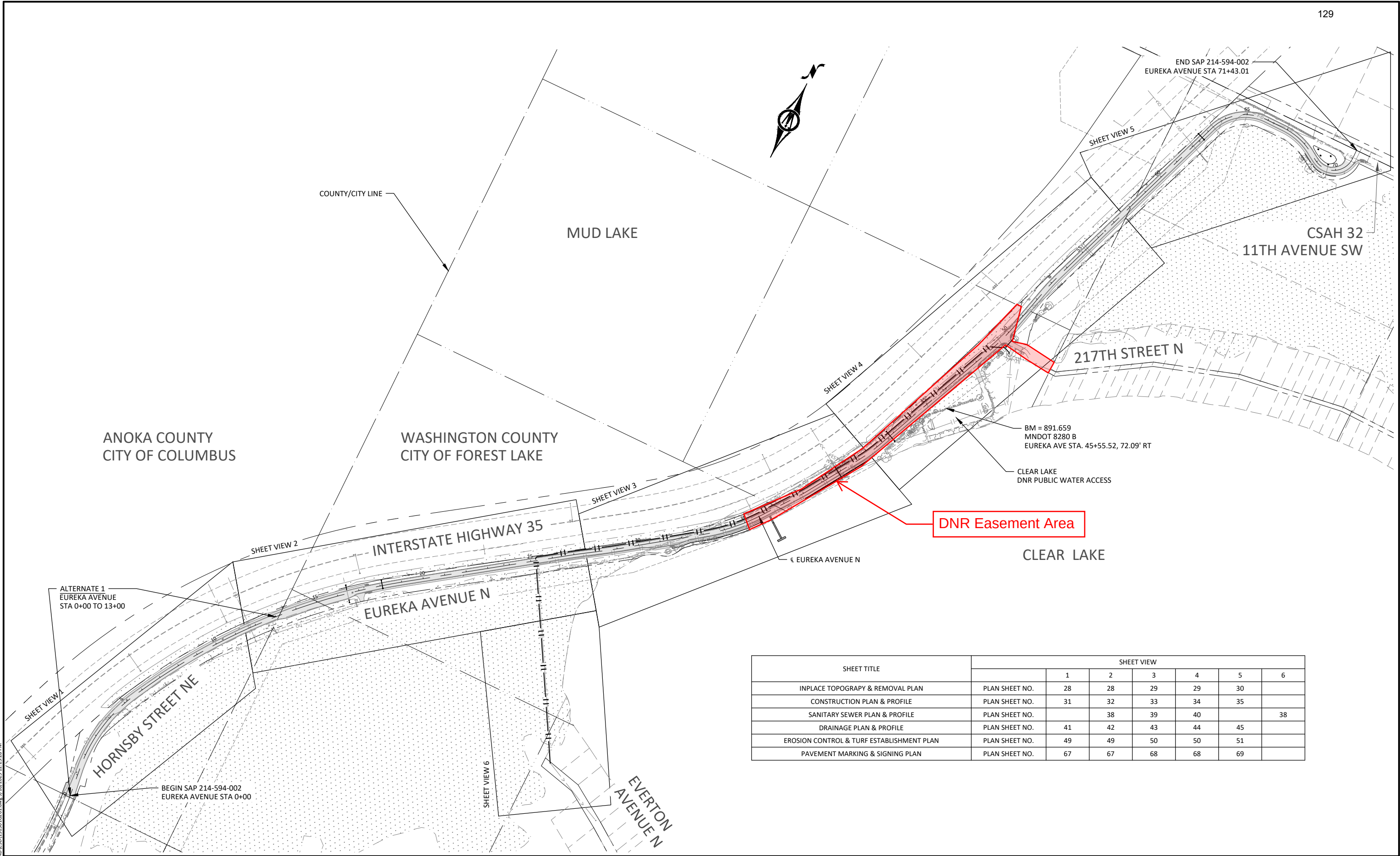


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FOREST LAKE, MINNESOTA
EUREKA AVENUE IMPROVEMENTS
TITLE SHEET
SAP 214-594-002

SHEET
1
OF
96



SHEET TITLE	SHEET VIEW						
		1	2	3	4	5	6
INPLACE TOPOGRAPY & REMOVAL PLAN	PLAN SHEET NO.	28	28	29	29	30	
CONSTRUCTION PLAN & PROFILE	PLAN SHEET NO.	31	32	33	34	35	
SANITARY SEWER PLAN & PROFILE	PLAN SHEET NO.		38	39	40		38
DRAINAGE PLAN & PROFILE	PLAN SHEET NO.	41	42	43	44	45	
EROSION CONTROL & TURF ESTABLISHMENT PLAN	PLAN SHEET NO.	49	49	50	50	51	
PAVEMENT MARKING & SIGNING PLAN	PLAN SHEET NO.	67	67	68	68	69	

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11/11/2025 11:36:11 AM C:\Users\jhauser\OneDrive\Documents\2025\09\10\2025 12:23:28 PM



I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

Jeremy G. Hauser
JEREMY G. HAUSER
LIC. NO. 46703 DATE 09/10/2025



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CLIENT PROJ. NO.	0N1.131361			

FOREST LAKE, MINNESOTA
EUREKA AVENUE IMPROVEMENTS
GENERAL LAYOUT
SAP 214-594-002